

**WISCONSIN INDIANHEAD TECHNICAL COLLEGE
BOARD MEETING NOTICE/AGENDA**

The regular meeting of the Wisconsin Indianhead Technical College Board will be held on Monday, September 18, 2017, at 8:30 a.m., at the WITC–New Richmond Campus, located at 1019 South Knowles Avenue, New Richmond, WI 54017.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

OPEN MEETING

Kim Olson, Executive Assistant to the President and Board, will read the following open meeting statement: "The September 18, 2017, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA

The Chair reserves the right to modify the order of the agenda to accommodate persons making presentations live or via technology.

AUDIENCE RECOGNITION ANNOUNCEMENT

CAMPUS WELCOME

MEETING MINUTES

1. Approval of the August 21, 2017, Regular Meeting Minutes

CONSENT AGENDA

Consent Agenda items will be approved in one motion; however, any Board member may ask that any individual item be acted on separately.

1. Personnel

Management may bring in additional updates such as new hires, resignations (includes retirements), temporary assignments, and promotions, as they occur prior to the Board meeting.

- A. **New Hire:** Jennifer Bednarik, Admissions Advisor/Student Life Coordinator; Support and Technical Personnel; \$18.60/hour; Ashland; effective September 5, 2017.

Note: Ms. Bednarik is currently a Student Services Assistant at the Ashland Campus.

- B. **New Hire:** Paula Meisner, Marketing & Public Relations Associate; Support and Technical Personnel; \$16.46/hour; New Richmond; effective September 25, 2017.
- C. **New Hire:** James Miller, User Services Supervisor; Manager; annual salary \$42,717; Superior; effective September 18, 2017. *Note: Mr. Miller is currently a Network Technician at the Superior Campus.*
- D. **New Hire:** Benjamin Mooney, Manager, Enrollment Services; Manager; annual salary \$46,848; Superior; effective September 7, 2017.
- E. **New Hire:** Allison Rucinski, Academic Affairs Assistant; Support and Technical Personnel; \$14.86/hour; Shell Lake; effective September 13, 2017.
- F. **New Hire:** Angela Scott, Academic Affairs Technician; Support and Technical Personnel; \$16.46/hour; Superior; effective September 6, 2017.
- G. **New Hire:** Jared Wallace, Custodian; Custodian; \$16.04/hour; Ashland; effective September 18, 2017.
- H. **Resignation:** Jennifer Bednarik, Student Services Assistant; Ashland; effective September 4, 2017.
- I. **Resignation:** James Miller, Network Technician; Superior; effective September 17, 2017.
- J. **Resignation:** William Stacken, Maintenance Custodian; New Richmond; effective December 31, 2017.

2. Contracts

Administration recommends approval of the contract listing.

3. Financial/Cash Position Report

Administration recommends approval of last month's Financial and Cash Position Report.

4. Approval of Bills

Administration recommends approval of expenditures incurred.

5. Bids/Purchases

- A. Digital Marketing Buying Services – Collegewide
- B. Health Plan – Collegewide
- C. Dental Administration – Collegewide
- D. Section 125 Plan – Collegewide
- E. Remodeling Change Order – Rice Lake

OTHER ITEMS REQUIRING BOARD ACTION

1. Approval of Veterinary Technician Concept Review
2. Annual Review and Approval of Board ENDS Policy (I.)
3. Annual Review and Approval of Board's Governance Process Policies (II.A. and II.C. – II.L.):
 - A. Governing Philosophy (II.A.)
 - B. Board Responsibility (II.C.)
 - C. Board Member's Role (II.D.)
 - D. Board Officers (II.E.)
 - E. Board Committees (II.F.)
 - F. Board Policy Creation (II.G.)
 - G. College Budget Process (II.H.)
 - H. Board Members' Code of Conduct (II.I.)
 - I. Annual Board Monitoring Schedule (II.J.)
 - J. Tuition for Board Members (II.K.)
 - K. Audience Recognition (II.L.)

INFORMATION REPORT (*Approximate start times)

1. Annual Enrollment/Full-Time Equivalency (FTE) Information Report (*9:00 a.m.)
2. Annual Academic Quality Improvement Program (AQIP) Report (*9:30 a.m.)

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing
 - A. Annual WTC District Boards Association Planning Meeting Update
2. Travel Sign-Up
 - A. Board Events Schedule
 - B. 2017 ACCT Leadership Congress Presentation Updates
 - C. Appointment of ACCT Voting Delegate and Alternate for Leadership Congress
3. Monitoring Schedule Review and Updates
 - A. Monitoring Schedule
 - B. Board Member Orientation Update
4. President's Updates
 - A. Upcoming Events Schedule
 - B. Fall Enrollment Report
 - C. WITC Inservice Update

- D. Strategic Enrollment Plan
- E. Facts at a Glance Brochure
- F. Recognition by Legislature for WITC–New Richmond’s 50th Anniversary
- G. Duluth Business University Closing Update

5. Legislative Updates (*Approximate start time)

- A. Senator Harsdorf (*10:30 a.m.)

6. Student Updates and News:

- A. Sales Training Making a Comeback at WITC
- B. WITC–New Richmond Celebrates 50th Anniversary
- C. WITC Now Offering Four Start Dates Every Semester

7. WITC Board Appointment Update

NEXT MEETING/FUTURE MEETINGS

- 1. Review Meeting Dates, Locations, and Start Times
- 2. Review/Add Agenda Items

MEETING EVALUATION/ADJOURNMENT

Note: A Board luncheon and optional tour will be provided; however, no action will be taken.