

**WISCONSIN INDIANHEAD TECHNICAL COLLEGE
BOARD MEETING NOTICE/AGENDA**

The regular meeting of the Wisconsin Indianhead Technical College Board will be held on Monday, April 16, 2012, at 8:30 a.m., at the WITC–New Richmond Campus, located at 1019 S. Knowles Avenue, New Richmond, WI 54017. IP video technology will also be utilized at WITC–Ladysmith.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

OPEN MEETING

Kim Olson, Executive Assistant to the President and Board, will read the following open meeting statement: "The April 16, 2012, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA

The Chair reserves the right to modify the order of the agenda to accommodate persons making presentations live or via technology.

AUDIENCE RECOGNITION ANNOUNCEMENT

CAMPUS WELCOME

EXECUTIVE SESSION

The Board will adjourn into executive session, under the provisions of Wisconsin Statute §19.85 (1)(c)(e) for the purpose of considering the following matter(s):

1. Approval of the February 20, 2012, Executive Meeting Minutes
2. Bargaining Environment and Strategies

OPEN SESSION RECONVENED

MEETING MINUTES

1. Approval of the March 19, 2012, Regular Meeting Minutes

CONSENT AGENDA

Consent Agenda items will be approved in one motion; however, any Board member may ask that any individual item be acted on separately.

1. Personnel

Management may bring in additional updates such as new hires, resignations, retirements, temporary assignments, and promotions, as they occur prior to the Board meeting.

- A. **Resignation:** Kathryn Grotheer, Occupational Therapy Assistant (OTA) Instructor, Faculty; effective June 30, 2012.
- B. **Resignation:** Mae Osterbauer, Bookstore Assistant, OTS; effective April 5, 2012.
- C. **Retirement:** Lynnette Emanuel, General Studies–Communications Instructor, Faculty; effective June 30, 2012. *Note: Administration is recommending waiving the six-month retirement notice requirement.*
- D. **Retirement:** Timothy Schreiner, Director, Resource Development, Management; effective June 30, 2012. *Note: Administration is recommending waiving the six-month retirement notice requirement.*

2. Contracts

Administration recommends approval of the listing of contracts.

3. Financial/Cash Position Report

Administration recommends approval of the College's financial and cash position report as of March 31, 2012.

4. Approval of Bills

Administration recommends approval of expenditures incurred.

5. Bids/Purchases

- A. Motorcycles – Rice Lake
- B. New Richmond New Addition/Remodeling Classroom Equipment – New Richmond
- C. New Richmond Addition/Remodeling Instructional Audio Video (AV) Equipment – New Richmond

OTHER ITEMS REQUIRING BOARD ACTION (*Approximate start time)

- 1. Announcements and/or Action from Executive Session
- 2. Second Reading of Revised Administrative Policy – Investments (D-380)

3. Resolution 12-09, Authorizing the Sale of \$3,000,000 General Obligation Promissory Notes, Series 2012A *(*this is scheduled to take place after the Legislative Updates)*
4. Revised Administrative Policy J-128 – Adult and Continuing Education Aidable and Non-Aidable Course Fees
5. Revised Administrative Policy J-242 – Student Fees

INFORMATION REPORT *(*Approximate start time)*

1. Annual WITC Foundation Update *(*9:30 a.m.)*

CORRESPONDENCE AND INFORMATION *(*Approximate start times)*

1. Meeting Information Sharing
 - A. Annual Higher Learning Commission Meeting – Program for Presidents and Board Members
2. Travel Sign-Up
 - A. Board Events Schedule
3. Monitoring Schedule Review
 - A. Monitoring Schedule Updates
 - B. Review Monitoring Schedule for the Next Fiscal Year (FY13) for Approval in July
4. President’s Updates
 - A. NorthWERD Signing Event Update
 - B. STEM Event Update
 - C. Microsoft Outlook for Board E-Mail
 - D. Quality Improvement Steering Committee Meeting Update
 - E. WITC Widget
 - F. Approval of the Technical Education Champion (TECh) Award Nomination Recommendation
 - G. Board Graduation Representation Update
 - H. New Richmond Ground Breaking Ceremony and Photo Opportunity – April 16 *(*11:30 a.m. or after the adjournment of the Board meeting)*
 - I. FTE Trends
 - J. Building Performance Technician Community Partnership
 - K. Governor’s Northern Wisconsin Economic Development Summit Report
5. 2012 Board Appointment Update
6. Fall 2012 ACCT Leadership Congress Proposal and Request for a Letter of Support
7. District Boards Association Nomination Recommendations for Association Officer Position

LEGISLATIVE UPDATES (*Approximate start time)

1. Senator Sheila Harsdorf of River Falls, and Representatives Dean Knudson of Hudson, John Murtha of Baldwin, and Erik Severson of Star Prairie (*Tentative 10:30 a.m.)

NEXT MEETING/FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times
2. Review/Add Agenda Items

MEETING EVALUATION/ADJOURNMENT

Note: A Board luncheon and ground breaking ceremony will follow the Board meeting; however, no action will be taken. Board members who would like a tour should let administration know prior to the meeting.