

POLICY TYPE: GOVERNANCE PROCESS

POLICY TITLE: BOARD COMMITTEES

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The Board shall act as a committee of the whole and shall not create, use or rely on standing committees for any purpose. Accordingly:

1. Ad hoc committees are to help the Board do its job, not to help or advise the staff. Ad hoc committees ordinarily will assist the Board by preparing policy alternatives and implications for Board deliberations. In keeping with the Board's broader focus, ad hoc committees will normally not have direct dealings with current staff operations.
2. The Board may establish ad hoc committees when, in the judgment of the Board, such ad hoc committees are appropriate and required for the completion of a specific project or task. When such ad hoc committees are formed, the Board shall approve a statement of the committee's charge as well as a timeline for the completion of the committee's work.
3. The Board Chairperson shall appoint the members of the ad hoc committee and name the committee's chair from among its members. When appropriate to the committee's task, its members may include persons from the staff or from the community.
4. Ad hoc committees will complete the assigned task and prepare a written report or deliver an oral report to the full Board. When this task is completed, the committee shall be discharged.
5. Ad hoc committees do not exercise control or authority over the President or the staff.
6. Ad hoc committees have no independent authority or power to act in-lieu-of the Board, except when formally given such authority for specific and time-limited purposes.