

POLICY TYPE: EXECUTIVE LIMITATIONS

POLICY TITLE: GENERAL EXECUTIVE CONSTRAINT

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In order to protect the Board from sudden loss of presidential services, the President must ensure that the members of the President's staff (Executive Assistant to the President and Board and the Vice Presidents) are familiar with Board and presidential issues and processes. However, in the event the President becomes incapacitated, the Vice President, Business and Technology Services/Chief Financial Officer will be responsible for assuming the duties of the President until the Board takes action to approve a longer term successor.

The President shall act in a manner that is consistent with the responsibilities and expectations vested in that office. The President shall act in a manner consistent with Board policies and with those practices, activities, decisions, and organizational circumstances which are legal, prudent, ethical, open and honest.

Accordingly, the President may not:

1. Deal with students, staff or persons from the community in an inhumane, unethical or undignified manner.
2. Permit financial conditions which risk fiscal jeopardy or compromise Board Ends priorities.
3. Provide information to the community, Board, or College constituencies which is knowingly untimely, inaccurate, inconsistent or misleading.
4. Permit conflict of interest in awarding purchases or other contracts or hiring of employees.
5. Allow the day-to-day operations to impede the vision or prevent the achievement of the ENDS of the College.
6. Manage the College without adequate administrative policies for matters involving instructional services, student services, administrative and financial services, human resources, marketing and economic development.
7. Fail to take prompt and appropriate action when the President becomes aware of any violation of any laws, rules, or regulations, or of any breach of Board policies.
8. Allow the College to move away from the concept that "WITC is one College with multiple, physical, and virtual campuses."

IV.A.