

Wisconsin Indianhead Technical College
Board Forward Proceedings
November 21, 2011

The Board Forward meeting of the Wisconsin Indianhead Technical College Board followed the regular Board meeting on Monday, November 21, 2011, at 11:35 a.m., at the WITC-Administrative Office, located at 505 Pine Ridge Drive, Shell Lake, Wisconsin 54871.

1. **CALL TO ORDER**

Chairperson, David Minor, called the meeting to order at 11:35 a.m. with the following Board members present: James Beistle, Aimee Curtis, Chris Fitzgerald, Lorraine C. Laberee, David Minor, James Schultz, Jean Serum, and Eileen Yeakley. *Morrie Veilleux provided notice that he would not be in attendance at this meeting.* President Meyer was also in attendance at this meeting, with Steve Decker, Kim Olson, and Cher Vink being present for the Policy Governance portion of the meeting.

A. **Open Meeting Statement**

The November 21, 2011, Board Forward meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on November 18 in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

B. **Introductions**

President Meyer introduced Jan Adelman, a former Lakeshore Technical College (LTC) employee, who held a variety of positions with the college for over twenty years, recently retiring as LTC's Director of Staff Development. Ms. Adelman still conducts a number of training sessions for the LTC staff and is also an experienced meeting facilitator. She has worked with groups within the college and also with boards, businesses, and organizations statewide and in the Sheboygan community for the past 15 years. Her credentials and community involvement were provided. The Board and administration attendees also introduced themselves.

2. **POLICY GOVERNANCE**

A. **Overview**

Time was reserved for Ms. Adelman to provide the Board with an overview of policy governance. A policy governance source document was provided for the Board's review and reference. Several video clips were used throughout the training, including clips from a DVD entitled *The Policy Governance Model: An Introduction by John and Miriam Carver (2008)*. Review of Ends, Means, and the CEO's "reasonable interpretation" of the Board Policies took place.

B. **Applications**

This portion of the agenda allowed the Board to briefly consider their own understanding of the governance model and the level to which it is being utilized. The WITC Board's *Global Ends Statement* and an Ends vs. Means quiz were provided for the Board. A "Team Player" handout was also provided to the Board to review at a later time.

C. **Board Questions and Issues**

A brief time was available for additional Board questions. It was recommended that a motion is needed after a monitoring report is given for the Board to accept it in relation to the Ends policy and the President's evaluation. Consensus was for administration to include in future Board report Board book paragraphs that time be reserved for the Board to respond to the report. It was suggested that the Board look at their District Board policies as it relates to the president's evaluation. President Meyer talked about the importance in understanding the Board roles and that the CEO's role is to set the expectations for staff. Ms. Adelman also talked about the Board speaking in one voice.

Note: Steve Decker, Kim Olson, and Cher Vink were excused from the meeting.

3. BOARD SELF-EVALUATION DISCUSSION

The Board self-evaluation tool was provided for this agenda item; however, the Board agreed that at this time the Board self-evaluation was not appropriate.

A. OVERVIEW OF STRATEGIC PLANNING PROCESS

President Meyer provided an overview of the Strategic Planning process. He explained how WITC's strategic planning process compliments and integrates with the Board's Policy Governance model. The 2009-2012 Strategic Goals, 2012-2015 Strategic Planning Timeline, and 2012-2015 Strategic Goals were provided for this agenda item.

4. MEETING EVALUATION

PLUS +	DELTA ^
+ none	^ none

Chair Minor adjourned the meeting at 3 p.m.

Respectfully submitted,



Lorraine Laberee
Board Secretary

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