

Wisconsin Indianhead Technical College
Board Proceedings
September 20, 2010

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, September 20, 2010, at 8:30 a.m., at the WITC-Ashland Campus, located at 2100 Beaser Ave, Ashland, Wisconsin 54806.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson, James Beistle, called the meeting to order at 8:30 a.m. with the following Board members present: James Beistle, Hal Helwig, David Minor, James Schultz, Jean Serum, and Morrie Veilleux. It was noted that a quorum was established. Lorraine C. Laberee arrived at 8:38 a.m. *Dan Olson and Susan Wojtkiewicz provided notice that they would not be in attendance at this meeting.*

The following WITC employees were also in attendance: Steve Bitzer, Craig Fowler, Ellen Riely Hauser, Jennifer Kunselman, Bob Meyer, Kim Olson, and John Will.

OPEN MEETING

Kim Olson, Administrative Assistant to the President, read the following open-meeting statement: "The September 20, 2010, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on September 16 in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA

Chair Beistle reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology. Hal Helwig moved, seconded by Dave Minor, to approve the amended agenda that was provided at the meeting. Upon a unanimous vote, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

Chair Beistle announced this agenda item at the meeting. The Audience Recognition Board policy (II.M.) was included in the Board book as a reference.

CAMPUS WELCOME

Steve Bitzer, Vice President of Student Affairs and Ashland Campus Administrator, welcomed the Board.

BOARD ORGANIZATION

1. Oath of Office: Jean Serum and Morrie Veilleux

Chair Beistle administered the Oath of Office to new Board members Jean Serum and Morrie Veilleux. The Oath of Office statements were signed and notarized and will be filed with the district Board secretary.

2. Welcome and Introduction of New Board Members: Jean Serum and Morrie Veilleux

Time was reserved to welcome and introduce WITC's newest Board members.

Ms. Laberee arrived at 8:38 a.m.

3. Appointments to WTCS District Boards Association Standing Committees

A list of WITC Board representatives was provided and identified Board members who are currently on Wisconsin Technical College (WTC) District Boards Association standing committees. A description of each committee was also provided for the Board's review. A revised WITC Board Members Contact list for 2010-2011 was also included in the Board book. Board members were requested to review the list and provide Ms. Olson with updates at this meeting. Standing Committee assignments were noted on this document.

Chair Beistle requested that this agenda item be brought back to the October Board meeting to give the two new Board members time to review the committees.

Chair Beistle announced that each Board member was given a WTC District Boards Association Directory. Ms. Olson affixed labels with new Board member contact information in the directories.

EXECUTIVE SESSION

Chair, James Beistle, requested a motion for the Board to adjourn into executive session under the provisions of Wisconsin Statute §19.85 (1)(e) for the purpose of considering bargaining strategies.

Lori Laberee moved, seconded by Hal Helwig, to go into executive session in accordance with Wisconsin Statute §19.85 (1)(e) for the purpose of considering bargaining strategies. Chair Beistle announced the motion. Upon a roll-call vote, all members present voted yes (7-0); motion carried.

Chairperson, James Beistle, called the executive session to order at 8:45 a.m. with the following Board members present: James Beistle, Hal Helwig, Lorraine C. Laberee, David Minor, James Schultz, Jean Serum, and Morrie Veilleux. *Dan Olson and Susan Wojtkiewicz provided notice that they would not be in attendance at this meeting.*

The following WITC employees were also in attendance during executive session: Bob Meyer, Kim Olson, and John Will.

Approval of the July 12, 2010, Executive Meeting Minutes

Chair Beistle announced that as there were no corrections, the executive meeting minutes are approved as printed. *Note: There was no executive session during the August 16 Board meeting.*

Hal Helwig moved, seconded by James Schultz, to adjourn the Executive Session and convene back into the regular Board meeting. Upon a roll-call vote, all members present voted yes (7-0); motion carried and the executive session adjourned at 9 a.m.

The Board recessed at 9 a.m. and reconvened the meeting at 9:10 a.m.

OPEN SESSION RECONVENED

MEETING MINUTES

Dave Minor moved, seconded by Hal Helwig, to approve the August 16, 2010, regular meeting minutes as printed. Upon a unanimous vote of all members present; motion carried. Last month's list of signed contracts was attached to the official August meeting minutes.

BUDGET CONSIDERATIONS

2009–2010 Budget Status Update

Mr. Will provided a handout on the preliminary budget to actual report and discussed potential future fund modifications. President Meyer suggested that the “Favorable (Unfavorable)” column heading in the handout be changed to “Surplus (Deficit)”. Budget modifications for the Internal and Special funds will be brought back to the October Board meeting.

CONSENT AGENDA

Hal Helwig moved, seconded by Lori Laberee, to approve the consent agenda. Upon a roll-call vote, all members present voted yes (7-0); motion carried.

1. Personnel:

New Hire: Kristin Strobusch, Law Enforcement Teaching Specialist, Manager, Grade 8, Step 1, Rice Lake; effective August 26, 2010; annual salary \$58,596.

2. Contracts

The listing of contracts was approved (see attached list).

3. Financial/Cash Position Report

The college's Financial and Cash Position Report, as of August 31, 2010, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 106638 through 109299 and electronic transfer payments totaling \$8,299,891 were approved.

5. Bids/Purchases

- A. **Tools, Roll Cart and Inventory Software – Rice Lake:** The Board approved the low bid meeting specifications for 16 sets of tools from Snap-on Industrial of Wisconsin Rapids, WI, for Bid # Auto Tool 07-10 in the amount of \$58,880. These tool sets will be purchased to update classrooms in the Auto Collision Refinishing Technician Program at the Rice Lake Campus. This purchase includes a state of the art tool inventory system that recognizes individual tools from each set, which will allow staff to control loss of tools due to misplacement or theft. The tools also include a lifetime replacement warranty.
- B. **Copiers –Ashland:** The Board approved the purchase of two copiers in the amount of \$32,423 from Integrated Office Solutions of Duluth, MN, under CESA Cooperative Contract B1C3537. These copiers will be used to replace current leased copiers at the Ashland Campus.
- C. **New Richmond Addition and Remodeling Change Orders – New Richmond:** The Board approved Change Orders #009-#014 for the New Richmond Campus addition and remodeling project. The change orders included work related to additional electrical work that was required per building inspection but were not specified and upgraded finishes and lighting in rooms 203, 205, 207, and 213. Derrick Commercial Contracting of New Richmond, WI, will perform the work. A financial summary was also provided.

D. Parking Lot Replacement Change Order – Ashland: The Board approved Change Order #002 by Angelo Luppino, Inc. in the amount of \$10,000 for Job No. 1008 – Parking Lot Replacement at the Ashland Campus. This change order included a credit to WITC for soils not removed for elevation change. A financial summary page was also provided.

OTHER ITEMS REQUIRING BOARD ACTION

1. Announcements and/or Action from Executive Session

Board Chair announced that there were no actions taken in executive session.

2. Resolution 10-16, Petition Wisconsin Technical College System (WTCS) Board Requesting Approval for the Addition/Remodeling at the WITC-Rice Lake Campus

Resolution 10-16 was provided (see attached) for the Board’s review. Craig Fowler shared drawings and 3-D images for the Rice Lake addition and remodeling project. Mr. Will provided a handout on the budget and tentative timeline for Rice Lake’s project.

Board approval was requested for administration to submit a Request for Approval to the WTCS Board for the Rice Lake Campus addition and remodeling project. WTCS Board approval is required per Wisconsin statutes. The WITC Board is authorized to act on bids after the WTCS Board acts on the Request for Approval.

Hal Helwig moved, seconded by James Schultz to approve Resolution 10-16, Petition Wisconsin Technical College System (WTCS) Board Requesting Approval for the Addition/Remodeling at the WITC-Rice Lake Campus as presented. Upon a roll-call vote, all members present voted yes (7-0); motion carried.

3. Procurement Annual Review

In accordance with Wisconsin Administrative Code TCS 6.05(2)(h), the College is to provide an annual procurement review to the Board to determine if a more competitive procurement process should be used in subsequent years. The 2009-10 listing of vendors who paid \$10,000 or more by VISA card or by accounts payable check was provided. These amounts included purchases that were approved by the Board.

Range of Bids	State Administrative Rule Procurement – TCS 6.05(2)(h)	WITC Policy Purchasing Policy – D-550
\$0 – 10,000		May purchase with a purchasing card (college VISA)
\$10,000 – \$25,000	Requires quotations	Requires quotations
Over \$25,000	Requires sealed bids; submitted to the Board for approval to procurement	Requires sealed bids; submitted to the Board for approval prior to procurement

Administration has established controls in the use of purchasing cards, and has made every effort to review purchases to ensure compliance with state procurement requirements. In addition, WITC has been proactive in attempting to minimize processing work by extensively using purchasing cards which has dramatically reduced the number of purchase orders and accounts payable checks issued by the College.

4. Requesting Approval for the Rental of Facilities for the International Center in Barron
Administration requested Board approval for the rental of space from Barron County in the amount of \$250.00 per month, for the time period of September 1, 2010, through July 31, 2011. This rental amount is paid to offset facility and utility costs associated with the International Center. State Board approval is not required for any rentals with other governmental entities. The rental agreement for the International Center in Barron was provided for the Board's review. Chair Beistle requested that fiscal agent "WRI" be spelled out on the agreement.

Morrie Veilleux moved, seconded by Hal Helwig, to approve rental of facilities for the International Center in Barron as presented. Upon a roll-call vote, all members present voted yes (7-0); motion carried.

5. Annual Review of Board ENDS Policy (I.)

Time was reserved for the Board's annual review of the Global ENDS statement. No changes were requested and the policy will stand as printed.

6. Annual Review of Board Governance Process Policies (II. A. - M.)

Time was reserved for the Board's annual review of the following Governance Process Policies. No changes were requested and all policies, with the exception of the Board Officer policy (II. E.), will stand as printed.

- Governing Philosophy (II. A.)
- Governance: Mission, Vision, and Values (II. B.)
- Board Responsibility (II. C.)
- Board Member's Role (II. D.)
- Board Officers (II. E.)
- Board Committees (II. F.)
- Board Policy Creation (II. G.)
- College Budget Process (II. H.)
- Board Members' Code of Conduct (II. I.)
- Annual Board Monitoring Schedule (II. J.)
- Internet Access for Board Members (II. K.)
- Tuition for Board Members (II. L.)
- Audience Recognition (II. M.)

A. President's 360 Degree Survey Oversight Role

As requested by Board members at their August meeting, administration added draft language to the Vice Chairperson's role in item 2.C. of Policy II. E. for the Board's consideration. It was noted that the Vice Chair can ask others, such as Human Resources, to assist with setting up the President's 360 degree survey; however, the feedback from the survey is only for the Board's information.

It was requested that the "360 degree survey" language in item 2.C. of this policy be changed to "annual evaluation" and brought back in October for a second reading.

7. Resolution 10-17, Reporting for Compliance to Wisconsin's Code of Ethics for Public Officials and Employees

The Wisconsin Ethics Board requested the district Board review its prior designations and either confirm their appropriateness or adopt a new resolution designating non-clerical positions that report directly to the President. Resolution 10-17 (see attached) was provided for the Board's approval. A contact list of those identified in the resolution was also provided.

Lori Laberee moved, seconded by James Schultz, to approve Resolution 10-17, Reporting for Compliance to Wisconsin's Code of Ethics for Public Officials and Employees as presented. Upon a roll-call vote, all members present voted yes (7-0) motion carried. Ms. Olson will forward the resolution and contact list to the Ethics Board.

INFORMATION REPORT

Enrollment/Full Time Equivalency (FTE) Update

The 2010-2011 year-to-date FTE report was included in the Board book for the Board's review. Additional data by division, program, and campus as well as student demographic details were provided during the presentation at the meeting. Jennifer Kunselman, also provided and reviewed reports on Fall 2010 Enrollment and Credit Student Demographics.

The Board recessed at 10:55 and reconvened the meeting at 11 a.m.

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Time was reserved for Board members to share information on the meetings they attended. James Beistle, Hal Helwig, and Jim Schultz were present for Congressman Obey's visit in Rice Lake on Friday, September 17.

President Meyer attended the District Board's Association September meeting on behalf of the Board. He reviewed a handout of his meeting notes. A meeting packet was also circulated. The District Boards Association will likely return to holding four (rather than three) meetings per year. Chair Beistle requested that when the District Boards Association's *Goals, Action Plans, and Measures of Success for 2011* document is finalized administration should include it in the October meeting information.

2. Travel Sign Up

Time was reserved for the Board to update administration on their plans for upcoming Board events. Chair Beistle requested that the Board report any changes on the *Board Events Schedule* to Ms. Olson. The February 2011 National Legislative Summit information will be added to the monitoring schedule.

3. Monitoring Schedule

Time was reserved for the Board to review the *Board Monitoring Schedule* for next month's agenda items.

A. New Board Member Orientation Planning

Time was reserved to plan for a new Board member orientation. Chair Beistle suggested that at the Board Forward Meeting on Sunday, November 14, there be a New Board Member Orientation and an Old Board Member Re-orientation. Ms. Laberee recommended that the Board open with a "Colors" training for a time period of 1 to 4 hours as determined. Mr. Fowler will provide the names of staff who could do the training. Chair Beistle will talk to Ms. Olson about what should be in the New Board Member Orientation booklet. The Board will finalize the list of topics in October.

4. President's Updates

Time was reserved for President Meyer to provide the following updates:

A. **New Richmond Building Project Update**

Mr. Will provided an update on the New Richmond Campus addition, noting that the finishing touches are being put on the building. There should be one more update on this project and then we will move to updating the Board on the Rice Lake project.

B. **Plant Closing in Hudson**

President Meyer updated the Board on another St. Croix County manufacturing plant closure. DURO Bag Manufacturing Company is closing their Hudson facility effective October 22, 2010. A copy of a letter stating the intent for closure was provided for the Board's information. They are laying off about 50 employees. Contour Plastics of Baldwin is also supposed to be laying off employees. Mr. Schultz noted that B J Wood Products, Inc. of Ladysmith will be laying off 55 employees. Chair Beistle asked Board members to let President Meyer know when they hear of any more layoffs in their areas.

C. **WITC Ranked 6th in Nation by *Washington Monthly***

WITC has again been ranked as one of the top two-year community colleges in the nation based on the Community College Survey of Student Engagement (CCSSE). A copy of the President's blog to the staff was provided for the Board's information.

President Meyer noted that in 2005 there were about 250 colleges that participated in the Community College Survey of Student Engagement (CCSSE). However, in 2009 there were over 650 colleges that participated. This is a staff accomplishment to maintain our ranking. We are currently in the process of putting marketing pieces together to leverage this information.

D. **August 19, 2010 Fall Staff Inservice Update**

The 2010 Fall staff inservice PowerPoint recognizing staff, continuous improvement, Academic Quality Improvement Program (AQIP), and program planning was provided for the Board.

E. **Opposing a Bachelor's Degree Requirement to be a Wisconsin School Nurse (Resolution 10-15) Update**

President Meyer shared an update on the Resolution 10-15 adopted and approved at the July 12, 2010 Board meeting. It was noted that the legislators removed the legislations; however, the Department of Public Instruction (DPI) put this clause into their rules. An RN Degree Analysis was provided showing no correlation between 2 year and 4 year nursing program graduate performance on the licensing exam. Chair Beistle asked Board members to talk to their legislators and encourage them to vote "no".

F. **International Student Schedules Update**

International students from Germany will be visiting WITC from September 22 through October 4, 2010. A copy of the New Richmond and Rice Lake itineraries were provided for the Board's review. Interested Board members were asked to contact Frank Braswell, Academic Dean, in advance by calling him at (715) 234-7082, ext. 5264, or e-mailing him at frank.braswell@witc.edu. Mr. Beistle stated that he is interested and will contact Mr. Braswell.

G. Board Appointment Public Hearing/Committee Meeting Update

The Board Appointment Public Hearing and Committee meeting was held on Thursday, September 2, at the WITC- Shell Lake Administrative Office. The WITC Board Appointment Committee appointed the following two individuals to the WITC Board and the State Board gave final approval on September 14.

- 1) **Morrie Veilleux**, New Richmond Schools District Administrator, to serve a 2-year unexpired term for the Employer member position (Region 6: St. Croix County).
- 2) **Jean Serum**, Northwood Schools District Administrator, to serve a 2-year unexpired term for the School District Administrator member position.

A copy of the Board Appointment Rotation Schedule was provided for the Board's information. Ms. Olson will keep the Board informed when the next appointment process is scheduled.

H. Plan of Representation Update

A revised Plan of Representation from the September 2 Board Appointment Committee meeting was provided for the Board's information. The Board can now have up to three School District Administrators on the Board and there is no limit on the number of terms the School District Administrator can serve, pending reappointment.

I. 2010 Forum Planning Update

The list of forum dates/times and Board members who plan to attend to welcome the stakeholder groups and introduce President Meyer was reviewed. Jean Serum will check her availability to attend the September 30 Ashland afternoon forums. Morrie Veilleux and James Beistle will split covering the October 28 New Richmond forums.

J. Appointment of ACCT Voting Delegate and Alternate for the October Leadership Congress

Time was reserved for the Board chair to appoint a voting delegate and alternate for the Association of Community College Trustees (ACCT) Leadership Congress in October. A memo from the president of ACCT, J. Noah Brown, outlining the eligibility requirements for the voting delegate was provided. WITC is entitled to one vote. Chair Beistle appointed Jim Schultz as the voting delegate and Dave Minor as the alternate.

K. Update on Textbook Prices

President Meyer provided the Board with examples of success stories in our effort to reduce textbook costs. A handout of these success stories was provided at the meeting.

The High School Relations Report was provided for the Board. Chair Beistle requested that the report also be sent to the County Board Chairs and Towns Association (Town Clerks). Ms. Olson will work with staff on this request.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Selection of Meeting Dates, Times, and Locations

Time was reserved for the Board to confirm their draft Board meeting schedule and their plans for the next regular meeting scheduled for Monday, October 18, 2010, at 8:30 a.m., at the WITC-Administrative Office in Shell Lake. Consensus was given to keep the Board meetings on Monday mornings at 8:30 a.m.

2. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting.

Note: Board agenda items for the regular meeting in **October** are as follows:

- Budget projection for fiscal year 2010-2011/2015-2016
- Set tax levy for 2010-2011
- District Boards Association's Standing Committee Appointments
- District Boards Association's *Goals, Action Plans, and Measurements of Success for 2011*
- Second Reading and approval of the Board Officer Policy

*Note: Board members who wish to add additional items to next month's Board agenda can do so by contacting the Board Chair before **Thursday, September 30, 2010**. This request does not obligate the Board Chairperson to include the item on the agenda. The Board Chair will notify administration of agenda items before the Board book is prepared and copied.*

MEETING EVALUATION

PLUS +	DELTA ^
+ Building review was very good	^
+ Rice Lake Building report was very good	^
+ Thanks to Bob for the District Boards Association meeting information	^

James Schultz moved, seconded by Lori Laberee, to adjourn the meeting. The meeting adjourned at 12:12 p.m.

Respectfully submitted,



Lorraine Laberee
Board Secretary

ko

Note: A Board luncheon followed the Board meeting; however, no action was taken.

8/31/2010
 3:03:35
 PM

Wisconsin Indianhead Technical College
 Contract Estimated Full Cost Report

Fiscal Year:
 2011

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

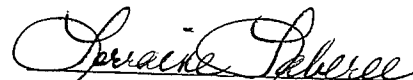
State Designated Indirect Cost Factors:
 On Campus = 39.48% Off Campus = 32.59%

*----- ESTIMATED -----
 --*

Contract Number	Service Recipient	Location	On/Off	Contract Revenue	Est.Salary/ Fringe Cost +	Indirect	=	Full Cost	Difference +/-
238*	Workforce Resource	Rice Lake Campus	On	4,813.00	4,186.00	1,592.00		5,777.00	(965.00)
	Students will be participating in summer health academy to learn about becoming a nursing assitant								
245*	Lake Superior College	WITC Superior	On	6,094.00	3,679.00	665.00		4,343.00	1,751.00
	Camps 2 career participants will receive welding training								
250	Xcel Energy	Becker, Minnesota	Off	13,629.00	10,279.00	-		10,279.00	3,350.00
	Participants will receive fiber optics training								
362	CG Bretting Manf Co INC	WITC Superior	On	1,153.00	903.00	357.00		1,260.00	(107.00)
	Welding certification testing								
363	REM Arrowhead	Off Campus	Off	607.00	222.00	73.00		294.00	314.00
	First Aid and CPR recertification for REM Arrowhead employees								
364	Charter Films, Inc.	Off Campus	Off	19,897.00	9,629.00	3,139.00		12,767.00	7,131.00
	Employees of Charter Films, Inc will receive Basic Extrusion Tech, Advanced Extrusion Tech, Quality Controls & Continuous Improvement, and Workplace Experience in Extrusion training.								
365	Literacy Council of Superior - Douglas County	WITC Adminstrative Office	On	3,720.00	3,720.00	-		3,720.00	-
	Fiscal Management of Lake Superior Initiative Award Allocation								
366	LCO HEADSTART	LCO	Off	504.00	398.00	119.00		516.00	(13.00)
	CERTIFY AND RECERTIFY EMPLOYEES IN PEDIATRIC MEDIC FIRST AID								
367	LCO HEALTH CARE CENTER	LCO HEALTH CARE CENTER	Off	227.00	198.00	65.00		262.00	(35.00)
	RECERTIFY EMPLOYEES IN CPR FOR HEALTHCARE PROVIDER								

368	Harmen Group Home	Spooner	Off	714.00	405.00	72.00	477.00	237.00
	Certify employees in CBRF Fire Safety Training.							
369	Walmart	HAYWARD - WITC	On	392.00	183.00	59.00	241.00	151.00
	TEACH THE RESPONSIBLE BEVERAGE COURSE TO WALMART EMPLOYEES							
370	Lake Area Landfill	Lake Area Landfill - Sarona	Off	578.00	267.00	73.00	339.00	240.00
	Teach employees Heartsaver 1st Aid/Adult & child CPR & AED							
371	Leadership Barron County	Heartwood Resort and Conference Center in Trego	Off	575.00	500.00	163.00	663.00	(88.00)
	Participants will be trained in True Colors							
372	St. Croix Gas	St Croix Gas	Off	654.00	402.00	131.00	533.00	121.00
	Self-Contained Breathing Apparatus Refresher/Confidence Training							
373	Walmart	Walmart - St Croix Falls	Off	403.00	193.00	49.00	241.00	162.00
	Provide Responsible Beverage course to employees.							
374	Hayward Family Dentistry	Hayward Family Dentistry office	Off	304.00	146.00	37.00	182.00	122.00
	Recertify employees in CPR for Healthcare Provider							
375	Stresau Laboratory Inc	Spooner - Northwest Sports Complex	Off	793.00	398.00	107.00	504.00	290.00
	Certify employees in Heartsaver 1st aid/Adult & Child CPR & AED							
376	Cellu Tissue - City Forest	Cellu Tissue - City Forest	Off	804.00	363.00	107.00	470.00	335.00
	Confined Space Rescue for Industry							
377	Cellu Tissue - City Forest	Cellu Tissue - City Forest	Off	804.00	363.00	107.00	470.00	335.00
	Confined Space Rescue for Industry							
378	Red Cliff Early Childhood Center	Early Childhood Center and Red Cliff Bingo Hall	Off	763.00	958.00	280.00	1,238.00	(476.00)
	Pediatric Medic First Aid and Pediatric Medic First Aid Refresher							

*** End Of Report ***


Board Secretary

9-30-2010
Date

* indicates an amended contract

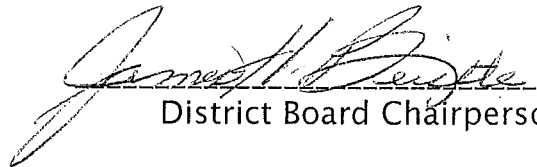
RESOLUTION #10-16

**PETITION TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM BOARD
REQUESTING APPROVAL FOR THE ADDITION/REMODELING
AT THE WITC RICE LAKE CAMPUS**

WHEREAS, the Wisconsin Indianhead Technical College Board has heard reports detailing the addition/remodeling plans at the WITC Rice Lake campus:

NOW, THEREFORE, BE IT RESOLVED that the Wisconsin Indianhead Technical College Board goes on record petitioning the Wisconsin Technical College System Board to allow the district Board to enter into a building project to provide the addition/remodeling at the WITC Rice Lake campus.

Adopted and approved this 20th day of September, 2010.


District Board Chairperson

ATTEST:


District Board Secretary

RESOLUTION 10-17

REPORTING FOR COMPLIANCE TO WISCONSIN'S CODE OF ETHICS
FOR
PUBLIC OFFICIALS AND EMPLOYEES

WHEREAS: the Wisconsin Indianhead Technical College Board approves the following positions for the purpose of the Wisconsin's Code of Ethics for Public Officials and Employees, §19.41 through §19.59, Wisconsin State Statutes.

NOW, THEREFORE, BE IT RESOLVED: Wisconsin Indianhead Technical College Board designates the following positions: President; Chief Operating Officer/Vice President, Administrative Services; Vice President, Academic Affairs & Campus Administrator (Superior); Vice President, Continuing Education/Executive Director, Foundation & Campus Administrator (Rice Lake); Vice President, Student Affairs & Campus Administrator (Ashland); Vice President, Instructional Technology & Campus Administrator (New Richmond); and indicates its understanding that the current occupants of those positions and their successors to those positions are state public officials to whom the Wisconsin Ethics Code applies.

Adopted and approved this 20th day of September 2010.



James Beistle, Board Chair

ATTEST:



Lorraine Laberee, Board Secretary

Wisconsin Indianhead Technical College
Wisconsin's Code of Ethics for Public Officials and Employees

No	Last Name	First Name	Title	Address	Phone	Email
1.	Bitzer	Steve	Vice President, Student Affairs & Campus Administrator	WITC – Ashland 2100 Beaser Ave Ashland, WI 54806	(715) 682-4591 Ext. 3149	steve.bitzer@witc.edu
2.	Fowler	Craig	Vice President, Continuing Education/Executive Director Foundation & Campus Administrator	WITC – Rice Lake 1900 College Drive Rice Lake, WI 54868	(715) 234-7082 Ext. 5201	craig.fowler@witc.edu
3.	Huftel	Joe	Vice President, Instructional Technology & Campus Administrator	WITC – New Richmond 1019 S. Knowles Ave New Richmond, WI 54017	(715) 246-6561 Ext. 4332	joseph.huftel@witc.edu
4.	Meyer	Bob	President	WITC – Shell Lake (Administrative Office) 505 Pine Ridge Drive Shell Lake, WI 54871	(715) 468-2815 Ext. 2227	bob.meyer@witc.edu
5.	Vertin	Diane	Vice President, Academic Affairs & Campus Administrator	WITC - Superior 600 North 21st Street Superior, WI 54880	(715) 394-6677 Ext. 6214	diane.vertin@witc.edu
6.	Will	John	Chief Operating Officer/Vice President, Administrative Services	WITC – Shell Lake (Administrative Office) 505 Pine Ridge Drive Shell Lake, WI 54871	(715) 468-2815 Ext. 2237	john.will@witc.edu