NOTICE OF INTENT TO APPOINT
WISCONSIN INDIANHEAD TECHNICAL COLLEGE (WITC)
DISTRICT BOARD MEMBERS

Notice is hereby given that applications are being accepted for three (3) positions on the Wisconsin Indianhead Technical College (WITC) District Board from individuals residing in the following regions of the WITC District:

- Region 1 (Douglas County)  
  Note: for the Employee/Douglas County position only
- Region 2 (Ashland, Bayfield, and portions of Iron County)
- Region 3 (Rusk, Sawyer, and Washburn Counties)
- Region 4 (Burnett and Polk Counties)
- Region 6 (portions of St. Croix County)

WITC District Board Member Open Positions
Appointments will be made for the following three positions in accordance with the Board Appointment Committee’s Plan of Representation, which specifies categories of membership as well as geographic areas of representation within the district. Board members are not paid, except for expenses incurred in the performance of their duties.

The following Board positions will commence on or about July 1, 2015, upon certification by the Wisconsin Technical College System Board, with 3-year terms ending on June 30, 2018.

1. **Employee Member**: Representing Region 1 (Douglas County)
2. **Employer Member**: Representing Region 6 (St. Croix County)
3. **School District Administrator Member**: Representing the WITC District (see note*)
   * Please note: In accordance with the WITC Plan of Representation, no region will have more than two members on the Board; therefore, applications will not be accepted from individuals who live in Region 1 (Douglas County) or Region 5 (Barron County) for the School District Administrator position.

Board Member Category Definitions
Please refer to the following WITC Web site address for additional information to help you determine if you qualify for the open Board member positions: [www.witc.edu/board/appointments](http://www.witc.edu/board/appointments).

1. An **Employee Member** is defined as someone who is employed in the district and receives earnings as payment for personal services, or who is acting in the capacity of an officer or agent of a labor organization. An Employee does not meet the Employer Member definition.

2. An **Employer Member** is defined as someone who receives earnings as payment for personal services and who has the authority to exercise independent judgment in determining, or effectively recommending, any of the following actions for business employees: hire, transfer, suspend, layoff, recall, promote, discharge, assign, reward, discipline, or adjust grievances. Note: Representatives of labor organizations (officers or agents) are considered employee members regardless of their responsibilities.

3. A **School District Administrator Member** is defined as a school district superintendent, supervising principal, or other person who acts as the administrative head of a school district and who holds an administrator’s license; and, must be employed by a school board or a school district located within the technical college district. §115.001 (8), Wisconsin Statutes

In the appointment process, equal consideration is given to the general population distribution within the WITC District, as well as to the distribution of women and minorities. **Note: No two members of the WITC District Board may be officials of the same governmental unit, nor may any district board member be a member of the school board which employs the School District Administrator.**
Notarized affidavit (application) forms must be received at the address below no later than 4 p.m., on Wednesday, February 25, 2015. Applicants must attend the public hearing of the District Board Appointment Committee on Wednesday, April 1, 2015, at 10 a.m., at the WITC–Administrative Office, 505 Pine Ridge Drive, Shell Lake, WI 54871, and provide at least two letters of recommendation supporting his/her candidacy to the WITC District Board before being interviewed at the scheduled public meeting. No additional names will be accepted from the floor at the time of the Appointment Committee meeting.

Notarized affidavits (applications) should be sent to:
  Mr. Roger Larson, Chairperson
  District Board Appointment Committee
  WITC-Administrative Office
  505 Pine Ridge Drive
  Shell Lake, WI 54871

A Board Appointment affidavit (application) form and instructions may be obtained on the WITC Web site http://www.witc.edu/boardcontent/pdfs/ApplicationAffidavit2015r.pdf, or by contacting:
  Ms. Kimberly Olson
  Board Appointment Committee Liaison
  WITC-Administrative Office
  505 Pine Ridge Drive
  Shell Lake, WI 54871
  Telephone: (715) 468-2815, ext. 2279
  E-mail: kim.olson@witc.edu

A second legal notice announcing the public hearing and committee meeting and all applicant names will be published in mid-March 2015.