## Supervisory Management
*(Two-Year)*
Associate Degree *(10-196-1)*

### Job Titles
- Supervisor
- Manager
- Team Leader
- Group Leader
- Department Head

### Core Courses
#### Leadership
- 10196190 Leadership Development
- 10196191 Supervision
- 10801195 Written Communication
- 10801196 Oral/Interpersonal Communication
  - or
  - 10801198 Speech
- 10809199 Psychology of Human Relations or Introduction to Psychology

### Intermediate Courses
#### Human Relations
- 10196134 Legal Issues for Supervisors
- 10196168 Organizational Development
- 10196169 Diversity and Change
- 10196193 Management
- 10196194 Human Resource Management

### Required General Studies
#### Systems
- 10196134 Accounting Principles
- 10196108 Customer Service
- 10196145 Contemporary Business for Supervisors
- 10196136 Safety in the Workplace
- 10196188 Project Management
- Plus three credits of MS Office coursework from the following:
  - MS Word A
  - MS PowerPoint
  - MS Access A
  - MS Excel A
  - MS Outlook

### Recommended Electives
- 10196198 Statistical Process Control

### Helpful High School Courses
- Business Math
- Computer Skills
- Keyboarding
- Communications

### Quality
- 10196164 Personal Skills for Supervisors
- 10196189 Team Building and Problem Solving
- 10196192 Managing for Quality

Courses reflected in **red** are approved for advanced standing with WITC.

Note: Course sequence may vary by campus.