Finance (Business Administration)
(Two-Year)
Associate Degree (10-102-2)

Job Titles
Manager or Owner of a business
Loan Officer or Personal Banker
Sales or Sales Manager
Financial Analyst
Investment Advisor
Insurance Sales or Broker
Real Estate Sales or Broker
Stockbroker

Rice Lake High School

First Semester
- 10101101 Financial Accounting I
- 1012119 Principles of Investments
- 1013124 MS Excel
- 1013128 Introduction to Microcomputers
- 1013129 Introduction to MS Office
- 1016181 Keyboarding
- 10804125 Business Math
- 10801196 Oral/Interpersonal Communication

Second Semester
- 10101103 Financial Accounting II
- 10102107 Principles of Finance
- 1013103 MS Word A
- 10196189 Team Building and Problem Solving
- 10801195 Written Communication
- 10809195 Economics
- 10809144 Principles of Macroeconomics

Third Semester
- 10102192 Principles of Insurance
- 10104102 Marketing Principles
- 10105125 Business Law
- 10103106 MS PowerPoint
- 10809199 Psychology of Human Relations

Fourth Semester
- 10102103 Money and Banking
- 10102150 Advanced Investments
- 10103123A MS Access A
- 10105115 Professional Profile
- 10196191 Supervision
- 10890105 Job Quest
- 10801197 Technical Reporting

Helpful High School Courses
- Mathematics/Algebra
- Accounting
- Keyboarding
- Spreadsheets/Word Processing
- Basic grammar
- Investments

Electives
- 10101138 Budgeting and Financial Analysis
- 10105123 Basic Business Skills
- 10105170 Introduction to International Business
- 10145100 Small Business Management

Courses reflected in red are approved for advanced standing with WITC.

Note: Course sequence may vary by campus.