

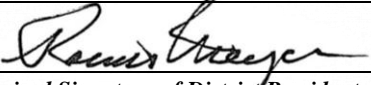
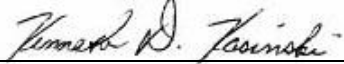
Form A

Tech Prep Grant Application – Forms FY 2010-11

General Assurances Certification (Form GAC)

FY 2010-2011

The following school officials and staff hereby agree to comply with all federal and state regulations regarding maintenance and audit of records in such a way as to: a) avoid commingling of Perkins Act and other funds; b) submit necessary reports and data; c) and certify that the information provided in this application is true and correct to the best of our knowledge, information, and belief, and that the required assurances are given. That application will be operated in compliance with Public Law 105-332, the Carl D. Perkins Career and Technical Education Act, in accordance with appropriate federal regulations, state law, civil rights and anti-discrimination laws, and with policies and administrative issuance's by the Wisconsin Technical College System.

WTCS District Name (Fiscal Agent) <i>Please print name, title, address, phone number, fax number and e-mail address below:</i>	
Wisconsin Indianhead Technical College 505 Pine Ridge Drive Shell Lake, WI 54871 Phone: 715-468-2815 Fax: 715-468-2819	
	02/08/2010
Original Signature of District President <i>Please print name, title, address, phone number, fax number and e-mail address below:</i>	<i>Date: Month/Day/Year</i>
Robert Meyer, President Wisconsin Indianhead Technical College 505 Pine Ridge Drive Shell Lake, WI 54871 Phone: 715-468-2815 Fax: 715-468-2819	
	02/08/2010
Original Signature of Secondary Co-Chair, Joint Technical Preparation Council <i>Please print name, title, address, phone number, fax number and e-mail address below:</i>	<i>Date: Month/Day/Year</i>
Jesse Harness, Administrator CESA 11 225 Ostermann Drive Turtle Lake, WI 54889 Phone: 715-986-2020 Fax: 715-986-2040	
	02/08/2010
Original Signature of Technical College Co-Chair, Joint Technical Preparation Council <i>Please print name, title, address, phone number, fax number and e-mail address below:</i>	<i>Date: Month/Day/Year</i>
Ken Kasinski, Administrator CESA 12 618 Beaser Avenue Ashland, WI 54806 Phone: 715-682-2363 Fax: 715-682-7244	

Form B Additional Certification for Consortiums (Form ACC)

E-mail Response Form

FY 2010-11

The intent of this form is to verify that each local secondary school has been informed of the intent of the Tech Prep Funds. By checking the box you verify that the local contact has full support from Secondary School Administration for the use of Tech Prep Funds.

Participating Public High School	Local Secondary School District Contacts	Administrative Verification for use of Tech Prep Funds
Amery School District	Shawn Doerfler Stephen Schiell	<input checked="" type="checkbox"/> Check the box to verify
Ashland School District	Paul Gilbertson Peggy Smith	<input checked="" type="checkbox"/> Check the box to verify
Baldwin-Woodville School District	Eric Russell Russell Helland	<input checked="" type="checkbox"/> Check the box to verify
Barron School District	Kirk Haugestuen Monti Hallberg	<input checked="" type="checkbox"/> Check the box to verify
Bayfield School District	Jeff Haiden Linda Kunelius	<input checked="" type="checkbox"/> Check the box to verify
Birchwood School District	Charles Dykstra Frank Helquist	<input checked="" type="checkbox"/> Check the box to verify
Bruce School District	Linda Hinde Debra Brown	<input checked="" type="checkbox"/> Check the box to verify
Butternut School District	Joni Weinert	<input checked="" type="checkbox"/> Check the box to verify
Cameron School District	Sharon Nelsen Randy Braun	<input checked="" type="checkbox"/> Check the box to verify
Chequamegon School District	Mark Luoma Katie Rybak	<input checked="" type="checkbox"/> Check the box to verify
Chetek School District	Janis O'Hara Al Brown	<input checked="" type="checkbox"/> Check the box to verify
Clayton School District	Elaine Molls Cathleen Shimon	<input checked="" type="checkbox"/> Check the box to verify
Clear Lake School District	Darlene Bratager Brad Ayer	<input checked="" type="checkbox"/> Check the box to verify
Cumberland School District	Kate Koehler Barry Rose	<input checked="" type="checkbox"/> Check the box to verify
Drummond School District	Jesse Riegert John Knight	<input checked="" type="checkbox"/> Check the box to verify
Flambeau School District	Nathan Solie Bill Pfalzgraf	<input checked="" type="checkbox"/> Check the box to verify
Frederic School District	Ray Draxler Gerald Tischer	<input checked="" type="checkbox"/> Check the box to verify
Glenwood City School District	Shelly Laffin Tim Emholtz	<input checked="" type="checkbox"/> Check the box to verify

Participating Public High School	Local Secondary School District Contact	Administrative Verification for use of Tech Prep Funds
Grantsburg School District	Stanley Marczak Dr. Joni Burgin	<input checked="" type="checkbox"/> Check the box to verify
Hayward School District	Andy Eaton Michael Cox	<input checked="" type="checkbox"/> Check the box to verify
Hudson School District	Melisa Hansen Mary Bowen-Eggebraaten	<input checked="" type="checkbox"/> Check the box to verify
Hurley School District	Jeff Gulan Chris Patriitto	<input checked="" type="checkbox"/> Check the box to verify
LCO Ojibwe School District	Ann Jennerman Dennis White	<input checked="" type="checkbox"/> Check the box to verify
Ladysmith School District	Robert King Dr. Christopher Poradish	<input checked="" type="checkbox"/> Check the box to verify
Luck School District	Mark Gobler Rick Palmer	<input checked="" type="checkbox"/> Check the box to verify
Maple School District	Greg Blair Gregg Lundberg	<input checked="" type="checkbox"/> Check the box to verify
Mellen School District	Melissa Nigh Jim Schuchardt	<input checked="" type="checkbox"/> Check the box to verify
New Richmond School District	Jeff Moberg Maurice Veilleux	<input checked="" type="checkbox"/> Check the box to verify
Northwood School District	Paul Lake Dr. Jean Serum	<input checked="" type="checkbox"/> Check the box to verify
Osceola School District	Ryan Fitzgerald Roger Kumlien	<input checked="" type="checkbox"/> Check the box to verify
Prairie Farm School District	Molly Pederstuen Dr. Don Hauck	<input checked="" type="checkbox"/> Check the box to verify
Rice Lake School District	Chad Brakke Dr. Paul Vine	<input checked="" type="checkbox"/> Check the box to verify
Shell Lake School District	Don Peterson Brian Nord	<input checked="" type="checkbox"/> Check the box to verify
Siren School District	Renae Peterson Scott Johnson	<input checked="" type="checkbox"/> Check the box to verify
Solon Springs School District	Jennifer Wellnitz Fred Schlichting	<input checked="" type="checkbox"/> Check the box to verify
Somerset School District	Shawn Madden Randal Rosburg	<input checked="" type="checkbox"/> Check the box to verify
South Shore School District	Julie Thormodsgard Marc Christianson	<input checked="" type="checkbox"/> Check the box to verify
Spooner School District	Robert Kinderman Dr. Donald Haack	<input checked="" type="checkbox"/> Check the box to verify
St. Croix Central School District	Bill Stuessel David Bradley	<input checked="" type="checkbox"/> Check the box to verify
St. Croix Falls School District	Pete Nusbaum Glenn Martin	<input checked="" type="checkbox"/> Check the box to verify

Participating Public High School	Local Secondary School District Contact	Administrative Verification for use of Tech Prep Funds
Superior School District	Kent Bergum Jana Stevens	<input checked="" type="checkbox"/> Check the box to verify
Turtle Lake School District	Wayne Olson Dr. Charles Dunlop	<input checked="" type="checkbox"/> Check the box to verify
Unity School District	Al Arndt Brandon Robinson	<input checked="" type="checkbox"/> Check the box to verify
Washburn School District	Peggy Ryan Susan Masterson	<input checked="" type="checkbox"/> Check the box to verify
Webster School District	Tim Widiker Jim Erickson	<input checked="" type="checkbox"/> Check the box to verify
Weyerhaeuser School District	Jenette Walters Dennis Richards	<input checked="" type="checkbox"/> Check the box to verify
Winter School District	Stuart Pask Dr. Penny Boileau	<input checked="" type="checkbox"/> Check the box to verify

Uniform Application for State Administered Funds

1. **FUNDING SOURCE AND CATEGORY:** (please check funding source and enter appropriate category)

- Adult Education and Family Literacy Act
- Carl D. Perkins Vocational and Technical Education Act
- General Purpose Revenue
- Other

Grant Category: Tech Prep

2. **GRANT YEAR:** (check one) 1st Year 2nd Year 3rd Year Other

If this is a **REVISION**, enter date: _____

3. **APPLICATION TITLE:** Tech Prep School-to-Work
(Limit title to one line -- if focused on a program, indicate program title and instructional program number)

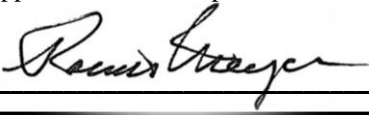
4. **APPLICANT NAME:** Wisconsin Indianhead Technical College

5. **APPLICANT ADDRESS:** 505 Pine Ridge Drive
Shell Lake, WI 54871

6. **APPLICANT CONTACT:** Timothy O. Schreiner, Director, Resource Dev. **PHONE:** 715-468-2815

E-MAIL: tim.schreiner@witc.edu **FAX:** 715-468-2819

7. I certify that the information contained in this application is in compliance with federal and state regulations and application guidelines.

APPLICANT PRESIDENT SIGNATURE  Date 02/02/2010

8. **TOTAL ACTIVITY COST:** \$ 148,229 9. **NUMBER TO BE SERVED:** 2,000 est.
(Unduplicated Number to be Used for Client Reporting)
Enter N/A if not applicable.

STATE FUNDS REQUESTED: \$ 148,229

FOR WTCS OFFICE USE ONLY:

Recommended Award \$ _____

- Approved
- Revisions Required Before Approval

- Approved with Technical Revisions
- Disapproved

Education Director Date _____ To Fiscal:

Assistant Vice President Date _____ / _____
Vice Presidents

Revisions required or reason for disapproval: _____

10. TOTAL COST BY FUNDING SOURCE(S)

If applicant plans to receive funds from sources other than or the same as the one listed in item 1, above, the applicant is to estimate the dollar amount by source in the table below.

A	WTCS Office Administered Funds Requested	\$ 148,229
B	Other WTCS Office Administered Funds (Identify: _____)	+ \$
C	Other State or Federal Funds	+ \$
D	Total Non-State/Non-Federal Funds (Local Funds)	+ \$
E	Total Activity Cost (Add Lines A through D above)	= \$ 148,229

11. APPLICATION ABSTRACT

This project will provide partial funding for collaborative K-16 technical preparation initiatives facilitated by the Northwest Wisconsin Tech Prep School-to-Work Consortium. Designed to enhance the technical and academic skills of high school students and to provide expanded opportunities for transition into postsecondary education or the workforce, proposed activities include an emphasis on professional development via centralized and regional workshops and inservices and occupational exploration for high school students via career assessments, Wisconsin Indianhead Technical College career days, college nights, and summer academies. An estimated 1,700 students and 300 faculty/counselors/parents will participate in events, resulting in increased performance related to identified Tech Prep indicators.

12. SUBCONTRACTOR INFORMATION

ORGANIZATION NAME: _____

ADDRESS: _____

CONTACT PERSON: _____

TELEPHONE: _____ FAX: _____

E-MAIL ADDRESS: _____

13. APPLICATION NARRATIVE

13. A. Statement of Need

Wisconsin Indianhead Technical College has collaborated since 1991 with the 47 public school districts and three local CESA's located within this 10,500 square mile district to develop and implement a viable Tech Prep School-to-Work program. The framework for this initiative is the Tech Prep Education Act, Title II – part of the Carl D. Perkins Career and Technical Education Act of 2006 (Perkins IV).

The logistics of implementing a comprehensive tech prep program among so many partners spread across such a vast region has always been a barrier. However, the Tech Prep Consortium has developed an innovative district-wide approach that is working quite well. Activities are designed to serve the needs of our many school districts and vast expanses. The activities are centralized or regionally planned to allow availability to all school districts. Centralized activities include the Spring Counselor Workshop and a summer professional development workshop (Facilitating the Future). Regional activities at our 4 campuses include Counselor to Counselor in-services, WITC campus Career Days and College Night events. Student focused activities include Summer Health and Manufacturing Academies, campus based

Career Days and College Nights, a business competition and other career related activities in which we collaborate with and support local partners (Spooner Health Career, NWCEP sponsored Industries in Demand Days, etc.) All activities are designed to facilitate a seamless transition into postsecondary education.

Many of these activities have been successful and have resulted in enhanced performance related to selected Tech Prep indicators. For example:

- 39 counselors from consortium school districts have participated in externships at WITC
- Approximately 100 counselors from consortium school districts have completed at least one level of Comprehensive School Counseling.
- In 07-08 six school districts participated in transcribed credit pilots resulting in 25 courses taken and in 08-09 ten school districts participated in 70 courses and in 09-10 16 schools are participating in 130 courses with 775 students enrolled.
- Also in 08-09, 31 schools participated in 158 courses for advanced standing. And 14 school districts are took advantage of the automatic renewal option for 08-09. In 09-10, 31 schools are again participating in a total of 133 courses and 28 took advantage of the automatic renewal process. (This can be used if WITC and high school curriculum has not changed.)
- Over the last 2 summers 37 middle, high school and WITC faculty have participated in manufacturing and health related externships.
- In summer of '09, 46 high school students completed CNA training through 3 summer Youth Academies.
- 24 high school students participated in the manufacturing Youth Academies – gaining skills and knowledge in welding, woods and/or alternative fuels. They obtained 2 advanced standing college credits.

Input has been gathered from a variety of sources including consortium members, business and industry in the area, and high school contacts to identify needs and suggested activities.

13. B. Measurable Outcomes

1. Maintain/Increase the number and percent of secondary education tech prep students enrolled in the tech prep program who enroll in postsecondary education.
2. Maintain/Increase the number and percent of secondary education tech prep students enrolled in the tech prep program who enroll in postsecondary education in the same field or major as the secondary education tech prep students were enrolled at the secondary level
3. Maintain/Increase the number and percent of secondary education tech prep students enrolled in the tech prep program that complete a state or industry-recognized certification or licensure
4. Maintain/Increase the number and percent of secondary education tech prep students enrolled in the tech prep program who successfully complete, as a secondary school student, courses that award postsecondary credit at the secondary level.
5. Decrease the number and percent of secondary education tech prep students enrolled in the tech prep program who enroll in remedial mathematics, writing or reading courses upon entering postsecondary education.

13. C. Outcome and Activity Description

1. Measureable Outcome Statement #1

Outcome Statement: Maintain/Increase the number and percent of secondary education tech prep students enrolled in the tech prep program who enroll in postsecondary education.

Performance Level: maintain/increase 3 year average of 51.03%.

Activity A: Career Days and Connecting Activities

Description of activity including measureable or numeric outcomes (4-6 sentences).	<p>Prior to their visit to the technical college, students take a career interest inventory to identify careers they have the most potential and interest in. High school students then select their top choices to visit a WITC campus for a day and select 3 or 4 programs to shadow/visit. The entire college campus is involved in the visit and all programs participate. Students shadow and participate in program-related activities in career areas they have selected. By participating in this event, students have the opportunity to have an experience in and learn about several program areas and talk with the instructors and students in the programs. Some campuses host a second Career Day to accommodate the large numbers of students in their area. In addition to specific Career Day activities, will also encourage school districts to visit as arranged with campus administrators or career specialists.</p> <p>Projected Number of Students Served: 1,500</p>
Position(s) funded through this grant responsible for conducting the activity.	<p>Career Specialists, Campus Administrators, Admissions Advisors, Public Relations Technicians, Deans, and Faculty will be primarily responsible for conducting the Career Day(s) on their campus. The Tech Prep Coordinator is informed of the development by the sharing of planning meeting minutes and through conversations with the Career Specialist at each campus.</p>
Start/End Date of Activity	<p>(July 2010 – June 2011) Dates will be selected to best meet the needs of the individual campuses and the schools they serve. Each campus team leader will be in contact with the high schools in her area.</p>
Evaluation Process specific to this outcome only	<p>Please see evaluation statement on final page of grant narrative.</p>

Activity B: College/Financial Aid Night

Description of activity including measureable or numeric outcomes (4-6 sentences).	<p>High School seniors within the WITC district and their parents/guardians will receive an invitation in the mail to attend a College Night offered at WITC campuses in New Richmond and Rice Lake. Notices will also be placed in local newspapers. College/Financial Aid Night will incorporate campus tours and break-out sessions geared toward students and/or parents with the purpose of giving students information they need to transition smoothly from secondary to postsecondary education.</p> <p>Projected Number of Students Served: 500</p>
Position(s) funded through this grant responsible for conducting the activity.	<p>Career Specialists, Financial Aid Advisors, Deans, and Faculty from each campus will be responsible for planning and conducting College Night on their campus. The Tech Prep Coordinator is informed of the development by the sharing of planning meeting minutes and through conversations with the Career Specialist at each campus.</p>
Start/End Date of Activity	<p>(Jan – Feb. 2011) College Nights will be held in late January/early February. Each campus College Night will be on a different night so district staff from other campuses will be available to assist parents and students and conduct break-out sessions.</p>
Evaluation Process specific to this outcome only	<p>Please see evaluation statement on final page of grant narrative.</p>

Activity C: Northwest Wisconsin Tech Prep/School-to-Work Consortium Meetings

Description of activity including measureable or numeric outcomes (4-6 sentences).	The consortium will meet in its entirety at least three times throughout the year. Additional subcommittees will meet throughout the year to plan and carry out the activities.
Position(s) funded through this grant responsible for conducting the activity.	Tech Prep Director, Tech Prep Assistant, NW WI Tech Prep Consortium members
Start/End Date of Activity	The consortium will meet in October, 2010 and February and April of 2011.
Evaluation Process specific to this outcome only	Please see evaluation statement on final page of grant narrative.

Activity D: Local Counselor Inservices and Spring Counselor Workshop

Description of activity including measureable or numeric outcomes (4-6 sentences).	<p>The Spring Counselor Workshop focuses on updates and information pertinent to High School and WITC counselors in the WITC region. Follow-up activities to the summer Comprehensive School Counseling learning community, WTCS and WITC updates and information, and issues that arise throughout the school year in the counseling area are often included in the agenda. The workshop has been centrally located in the district in Hayward, WI for the past several years and has been attended by 15-20 of the 47 school districts annually. The intended outcome of this event is to give counselors from multiple school districts an opportunity to network, receive updates, and move forward on their Comprehensive School Counseling programs.</p> <p>Local Counselor Inservices are conducted on the WITC campuses to introduce counselors to new staff at the campus, overview new programs offered, provide updates on contracts, youth options, and technical college initiatives. This coming year, information and round table discussions on the Prepared Learner initiative will take place to generate ideas on how WITC and high schools can partner to best assure students are prepared as they transition into post-secondary education.</p> <p>Projected Number Served: 100 counselors</p>
Position(s) funded through this grant responsible for conducting the activity.	Tech Prep Director, Tech Prep Assistant, WITC Counselors and Deans.
Start/End Date of Activity	Counselor to Counselor – fall, 2010, Spring workshop April, 2011
Evaluation Process specific to this outcome only	Please see evaluation statement on final page of grant narrative.

Activity E: Counselor Externships

Description of activity including measureable or numeric outcomes (4-6 sentences).	High school counselors participate in a five-day externship with WITC counselors and staff to better understand WITC courses, programs, resources, processes, and procedures so they can relay accurate information as they discuss post-secondary options with students.
	Projected Number Served: 4

Position(s) funded through this grant responsible for conducting the activity. Tech Prep Director and Tech Prep Assistant to promote and coordinate, WITC counselors and staff to provide the experience.

Start/End Date of Activity July – August 2010

Evaluation Process specific to **this outcome only** Please see evaluation statement on final page of grant narrative.

Activity F: Other Local/Regional Career Fairs

Description of activity including measureable or numeric outcomes (4-6 sentences). Local and regional agencies (such as NWCEP and Spooner Regional Health Systems) are sponsoring career fairs for school districts in their surrounding area. Funds will be used to help support these fairs that help students learn about career opportunities.

Projected Number Served: 200 High School Students

Position(s) funded through this grant responsible for conducting the activity. Tech Prep Director and agency partners

Start/End Date of Activity August 2010 – May 2011

Evaluation Process specific to **this outcome only** Please see evaluation statement on final page of grant narrative.

Activity G: “Comprehensive School Counseling” and Career Development learning community at Facilitating the Future

Description of activity including measureable or numeric outcomes (4-6 sentences). High school and postsecondary guidance counselors will have the opportunity to experience Levels 2 and 3 of the Comprehensive School Counseling initiative:

Level 2: develop curriculum, identify scope and sequence of program pieces, develop portfolio assessment, develop conferencing plan, and develop professional development plan

Level 2.5: Builds on the initial curriculum work begun in Level II by expanding the units and lessons found in the programs content topic themes using the Backward By Design structure.

Level 3: develop as assessment system for program evaluation and accountability

While the training provides a foundation from which to implement the model, our emphasis on the career domain and student parent conferencing are directly related to the goals of CTE and Tech Prep.

Projected Number Served: 20 Counselors

Position(s) funded through this grant responsible for conducting the activity. FTF Leadership Team including, Tech Prep Director, WITC staff, CESA 11 staff, and CESA 12 staff and learning community facilitators to be identified. Instruction = \$3,000; Part. Stipend = 20 @ \$300 = \$6,000

Start/End Date of Activity July 2010 and June 2011

Evaluation Process
specific to **this outcome**
only

Please see evaluation statement on final page of grant narrative.

2. Measureable Outcome Statement #2

Outcome Statement: Maintain/Increase the number and percent of secondary education tech prep students enrolled in the tech prep program who enroll in postsecondary education in the same field or major as the secondary education tech prep students were enrolled at the secondary level.

Performance Level: Maintain/Increase 3 year average of 14.3%.

Activity A: Health Academy Partnership with Ladysmith High School

Description of activity
including measureable or
numeric outcomes (4-6
sentences).

Starting in fall 2007, the Ladysmith-Hawkins school district began offering a Health Care Academy sanctioned through DPI Charter Schools. Students from within this school district attend, as well as students from outside the district who open-enroll either full- or part-time to participate. Dual-credit courses in the Health Science career cluster for students include CPR/First Aid, Nursing Assistant, Anatomy and Physiology, and Medical Terminology that are offered via advanced standing, distance learning, and on-site. The Academy prepares students for admission to a postsecondary health related programs after high school graduation. The Health Academy will continue this fall (2010).

Participating in this coursework allows students to determine if a career in health suits them. This awareness of skills and interest and partnership with the technical college enables students to complete the application process for their desired program as soon as possible and be placed on any waiting list that may exist for a particular program so students will be able to transition into postsecondary coursework immediately after high school graduation.

Projected Number Served: 40 students

Position(s) funded
through this grant
responsible for
conducting the activity.

WITC Rice Lake Health Dean, Tech Prep Director and Curriculum Specialist and Faculty

Start/End Date of Activity

Courses will be offered during the fall and spring semesters of 2010-2011.

Evaluation Process
specific to **this outcome**
only

Please see evaluation statement on final page of grant narrative.

Activity B: Youth Business Skills Competition

Description of activity
including measureable or
numeric outcomes (4-6
sentences).

Northwest Wisconsin high school students come to the Ashland campus to compete in 13 business-related areas: accounting, general business knowledge, business mathematics, customer service, desktop publishing, employment skills, informative presentation, keyboarding, Microsoft Excel, Microsoft FrontPage, Microsoft PowerPoint, Microsoft Word, Proofreading, and Small Business/Marketing Simulation. Three or four area businesses serve as judges for the competitions. The event gives students a chance to showcase and reinforce their skills, interact with WITC instructors, and gain further insight into the programs and career areas utilizing these skills.

Projected Number Served: 100

Position(s) funded through this grant responsible for conducting the activity. Business and General Studies Faculty and Deans. The Tech Prep Director will be in contact with the event coordinator and attend the event – possibly participating as a judge.

Start/End Date of Activity March 2011

Evaluation Process specific to **this outcome only** Please see evaluation statement on final page of grant narrative.

Activity C: Programs of Study/Career Clusters Training Support

Description of activity including measureable or numeric outcomes (4-6 sentences). Tech Prep will help support local training related to career clusters (i.e. WALEW and CESA sponsored events). Past examples have been a Career Clusters learning community at Facilitating the Future, the Spring Counselor Workshop, WALEW Regional Workshop and Gitchee Academy in Ashland. Events such as these will continue to support training and information related to Programs of Study/Career Clusters.

Projected Number Served: 100 Teachers

Position(s) funded through this grant responsible for conducting the activity. Tech Prep Director

Start/End Date of Activity Ongoing

Evaluation Process specific to **this outcome only** Please see evaluation statement on final page of grant narrative.

Activity D: 21st Century Skills training at summer Visions Conference (during Facilitating the Future)

Description of activity including measureable or numeric outcomes (4-6 sentences). CTE leaders will have the opportunity to gain insights, build capacity and leadership skills related to Career Clusters/Programs of Study and how to model school curriculum to meet the needs of the workplace in the 21st Century.

Position(s) funded through this grant responsible for conducting the activity. Tech Prep Director and FTF Leadership Team

Start/End Date of Activity July 2010

Evaluation Process specific to **this outcome only** Please see evaluation statement on final page of grant narrative.

Activity E: Entrepreneurism learning community at Facilitating the Future

Description of activity including measureable or numeric outcomes (4-6 sentences). We find entrepreneurs in tourism, business, agriculture, education, the arts... essentially we find them in all sectors of life. Being an entrepreneur means more than being a business owner. It means possessing entrepreneurial qualities and characteristics essential to being a productive citizen and excelling in one's career. Teachers can learn how to enhance their students'

	experiences by incorporating entrepreneurial concepts and strategies into their practices.
Position(s) funded through this grant responsible for conducting the activity.	Tech Prep Director and FTF Leadership Team
	Instruction = \$3,000; Part. Stipend = 20 @ \$300 = \$6,000
Start/End Date of Activity	July 2010 and June 2011
Evaluation Process specific to this outcome only	Please see evaluation statement on final page of grant narrative.

3. Measureable Outcome Statement #3

Outcome Statement: Maintain/Increase the number and percent of secondary education tech prep students enrolled in the tech prep program that complete a state or industry-recognized certification or licensure.

Performance Level: Create baseline this year.

Activity A: “Building Bridges” learning community at Facilitating the Future Summer Professional Development Workshop

Description of activity including measureable or numeric outcomes (4-6 sentences).	High school and postsecondary educators will have the opportunity to “build bridges” with the various economic development and workforce agencies and business and industry in the region. Participants will create a networking portfolio and revise lessons to utilize the resources available to them in their communities. Participants will tour 6-9 businesses, dialogue with representatives from workforce resource, economic development, and entrepreneur network, view demonstrations from student teams on Lego League, High Mileage Vehicles, and school-based business, and participate in career exploration learning activities. Built within this activity will be a session related to child labor law. Area businesses will be invited to participate and learn how to incorporate work-based learning opportunities for high school students within their businesses. Educators will learn about industry-recognized certifications or licensures that would be encouraged by the industry or business. Projected Number Served: 20 teachers, counselors, and/or administrators
Position(s) funded through this grant responsible for conducting the activity.	FTF Leadership Team including, Tech Prep Director, WITC staff, CESA 11 staff, and CESA 12 staff and learning community facilitators to be identified.
Start/End Date of Activity	July 2010 and June 2011
Evaluation Process specific to this outcome only	Please see evaluation statement on final page of grant narrative.

Activity B: CISCO I.T. Essentials – “Get Certified!” learning community at Facilitating the Future Summer Professional Development Workshop

Description of activity including measureable or numeric outcomes (4-6 sentences)	CISCO I.T. Essentials is an industry recognized curriculum that covers the fundamentals of computer hardware and software, as well as advanced concepts. Teachers who participate in this learning community will have the opportunity to become CISCO certified (certification testing will be held final day of FTF– see testing fee below). Certified teachers will then be able to develop a transcribed credit course at their high school in partnership with WITC. High school students who successfully complete the IT Essentials transcribed credit course will receive three college credits and a certificate.
	Projected Number Served: 20 teachers
Position(s) funded through this grant responsible for conducting the activity.	Tech Prep Director and FTF Leadership and Faculty Instruction = \$4,000; Part. Stipend = 15 @ \$300 = \$4,500
Start/End Date of Activity	July 2010 and June 2011
Evaluation Process specific to this outcome only	Please see evaluation statement on final page of grant narrative.

Activity C: Conduct Youth Skills Academies – Health

Description of activity including measureable or numeric outcomes (4-6 sentences).	Students participate in Health Academies (Certified Nursing Assistant courses) at the WITC New Richmond, Rice Lake, and Superior campuses. Students will have the potential to earn WITC credits and receive credit toward high school graduation. The Health Academy participants will be prepared to complete the CNA certification test.
	Projected Number Served: 90 students
Position(s) funded through this grant responsible for conducting the activity.	Tech Prep Director, WITC Deans and Faculty, Workforce Resource and CESA 11& 12 partners.
Start/End Date of Activity	June 2010
Evaluation Process specific to this outcome only	Please see evaluation statement on final page of grant narrative.

4. Measureable Outcome Statement #4

Outcome Statement: Maintain/Increase the number and percent of secondary education tech prep students enrolled in the tech prep program who successfully complete, as a secondary school student, courses that award postsecondary credit at the secondary level.

Performance Level: Maintain/Increase 3 year average of 12.76%.

Activity A: Facilitate meetings for high school and technical college instructors in effort to advance articulation efforts.

Description of activity including measureable or numeric outcomes (4-6 sentences).	The process used to develop articulation agreements has been streamlined to make it more efficient, but in certain instances it has been important for instructors from the high schools and the technical college to meet to compare curriculum and determine best articulation options.
Position(s) funded through this grant responsible for conducting the activity.	Curriculum Specialist, Director of Curriculum and Tech Prep Director Instruction = \$4,000; Part. Stipend = 20 @ \$300 = \$6,000
Start/End Date of Activity	July 2010 and June 2011
Evaluation Process specific to this outcome only	Please see evaluation statement on final page of grant narrative.

Activity B: Transcribed Credit Courses

Description of activity including measureable or numeric outcomes (4-6 sentences).	In 2006-2007, WITC piloted transcribed credit coursework with Amery and Cumberland high schools – 18 courses for 22 credits were offered serving 280 students. In 2007-2008 we continued transcribed credit courses with Amery and Cumberland with 25 courses. In 2008-09 WITC developed transcribed credit agreements with 10 schools and 70 classes. WITC will continue to grow transcribed credit agreements. In 2009-10 WITC developed transcribed credit agreements with 16 schools and 130 classes.
Position(s) funded through this grant responsible for conducting the activity.	Projected Number Served: 700 students Curriculum Specialist, Curriculum Director, Tech Prep Director, Deans and Faculty.
Start/End Date of Activity	Agreements will be developed over the summer for implementation in fall 2010.
Evaluation Process specific to this outcome only	Please see evaluation statement on final page of grant narrative.

Activity C: Conduct Youth Skills Academies – Manufacturing

Description of activity including measureable or numeric outcomes (4-6 sentences).	Students participate in Manufacturing Skills Academy exploration courses at 3 WITC campuses (Rice Lake, New Richmond and Ashland). Students will have the potential to earn WITC credits and receive credit toward high school graduation.
Position(s) funded through this grant responsible for conducting the activity.	Projected Number Served: 90 students Tech Prep Director, WITC Deans and Faculty, Workforce Resource and CESA 11& 12 partners.
Start/End Date of Activity	June 2010
Evaluation Process specific to this outcome only	Please see evaluation statement on final page of grant narrative.

**Activity D: Making Connections – Plugging in to Dual Credit learning community at
Facilitating the Future**

Description of activity including measureable or numeric outcomes (4-6 sentences).	Sometimes upper-level high school students need a little extra energizing in their coursework. Dual credit may be just the spark they need. This learning community will focus on developing agreements for college-level curriculum taught in high schools. This learning community will specifically look at the components and pedagogy of technical college performance-based curriculum and assessment, the articulation process including advanced standing and transcribed credit, and career pathways to connect what is learned in the classroom with career options.
Position(s) funded through this grant responsible for conducting the activity.	Projected Number Served: 15 teachers, counselors, and/or administrators FTF Leadership Team, WITC staff, CESA 11 staff Instruction = \$1,500; Part. Stipend = 15 @ \$300 = \$4,500
Start/End Date of Activity	July 2010 and June 2011
Evaluation Process specific to this outcome only	Please see evaluation statement on final page of grant narrative.

5. Measureable Outcome Statement #5

Outcome Statement: Decrease the number and percent of secondary education tech prep students enrolled in the tech prep program who enroll in remedial mathematics, writing or reading courses upon entering postsecondary education.

Performance Level: Maintain/Decrease 3 year average of 4.8%.

Activity A: Faculty/Administrator Manufacturing/Healthcare Externships

Description of activity including measureable or numeric outcomes (4-6 sentences).	High school and WITC faculty, as well as high school administrators will have the opportunity to participate in a five-day externship to better understand and make connections with community businesses and better understand the world of work that awaits students. Preparedness of students for post secondary education will be enhanced based on knowledge of administrators and teachers of the world of work.
Position(s) funded through this grant responsible for conducting the activity.	Tech Prep Director and CESA partners, WITC faculty, high school faculty, high school administrators.
Start/End Date of Activity	July 2010
Evaluation Process specific to this outcome only	Please see evaluation statement on final page of grant narrative.

Activity B: Transition Days

Description of activity including measureable or numeric outcomes (4-6 sentences).	Students with disabilities and their advocates/parents/teachers have the opportunity to come to WITC for a day to familiarize themselves with WITC, available resources, self-advocacy, and strategies for student success.
	Projected Number Served: 50 special needs students and their advocates.

Position(s) funded through this grant responsible for conducting the activity.	WITC Disability Specialists. The Tech Prep Specialist will be in communication as agendas and assessments are created and receive assessment feedback.
Start/End Date of Activity	Spring 2011
Evaluation Process specific to this outcome only	Please see evaluation statement on final page of grant narrative.

14. INPUT TO GRANT APPLICATION

This proposal is based upon extensive input from the Tech Prep Consortium at their fall 2009 and spring 2010 meeting, information gathered from partners including CESAs 10, 11 & 12, from Manufacturing Works/Gold Collar meetings, Workforce Resource meetings, meetings with high school teachers and administrators, analysis of data, and professional development participant evaluations. Since consortium members represent faculty, counselors, administrators, workforce development, and business sectors, input reflects a diverse range of needs and includes student needs.

15. COURSES/WORKSHOPS

Not applicable. Facilitating the Future brochures and other professional development workshop descriptions are available upon request.

16. EVALUATION PROCESS

The evaluation process will be both formative and summative with project changes made on an ongoing basis to respond to changing student and professional development needs. Barb Landstrom, WITC Tech Prep Director, assumes primary responsibility for facilitating the evaluation process in collaboration with designated CESA and Tech Prep Consortium members.

Components of this process will include:

- Analysis of data provided by WTCS and DPI to determine progress in meeting designated outcomes
- Completion of mid-year and year-end WTCS project evaluation forms, which will include input from Tech Prep Consortium members
- Participant evaluation surveys completed by participants at all professional development events
- Student, parent, and chaperone feedback from Career Days, College Nights, and other student-focused activities
- Facilitating the Future assessment process that includes
 - Participant post-event evaluation (while at FTF)
 - Participant development of individual action plans for improvement (while at FTF); implementation of action plans; and assessment of results through an implementation report
 - Summative evaluations by Tech Prep FTF Leadership Team focusing on longer-term general outcomes.

Wisconsin Indianhead Technical College
 Project Number: 17-165-150-401
 Title: TECH PREP SCHOOL-TO-WORK

<u>Line Number</u>	<u>Description</u>	<u>Outcome & Activity Number</u>	<u>Amount</u>
1.0 Administration	Tech Prep Coordinator (.30 FTE) Fringe: \$22,877 @ 34.9%	all	\$22,877 \$7,984
	(1.0 Administration - Total)		\$30,861
2.0 Salaries/Fringes	Tech Prep Assistant (884 hrs @ \$15.10) Fringe: \$13,348 @ 7.65%	all	\$13,348 \$1,021
	Activity B: Transcribed Credit Mentors	4	\$500
	Activity F: Counselor Extern Mentors	1	\$2,000
	(2.0 Salaries/Fringes - Total)		\$16,869
3.0 Travel	Tech Prep Coordinators meetings/mileage	all	\$5,000
	Act B: Travel & Other Instructor Travel	4	\$1,000
	Act A: Health Acad Travel	2	\$500
	Travel to National Conference	1	\$2,000
	(3.0 Travel - Total)		\$8,500
4.0 Equipment-Major			0
5.0 Equipment-Minor			0
6.0 Software			0
7.0 Supplies	High School Relations Reporting Printing	1	\$1,000
8.0 Other	Career Days, Connecting Activities	1A	\$10,000
	College/Financial Aid Night	1B	\$3,000
	NW Tech Prep Consort Meetings	1C	\$500
	Local Counselor Inservice & Spring Workshop	1D	\$3,000
	Counselor Externships	1E	\$2,000
	Other Local/Regional Career Fairs	1F	\$2,000
	"Comp School Counseling" LC @ FTF (I=\$3,000; S=\$6,000)	1G	\$9,000
	Youth Business Skills Competition	2B	\$350
	Programs of Study/Career Clusters Training Sup	2C	\$2,000
	21st Century Skills @ Visions Conf	2D	\$2,000
	Entrepreneurship @ FTF (I=\$3,000; S=\$6,000)	2E	\$9,000
	"Building Bridges" LC @ FTF (I=\$4,000; S=\$6,000)	3A	\$10,000
	CISCO IT Ess-"Get Certified!" LC @ FTF (I=\$4,000; S=\$4,500)	3B	\$8,500
	Youth Skills Academies-Health	3C	\$6,000
	Facilitate mtgs for HS & Tech College -articulation	4A	\$2,000
	Transcribed Credit	4B	\$1,000
	Youth Skills Academies-Manufacturing	4C	\$6,000
	Dual Credit LC @ FTF (I=\$1,500; S=\$4,500)	4D	\$6,000
	Faculty/Admin Manufacturing/Healthcare Externships	5A	\$7,849
	Transition Days	5B	\$800
	(8.0 Other - Total)		\$90,999
9.0 Subtotal	<i>Lines (1.0 thru 8.0)</i>	n/a	\$148,229
10.0 Indirect Cost	<i>Lines (2.0 thru 8.0) X .08 if allowed</i>		
		Total Budget	\$148,229