

Program Overview

With rapidly growing inmate populations, expanded facilities, and increasingly strict institutional mandates related to operational procedures, county and state correctional departments are in need of trained and certified employees with a corrections background. The associate degree in Criminal Justice - Corrections will prepare you for a position in a county, state, or federal correctional facility or youth detention center. The goal of the program is to educate those students seeking a career specifically in corrections.

Offered at:

**New Richmond
Superior**



Program-Specific Requirements

As a student in this program, you must:

- Be at least 18 years of age
- Have a high school diploma or GED

Prior to enrolling in the Principles of Subject Control (POSC) course, you must:

- Pass an oral interview
- Pass a physical examination
- Complete a criminal history records check. You cannot be convicted of a federal felony or of any offense which if committed in Wisconsin which could be punished as a felony unless you have been granted an absolute and unconditional pardon.

Student Profile

As a student in this program, you must have:

- The ability to accept authority and relate to authority figures
- Strong organizational skills
- Strong written and oral communication skills
- Critical-thinking skills
- The ability to work in complex organizations

Preparation for Admission

The following experiences will help you prepare for this program:

- Basic keyboarding and computer skills
- Basic math skills
- Reading skills at or above the high school level

Program Outcomes

Employers will expect you, as a graduate of the program, to be able to:

- Summarize the administrative and managerial functions within the correctional system.

- Contrast the various components of criminal behavior and the criminal justice system.
- Apply verbal, nonverbal, and written communication skills to a corrections-related interview process.
- Interpret correctional law.
- Summarize the probation and parole structure.
- Apply security procedures when responding to potentially dangerous situations.
- Outline the juvenile and adult criminal justice system.
- Distinguish the numerous functions of community corrections.
- Apply ethnic awareness to supervisory situations.
- Write a court-ready document.
- Apply restraints.
- Demonstrate core abilities.

Career Outlook

After you complete the associate degree program and two specific electives (Principles of Subject Control [POSC] and Jail Health Care and Fire Safety), you will be eligible for state certification as a County Jail Officer. You must be a Wisconsin Law Enforcement agency employee to receive certification. After completing the two-year degree, you will be qualified to work as a:

- Correctional Officer
- Youth Care Worker
- Detention Worker

With additional education or work experience, you may also pursue a position as a(n):

- Adult/Juvenile Administrator
- Institutional Case Worker/Social Worker
- Probation/Parole Administrator
- Probation/Parole Agent
- Youth Counselor/Case Aide
- Youth Detention Home Supervisor

Curriculum

Number	Course Title	Credits
Technical Studies Courses		
10103128	Introduction to Computers - Windows	1
10103129	Introduction to MS Office	1
10106181	Keyboarding	1
10504116	Criminal Justice - Introduction	3
10504122	Correctional Administration	3
10504123	Correctional Institutions	3
10504132	Courts/Jurisdiction	3
10504133	Sociology of Corrections	3
10504134	Correctional Interviewing	3
10504145	Corrections Law	3
10504146	Probation/Parole	3
10504147	Correctional Security - Methods/Procedures	3
10504154	Youth - Changing Community	3
10504155	Corrections - Community	3
10504172	Criminology	3
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General Studies Courses

10801195	Written Communication ♦	3
10801197	Technical Reporting ▲	3
10801198	Speech	3
10804106	Introduction to College Mathematics	3
10809172	Race, Ethnic, and Diversity Studies	3
10809196	Introduction to Sociology	3
10809198	Introduction to Psychology	3
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ELECTIVES **4**

PROGRAM REQUIREMENTS **64**

▲ This course requires a prerequisite and/or corequisite, and must be completed with a grade of "C-" or better.

♦ Appropriate placement score or Introduction to College Writing course required.

A grade of "C" or better is required in all core (10504XXX) courses.

Recommended elective: Corrections Internship (10504171)

The following electives are required for state certification: Principles of Subject Control (POSC) Training (10504178) and Jail Health Care and Fire Safety (10504179).

Course Descriptions

10103128

Introduction to Computers - Windows - Credits: 1

Learners will gain knowledge about basic operations of a computer and the Windows operating system. Emphasis will be placed on file management and disk maintenance in a network environment.

10103129

Introduction to MS Office - Credits: 1

Learners will create, edit, view, and print basic documents using word processing, spreadsheets, database, and presentation software.

10106181

Keyboarding - Credits: 1

This hands-on course emphasizes the introductory skills necessary in keyboarding using the touch system. You will master basic keyboard operation and develop keyboarding skills using the alpha, numeric, and symbol keys.

10504116

Criminal Justice - Introduction - Credits: 3

Introductory course on causes of crime, criminal law, law enforcement, courts, and corrections on the local, state, and federal levels.

10504122

Correctional Administration - Credits: 3

Correctional Administration - chain of command, roles of the correctional supervisor, administrative structures, current management practices and problems, personnel needs, organizational theories, mission goals, policy making, inmate discipline, and report writing.

10504123

Correctional Institutions - Credits: 3

The evolution of punishment, development of prisons, southern penal systems, the "Big House" era, prisoner movement, inmate groups, special offender groups, the female offender, prison programs, and prison services.

10504132

Courts/Jurisdiction - Credits: 3

Introductory course explores the development of the American judicial system, the federal and Wisconsin court structure, and Wisconsin judicial rules and procedures from complaint to sentencing as they impact law enforcement and/or correctional officers.

10504133

Sociology of Corrections - Credits: 3

Inmate adjustment process, informal organizations, responsibilities of a correctional officer, adult/juvenile admission processes, supervision of "special" inmates, suicide prevention, juvenile detention operations, juvenile release processes, and stress.

10504134

Correctional Interviewing - Credits: 3

Introductory course examines criminal justice interviewing, preliminary interviewing, basic skills, empathy, use of silence, summarization skills, immediacy skills, questioning and active listening skills, confrontation skills, and self-assertive skills.

10504145

Corrections Law - Credits: 3

Correctional Law - laws, rules, and standards affecting jails, federal and state court systems, criminal and civil actions, criminal sentences, plea bargaining, community-based sanctions, sentencing statutes and guidelines, prisoner rights, and inmate litigation.

10504146

Probation/Parole - Credits: 3

Probation/Parole - criminal justice system, probation and parole, types of offenses, sentencing process, presentence investigation, revocation procedures, alternatives to incarceration, parole board functions, parole officer responsibilities, and guidelines for releasing inmates.

10504147

Correctional Security - Methods/Procedures - Credits: 3

Correctional Security - inmate security control, inspections, movements, counts, resident protection, privacy, safety, searches, contraband, restraints, equipment, building security, detection devices, legal aspects, personnel protection, building clearing, hostage negotiations, and pad subduing techniques.

10504154

Youth - Changing Community - Credits: 3

Youth - Changing Community - juvenile delinquency, historical development controlling children, gangs, family, endangered children, legal requirements of handling juveniles, discipline of juveniles, supervision of juveniles, and community-based programs.

10504155

Corrections - Community - Credits: 3

Corrections/Community - criminal justice system stages, community-based corrections, diversion programs, pre-trial release programs, restitution, community service, temporary release programs, halfway houses, female offenders, drug and alcohol abusing offenders, and juvenile programs.

10504172

Criminology - Credits: 3

Introductory course that examines the nature, extent, and distribution of crime in the United States. Emphasis on crime causation theories including biological, psychological, and sociological considerations. The course will explore legal and political implications of crime prevention and control.

Graduate Employment Information

(WITC Graduate Survey Responses 2005-2006)

Number of graduates	5	Number employed	1	% employed in WITC district	0%
Number of responses	4	Percent employed	50%	Range of yearly salary	-
Number available for employment	2	Employed in related field	1	Average yearly salary	\$32,466

career vision