

## Program Overview

Persons interested in careers in Criminal Justice - Law Enforcement and Private Security will receive theoretical and practical information in the program. This field is becoming increasingly complex. Today's employees must be trained to meet the challenges of our changing society. Criminal Justice - Law Enforcement courses and related general studies courses will prepare the student for a position as a law enforcement officer (state, municipal, or county), correctional officer, or for positions in retail, commercial, industrial security, and private investigation agencies. The program provides the student with necessary skills to perform as a police officer at municipal, county, or state governmental levels. The program also offers the officer already in active service an opportunity to improve skills and earn the associate degree.



Offered at:

Rice Lake

## Program-Specific Requirements

As a student in this program, you must:

- Be at least 18 years of age
- Be a United States Citizen (unless employed by a Wisconsin State Agency, i.e., Wisconsin State Patrol, Capitol Police, DNR, etc.)

Prior to enrolling in second year coursework, you must:

- Possess a valid Wisconsin driver's license or other such valid operator's permit recognized by the Wisconsin Department of Transportation as authorizing operation of a motor vehicle.
- Pass an oral interview
- Pass a physical examination
- Complete a criminal history records check. An unpardoned felony conviction or misdemeanor crime of domestic violence conviction will prohibit a student from attending the unified tactics portion of training and will prohibit employment as a law enforcement officer.

## Preparation for Admission

The following experiences will help you prepare for this program:

- Grammar/Business English
- Speech
- Basic Math/Algebra
- Economics
- Business Law
- Psychology
- Health/First Aid
- Physical Education

Key to your success in the program is a caring attitude toward people, especially victims of a crime.

## Student Profile

As a Criminal Justice - Law Enforcement student, you should be able to:

- Work under stress
- Accept and treat others fairly regardless of age, sex, or cultural background
- Reason and solve complex problems

## Program Outcomes

As a graduate, employers will expect you to be able to:

- Communicate effectively.
- Demonstrate basic computer skills.
- Demonstrate knowledge of legal principles and relevant state statutes.
- Understand theories of criminal behavior.
- Explain the structure and procedures of the court system.
- Describe the various structures of police organizations.
- Explain the structure and procedures of the juvenile system.
- Interview witnesses and suspects.
- Investigate traffic accidents.
- Explain current and past policing strategies.
- Protect/process crime scenes.
- Demonstrate an understanding of American social institutions.
- Meet eligibility standard for law enforcement/corrections employment.

## Career Outlook

As a graduate, you will find employment opportunities in government, commerce, or industry as a:

- Corrections Officer
- Deputy Sheriff
- Police Officer
- Private Investigator
- Security Officer

- State Trooper
- Park and Forestry Personnel
- Telecommunicator
- Jail Officer

## Curriculum

Number	Course Title	Credits
<b>Technical Studies Courses</b>		
10103128	Introduction to Computers - Windows	1
10103129	Introduction to MS Office	1
10504101	Introduction to Criminal Justice	3
10504105	Criminal Justice Ethics ▲	2
10504113	Criminal Law ▲	4
10504117	Constitutional Law ▲	3
10504118	Criminal Investigation Theory ▲	3
10504121	Patrol Procedures ▲	4
10504131	Traffic Theory	3
10504135	Juvenile Law ▲	3
10504143	Police Report Writing ▲	3
10504160	Community Policing	3
10504170	Introduction to Corrections	3
10504180	Professional Communications ▲	3
10801171	Business English	<u>2</u>
		41
<b>General Studies Courses</b>		
10801195	Written Communication ♦	3
10801196	Oral/Interpersonal Communication	3
10804106	Introduction to College Mathematics	3
10809122	Introduction to American Government or	3
10809166	Introduction to Ethics: Theory and Application	3
10809172	Race, Ethnic, and Diversity Studies	3
10809196	Introduction to Sociology	3
10809199	Psychology of Human Relations	<u>3</u>
		21
ELECTIVES		6
PROGRAM REQUIREMENTS		68

▲ This course requires a prerequisite and/or corequisite, and must be completed with a grade of "C" or better.

♦ Appropriate placement score or Introduction to College Writing course required.

A grade of "C" or better is required for all core (10504XXX) courses.

# Course Descriptions

## 10103128

### Introduction to Computers - Windows - Credits: 1

Learners will gain knowledge about basic operations of a computer and the Windows operating system. Emphasis will be placed on file management and disk maintenance in a network environment.

## 10103129

### Introduction to MS Office - Credits: 1

Learners will create, edit, view, and print basic documents using word processing, spreadsheets, database, and presentation software.

## 10504101

### Introduction to Criminal Justice - Credits: 3

In this course, students will learn how the various elements of the criminal justice system relate, the role that law enforcement plays in a democracy, and the importance of professionalism in law enforcement. Students will also explore the historical perspectives of policing and the rewards and challenges of working in diverse communities.

## 10504105

### Criminal Justice Ethics - Credits: 2

In this course, students will explore how professionalism, ethics, and moral standards relate to a law enforcement officer and practice using a code of behavior that embodies the ethical principles and obligations of the law enforcement code of ethics. Embedded in this code, students will learn about a decision-making model that identifies the characteristics of a good decision maker and incorporates ethical decision-making processes and tools to use in ethical dilemmas that may arise in the diverse communities in which they will work. PREREQUISITE: Admission to the Criminal Justice - Law Enforcement program.

## 10504113

### Criminal Law - Credits: 4

In this course, students will identify the basic concepts of criminal law; analyze facts, circumstances, and situations to determine which, if any, crimes against persons, property, or involving drugs or alcohol have been committed. This course will also introduce the student to the process of breaking down crimes into elements so that the student will better understand the process of gathering evidence to prove each element beyond a reasonable doubt in the court process. Information will be provided that will allow the student to differentiate between those laws which are criminal and those laws which are "less than crimes". PREREQUISITE: Admission to the Criminal Justice - Law Enforcement program.

## 10504117

### Constitutional Law - Credits: 3

This course covers the structure of the criminal justice system, including criminal procedure. Students will learn the legal bases for law enforcement action such as confessions and statements, arrest, use of force, and search and seizure, as well as the limits on law enforcement activity. Students will also learn the requirements under Wisconsin law for written law enforcement agency policies and procedures and why they are important in performing law enforcement tasks. PREREQUISITE: 10504113 Criminal Law.

## 10504118

### Criminal Investigation Theory - Credits: 3

In this course, students will learn how to recognize, process, and preserve physical evidence; law enforcement's response to a victim of crime including the dynamics of victimization, victim's rights, and professional communication with law enforcement's responsibilities to victims; and the statutory elements, impacts of, and strategies to investigate domestic crimes, child maltreatment, and sexual assault. PREREQUISITE: 10504113 Criminal Law.

## 10504121

### Patrol Procedures - Credits: 4

This course will deal with the area of law enforcement uniform patrol practices and techniques including instruction into the tactical area of vehicle contacts, which is one of the areas for law enforcement recruit certification in Wisconsin. Students will prepare for working as a uniform officer by exploring observation and perception, police communications, vehicle patrol, and responding to frequently handled calls as well as unusual calls. PREREQUISITE: Admission to the Criminal Justice - Law Enforcement program.

## 10504131

### Traffic Theory - Credits: 3

In this course, students will become familiar with Wisconsin's traffic laws and ordinances, including those related to operator licensing and vehicle registration and equipment. Students will learn to enforce these laws, including learning to properly complete Wisconsin Uniform Traffic Citations and (as needed) to direct and control traffic effectively. Students will also learn the steps to take as first-in officer to stabilize and manage a complex scene, following the RESPOND (report, evaluate, stabilize, preserve, normalize, and document/debrief) model, investigate traffic accidents, take appropriate enforcement actions, prepare accident reports, and manage accident scenes.

## 10504135

### Juvenile Law - Credits: 3

In this course, students will learn the laws and procedures that affect juveniles, including those related to taking a juvenile into custody. The course will include a look at the historical development of the juvenile justice system, both in Wisconsin and on a national basis. A brief look at the theories of juvenile delinquency will be a part of the class so that the student better understands the strategies behind the juvenile justice process and the strong history of rehabilitation that is a part of the Wisconsin juvenile justice system. PREREQUISITES: 10504113 Criminal Law.

## 10504143

### Police Report Writing - Credits: 3

In this course, students will learn how to write a wide variety of law enforcement reports to accurately and fairly convey necessary information for use by investigators, prosecutors, and the public. This course will involve a significant "hands-on" approach where the student will produce finished police reports similar to the common narrative styles that are most commonly used in significant police contacts today. Issues of spelling, grammar, sentence structure and clarity will all be stressed in this course. PREREQUISITES: 10504113 Criminal Law, 10801171 Business English, and 10801195 Written Communication.

## 10504160

### Community Policing - Credits: 3

In this course, students will learn about the resources available in their communities to assist law enforcement in their community and principles of crime prevention. Students will explore evolving police strategies, activities, and attitudes that build effective law enforcement and community relationships, and the use of problem-oriented policing.

## 10504170

### Introduction to Corrections - Credits: 3

The course examines state and county correction systems, theories of corrections, historical development, alternatives to incarceration, probation and parole, and how law enforcement and corrections work together in the criminal justice system.

## 10504180

### Professional Communications - Credits: 3

In this course, students will learn the role of communication in law enforcement and will develop and apply specific communication skills and the strategies in a variety of simulated situations including dealing with individuals in crisis management situations. Students will also explore roles and communication strategies in court, including presenting effective, professional testimony. PREREQUISITES: 10504113 Criminal Law

## 10801171

### Business English - Credits: 2

The student will develop proficiency in applying the conventions of English to language structure, usage, and style as used in employment situations.

## Graduate Employment Information

(WITC Graduate Survey Responses 2005-2006)

Number of graduates	58	Number employed	28	% employed in WITC district	
Number of responses	39	Percent employed	80%	Range of yearly salary	\$18,719-\$63,000
Number available for employment	35	Employed in related field	23	Average yearly salary	\$38,315

*career vision*