

Change of Name and/or Address

It is your responsibility to notify the Student Services office whenever you change your legal name, legal or mailing address, e-mail address, or telephone number. The college cannot be held responsible for not getting emergency or official information to you if you do not notify them of changes. Current contact information is also necessary to facilitate communications such as employment assistance and alumni information. Please check your demographic information on your student portal at **My WITC**. WITC will use your WITC student e-mail account for all official correspondence. It is your responsibility to check your WITC e-mail box for communication.