

Graduation/Program Completion Requirements

Although your academic advisor can provide guidance, **you are ultimately responsible for selecting courses that meet a program's graduation requirements.** Fall term before you expect to graduate, it is wise for you to meet with your advisor to make sure that you have all the credits to complete your program and that all the credits you may have submitted for transfer appear on your transcript. Graduation and academic requirements in effect at the time you enroll will remain in effect until you graduate—unless your program is governed by state or national licensing requirements. If you leave college for a term or more and re-enroll, new graduation and academic requirements will apply.

→ GPA Requirements

You must achieve a cumulative GPA of 2.0 in a 4.0 grade system to graduate from WITC. Each division of the college may maintain academic standards in addition to the graduation requirements listed above. These standards may relate to prerequisite course grades, minimum course grades, and course repeat rules. Contact the appropriate dean of your program area to obtain additional graduation requirements.

→ Financial standing

You must be in good financial standing with the college. You will be blocked from graduation if there are outstanding parking fines, library fines, bad checks, nonpayment of fees, or failure to repay financial aid overpayments.

→ Summer session

If you are scheduled to complete coursework by the end of the summer session, you may participate in the May commencement ceremony. If your coursework goes beyond summer, you will be eligible to participate in commencement the following May.

→ Honors

If you complete your program of study with a cumulative grade point average (CGPA) of 3.5 to 3.99, you will be recognized for academic achievement (honors). If you earn a 4.0 CGPA, you will graduate with high honors.

→ Petition to Graduate

You are required to complete a petition to graduate and pay the \$35 graduation fee. (Graduation fee is a one-time charge each school year, assessed in the final term preceding graduation.) Petitions are available on your personal student portal, at **My WITC**. Students who expect to graduate in May, should complete the petition in the preceding March. Watch for reminders on your student portal. The petition notifies WITC staff that you are a candidate for graduation. The fee entitles you to participate in the commencement ceremony, to receive a cap and gown, and to request transcripts.