

Safety

→ Lab and Classroom Safety

Faculty members will go over safety rules during the first week of classes. Safety precautions should be observed at all times. Shoes and shirts are required at all times in college buildings. Rules and regulations are made for the well being of all students.

General Safety

1. Do not run.
2. Equipment must be returned to its proper place immediately after use. Only authorized personnel should use tools and equipment.
3. Do not operate equipment without the faculty member's permission.
4. If machinery is faulty, call it to the attention of the faculty member immediately.
5. Toxic material bulletins must be observed. In the event of a toxic material spill, report it immediately to your faculty member.
6. If anything is spilled on the floor, proper procedures must be followed. If safe, clean it up immediately.
7. Always use proper equipment and protective clothing for the task you are performing.
8. Propane lighters are not allowed in the Trade and Technical lab areas.

Eye Protection

State law requires persons in designated eye safety hazard areas to wear safety glasses that meet the A.N.S.I.Z87.1 - 1968 safety standards. All persons entering the following laboratory and shop areas must wear approved eye protection with side shields:

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| → Auto Collision Repair and Refinishing | → Machine Tool |
| → Automated Packaging | → Marine Repair |
| → Automotive Lab | → Mechanical Design |
| → Automotive Maintenance | → Telecommunications |
| → Bricklaying and Masonry | → Welding |
| → Machine Shop | → Wood Technics |
| | → Building Trades/Construction Worker |

→ Infectious Waste Management/Exposure Control

Some courses at WITC present the possibility for exposure to substances with the potential for creating health hazards. Your faculty member will inform you of this fact during the course orientation and provide you with information on possible exposures and risk reduction methods.

→ Universal Precautions

Universal precautions are methods of infection control that treats all human blood and body fluids as if they were infected with blood borne disease agents (pathogens) such as human immunodeficiency virus (HIV), and hepatitis B virus (HBV). If you or anyone you see on campus is or may have been exposed to another person's blood or body fluids through accident/injury/illness, report the incident to the Campus Nurse as soon as possible. The nurse will work with you to initiate the proper documentation and follow-up procedures.

→ Sharps Container

Sharps containers are available at one or more restrooms on each of the WITC campuses or centers. These are provided specifically for the disposal of needles used for health purposes. Needles cannot be disposed of in other trash containers.