

## **Satisfactory Academic Progress Requirements for Financial Aid Recipients**

Continued eligibility for financial aid for each academic term is based on the following satisfactory progress standards of WITC:

- Successfully complete 67% of the total term credits attempted.
- Successfully maintain a term grade point average of 2.0.
- Successfully complete the program by the time you have attempted 150% of the published credits.

The Wisconsin Indianhead Technical College Academic Progress Standards for Financial Aid Recipients applies to all students who are accepted into an *undergraduate* program pursuing an associate degree, technical diploma, or eligible certificate (unassigned, continuing education, and extended education programs are excluded). Students are required to complete a percentage of all credits attempted each term (including summer term) with a minimum grade point average (GPA). These standards apply to a student's entire academic record (including summer terms) at WITC whether or not the student has received financial aid for a previous term.

**Financial Aid Academic Probation** – Students will be placed on probation if their GPA for a term falls below a 2.0, but is at least a 1.0, or they do not successfully complete at least 2/3 (67%) of all credits attempted. Students may be required to meet with a WITC counselor for help in creating an academic plan to ensure success for the next term enrolled (which could include a reduced credit load). Students will be removed from probation at the end of the following term if they attain a term GPA of 2.0 or higher and successfully complete at least 2/3 (67%) of all credits attempted, with a minimum enrollment of 6 credits during the term, or 3 credits if during summer term. Students may apply for and receive financial aid, if eligible, while on probation.

**Financial Aid Academic Suspension** – Students will be suspended if they receive a GPA of less than a 1.0 at the conclusion of any term, or if they are already on probation, earn a term GPA of less than a 2.0 or fail to complete at least 2/3 (67%) of all credits attempted. Once a student is suspended, they are ineligible to receive financial aid unless an appeal is granted.

**Financial Aid Appeal Process** – Students who believe their circumstances merit reconsideration, may appeal their suspension by submitting a Petition for Reinstatement (available from Student Services). Completed petitions must be submitted at least one week prior to the term that enrollment is planned. The financial aid director will review petitions in consultation with campus staff. Students will be notified in writing of the decision. If the Financial Aid Petition for Reinstatement is approved, the student will be on probation and will be required to enroll in a student success course. If the student does not earn a term GPA of a 2.0 or higher and complete at least 2/3 (67%) of all credits attempted for the "readmit" term, the student will be placed on suspension. If the student has an interest in returning, they will need to submit another Financial Aid Petition for Reinstatement.

**Maximum Length of Financial Aid Eligibility** – Student eligibility for aid is related to the number of required credits to earn their degree. Maximum eligibility for financial aid is determined by taking the number of required program credits X 150%. (Example: an associate degree requires the completion of 64 credits. 64 credits X 150% = 96. If the number of attempted exceeds 96, a student will have exhausted their eligibility for state and federal aid.) Credits transferred from other colleges toward a program at WITC will count toward the maximum number of attempted credits.

### **Other Issues for Financial Aid Recipients**

1. Definition of Enrollment Status
  - a) Full time (12 credits or more for a 16-week term; 6 credits or more for an 8-week term)
  - b) Three-quarters time (9-11 credits for a 16-week term; 5 credits for an 8-week term)
  - c) One-half time (6-8 credits for a 16-week term; 3-4 credits for an 8-week term)
  - d) Less than half time (fewer than 6 credits for a 16-week term; fewer than 3 credits for an 8-week term)
2. Repeating courses - Students may repeat a course and include the credits in their current enrollment status as long as the original grade in the course was not an Incomplete.
3. Challenge exam credits - Credits earned from proficiency examinations are not included when determining financial aid enrollment status for the term.
4. Audited Class Credits. Credits are not included when determining financial aid enrollment status for the term.
5. NonCredit class credits - Credits are not included when determining financial aid enrollment status for the term.