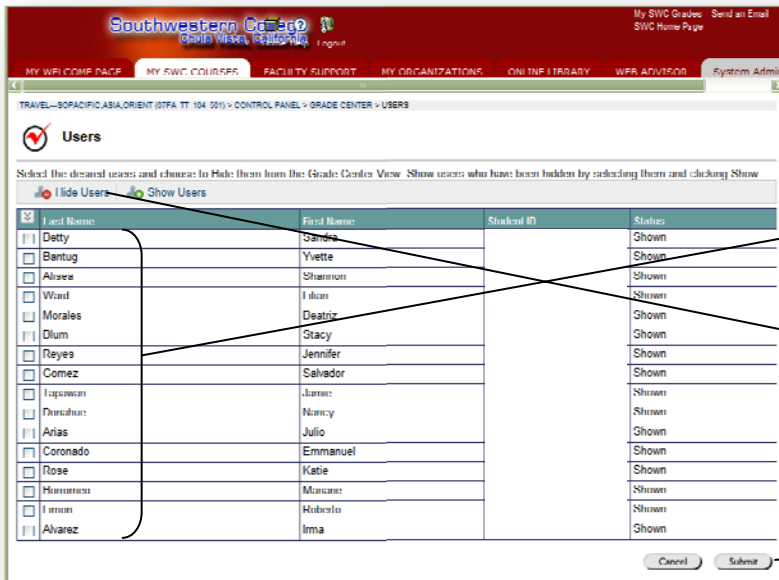


### Show/Hide Users

Show/Hide users allows faculty to not see users that have not been dropped from the class permanently in Web Advisor but have stopped attending the class. Show/Hide users removes them from the grade center view only and will reduce the number of rows in the grid



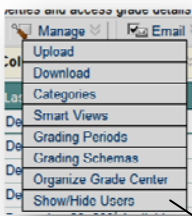
3. Check the users to be hidden.

4. Click **Hide Users**

5. Click the **SUBMIT** button. The student name(s) will turn gray

To hide users follow these steps:

1. Click **Manage** in the Action Bar of the Grade Center.



2. Select **Show/Hide Users** from the Action Link menu.

To Show users that have been hidden repeat **step 3** above and click on **SHOW USERS** [\(top of document\)](#)

