

WITC DISABILITY SUPPORT SERVICES ALTERNATIVE TEXT REQUEST

Student's Name _____ ID# _____

Date of Request _____ Format (circle one) audio - large print - Braille

Email _____ Phone _____

COURSE TITLE	
INSTRUCTOR	
13 DIGIT ISBN#	
TEXT TITLE & EDITION	
AUTHOR	
PUBLISHER	

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PUBLISHER	

Terms and Agreements for Alternate Text Requests From Wisconsin Indianhead Technical College

- All students requesting alternate text must be registered with the Disability Support Services (DSS) office.
- Students are required to purchase a hard copy of all textbooks, and show proof of purchase to the Disability Specialist.
- In accordance with copyright law, converted material may not be copied and/or re-sold.
- All CD-ROMS, cassette tapes, and equipment must be returned at the end of the semester to the Accommodation Specialist. If students fail to return materials or they are damaged, a hold will be placed on the school record until materials are returned or replacement costs have been received.

I have read the above terms and agree to abide by these rules.

Student signature

Date

Please complete this form, sign and return to:

Wisconsin Indianhead Technical College
Accommodation Specialist
Heidi Diesterhaft, MS CRC CVE
1900 College Drive, Rice Lake, WI 54868
715-234-7082, x5522