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A Note About Class Numbers
When you register for a class, please provide both the Catalog and Class numbers.

Catalog Number is a hyphenated eight-digit number (12-345-678) found under the Class Title.

Class Number is a bold five-digit number (12345) found to the left of class meeting details.

For a complete list of WITC Continuing Education classes, go to: courses.witc.edu

WITC is an Equal Opportunity/Access/Affirmative Action/Veterans/Disability Employer and Educator.
ARTS

Drawing & Painting

Drawing for Painters
60-815-605

Practice skills to improve your drawings and ensure correct proportion every time. Topics include: methods of beginning a painting, transferring a drawing to the painting surface and checking accuracy while painting. There will be an instructor demo followed by instructor guidance. Bring an 8x10 photo of your choice. Visit www.witc.edu/supplies for the supply list; some materials and tools available to purchase from the instructor.

25016 Mar 22 F 12p–4p $22.50/$13.50
WITC-Hayward
Rae Whalen

Drawing in Charcoal & White
60-815-605

Create depth in your charcoal drawings with the addition of white chalk. Work from provided photographs as you explore blending and bringing your drawing to a high level of finish. A detailed demo will begin the class, followed by one-on-one instructor guidance. Visit www.witc.edu/supplies for the supply list or purchase $18 drawing kit in advance by emailing rae@raewhalenart.com. Bring a lunch.

25015 Mar 8 F 10a–4p $31.50/$18
Hayward: 4
Rae Whalen

Drawing: Explore Perspective
60-815-605

Learn techniques of perspective to create the illusion of three-dimensional space on the flat surface of paper. Topics covered include: linear and atmospheric perspective, line, value and color. Use your own photos of buildings or street scenes as you work with various drawing materials. This is a 2-day class; sign up for one day or both. Bring a lunch. View the supply list at www.witc.edu/supplies.

24377 Mar 18 M 10a–4p $31.50/$18
Hayward: 4
Diana Randolph

24378 Mar 19 Tu 10a–4p $31.50/$18
Hayward: 4
Diana Randolph

ARTS

KIDS’ CLASSES

Kids’ Classes

Please note that online registration is not available for kids’ classes.

Babysitting Boot Camp
60-891-663

Do you know how to calm a crying baby or what to do if a child has a stomachache? Learn how to help kids have fun while keeping them safe with this training from the American Red Cross. Skills taught include: First Aid/rescue breathing (CPR certification not a part of this class), making good decisions under pressure, communicating effectively with parents, infant care and managing a babysitting business. A materials fee of $17 must be paid to the instructor at the beginning of the class. Bring a lunch to class. Proof of Red Cross certification (optional) is an additional $11 processing fee payable to the instructor at the start of class. Ages 11 and up.

24310 Apr 6 Sa 9a-3:30p $40.50
WITC-Hayward
Susan Thurn

Drawing & Painting

Drawing for Painters

60-815-605

Practice skills to improve your drawings and ensure correct proportion every time. Topics include: methods of beginning a painting, transferring a drawing to the painting surface and checking accuracy while painting. There will be an instructor demo followed by instructor guidance. Bring an 8x10 photo of your choice. Visit www.witc.edu/supplies for the supply list; some materials and tools available to purchase from the instructor.

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24378 Mar 19 Tu 10a–4p $31.50/$18
Hayward: 4
Diana Randolph

ARTS

Check out the NEW Balsam Lake OUTREACH CENTER
400 Polk County Plaza, Balsam Lake, WI

Just a peek at some of the spring happenings:

Covey’s 7 Habits | February 13
OSHA Safety Construction 10 hour | February 21-22
Acrylic Painting | March 27; April 17 (2 sessions)
Personalities at Work | Apr 4
Web Design 101 | Apr 9 & 16
Balsam Lake Open House | April 23
Excel: Maximize w/ Macros* | Apr 30–May 9
Vegetable Basics | May 3

*indicates ITV class

Register online: VISA/MC/DISCOVER courses.witc.edu
ARTS | Drawing & Painting

Drypoint Printmaking
60-815-605
Use your favorite drawing to create multiple prints with simple materials and inexpensive equipment. Explore drawing techniques such as line work and cross hatching to produce variety and depth in your prints. Finished prints can be enhanced with pastel or watercolor. Bring a small drawing (4x6 or smaller), pen, notebook and vinyl or nitrile gloves. All other materials provided. $5 material fee due to instructor.

25018 May 10 F 12p–4p $22.50/$13.50

Hayward: 4

Acrylic Painting
60-815-600
Want to develop your painting skills or try painting for the first time? Discover and practice numerous acrylic painting techniques as you fill your canvas. Beginners welcome! $15 supply fee due to instructor.

24901* Mar 27 W 9a-12p $22.50/$13.50
Balsam Lake: 106
*Class theme: spring
Michael Jekot

24902* Apr 17 W 9a-12p $22.50/$13.50
Balsam Lake: 106
*Class theme: summer
Michael Jekot

Art: Exploring Watercolor
60-815-600
Discover the joy of painting with watercolors. Focus on basic skills and adding your own artistic vision to images. Through demonstrations and instruction you will experiment with different papers and painting techniques. This class is great for all levels. Bring your own watercolors, paper, and supplies if you have them and a work in progress if you desire.

24198 Jan 24 Th 5p–7p $13.50/$9
Hayward: 2

25067* Jan 31 Th 5p–7p $13.50/$9
Hayward: 2
*Continuation of Exploring Watercolor, class # 24198.
Stephan Fritz

24144 Apr 2 – May 7 Tu 6p–8p $58.50/$31.50
Siren HS
Sheila Dahlberg

Painting Nature in Watercolor
60-815-600
Learn to paint glowing flowers in watercolor using a provided photograph. Topics covered include: painting composition, transferring drawing to watercolor paper, glazing techniques, pen and ink use and more. Class includes instructor demo and one-on-one guidance. Visit www.witc.edu/supplies for the supply list. Bring a lunch.

25017 Apr 12 F 10a–4p $31.50/$18
Hayward: 4
Rae Whalen

Pastels: Buildings in Landscape
60-815-600
Use your own photos as an inspiration to create unique pastel paintings on paper. Explore various pastel painting techniques including shapes, strokes and paper type. Visit www.witc.edu/supplies for the supply list. Bring a lunch or purchase one in class from a local catering establishment.

24376* Apr 1 M 10a–4p $31.50/$18
Cable: UCC Church
Diana Randolph
*Bring photos of buildings in various settings: barns, sheds, houses, etc.

Pastels: Painting Lakes
60-815-600
Use your own photos as an inspiration to create unique pastel paintings on paper. Explore various pastel painting techniques including shapes, strokes and paper type. Visit www.witc.edu/supplies for the supply list. Bring a lunch or purchase one in class from a local catering establishment.

24379* Apr 30 Tu 10a–4p $31.50/$18
Cable Nat Hist Museum
Diana Randolph
*2-day class; sign up for one day or both. Bring photos of color photos of lakes in spring, summer or fall.

24380 May 1 W 10a–4p $31.50/$18
Cable Nat Hist Museum
Diana Randolph

Sign Up for The CE Connection, our biweekly e-newsletter:
bit.ly/witccenews
## Fine Arts & Crafts

### Beginning Chainmail
60-815-602

Chainmail is the technique of interlocking metal rings and is used to make stunning jewelry and accessories. In this fun and interactive beginners class you will choose from a variety of weaves and materials to make a finished piece. Project options include: earrings, wallet chains, bracelets, cuffs, necklaces, etc. Bring 2 pair of needle-nose pliers that fit your hand comfortably; others are provided. $10 materials fee is due payable to the instructor at the start of class.

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<tr>
<th>Date</th>
<th>Day</th>
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<th>Instructors</th>
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<tbody>
<tr>
<td>Mar 9</td>
<td>Sa</td>
<td>10a–3p</td>
<td>$31.50/$18</td>
<td>Molly Martens</td>
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### Wire Wrapped Jewelry
60-815-602

Use the wire wrapping technique to create a coil bracelet, hair comb or a necklace & earring set. Learn basic techniques of wire wrapping including: using tools, hiding ends, wrapping smoothly and understanding materials. Bring a wire cutter and small hand pliers: round nose and side cutting pliers. $5 materials fee due payable to instructor.

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<tbody>
<tr>
<td>Apr 6</td>
<td>Sa</td>
<td>10a–1p</td>
<td>$22.50/$13.50</td>
<td>Stacie Buchanan</td>
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</table>

### Abstract Wind Chime
60-815-640

Explore your artistic side as you create a fused glass wind chime. Combine your favorite colors to decorate your garden with the sparkling sounds of glass. Please wear long pants and closed toe shoes. A $20 material fee is due payable to the instructor.

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<tr>
<td>May 1</td>
<td>W</td>
<td>5:30p–8p</td>
<td>$22.50/$13.50</td>
<td>Shannon's Stnd Glass</td>
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<td>Shannon Johnson</td>
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### Bath Bomb/Lip Balm/Lotion Bar
60-815-640

Learn how to make your own bath bombs, lip balms and lotion bars with safe and natural ingredients. You will leave class with some of your very own creations. A supply fee of $5 is due payable to the instructor at the beginning of class.

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<tr>
<td>Feb 7</td>
<td>Th</td>
<td>5:30p–8:30p</td>
<td>$22.50/$13.50</td>
<td>Jennifer Lavasseur</td>
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<td>Ashland: 106</td>
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### Make Holiday Soaps/Sugar Scrub
60-815-640

Join us as we learn how to make personalized holiday soaps and sugar scrubs that you can use in your home or give as gifts for any occasion. You will leave with a sugar scrub and some of the soap created in class. A supply fee of $5 is due payable to the instructor at the start of class.

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### Building a Willow Trellis
60-815-640

Create a willow trellis or experiment with other outdoor, garden or patio furniture. Learn about types of trellises, bending techniques and construction. Please bring work gloves, pruning shears (if you have them) and a $10 material fee payable to instructor.

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### Candles, Diffusing & Mists
60-815-640

Learn about making a simple soy candle and go home with some recipes for diffusing essential oils for winter time aromatherapy. $10 supply fee is due to the instructor.

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<tr>
<td>Apr 3</td>
<td>W</td>
<td>5:30p–7:30p</td>
<td>$13.50/$9</td>
<td>Tammy Michielson</td>
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<td>Cheтек-Weyerhauser HS</td>
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### Leathercraft & Hand Stitching
60-815-640

Learn the fundamental skills needed to start working with leather. Choose from a variety of projects, including: knife sheath, eye glass case, phone case, simple wallet or a project of your own. Lessons will cover skills such as: cutting leather, gouging, folding, hand sewing, gluing, riveting, adding hardware and creating pattern designs. Bring a pair of latex gloves and rubber mallet; other supplies provided. A $30 material fee is due payable to instructor at start of class.

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<td>Superior: 134</td>
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### Mosiac Bowl
60-815-640

Learn the technique to lay out and assemble for fusing while creating your own functional fused bowl. A great class for anyone age 8 and up (students under age 16 must come with a registered adult). $20 material fee is due payable to the instructor. Please wear closed toe shoes and long pants.

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Register online: VISA/MC/DISCOVER | courses.witc.edu
**ARTS | Music**

**Needle Felting**
60-815-640
Learn the art of applique needle felting using wool from our sheep to create adorable owl. Class includes everything you need to get started and continue felting on your own. No previous experience necessary/youth friendly. $20 supply fee payable to the instructor at the beginning of class.

23981 Feb 2  Sa 2p–5p $22.50/$13.50
Hayward: Farmstead Crmry/Café Laura Berlage

23982 Mar 2  Sa 2p–5p $22.50/$13.50
Hayward: Farmstead Crmry/Café Laura Berlage

**Scrappy Birds**
60-810-640
Create an adorable bird using abstract scraps of fusing glass, wire and pre-cut glass bases. This one-day class will make you look at your fusing scraps in a whole new light. $10 material fee is due payable to the instructor. Please wear closed toe shoes and long pants.

23631 Apr 3  W 5:30p–8p $22.50/$13.50
Superior: Shannon’s Stnd Glass Shannon Johnson

**Pottery: Handbuild/Throw/Wheel**
60-306-685
Curious about clay? Beginner and advanced potters alike can develop hand-building, wheel-throwing and firing techniques. Learn a wide-variety of techniques and receive individual instruction as you create projects you choose. If you’ve always wanted to learn and experiment with pottery, this is the class for you! Material fee of $35 is payable to instructor on the first night of class to cover the cost of clay and glaze to be used in class. The pieces you create in class will be fired and completed for you to take home.

24304 Jan 16 – Mar 20  W 4p–6p $94.50/$49.50
Webster HS Kim Kriegel

24305 Jan 16 – Mar 20  W 6p–8p $94.50/$49.50
Webster HS Kim Kriegel

**Rosemaling/Folk Art**
60-306-606
The Norwegian folk art of Rosemaling, which is decorative painting on wood or woodenware, will be taught in this course. Instruction in brush handling, application and mixing of colors, planning and painting the design will be covered.

25474* Feb 19 – Apr 2  Tu 5p–9p $112.50/$58.50
Superior: 134 June Nyberg
*Class does not meet 3/19

25475 Feb 20 – Mar 20  W 9a–3p $139.50/$72
Superior Public Library June Nyberg

25476 Feb 21 – Mar 21  Th 9a–3p $139.50/$72
Superior Public Library June Nyberg

**Music**

**Five-String Banjo**
60-805-605
Learn how to play banjo using the Scruggs three-finger style. Understand string and pick selection, alternate tuning, tablature and more. Beginner and intermediate students welcome. Bring your own banjo and prepare for some fun.

25463* Jan 24 – Mar 21  Th 7p–8p $40.50/$22.50
Superior: 111 Eileen Sugars
*Class does not meet 2/14

25464* Apr 4 – May 30  Th 7p–8p $40.50/$22.50
Superior: 306 Eileen Sugars
*Class does not meet 4/18

**Guitar Beginning**
60-805-605
Beginner and intermediate students will learn to play acoustic guitar with understanding of basic styles, beginning music theory, tablature and more. Bring your guitar and join us for some fun.

25484 Jan 22 – Mar 12  Tu 7p–8p $40.50/$22.50
Superior: 111 Steven Paplor

25485 Mar 26 – May 14  Tu 7p–8p $40.50/$22.50
Superior: 111 Steven Paplor

**Opera as a Team Sport**
60-805-605
Ever wondered about operas? These dramatic stories set to music run the gamut from slapstick comedy to bloody tragedy. In earlier centuries, opera could be considered as “lowbrow” stuff, and/or glue helping bond revolutionaries together. Discover four centuries of opera and you watch, discuss and become familiar with this historical and intriguing art form.

25233* Jan 18 – Mar 15  F 1p–3:30p $67.50/$36
Barnes Town Hall Phyllis Karr
*Class meets every other Friday
Ukulele for Beginners
60-805-605
Learn to play Ukulele with understanding of basic styles, beginning music theory, tablature and more. Beginner students welcome. Bring your own Ukulele to class or borrow from a friend. Rentals are not available through the instructor. Join us for some nights of music and fun.

25481 Jan 24 – Mar 14 Th 5:30p–6:30p $40.50/$22.50 Superior: 306
Jane Wester

25482 Apr 4 – May 23 Th 5:30p–6:30p $40.50/$22.50 Superior: 306 Jane Wester

Sew a Fidget Quilt
60-301-605
The fidget quilt was created to help with anxiety and restlessness. After a mere four hours, you will have a quilt that can help facilitate calm and less fidgeting for either yourself or a loved one. Bring your sewing machine and accessories (thread, bobbins, scissors, hand needle for attachments). $10 fee due to the instructor at the start of the class. Bring a lunch or snacks.

25014 Apr 26
Hayward: 4 F 10a–2p
$22.50/$13.50
Anisha Woods

Photography

Beginner Photography
60-203-602
Welcome to the wonderful world of photography! In this class we’ll cover topics that range from getting to know your camera, photography foundation techniques, composition and the science behind the shot. Whether you are new to photography or simply need a refresher, this is the class for you!

25013 Mar 7 – Mar 28 Th 6p–8:30p $49.50/$27 Ashland: 208
Joy Wooley

Theatre

Improv 101
60-815-610
Improv is fun and has something for everyone from companies, to families, to individuals. Participate in warm-up exercises to help you let go and get your creative juices flowing. Explore and study short-and-long form improv in addition to tips from masters of improv. Your host and improv tour guide is a Second City graduate who can’t wait to come out and play with you.

23962 Jan 31 – Mar 7 Th 5:30p–7:30p $58.50/$31.50 Ashland: 7
Cynthia Gaver

Sewing & Quilting

Sew a Jelly Roll Rug
60-304-615
Brighten your home with your own colorful handmade jelly roll rug! Bring your sewing machine, pre-cut batting rolls of 50 yards of 2-1/2” wide, 4 spools of matching thread, scissors and quilting pins to class.

24899 Mar 16 Sa 9a-12p $22.50/$13.50 Hayward: 7
Krystal Guthman

Sew: Classic Diamond Table Runner
60-304-615
In this class you will make a 16”x40” classic diamond table runner in your choice of fabric. You should be able to finish the project in class, but if not, you’ll leave confident that you can finish it off at home. Visit www.witc.edu/supplies for the supply list.

24900 Mar 23 Sa 9a-12p $22.50/$13.50 Hayward: 7
Krystal Guthman

Illustrated Journals
60-801-601
This workshop will help you explore ways to channel your creativity using both the right and the left sides of your brain. We will be using a variety of visuals to expand your writing to new creative dimensions. No drawing or writing experience needed.

24142 Jan 29 – Mar 5 Tu 10a-12p $58.50/$31.50 Hayward: 4
Patricia Ginther

The Relevant Personal Story
60-801-601
The relevant personal story is a powerful form of literary non-fiction that depends on the qualities of fiction (dialogue, setting, character, and plot) to create a fully rendered story, rich with subtle meaning. This six week class will take you through the writing process from concept to completed story and offer you a form that can be used for continued projects.

24505 Jan 16 – Feb 20 W 6p–8p $58.50/$31.50 St. Croix Falls Library
Kathleen Melin
Write Right Now
60-801-601
Have you ever wanted to experiment writing in different genres? This interactive course will allow you to try prompts and exercises to see where your imagination takes you. Journey into the worlds of essay, fiction, poetry, script writing and play writing. Whether you are a published author or just want to start writing, this is your course!

23964 Mar 12 – Apr 16 Tu 5:30p–7:30p $58.50/$31.50
Ashland: 204
Cynthia Gaver

Writing Your Life Story
60-801-601
Develop effective and concise writing styles and techniques as you write about the different stages of your life. You will have the opportunity to share your memorable stories in class and with loved ones.

24157 Jan 24 – Mar 7 Th 5:30p–7:30p $67.50/$36
Superior: 134
Mary Beth Frost

24141 Jan 29 – Mar 5 Tu 1p–3p $58.50/$31.50
Hayward: 4
Patricia Ginther

23956 Apr 1 – May 13 M 9:30a–11:30a $67.50/$36
Rice Lake: 221
Patricia Brewer

Movies as Storytelling
60-801-600
Explore the art of story and how it is utilized in movies from 1939-1970. Examples shown will include: silent and talkies, black & white and technicolor. You will leave with a better understanding of storylines and how movies have affected print fiction.

25217* Jan 25 – Mar 22 F 1p–3:30p $67.50/$36
Barnes Town Hall
Phyllis Karr
*Class meets every other Friday

Computers & Technology

Web Conferencing for Small Business
47-107-414
Explore how to utilize the flexible, effective and free web-conference tools, including Skype, for your business meetings. Practice using instant messaging, audio and video features, sending files and more. Plus, learn to schedule meetings and poll participants. There's so many free features to help your business and employees be more efficient and save travel expenses.

NOTE: For all sections course fee is $17.92/$4.50

Apr 11 / Th 6p–9p
24968 ITV: Balsam Lake Adam Nelson
24969 ITV: Superior Adam Nelson
24970 ITV: Hayward Adam Nelson

Apr 25 / Th 5p–8p
24965 ITV: Ashland Melissa Weber
24966 ITV: Superior Melissa Weber
24967 ITV: Rice Lake Melissa Weber

Web Design 101
47-107-414
Care to dabble in web design? Don’t be afraid to try! Learn the fundamentals of web design. Plan the content, structure and layout of your website. Discover web-based software options for creating and hosting a site.

24962 Apr 9 – Apr 16 Tu 6p–8p $25/$11.58
Balsam Lake: 102
Adam Nelson
24963 Apr 9 – Apr 16 Tu 5:30p–7:30p $25/$11.58
Rice Lake: 160
Abigail Holman

Beginner Computers for Seniors
42-107-413
Learn the basics needed to get started using personal computers. Develop skills in the use of the computer including mouse, keyboard and terminology. As a new user of personal computers, you will be introduced to word processing, the Internet, Windows and various types of computers and components.

24922 Jan 25 – Feb 15 F 1p–4p $44.76/$4.50
Ashland: 207
Melissa Weber

24925 Jan 25 – Feb 15 F 1p–4p $44.76/$4.50
New Richmond: 1321
Tina Nygren

24926 Jan 25 – Feb 15 F 1p–4p $44.76/$4.50
Hayward: 5
Patti Rumler

24924 Jan 29 – Mar 5 Tu 1p–3p $44.76/$4.50
Superior: Senior Citizen Ctr
Barbara Williams

24927 Feb 5 – Mar 5 Tu 6p–8:30p $51.47/$4.50
Balsam Lake: 102
Adam Nelson

24923 Feb 12 – Mar 5 Tu 4p–7p $44.76/$4.50
Rice Lake: 207
Sarah LaRose

Computers: Absolute Beginners I
42-107-413
Learn the basics needed to get started using personal computers. Develop skills in the use of the computer including mouse, keyboard and terminology. As a...
new user of personal computers, you will be introduced to word processing, the Internet, Windows and various types of computers and components.

### Computer Maintenance & Safety
60-107-602

Discover how to keep your computer, family, and checkbook safe online. Topics include: antivirus protection, spyware cleanup, ransomware and cryptocurrency mining and the ever-so-common email attacks such as spam and phishing.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Start Date</th>
<th>End Date</th>
<th>Days</th>
<th>Time</th>
<th>Fee</th>
<th>Instructor</th>
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<tr>
<td>25427</td>
<td>Mar 15</td>
<td>May 21</td>
<td>Tu</td>
<td>5:30p–7:30p</td>
<td>$22.50/$13.50</td>
<td>Taylor Foley</td>
</tr>
</tbody>
</table>

### Connect with Facebook & Instagram
60-107-602

This course is designed to introduce the unique features of Facebook and Instagram. Learn about the how to post, #hashtag, share, and stay connected in this constantly evolving technical world. The instructor will provide hands-on guidance as you explore and learn all about these social media platforms.

<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Days</th>
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<th>Fee</th>
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<td>Feb 26</td>
<td>Aug 6</td>
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<td>Melissa Weber</td>
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<td>Feb 26</td>
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<td>Tu</td>
<td>5p–8p</td>
<td>$22.50/$13.50</td>
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<td>Allison Rucinski</td>
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<td>24938</td>
<td>Mar 1</td>
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<td>F</td>
<td>12p–3p</td>
<td>$22.50/$13.50</td>
<td>Tina Nygren</td>
</tr>
</tbody>
</table>

### Free Cloud Computing w/Google
60-107-602

Discover the hidden potential in your Google account! Explore Google Docs, Sheets, and Slides including how to save files, sync between devices and more, making your life easier and more productive! Prerequisite: Set up a Google account before class.

**Note:** For all sections course fee is $31.50/$18

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Start Date</th>
<th>End Date</th>
<th>Days</th>
<th>Time</th>
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<td>24960</td>
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<td>Apr 9</td>
<td>TuTh</td>
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<td>Melissa Weber</td>
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<td>24961</td>
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<td>Apr 9</td>
<td>TuTh</td>
<td>5p–7p</td>
<td>$22.50/$13.50</td>
<td>Melissa Weber</td>
</tr>
</tbody>
</table>

### Intro to Androids
60-107-602

Learn to use your Android smartphone or tablet, including its’ capabilities and limitations. Interact with your device, navigate trips, capture photos, check the weather, receive your email and gain basic troubleshooting tips for when something goes awry. Please bring your Android device and charger to class and make sure that the device is updated to the latest operating system.

<table>
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<th>Time</th>
<th>Fee</th>
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<td>Th</td>
<td>6p–8p</td>
<td>$38.05/$4.50</td>
<td>Adam Nelson</td>
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</tbody>
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**Ministry WITH DEMENTIA**

How faith leaders can support those with dementia

bit.ly/witcCEevents
COMPUTERS & TECHNOLOGY

iPod: Basics & Beyond
60-107-602
Are you a new or experienced iPad user? Explore the iPad's best features such as email, calendar/appointments, some of the best free apps and more. Bring your iPad and charger to class and be sure your email account is set up on your iPad.

24953  Mar 12 – Mar 14  TuTh 5p–8p  $31.50/$18  Ashland: TBD  Melissa Weber
24954  Mar 22  F 9a–3:30p  $45/$22.50  Superior: 304  Vanessa Osborne
24955  Mar 22  F 9a–3:30p  $45/$22.50  Hayward: 5  Patti Rumler

iPhone Features & Tips
60-107-602
Your iPhone is an amazing versatile device that can help you navigate trips, check the weather, receive your email and so much more. In this class you will learn about the most commonly used iPhone features, investigate a few new helpful apps and gain basic troubleshooting tips for when something goes awry. Bring your iPhone and charger to class and make sure the phone is updated to the latest iOS.

24948  Mar 15  F 9a-12p  $22.50/$13.50  Superior: 300  Vanessa Osborne
24949  Mar 15  F 9a-12p  $22.50/$13.50  Hayward: 5  Patti Rumler

iPod/iPhone in Depth
60-107-602
Dig deeper in to the capabilities of your iDevice. Discover the many applications available and how to install them. Learn how to send email, use the camera and share photos. Understand Cloud storage, security and how to sync files between your mobile device and computer. Prerequisite: update your iDevice with the latest iOS software.

24121  Jan 21 – Jan 23  MW 1p–3p  $22.50/$13.50  Siren: Professional Tutor  Sara Reimann

Mac for Beginners
60-107-602
Learn all the skills necessary to use Mac computers comfortably. We’ll cover hardware along with an introduction to computers, networks, and peripherals such as printers, Bluetooth devices and more. Basic procedures with software applications, the internet and email will also be included. Please bring your Mac laptop to class and make sure it has been updated to the most recent operating system.

24972  Mar 29 – Apr 5  F 12p–3p  $31.50/$18  Siren: Professional Tutor  Sara Reimann
24971  Apr 5 – Apr 12  F 12p–3p  $31.50/$18  Hayward: 5  Troy Morgan

Great Presentations: Beginner
47-103-422
Want to capture your audience’s attention and keep it? This class will cover the basics for creating presentations using PowerPoint, Sway and Prezi. Learn the basics for setting up and presenting your information. Prerequisite: Computer and word processing skills.

25584  May 9 – May 16  TuTh 6p–8p  $24.63/$4.50  Amery Intermediate Sch  Adam Nelson

Using Google
60-107-602
Explore all that Google has to offer: Gmail, Chrome, Maps, Drive, Spreadsheets, YouTube, Calendar…and much more! With Google, you can upload and store all of your files online, share these files with others and access them from any computer, smartphone, or tablet. You can also quickly and easily get answers on your smartphone or computer. Please bring your laptop or device to class.

24116  Feb 5 – Feb 12  Tu 1p–3p  $22.50/$13.50  Siren: Professional Tutor  Sara Reimann

Microsoft Excel Beginning
47-103-401
You will be amazed at what Excel can do for you! Understand the basics of navigating through the cells, formatting and setting up a spreadsheet for maximum efficiency. You will see how easy it is to have your numbers calculated for you in just seconds and how to sort through long, ponderous lists with ease. Prerequisite: Basic computer skills.

25581  Mar 28 – Apr 4  TuTh 6p–8p  $24.63/$4.50  Amery Intermediate Sch  Adam Nelson

Microsoft Excel: Intermediate
47-103-401
Are you ready for the next level of Excel? Dig into advanced formulas and functions including date and finance functions. Explore how to customize charts, briefly explore pivot tables, create customized formatting and protect your workbooks, worksheets or cells. Work with multiple workbooks and named ranges. Prerequisites: Beginning Excel or equivalent skills including how to create, open, save, format and print a worksheet and use formulas.

25582  Apr 23 – Apr 25  TuWTh 6p–8p  $24.63/$4.50  Amery Intermediate Sch  Adam Nelson
**Excel: Maximize with Macros**

47-103-401

Come learn how to save yourself hours or even days worth of time by developing some simple macros in your daily Excel spreadsheets to complete steps for you. Increase your productivity while decreasing your work-time and frustration. Your instructor will guide you through basic macro development and answer questions that could lead you further into the process.

NOTE: For all sections course fee is $17.92/$4.50

April 26 / F 12p–3:30p
24975 ITV: Superior Barbara Williams
24976 ITV: Ashland Barbara Williams
24977 ITV: Hayward Barbara Williams

April 30 – May 2 / TuTh 6p–8p
24978 ITV: Balsam Lake Adam Nelson
24979 ITV: Rice Lake Adam Nelson
24980 ITV: New Richmond Adam Nelson

Microsoft Word: Beginning

47-103-438

Maximize the power of Microsoft Word. Learn word processing basics and tips to create, edit and format documents; understand files and folders; check spelling and grammar; change font and font size; create tables, tabs, envelopes, labels, borders and shading and much more. Prerequisite: basic computer and keyboarding skills.

March 19 – Mar 21 TuWTh 6p–8p
25583 Mar 19 – Mar 21 TuWTh 6p–8p $24.63/$4.50 Adam Nelson

OneDrive and Free Microsoft Apps

47-103-410

Did someone say free? Discover which Microsoft Office online apps are free to use on your various devices. Select from Word, Excel, PowerPoint, OneNote, Calendar and more. Learn how to save and share your documents from these apps with OneDrive.

NOTE: For all sections course fee is $25/$11.58

March 1 / F 12p–3:30p
24941 ITV: Superior Barbara Williams
24942 ITV: Rice Lake Barbara Williams
24943 ITV: Hayward Barbara Williams
24944 ITV: Shell Lake Barbara Williams

March 5 – Mar 7 / TuTh 5p–7p
24945 ITV: Ashland Melissa Weber
24946 ITV: New Richmond Melissa Weber

What’s New in Windows 10

47-103-409

Learn the essential components of Windows 10. Become familiar with how to customize the Start Menu and work with the mouse, touchscreen, and key-
QuickBooks
47-103-439
Learn the essentials of QuickBooks desktop accounting software. From bookkeeping and billing to payments and payroll, you can access data securely, understand how to sync it across devices, create invoices and track sales. Basic computer skills required. Lunch is included.

24964 Apr 5 F 9a–4p $39/$12.16
New Richmond: 1309 Charity Williams

Social Media for Business
47-107-491
Want to market your business on social media but don’t know where to start? Discover various platforms and how to determine which is best, understand what content gets engagement, discuss image creation tools and learn how to schedule your post in advance. Basic computer skills are required.

24982 May 7 Tu 5:30p–8:30p $25/$11.58
WITC-Shell Lake Abigail Holman
24983 May 7 Tu 5:30p–8:30p $25/$11.58
Rice Lake: 207 Abigail Holman
24985 May 7 Tu 5:30p–8:30p $25/$11.58
Ashland: 206 Taylor Foley
24987 May 7 Tu 6p–9p $25/$11.58
Balsam Lake: 102 Adam Nelson

DIY

Automotive

Basic Auto Transmissions
47-404-411
Learn or refresh your skills working with transmissions. Explore manual and automatic transmissions, drive shafts, differentials and drive axles. Work directly with four-wheel-drive systems and drivetrain electrical systems. Please note: this is not a beginner course as some automotive knowledge is necessary.

25473* Feb 1 – Mar 29 F 9a-12p $95/$14.48
Superior: 117 James Beauto
*Class does not meet 3/15

Auto Mechanics for Mechanics
47-404-411
Learn component identification, basic tune-up, oil change, fuel systems, basic electrical system troubleshooting, tires and suspension and drive line maintenance. Plan to work on your own vehicle in coordination with instructor.

25168* Mar 15 – May 10 F 1p–4p $91.02/$10.50
Superior: 117 Terrance Tucker
*Class does not meet 4/19

Outboard Motor Servicing
47-461-411
Learn how to maintain and repair your outboard motor with personalized instruction. Limited space is available for outboard powered boats under 18’. Please bring your outboard motor, basic hand tools and safety glasses. Please note: no sterndrive powered boats.

25169 Mar 27 – Apr 24 W 5p–8p $62.08/$8.40
Ashland: 120 Todd Larson

Lawn & Garden Equipment Clinic
47-461-401
Learn to properly maintain your lawn and garden equipment through hands-on experience. Bring your lawn tractor, mower, tiller, snow blower, etc. Receive classroom training along with time to work on your equipment. Learn to check the battery, change oil, sharpen blades, properly clean carburetor, perform a tune-up, change spark plugs and do a compression test. For seasonal storage you will treat/stabilize fuel, discuss fuel treatments, fog engine, clean exterior and discuss proper storage and covering tips.

25171 Apr 8 – Apr 15 M 5:30p–9:30p $49/$22.16
New Richmond: 1211 David Brown

Machine Shop

Machine Tool Operation
47-420-455
Gain the basic skills necessary to safely operate machine tool equipment at the beginning and intermediate levels. Through group lecture and demonstrations, learn safety, set ups, proper feeds, and speeds of machine tool equipment. An advanced lab opportunity is available for students demonstrating competency in safe operation of machines. You may be approved to work independently on selected vocational objectives with assistance from your instructor. Safety glasses required; work boots and ear protection recommended.

25161 Jan 23 – Apr 10 W 6p–9p $155.43/$34.65
Superior: 119 Steven Merling
25162 Jan 24 – Apr 11 Th 6p–9p $155.43/$34.65
Superior: 119 Steven Merling
25163 Jan 25 – Mar 22 F 5:30p–9:30p $155.43/$34.65
Ashland: 119 David Olson
Welding & Woodworking

Welding
47-442-406
Learn oxy-fuel, shielded metal arc, gas metal arc and gas tungsten arc welding processes. This course is designed for beginner or intermediate students who wish to advance their present skills. Individual projects need prior approval from instructor. Please bring a notebook, pliers, safety goggles, work boots, no loose clothing; bring safety glasses and welding helmet to class. This course meets the 30-hour requirement for apprentices. Please wear hair tied back if applicable, leather work boots, no loose clothing; bring safety glasses and welding helmet and jacket. Leather, 100% cotton, or wool clothing preferred.

25165  Jan 25 – Mar 29  F 6p–9p  $142.65/$42  Paul Renman
Superior: 128

25164*  Jan 30 – Apr 10  W 6p–9p  $142.65/$42  Matthew Tetzer
Ashland: 118  *Class does not meet 3/27

25173  Feb 1 – Mar 22  F 4p–8p  $152.16/$44.80  William Stacken
New Richmond: 1209

25166  Feb 15 – Apr 5  F 4p–8p  $152.16/$44.80  Ric Eckstein
Rice Lake: 189

25563*  Mar 7 – May 16  Th 5:30p–8:30p  $142.65/$42  Samuel Woods
Spooner HS  *Class does not meet 4/18

Artistic Welding
60-442-600
Do you have little or no experience with welding? Explore welding in a safe environment with a focus on its artistic possibilities. Collaborative and individual projects are encouraged. Please wear hair tied back if applicable, leather work boots, no loose clothing; bring safety glasses and welding helmet and jacket. Leather, 100% cotton, or wool clothing preferred.

25172  Jan 11 – Jan 25  F 4p–8p  $70.80/$43.80  Casey Wagner
New Richmond: 1209

25167  Mar 16  Sa 9a–3p  $35.40/$21.90  Ric Eckstein
Rice Lake: 189  *Project: choice between 2 customized wall hangings

25366*  Apr 9 – May 7  Tu 5:30p–8:30p  $70.80/$43.80  Samuel Woods
Spooner HS  *Class does not meet 4/16

Beginning Metal Sculpture
60-442-600
Metal sculpture is easier than you may think; found objects and scrap metal will set your imagination afire! Learn various ways to cut, form and connect objects into satisfying, unique pieces that will enhance your garden, home and business. No metalworking or art experience is necessary - just a desire to create. Your instructor will discuss required supplies during the first class. Please wear hair tied back if applicable, leather work boots, no loose clothing; bring safety glasses and welding helmet and jacket. Leather, 100% cotton, or wool clothing preferred.

25170  Feb 11 – Mar 18  M 5:30p–8:30p  $106.20/$65.70  Barbara Bayuk
Ashland: 118

Furniture Restyling
60-409-601
Breathe new life into your garage sale find or Grandma's old cast off. Bring a small piece of furniture like a nightstand, chair, small side table or large decorative frame to restyle. You’ll cover applications, wax application, distressing and antiquing skills. In addition to your piece of furniture, bring a blow dryer and a $10 supply fee payable to the instructor.

24165  Feb 23  Sa 10a–3p  $31.50/$18  Molly Martens
Superior: 136

Final Affairs
CONFERENCE
March 23  |   WITC-New Richmond
bit.ly/witcCEevents
HEALTHY LIVING

Health & Wellness

Natural Deodorant and Oils
60-815-640
Learn how to make your own deodorant, infused oil salve and essential oil roller ball with safe and natural ingredients. $12 supply fee is due payable to the instructor at the beginning of class.

24354  Mar 13  W 5:30p–7:30p  $13.50/$9
WITC-Ladysmith  Tammy Michielson

Energy Healing
60-560-610
We are seeing more and more of the blending of Western and Eastern medicines; energy healing is an example of this. Explore the art of energy healing, including definition, how it works and making it work for you in a personal or a professional fashion. Learn how to unblock yourself, feel yourself become lighter, release tension and become more balanced so you can walk within truth.

25208  Feb 11 – Feb 18  M 7p–8:30p  $22.50/$13.50
New Richmond: 1201  Julie Buckman

Essential Oils for Daily Life
60-560-610
Essential oil therapy has become an integral part of many healing institutions, clinics, hospitals, and wellness practices and with the increasing popularity of essential oil therapy comes a need for education! Learn about common essential oils used in everyday life in addition to the benefits of essential oils, where they come from and how to use them properly. You will leave armed with valuable information to help you make wise and informed choices about the use of essential oil therapy.

NOTE: For all sections course fee is $22.50/$13.50

Jan 29 / Tu 5:30p–8p
24407  ITV: Superior  Beth Lindberg
24408  ITV: Rice Lake  Beth Lindberg
24409  ITV: New Richmond  Beth Lindberg
24410  ITV: Ashland  Beth Lindberg
24411  ITV: Hayward  Beth Lindberg

Essential Oils/Mood Management
60-560-610
Emotional and mental wellness is an important component of overall health. In this course you will learn to use essential oils to support mental wellness, including managing moods and emotions. Explore ways you can use oils to manage your emotional state, including both mental and physical components.

NOTE: For all sections course fee is $22.50/$13.50

Feb 19 / Tu 5:30p–8p
24417  ITV: Superior  Beth Lindberg
24418  ITV: Rice Lake  Beth Lindberg
24419  ITV: New Richmond  Beth Lindberg
24420  ITV: Ashland  Beth Lindberg
24421  ITV: Hayward  Beth Lindberg

Goodbye Toxic Connections
60-560-610
We’ve all had negative experiences with others. How do you get rid of the feeling left behind from someone you chatted with? Learn techniques you can use to protect yourself from this unsettling feeling.

25209  Feb 25  M 7p–8:30p  $13.50/$9
New Richmond: 1201  Julie Buckman

Happy Spring (Roll!)
April 13 | Superior

WITC Continuing Education | Spring 2019
Homemade Herbal Remedies
60-560-610
Discover homemade herbal remedies to help keep the cold/flu season at bay. Create both an elderberry syrup and a tonic known as fire cider. Bring a pint and quart jar. $15 supply fee is due to the instructor.
24355 Feb 20 W 5:30p–7:30p $13.50/$9 WITC-Ladysmith Tammy Michielson

My Gut Aches!
60-560-610
Digestive system disorders are on the rise today. Explore how to choose foods, supplements and herbal remedies to promote health for the stomach and intestines. Learn from an experienced clinician, Naturopath and Master Herbalist in this helpful session.
NOTE: For all sections course fee is $22.50/$13.50
Apr 24 / W 5p–7:30p
24395 ITV: Rice Lake Gigi Stafne
24396 ITV: New Richmond Gigi Stafne
24397 ITV: Superior Gigi Stafne
24398 ITV: Ashland Gigi Stafne

Natural Skin Care
60-560-610
Your skin is one of the main elimination channels of the body, but it sure has to weather a lot! Learn natural and botanical methods to support the skin inside and out. By the end of class you’ll have more than a dozen ideas to improve your skin health!
NOTE: For all sections course fee is $22.50/$13.50
May 1 / W 5p–7:30p
24399 ITV: Rice Lake Gigi Stafne
24400 ITV: New Richmond Gigi Stafne
24401 ITV: Superior Gigi Stafne
24402 ITV: Ashland Gigi Stafne

Nourishing the Nerves
60-560-610
The Nervous System needs extra nourishment by the time winter wanes and early spring arrives. Foods, herbs and other naturopathic supports can help. Join Naturopath and Botanical Medicine Clinician Gigi Stafne for this session filled with super ideas for yourself, family patients or clients.
NOTE: For all sections course fee is $22.50/$13.50
Apr 3 / W 5p–7:30p
24381 ITV: Rice Lake Gigi Stafne
24382 ITV: New Richmond Gigi Stafne
24383 ITV: Superior Gigi Stafne
24384 ITV: Ashland Gigi Stafne

Spring into Health
60-560-610
Get a head start! It has been a long winter and your body will benefit from healthful herbs, foods, juicing and gentle detoxification. Learn how to create an Optimal Spring Health Plan for yourself in this lively session. Herbal formula detox guide included!
NOTE: For all sections course fee is $22.50/$13.50
Apr 10 / W 5p–7:30p
24387 ITV: Rice Lake Gigi Stafne
24388 ITV: New Richmond Gigi Stafne
24389 ITV: Superior Gigi Stafne
24390 ITV: Ashland Gigi Stafne

Those Aching Joints!
60-560-610
Feeling stiff, sore, achy? Dietary, health, environmental and genetic factors can build up to rheumatism, arthritis and lack of mobility. Learn about herbs and foods to support a more fluid body. Start feeling better sooner rather than later!
NOTE: For all sections course fee is $22.50/$13.50
Apr 17 / W 5p–7:30p
24391 ITV: Rice Lake Gigi Stafne
24392 ITV: New Richmond Gigi Stafne
24393 ITV: Superior Gigi Stafne
24394 ITV: Ashland Gigi Stafne

Way to Be: Toxin Free
60-560-610
Every day, you are exposed to a multitude of environmental toxins that can wreak havoc on your health and well-being. A large number of these toxins come from foods and personal care/cleaning products. In this class, you will learn about harmful environmental chemicals and will learn how to incorporate essential oils and other natural substances for a healthier lifestyle that reduces the toxin load on the body. Emphasis will be placed on the role of diet, nutrition, environment and the incorporation of pure essential oils.
NOTE: For all sections course fee is $22.50/$13.50
Apr 2 / Tu 5:30p–8p
24422 ITV: Superior Beth Lindberg
24423 ITV: Rice Lake Beth Lindberg
24424 ITV: New Richmond Beth Lindberg
24425 ITV: Ashland Beth Lindberg
24426 ITV: Hayward Beth Lindberg
**Sports & Fitness**

**Old Time Group Dancing**  
60-807-630  
Kick up your heels, relax and get some exercise with old-time group dancing. Dances are thoroughly taught and no experience is necessary. Learn reels, circle mixers, square dances, contias and waltzes.  

<table>
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<td>Jan 30 – Mar 6</td>
<td>W 3:30p–5:30p</td>
<td>Cornucopia Community Ctr</td>
<td>Donnan Christensen</td>
<td>$58.50/$31.50</td>
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**Total Body Strength**  
60-807-607  
This is a total body workout. Work both large and small muscle groups in addition to focusing on balance and core. Many of the exercises will be body weight exercises. Great for all levels!  

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<td>Th 12:30p–1:15p</td>
<td>Hayward Senior Ctr</td>
<td>Jodi Olney</td>
<td>$31.50/$18</td>
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<tr>
<td>Feb 4 – Mar 11</td>
<td>M 9a–9:45a</td>
<td>Hayward Senior Ctr</td>
<td>Jodi Olney</td>
<td>$31.50/$18</td>
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<tr>
<td>Feb 21 – Mar 28</td>
<td>Th 12:30p–1:15p</td>
<td>Hayward Senior Ctr</td>
<td>Jodi Olney</td>
<td>$31.50/$18</td>
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<tr>
<td>Mar 18 – Apr 22</td>
<td>M 9a–9:45a</td>
<td>Hayward Senior Ctr</td>
<td>Jodi Olney</td>
<td>$31.50/$18</td>
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<tr>
<td>Apr 4 – May 9</td>
<td>Th 12:30p–1:15p</td>
<td>Hayward Senior Ctr</td>
<td>Jodi Olney</td>
<td>$31.50/$18</td>
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<tr>
<td>Apr 29 – June 10</td>
<td>M 9a–9:45a</td>
<td>Hayward Senior Ctr</td>
<td>Jodi Olney</td>
<td>$31.50/$18</td>
</tr>
<tr>
<td>May 16 – June 20</td>
<td>Th 12:30p–1:15p</td>
<td>Hayward Senior Ctr</td>
<td>Jodi Olney</td>
<td>$31.50/$18</td>
</tr>
</tbody>
</table>

**Weight Training For Beginners**  
60-807-607  
Weight training is great for building strength and for developing and maintaining muscle tone. Learn how to use weights and machines properly and discover the joy of becoming stronger at any age. This class is intended for individuals with little or no experience using weight training equipment. Please consult with your physician before participating.  

<table>
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<th>Instructor</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan 22 – Feb 26</td>
<td>Tu 10:15a–11:15a</td>
<td>Hayward Northwoods Fitness Ctr</td>
<td>Rolfe Hanson</td>
<td>$31.50/$18</td>
</tr>
<tr>
<td>Mar 12 – Apr 16</td>
<td>Tu 10:15a–11:15a</td>
<td>Hayward Northwoods Fitness Ctr</td>
<td>Rolfe Hanson</td>
<td>$31.50/$18</td>
</tr>
<tr>
<td>Apr 30 – June 4</td>
<td>Tu 10:15a–11:15a</td>
<td>Hayward Northwoods Fitness Ctr</td>
<td>Rolfe Hanson</td>
<td>$31.50/$18</td>
</tr>
</tbody>
</table>

**Tai Chi**  
60-807-640  
Tai Chi is a great way to improve balance and coordination, strength and vitality, and to rehabilitate and regain lost conditioning. Discover how simple movement and breathing techniques can enhance your overall health by releasing toxins and bringing more oxygen to your cells. This course is open to people of all ages. Class location and time subject to change.  

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<th>Instructor</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan 16 – Mar 20</td>
<td>W 10a–11a</td>
<td>Superior: City Peace Pres Church</td>
<td>Thomas Ross</td>
<td>$49.50/$27</td>
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<tr>
<td>Apr 1 – May 20</td>
<td>M 5:15p–6:15p</td>
<td>Superior: Bergquist Chiropractic</td>
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<td>Apr 3 – May 22</td>
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<td>Superior: City Peace Pres Church</td>
<td>Thomas Ross</td>
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</table>

**Gentle Yoga**  
60-807-628  
Gentle yoga focuses on developing balance, flexibility and strength for body, mind and spirit through mindful movement and breathing. Yoga will help you open the spine, release tension, strengthen your immune system and provide strengthening and stretching for all major muscle groups. Calm your mind with relaxation, centering and meditation. This class is suitable for beginning students and students seeking gentle movement. Please bring a mat, a blanket and a towel. As with any new exercise program, please check with your physician.  

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<th>Instructor</th>
<th>Fees</th>
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<tbody>
<tr>
<td>Jan 9 – Feb 27</td>
<td>W 1:30p–3p</td>
<td>Hayward: Northwoods Fitness Ctr</td>
<td>Joan Shumway</td>
<td>$58.50/$31.50</td>
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<tr>
<td>Mar 13 – May 8</td>
<td>W 1:30p–3p</td>
<td>Hayward: Northwoods Fitness Ctr</td>
<td>Joan Shumway</td>
<td>$58.50/$31.50</td>
</tr>
</tbody>
</table>

**Hatha Yoga**  
60-807-628  
Hatha Yoga is a very gentle style of yoga that combines stretching, breathwork and meditation to connect you to all parts of yourself. A few of the many benefits include improved flexibility, mobility, strength, circulation, relaxation, balance and energy. Yoga helps to bring awareness and trust to your body, calmness to your mind and joy to your spirit. Please bring your own mat, a blanket, two yoga blocks and a 6-8 foot strap. As always, please check with your physician before starting this or any other exercise class.  

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<tbody>
<tr>
<td>Jan 7 – Feb 11</td>
<td>M 9a–10a</td>
<td>Round Lake Fire Dept</td>
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<tr>
<td>Jan 7 – Feb 25</td>
<td>M 1:30p–3p</td>
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<tr>
<td>Jan 8 – Feb 12</td>
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<tr>
<td>Jan 8 – Feb 12</td>
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<td>Hayward Senior Ctr</td>
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<tr>
<td>Jan 8 – Feb 26</td>
<td>Tu 1:30p–3p</td>
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<tr>
<td>Jan 9 – Feb 13</td>
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<td>Mary Jo Jirik</td>
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</tbody>
</table>
### Water Aerobics

You’ll feel and see the results of this class: it includes a fun regimen of stretching, cardio, and core strengthening. Weight-resistance training from foam barbells and noodles helps tone your arms, legs and abdominals. All skill levels are welcome; buoyancy allows for low impact on your body.

<table>
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<td>Th 8:30a–9:30a</td>
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<td>25029</td>
<td>Jan 15 – Feb 26</td>
<td>Tu 11a-12:30p</td>
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<tr>
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<td>Tu 11a-12:30p</td>
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<td>Joan Shumway</td>
<td>*Class does not meet on 4/9</td>
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<td>25035*</td>
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<td>Tu 1:30p–3p</td>
<td>Barnes Town Hall</td>
<td>Joan Shumway</td>
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<td>M 9a-10a</td>
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**Cake Decorating: Beginning**  
60-303-607  
Discover the secrets to flowers, stacked frosting, character cakes, border work, colors, cake themes and more! Learn from professional cake decorator Fay Olson of Fay’s Fantasy Cakes. For a complete supply list and the instructor’s information go to www.witc.edu/supplies.  
24375* Apr 9 – May 7 Tu 6p–8p $44.40/$26.40  
Rice Lake HS Fay Olson  
*Class does not meet on 4/16

**Cupcake Decorating**  
60-303-607  
Decorate Easter cupcakes with six fun designs. Topics include: making and coloring buttercream frosting, choosing a decorating tip, loading frosting into piping bags and piping techniques. Bring 12 regular-sized, undecorated cupcakes, a cupcake carrier, scissors, rubber spatula, large spoon and an apron. Materials fee of approximately $10 is payable to the instructor.  
24351 Apr 13 Sa 1p–3p $13.50/$9  
New Richmond: 1317 Kelley Kepler

**Asian Soup**  
60-303-610  
This is not your regular Chinese take-out soups or the normal clotted-with-cream-soups. In the Chinese culture, soups are an essential in every meal to provide nourishment and warmth the body. Learn how to turn ingredients in your fridge and freezer into a nutritious pot of soup and serve it with rice or noodles for a hearty meal. Bring soup bowls and utensils to class. A supply fee of $8 payable to the instructor at the beginning of class.  
25052 Mar 9 Sa 10a–2p $22.50/$13.50  
Superior Middle Sch May Joseph

**Cookie Decorating: Royal Icing**  
60-303-610  
Learn the art of decorating cookies with royal icing, including outlining and flooding your cookies, creating marbled effects, and pipe finishing details onto your cookies. The cookies will be Valentine’s Day-themed and will be provided by the instructor. Materials fee of $10 per person payable to the instructor.  
24374 Feb 9 Sa 1p–3p $13.50/$9  
New Richmond: 1317 Kelley Kepler

**Happy Spring (Roll)!**  
60-303-610  
Love those egg rolls when you do oriental take outs? Join us in this class and learn how you can make your very own egg rolls and rice wrapper rolls (fresh spring rolls) at home! You’ll be surprised at how simple these are to make and they will surely be a crowd pleaser at the next family gathering. $8 supply fee is due to the instructor.  
25051 Apr 13 Sa 10a–2p $22.50/$13.50  
Superior Middle Sch May Joseph

**Family & Relationships**

**After Death Home Care/Burial**  
60-305-620  
Return to simple traditions: for thousands of years, families have taken care of their loved ones at home after death. It is a choice that is still possible. Discuss the legalities and practicalities of a home funeral, how spending time with a deceased loved one affects grief and the benefits of natural burial. It is legal, inexpensive and greener than a conventional funeral.  
NOTE: For all sections course fee is $22.50/$13.50  
May 9 / Th 1p–3:30p  
23949 ITV: Rice Lake Lucy Basler  
23950 ITV: Superior Lucy Basler  
23951 ITV: Ashland Lucy Basler  
23952 ITV: Hayward Lucy Basler  
23953 ITV: New Richmond Lucy Basler  
23954 ITV: Ladysmith Lucy Basler

Class Full?  
Call your campus–get added to a waiting list.  
View our most up-to-date class listings online at courses.witc.edu.
**Final Affairs Conference**

47-520-405

A guide to arranging your personal and legal affairs. This class is co-sponsored by Adoray and WITC. Light breakfast and lunch included. This event is free of charge due to generous sponsorships. Pre-registration is required through Adoray or WITC. Registration options include: online (adoray.org/2019fa), email (a.bettinger@adorayhomecare.org or Gina.Monicken@witc.edu), phone (Amber at 715-629-1888 or WITC at 715-246-6561, ext. 4212) or in-person at WITC.

25575 Apr 26 F 9a–3p FREE
New Richmond: 1122A Various Speakers

**Financial Planning**

**Advanced Care Planning**

42-102-404

Engage in a process which helps you think about, talk about, and write down your choices for future health care decisions. While it’s not an easy topic, it is important for every adult to have a Health Care Directive—a written plan to follow so that your wishes are known. Learn vocabulary, reflect on your values, choose a healthcare agent, explore goals for treatment and take steps toward completing an advance directive.

25407 Feb 7 Th 5p–6:30p $11.21/$4.50
Superior: 111 Wanda Paulsen

**Wills and Trusts**

42-102-404

Understand what your current estate plan will achieve for you, how to avoid probate of your assets, and reduce or eliminate taxes to the extent possible. You will also learn how to effectively pass on your assets in the way that you desire.

25184 Apr 22 M 1p–3p $11.21/$4.50
Superior: 112 Susan Miley

25185 Apr 23 Tu 1p–3p $11.21/$4.50
WITC-Ladysmith Susan Miley

25186 Apr 24 W 1p–3p $11.21/$4.50
Chetek Luth Ch Susan Miley

25187 Apr 25 Th 1p–3p $11.21/$4.50
Ashland: 204 Susan Miley

**ABCs & Ds Medicare/Consumer**

42-162-409

Are you nearing Medicare age and have questions about Medicare options and enrollment? Or are you responsible for someone else’s healthcare decisions? If so, this short seminar is for you. You will gain a fundamental understanding of the elements of Part A, Part B, Part C and Part D as it relates to consumers. Learn about initial enrollment options and additional enrollment periods as they pertain to the Medicare Plan types.

NOTE: For all sections course fee is $11.21/$4.50

Feb 5 / Tu 6p–8p
24904 ITV: Superior Dan Conrad
24905 ITV: Ashland Dan Conrad
24906 ITV: Rice Lake Dan Conrad
24907 ITV: New Richmond Dan Conrad
24908 ITV: Hayward Dan Conrad
24909 ITV: Ladysmith Dan Conrad

Mar 7 / Th 6p–8p
24910 ITV: Superior Dan Conrad
24911 ITV: Ashland Dan Conrad
24912 ITV: Rice Lake Dan Conrad
24913 ITV: New Richmond Dan Conrad
24914 ITV: Hayward Dan Conrad
24915 ITV: Ladysmith Dan Conrad

Apr 8 / M 6p–8p
24916 ITV: Superior Dan Conrad
24917 ITV: Ashland Dan Conrad
24918 ITV: Rice Lake Dan Conrad
24919 ITV: New Richmond Dan Conrad
24920 ITV: Hayward Dan Conrad
24921 ITV: Ladysmith Dan Conrad

**LIFELONG LEARNING**

**Career Development**

**Resume Writing Workshop**

47-801-411

Enhance, or even start, your resume! Learn how to make a good first impression, write a great resume, and sell yourself in the interview to get hired for the job. Your instructor comes to you with 14 years of experience as a professional in the education field, including managing, hiring and recruitments.

24898 Mar 28 Th 5:30p–8:30p $17.92/$4.50
Rice Lake: 120 Jennifer Siem
How to Start Your Own Business
47-102-416
Explore the ins and outs of starting your own business. Do you have what it takes to be an entrepreneur? We will guide you through some state law requirements and show you how to obtain an EIN. This course helps you make the decision on what business entity you should be: S-Corp, C-Corp. or LLC. We will also give you helpful tips on creating and presenting a business plan. This fast-paced high-energy course will have you walking away energized and with ample knowledge on the subject of starting your own business.

Covey’s Seven Habits
47-196-421
Essential Class Information
Live a more productive life through course of habit. Using Stephen Covey’s book The Seven Habits of Highly Effective People, this class will help you discover how to close the gap between what is most important to you and how you spend your time. It will help you increase your interpersonal effectiveness and your ability to foster cooperation. Develop your own personal mission statement and creed and use them as tools to achieve balance in your life. Light breakfast included.

Personalities at Work
47-196-421
Have you ever wondered why someone is never on time? Or why your co-worker rarely says anything in a meeting but is SO smart? Through the use of the Myers Briggs Type Indicator questionnaire, you will explore the differences and styles in the workplace. Engage discussion and glean new information about yourself and your co-workers. This class will enable you to identify different styles and teach you to recognize and work together toward understanding and productivity. Light breakfast included.

Language

Italian
60-802-640
Learn the basics of Italian language and culture through this short, interactive course. Engage in a variety of learning activities and you become more familiar with the culture and language. Individual requests for content related to business, travel, etc. will be integrated into the material covered.

Sign Language : Beginning
42-533-400
Learn to communicate on a basic level using common phrases, questions, the alphabet, greetings and more! You will also explore facial affect, sentence structure and proper terminology related to deafness. By communicating with deaf guests, you will gain a greater appreciation for their language and culture. Please bring pen and paper.

Sign Language: Intermediate
42-533-400
This intermediate course is designed for students who have completed a beginning sign language class or those who possess a demonstrated knowledge of sign language. Explore additional vocabulary and polish your signing skills as you learn to construct dialogues based on common situations. Deaf guests will be available for communication.

Spanish: Beginning
60-802-600
Learn basic conversational Spanish in this interactive short course. This course employs a wide variety of learning activities that build Spanish comprehension and vocabulary. Individual requests for content related to professional, business, travel or other purposes will be integrated into sessions.

NOTE: For all sections course fee is $49.50/$27

Jan 29 – Mar 5 / Tu 6p–7:30p
24174  ITV: Hayward James Richie
24175  ITV: Ashland James Richie
24176  ITV: Rice Lake James Richie
24177  ITV: Prescott HS James Richie
25401  ITV: Siren James Richie

Apr 24 – May 29 / W 6p–7:30p
24187  ITV: Hayward James Richie
24189  ITV: Ashland James Richie
24190  ITV: Rice Lake James Richie
24192  ITV: New Richmond James Richie
24195  ITV: Superior James Richie

Apr 1 – May 6 M 6:30p–9:30p $64.89/$4.50
25019 Rice Lake: 203 Betsy Wolford Phillips

Apr 2 – May 7 Tu 6:30p–9:30p $64.89/$4.50
25020 Rice Lake: 203 Betsy Wolford Phillips

Rice Lake: 203 Betsy Wolford Phillips
Leadership Trust Initiative (LTI) is a signature program of the New Richmond Area Community Foundation. Since 2009, LTI has been leading scores of individuals through a process to uncover their personal strengths and utilize these strengths as citizens and leaders within their communities.

The program is led by Jody Thone, a highly lauded leadership development consultant. Facilitated discussions, small group activities, and panel presentations create an engaging format for learning.

Delve into topics including:
- Strengths
- Deep Listening
- Resilience
- Collaboration
- Creativity & Innovation
- Leading Change

Apply your learnings as you work in small groups to design initiatives to benefit your communities.

Open to all area residents.

**2019 Program Calendar**

<table>
<thead>
<tr>
<th>Month</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>March</td>
<td>March 26</td>
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<tr>
<td></td>
<td>April 23</td>
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<tr>
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<td>May 28</td>
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<td>August 27</td>
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<tr>
<td>September</td>
<td>September 24</td>
</tr>
<tr>
<td></td>
<td>October 22</td>
</tr>
<tr>
<td></td>
<td>November 12</td>
</tr>
</tbody>
</table>

*Locations:*

The Space
156 High Street | New Richmond, WI

**Cost**
Tuition Fee: $695
Payable upon acceptance into program.

Scholarships for up to one-half tuition are available upon request. Scholarship funds are limited.

Space is limited in order to foster connections and collaboration among participants.

Businesses, institutions, and nonprofit organizations are encouraged to sponsor employees in this proven leadership development program.

**Application Process**
Download and compete application form available at: [www.nracfoundation.com/lti](http://www.nracfoundation.com/lti).
Submit application as an email attachment to: info@nracfoundation.com
Or mail paper copy to:
New Richmond Area Community Foundation
PO Box 96, New Richmond WI 54017

**Applications for LTI-11 are due February 1, 2019.**

Space is limited. Early application is encouraged.

“Leadership is a matter of how to be, not how to do.”
—Frances Hesselbein

Leadership Trust Initiative is conducted in partnership with Wisconsin Indianhead Technical College. Participants are eligible to receive CEU credit through WITC.
Spanish II
60-802-600
This conversational course employs a wide variety of learning activities that build Spanish comprehension, vocabulary, and oral and writing skills in a highly interactive environment. Learning materials are also highly varied, including total physical response, videos, the internet, written exercises, weekly homework assignments, etc. Individual requests for content related to professional, business, travel or other purposes are purposefully integrated into sessions. Instruction is mainly in Spanish.

24353 Jan 14 – Apr 1 M 6p–8:30p $139.50/$72
Superior: 112 Gary Valley

Spanish: Intermediate
60-802-600
This course picks up where the Spanish Beginning course ends and employs a wide variety of learning activities that build Spanish comprehension and vocabulary. Individual requests for content related to professional, business, travel or other purposes will be integrated into sessions.

NOTE: For all sections course fee is $49.50/$27
Mar 12 – Apr 16 / Tu 6p–7:30p
24180 ITV: Hayward James Richie
24183 ITV: Ashland James Richie
24184 ITV: Rice Lake James Richie
24185 ITV: Prescott HS James Richie
25402 ITV: Siren James Richie

Grasses & Ground Covers
60-001-602
Grasses and ground covers grow naturally in the wild and should have a place in your garden as well. These are easy plants to grow and maintain. Learn from a UWEX-Master Gardener Volunteer how to put the right plant in the right place, keep them looking good in your garden. You will learn the difference between cool and warm species of grasses, clump vs. spreading and the main choices for our Zone 3 northern climate.

NOTE: For all sections course fee is $13.50/$9
Apr 5 / F 1p–3p
24508 ITV: Hayward Sue Reinardy
24509 ITV: Ladysmith Sue Reinardy
24511 ITV: Balsam Lake Sue Reinardy
24513 ITV: Rice Lake Sue Reinardy
25524 ITV: Superior Sue Reinardy
25525 ITV: Ashland Sue Reinardy

Natural Science

Early Seed Starting
60-001-602
Late winter and early spring are the time to check out catalogs, place seed orders and start seeds.

Learn about several seed starting techniques from Sue Reinardy, UWEX - Master Gardener Volunteer including: deciphering catalog and seed package jargon, proper planting conditions and seeds in plastic containers that can be left outside while you go south to enjoy the warmth! This webinar can be attended from any home computer or device with internet connection, microphone and camera. Instructions to access the course will be provided a few days before start of class.

24506 Feb 6 W 6p–7:30p $13.50/$9
Webinar Sue Reinardy
Plant Your Paradise
60-001-602
Have you ever wondered what your backyard could look like, if only? Explore topics such as: culinary and healing herbs, companion plants and plant guilds, herb spirals, vertical gardens, and giving your backyard the "wow factor"! With a clear step-by-step process, this class will help you plant your own paradise!

23965 Apr 24 – May 29 W 5:30p–7:30p $58.50/$31.50
Ashland: 210
Cynthia Gaver

Vegetable Basics
60-001-602
Grow vegetables with confidence! Learn from a UWEX -Master Gardener Volunteer: planting, growing, harvesting, seed starting, soil preparation, transplants, crop selection, rotation, site selection, pests, diseases, fertilizing and watering will all be covered. Even if you are an experienced gardener there will be science-based information that may debunk some of your long-held practices. In addition, we will briefly discuss new methods for intensive gardening for smaller spaces.

NOTE: For all sections course fee is $13.50/$9
May 3 / F 1p–3p
24519 In Person: Balsam Lake 104 Sue Reinar dy
24515 ITV: Hayward Sue Reinar dy
24518 ITV: Ladysmith Sue Reinar dy
24520 ITV: Rice Lake Sue Reinar dy
25526 ITV: Superior Sue Reinar dy
25527 ITV: Ashland Sue Reinar dy

Wild Mushrooms 101
42-806-410
Learn about mushrooms from a 30+ year veteran of wild mushroom foraging! You will explore the three rules (plus one!) and the safe six (mores, shaggy manes, hen of the woods, chicken mushrooms, oyster mushrooms and puffballs). Topics include tree identification, ethics, safety, storage and preparation. Poisonous mushrooms will also be discussed.

NOTE: For all sections course fee is $24.63/$4.50
Mar 27 – Mar 28 / WTh 5:30p–8:30p
24628 ITV: Rice Lake Tavis Lynch
24629 ITV: Superior Tavis Lynch
24630 ITV: Ashland Tavis Lynch
24631 ITV: Hayward Tavis Lynch

Wild Mushrooms: Spring Edibles
42-806-410
Discover how to identify, harvest and prepare wild morel mushrooms as you learn from a 30+ year veteran of wild mushroom foraging. You will also discuss oyster mushrooms, pheasant's back mushrooms and edible spring plants. Emphasis will be put on safety and ethical harvest.

NOTE: For all sections course fee is $24.63/$4.50
Apr 24 – Apr 25 / WTh 5:30p–8:30p
24632 ITV: Rice Lake Tavis Lynch
24633 ITV: Superior Tavis Lynch
24634 ITV: Ashland Tavis Lynch
24635 ITV: Hayward Tavis Lynch
25579 May 6 – 7 MTu 5:30p–8:30p $24.63/$4.50
Che tek- Weyerhauser HS Tavis Lynch

SAFETY & EMS

Emergency Medical Services

CPR/AED/Basic First Aid-ASHI
47-531-419
This course is a combined CPR/AED & basic First Aid program designed specifically for laypeople. Beneficial for the community and workplace setting, this program will teach you how to recognize emergencies, perform CPR, use an AED and perform First Aid until EMS arrives. This course will certify you for 2 years in CPR/AED/basic First Aid.

24619 Jan 21 – Jan 23 MW 6p-10p $41.54/$14.70
Ashland: 307
24621 Feb 11 – Feb 13 MW 6p-10p $41.54/$14.70
Superior: 134
25061 Feb 16 Sa 8a–4p $41.54/$14.70
New Richmond: 1323
24620 Mar 19 – Mar 21 TuTh 6p-10p $41.54/$14.70
Ashland: 427
24622 Apr 9 – Apr 11 TuTh 6p-10p $41.54/$14.70
Superior: 136
25063 Apr 15 – Apr 16 MTu 6p-10p $41.54/$14.70
New Richmond: 1325

Register online: VISA/MC/DISCOVER | courses.witc.edu
### CPR/AED/Basic First Aid Renewal-ASHI

**47-531-459**

This course will recertify students in CPR/AED & basic First Aid. Prerequisite: Students must have taken the original course within the last 2 years.

<table>
<thead>
<tr>
<th>Session</th>
<th>Date</th>
<th>Location</th>
<th>Schedule</th>
<th>Fee 1</th>
<th>Fee 2</th>
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<td>Ashland: 204</td>
<td>Tu 6p-10p</td>
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<tr>
<td>24625</td>
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<tr>
<td>25064</td>
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<tr>
<td>24624</td>
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<td>$34/$20.58</td>
<td>TBD</td>
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<tr>
<td>24626</td>
<td>May 13</td>
<td>Superior: 134</td>
<td>M 6p-10p</td>
<td>$34/$20.58</td>
<td>TBD</td>
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</table>

### Heartsaver for K-12 Schools

**47-531-504**

The Heartsaver for K-12 course is designed to teach rescuers the knowledge and psychomotor skills they need to recognize emergencies and to give CPR and First Aid until EMS arrives. The goal of the course is to train K-12 personnel in CPR and/or First Aid actions that have been shown to make a difference in mortality and morbidity rates.

<table>
<thead>
<tr>
<th>Session</th>
<th>Date</th>
<th>Location</th>
<th>Schedule</th>
<th>Fee 1</th>
<th>Fee 2</th>
<th>Notes</th>
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<tr>
<td>25466</td>
<td>Jan 10</td>
<td>Rice Lake: Moose Club</td>
<td>Th 6:30p–9:30p</td>
<td>$17.92/$4.50</td>
<td>Stephen Mackiewicz</td>
<td></td>
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</table>

### Medic First Aid

**47-531-404**

This course will help students gain the knowledge, skills, and confidence necessary to manage a medical emergency using CPR, an AED and First Aid until more advanced help is available. This course will certify a student for two years in CPR/AED/First Aid. Book is provided at the class.

<table>
<thead>
<tr>
<th>Session</th>
<th>Date</th>
<th>Location</th>
<th>Schedule</th>
<th>Fee 1</th>
<th>Fee 2</th>
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<tbody>
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<td>Feb 2</td>
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<td>$41.94/$15.10</td>
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<tr>
<td>23667</td>
<td>Mar 30</td>
<td>Hayward: 4</td>
<td>Sa 8:30a–3:30p</td>
<td>$41.94/$15.10</td>
<td>Matthew Fitch</td>
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<tr>
<td>23676</td>
<td>Apr 13</td>
<td>Rice Lake: 221</td>
<td>Sa 8:30a–3:30p</td>
<td>$41.94/$15.10</td>
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<tr>
<td>23671*</td>
<td>May 28 – 29</td>
<td>Rice Lake: 165</td>
<td>Tu 5:30p–9:30p</td>
<td>$41.94/$15.10</td>
<td>TBD</td>
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</table>

### Medic First Aid Recertification

**47-531-405**

This course will recertify students in Medic First Aid. Students will renew skills in CPR, AED and First Aid. Prerequisite: Students must have taken the original course, Medic First Aid, within the last 2 years. This course will renew your certification for two years. Book is provided at class.

<table>
<thead>
<tr>
<th>Session</th>
<th>Date</th>
<th>Location</th>
<th>Schedule</th>
<th>Fee 1</th>
<th>Fee 2</th>
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<td>Feb 2</td>
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<tr>
<td>23669</td>
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<td>Sa 8:30a-12:30p</td>
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<tr>
<td>23679</td>
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<tr>
<td>23673</td>
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<td>Tu 5:30p-9:30p</td>
<td>$35/$21.58</td>
<td>TBD</td>
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</table>
Pediatric Medic First Aid & CPR
47-531-464
This course will help students gain the knowledge, skills and confidence necessary to respond to and manage medical emergencies involving children and infants until more advanced help is available. You be taught the updated guidelines of CPR, AED and First Aid for children and infants. This course will certify a student for 2 years in CPR/AED/First Aid. Book is provided at class.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Dates</th>
<th>Days</th>
<th>Time</th>
<th>Price</th>
<th>Location</th>
<th>Instructor</th>
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<td>23682</td>
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<td>Sa</td>
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<td>23685</td>
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</table>

Pediatric Medic First Aid & CPR Recertification
47-531-477
This course will recertify a student in Pediatric Medic First Aid & CPR. Students will renew their skills in CPR, AED and First Aid for infants and children. Students must have taken the original course, Pediatric Medic First Aid & CPR within the last 2 years. This course will renew a student’s certification for 2 years. Book is provided at class.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Dates</th>
<th>Days</th>
<th>Time</th>
<th>Price</th>
<th>Location</th>
<th>Instructor</th>
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<tr>
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<td>Sa</td>
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<td>$39/$25.58</td>
<td>Rice Lake: 225</td>
<td>TBD</td>
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</table>
Legacy of Leaders
Take your leadership to the next level.

April 15 WITC-Rice Lake  April 17 WITC-Superior

bit.ly/witcCEevents

WITC Continuing Education  |  Spring 2019
WITC CONFERENCE CENTERS

DISCOVER A WELCOME RESOURCE. Full service conference center facilities for your team meeting, retreat or staff event.

- **WITC-Ashland**
  Small and large groups up to 200 people.
  2100 Beaser Avenue
  Ashland, WI  54806
  715.682.4591, ext. 3150

- **WITC-New Richmond**
  Small and large groups up to 200 people.
  1019 South Knowles Avenue
  New Richmond, WI  54017
  715.246.6561, ext. 4318

- **WITC-Rice Lake**
  Small and large groups up to 300 people.
  1900 College Drive
  Rice Lake, WI  54868
  715.234.7082, ext. 5520

- **WITC-Shell Lake**
  Small and large groups up to 60 people.
  505 Pine Ridge Drive
  Shell Lake, WI  54871
  715.468.2815 ext. 2050

- **WITC-Superior**
  Small and large groups up to 200 people.
  600 North 21st Street
  Superior, WI 54880
  715.394.6677, ext. 6292

Each center provides an ideal setting for conferences, seminars, and training sessions for a variety of business and community groups.

Facilities include both small and large-group meeting rooms with accommodations for 50-300 people, depending on the location. Refreshments, meals and room set-ups are coordinated by friendly conference center staff who strive to meet your training and meeting needs at very reasonable prices.

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Solve complex problems.
To compete in today’s global marketplace, your employees need to be well trained and current. WITC can help you get there.

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Courses meet the training and certification needs of today’s workforce, with convenient locations and a variety of delivery formats to fit your schedule.

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Charlie Glazman
800.243.9482 ext. 6341
Ashland and Superior campuses including counties of Ashland, Bayfield, Douglas and Iron

Liz Pizzi
800.243.9482 ext. 4376
New Richmond campus including counties of Burnett, Polk and St. Croix

BJ Williams
800.243.9482 ext. 5179
Rice Lake campus including counties of Barron, Rusk, Sawyer and Washburn
**Phlebotomy Technician**  
13 Credits

Through this series of courses, you will receive practical training in collection of blood specimens, processing blood samples and basic laboratory skills as well as customer service and communication.

Choose one:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>10501101</td>
<td>Medical Terminology</td>
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<tr>
<td>or</td>
<td>10806177 General Anatomy and Physiology</td>
<td>4 credits</td>
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<tr>
<td>10801196</td>
<td>Oral/Interpersonal Communication</td>
<td>3 credits</td>
</tr>
<tr>
<td>10106143</td>
<td>Medical Office Procedures &amp; Cust Serv</td>
<td>2 credits</td>
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<tr>
<td>10513110</td>
<td>Basic Lab Skills</td>
<td>1 credits</td>
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<tr>
<td>10513111</td>
<td>Phlebotomy</td>
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</tr>
<tr>
<td>10513112</td>
<td>Phlebotomy Clinical</td>
<td>2 credits</td>
</tr>
</tbody>
</table>

**Dementia Care**  
Short-term technical certificate  
12 Credits

This certificate is ideal for caregivers and practitioners who work with older adults in various settings. You will gain relevant information related to dementia types, symptoms and progression and will be provided with practical tools and strategies that promote effective communication, honor human dignity and support the importance of advanced planning. Upon completion you will be able to positively affect your community through advocacy, education and other initiatives.

<table>
<thead>
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<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
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<tr>
<td>10544105</td>
<td>Alzheimer's and Dementia</td>
<td>3 credits</td>
</tr>
<tr>
<td>10544107</td>
<td>Death and Dying</td>
<td>3 credits</td>
</tr>
<tr>
<td>10544111</td>
<td>Legal and Financial Issues of Aging</td>
<td>3 credits</td>
</tr>
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</table>

**Healthcare and Service Provider**  
Short-term technical certificate  
12 Credits

This certificate is designed to enhance the education and experience of practitioners who work directly with older adults in various settings. Upon completion you will be able to directly apply the acquired theory, knowledge and practical skills within a variety of professional settings.

<table>
<thead>
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<th>Course Title</th>
<th>Credits</th>
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<tr>
<td>10544101</td>
<td>Social Gerontology</td>
<td>3 credits</td>
</tr>
<tr>
<td>10544105</td>
<td>Alzheimer's and Dementia</td>
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</tr>
<tr>
<td>10544110</td>
<td>Programs of Aging Services</td>
<td>3 credits</td>
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</table>

**Nonprofit Essential Technical Certificate**  
15 Credits

Explore. Develop. Coordinate. Manage. With this certificate you can complete all the classes in one semester or take one class at a time. Explore strategies for meeting the challenges of running board meetings, raising funds through grants and events, and managing volunteers.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>10196131</td>
<td>Fundamentals of Nonprofit Management</td>
<td>3 credits</td>
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<tr>
<td>10104189</td>
<td>Social Media Marketing</td>
<td>3 credits</td>
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<tr>
<td>10196123</td>
<td>Grant Writing &amp; Management</td>
<td>2 credits</td>
</tr>
<tr>
<td>10196127</td>
<td>Fundraising &amp; Event Planning</td>
<td>3 credits</td>
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<tr>
<td>10196149</td>
<td>Dynamics of Board Relations</td>
<td>1 credit</td>
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<tr>
<td>10196158</td>
<td>Managing Volunteers</td>
<td>2 credits</td>
</tr>
<tr>
<td>10196159</td>
<td>Nonprofit Field Experience</td>
<td>1 credit</td>
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**Certified Nursing Assistant**  
Technical diploma  
120 hours

The CNA program provides classroom & laboratory instruction and supervised clinical hours in area long term care facilities and hospitals. CNAs provide hands-on care and perform routine tasks under the supervision of nursing and medical staff.
HOW DO I REGISTER?

ONLINE
courses.witc.edu

PHONE
VISA, MasterCard, Discover

MAIL
Send registration & payment to your local campus

IN PERSON
See Student Services at any campus

Registration Locations

MAIN CAMPUSES

• WITC-Ashland
  2100 Beaser Ave, Ashland, WI 54806
  715.682.4591, ext. 3050

• WITC-New Richmond
  1019 S. Knowles Ave, New Richmond, WI 54017
  715.246.6561, ext. 4221

• WITC-Rice Lake
  1900 College Drive, Rice Lake, WI 54868
  715.234.7082, ext. 5045

• WITC-Superior
  600 N. 21st Street, Superior, WI 54880
  715.394.6677, ext. 6050

OUTREACH CENTERS

• WITC-Balsam Lake
  400 Polk County Plaza, Balsam Lake, WI 54810
  715.485.3044

• WITC-Hayward
  15618 Windrose Ln Ste 106 Hayward, WI 54843
  715.634.5167

• WITC-Ladysmith
  1104 Lake Avenue Ste 1 Ladysmith, WI 54848
  715.532.3399

REGISTRATION INFORMATION

Nondiscrimination Notice

WITC is an equal opportunity employer/educator functioning under the affirmative action plan. The Wisconsin Indianhead Technical College District does not discriminate on the basis of race, color, national origin, sex, disability or other applicable legislated categories, in its services, employment programs, and/or its educational programs and activities, including but not limited to admissions, treatment, and access. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Amanda Gohde, Director, Human Resources, Equal Opportunity/Access & Affirmative Action Officer, 505 Pine Ridge Drive, Shell Lake WI 54871, 715.468.2815 ext. 2240, Amanda.Gohde@witc.edu. Program information or assistance regarding requests for reasonable accommodation under the Americans With Disabilities Act can be obtained from the College Affirmative Action Office.

Accommodations for Persons With Disabilities

Reasonable accommodations for persons with disabilities will be made to ensure access to academic programs, activities, services and employment in accordance with 504 of the Rehabilitation Act of 1973, the Americans With Disabilities Act of 1990 and the Americans with Disabilities Act (ADA) Amendments Act of 2008. If accommodations are needed, the student should contact the campus Accommodations Specialist or Amanda Gohde, Director, Human Resources, Equal Opportunity/Access & Affirmative Action Officer, at 715.468.2240, 30 days in advance of needed assistance.

Senior Fees

WITC has implemented a waiver for students ages 62 plus. This waiver is for personal enrichment courses only (the catalog number begins with 60) and provides up to a 50% discount. (Amount varies based on material fees.) Student’s age must be 62 plus at the start of the term (6/1 for summer, 8/27 for fall and 12/24 for spring). Students ages 62 plus who are enrolled in professional courses (catalog number begins with 42 or 47) are still exempt from program fees under State Statute 38.24(1)(b) and only required to pay material fees, which is approximately $4.50 for many courses.
REGISTRATION INFORMATION

REGISTRATION FORM
For Continuing Education (non-credit) Courses
WITC is an equal opportunity employer/educator

<table>
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<tr>
<th>Last Name</th>
<th>First Name</th>
<th>M.I.</th>
<th>Former Last Name (if applicable)</th>
<th>Date of Birth</th>
<th>Age 62+</th>
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</thead>
</table>

WITC Student ID No. | Social Security No.

☐ I've taken classes at WITC in the past.

Email address (required for WITC alerts and important communication)

Home phone | Cell phone

Home address

City | State | ZIP Code

Resident of (check one): ☐ Township  ☐ Village  ☐ City  ☐ County  ☐ School District

Last high school attended: 

Highest grade COMPLETED (K-12):

The information below and right is required for state and federal reporting purposes and will be kept confidential.

Gender: ☐ Male  ☐ Female

Ethnicity: Hispanic/Latino origin? ☐ Yes  ☐ No

Race (check all that apply):

☐ American Indian/Alaska Native

☐ Asian  ☐ Black/African American

☐ Native Hawaiian/Other Pacific Islander  ☐ White

It is your responsibility to contact WITC to officially drop a class. If you decide to drop, you should do so immediately as a single day can affect your refund amount. A full refund will be given if you notify WITC prior to the first scheduled class meeting.

<table>
<thead>
<tr>
<th>CLASS NO.</th>
<th>CATALOG NO.</th>
<th>CLASS TITLE</th>
<th>LOCATION</th>
<th>START DATE</th>
<th>CLASS FEE</th>
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Once registered for a course(s), you have created a liability with WITC and a promise to pay.

TOTAL

PAYMENT METHOD: ☐ Check or money order payable to WITC  ☐ Cash  ☐ MasterCard  ☐ Visa  ☐ Discover Exp. Date  Security Code

Credit Card No.: Name on Card: Signature:

Traffic-Related Registration: Motorcycle, Traffic Safety, Group Dynamics, Multiple Offender

Driver's License Number: Assessment Agency and Date

Youth Registration: With parent/guardian approval, WITC courses are open to students age 16 or younger when the course meets outside student’s normal school hours. Some courses may have minimum age prerequisites.

Signature of Parent/Legal Guardian: Date

Sponsored Registration: If an agency or employer has agreed to pay your tuition, complete the section below and attach written authorization.

Name of Business/Agency: EMS/Fire Sponsor:

I authorize WITC to forward information regarding the completion of this course to the sponsor listed on the line above: Student Signature
2019 CALENDAR

For full descriptions and details look inside or online at bit.ly/witcCEevents.

Register early as events fill quickly!

Law Enforcement Management Conference
January 14-17 | Barkers Island, Superior
Conference designed to enhance the skills of a wide range of law enforcement professionals

JA Counter Employer Symposium
January 15 | WITC-New Richmond

UDC Update
January 22 | WITC-Rice Lake

Cosmetology Continuing Education
February 4 | WITC-New Richmond

Ministry with Dementia
February 7 | WITC-New Richmond

Dental Continuing Education
February 8 | WITC-Rice Lake

Covey’s 7 Habits
February 13 | WITC-Balsam Lake

Legal Interviewing for Hiring Managers, Conflict Resolution and Customer Skills
TBD | Siren

Ag Safety Day
March 6 | WITC-New Richmond

Medical Assistant Conferences
March 9 | WITC-Rice Lake (ITV to WITC-Ashland)
April 13 | WITC-New Richmond (ITV to WITC-Superior)
A day of learning for Certified Medical Assistants

Emergency Services Conference
March 22-23 | WITC-Rice Lake
Professional development for fire and emergency medical providers

Leadership Trust Initiative
March 26-November 12 | The Space, New Richmond
Uncover your personal leadership strengths.

WITC/OSHA Spring Safety Day
April 9 | WITC-New Richmond

Legacy of Leaders
April 15 | Rice Lake
April 17 | Superior
Training for aspiring leaders, newly promoted supervisors and anyone wishing to take leadership to the next level!

Caregiver Conferences
April 18 | Ashland
May 16 | Superior
Conference for family and professional caregivers

Administrative Professionals Day
April 24 | Rice Lake & Superior
A day of learning and celebration for administrative professionals.

Final Affairs Conference
April 25 | WITC-New Richmond