

Suggested Program Course List - Business Management - General Emphasis 1, Superior, Fall 2019

Term	Class Nbr	Catalog	Course Title	Credits	Start Date	End Date	Location	Instructional Mode	Days of Week	Session	Start Time	End Time
1196	61750	10103106	◆MS PowerPoint	1	08/28/19	12/18/19	SUP	Flex	W	16W	3:30	6:20
1196	61718	10103125	◆MS Outlook	1	08/28/19	12/18/19	SUP	Flex	W	16W	3:30	6:20
1196	61759	10103146	◆MS Word A	1	08/28/19	12/18/19	SUP	Flex	W	16W	3:30	6:20
1196	64364	10104191	Customer Service Management	3	08/27/19	12/19/19	SUP	Web Enhanced	TR	16W	12:30	1:50
1196	61659	10105100	Intro to Business	3	08/27/19	12/19/19	SUP	ITV	TR	16W	10:00	11:20
1196	61525	10804123	Math with Business Applications	3	08/26/19	12/18/19	SUP	Web Enhanced	MW	16W	8:30	9:50
1196	61404	10801136	English Composition 1	3	08/26/19	12/18/19	SUP	Web Enhanced	MW	16W	2:30	3:50
1196	61397	10801136	✦ English Composition 1	3	08/26/19	12/18/19	SUP	Web Enhanced	MW	16W	2:30	3:50

✦ Requires co-enrollment with 99831900 Writing Essentials # 61600

Suggested Program Course List - Business Management - Marketing Emphasis 1, Superior, Fall 2019

Term	Class Nbr	Catalog	Course Title	Credits	Start Date	End Date	Location	Instructional Mode	Days of Week	Session	Start Time	End Time
1196	61718	10103125	◆MS Outlook	1	08/28/19	12/18/19	SUP	Flex	W	16W	3:30	6:20
1196	61759	10103146	◆MS Word A	1	08/28/19	12/18/19	SUP	Flex	W	16W	3:30	6:20
1196	64364	10104191	Customer Service Management	3	08/27/19	12/19/19	SUP	Web Enhanced	TR	16W	12:30	1:50
1196	61659	10105100	Intro to Business	3	08/27/19	12/19/19	SUP	ITV	TR	16W	10:00	11:20
1196	61525	10804123	Math with Business Applications	3	08/26/19	12/18/19	SUP	Web Enhanced	MW	16W	8:30	9:50
1196	61404	10801136	English Composition 1	3	08/26/19	12/18/19	SUP	Web Enhanced	MW	16W	2:30	3:50
1196	61397	10801136	✦ English Composition 1	3	08/26/19	12/18/19	SUP	Web Enhanced	MW	16W	2:30	3:50

✦ Requires co-enrollment with 99831900 Writing Essentials # 61600

Suggested Program Course List - Business Management - General Emphasis 3, Superior, Fall 2019

Term	Class Nbr	Catalog	Course Title	Credits	Start Date	End Date	Location	Instructional Mode	Days of Week	Session	Start Time	End Time
1196	61775	10101174	❖QuickBooks Accounting - Beginning	2	08/27/19	12/19/19	SUP	Your Choice	TR	16W	12:30	1:50
1196	61750	10103106	◆MS PowerPoint	1	08/28/19	12/18/19	SUP	Flex	W	16W	3:30	6:20
1196	61697	10104198	Managing Human Resources	3	08/26/19	12/18/19	SUP	ITV	MW	16W	8:30	9:50
1196	61864	10105125	*Business Law	3	08/29/19	12/19/19	SUP	Blended	R	16W	2:00	3:50
1196	61702	10104191	Customer Service Management	3	08/26/19	12/18/19	SUP	ITV	MW	16W	12:00	1:20
1196	61777	10196188	*Project Management	3	08/27/19	12/17/19	SUP	ITV Blended	T	16W	8:30	9:50
1196	61510	10809195	Economics	3	08/27/19	12/19/19	SUP	ITV	TR	16W	10:00	11:20

Suggested Program Course List - Business Management - Marketing Emphasis 3, Superior, Fall 2019

Term	Class Nbr	Catalog	Course Title	Credits	Start Date	End Date	Location	Instructional Mode	Days of Week	Session	Start Time	End Time
1196	61710	10104104	Selling Principles	3	08/26/19	12/20/19	ONLN	Online	M-F	16W	7:00	7:30
1196	61713	10104110	Technological Applications in Marketing	3	08/26/19	12/20/19	ONLN	Online	M-F	16W	7:00	7:30
1196	61714	10104189	Social Media Marketing	3	08/26/19	12/20/19	ONLN	Online	M-F	16W	7:00	7:30
1196	61864	10105125	*Business Law	3	08/29/19	12/19/19	SUP	Blended	R	16W	2:00	3:50
1196	61702	10104191	Customer Service Management	3	08/26/19	12/18/19	SUP	ITV	MW	16W	12:00	1:20
1196	61510	10809195	Economics	3	08/27/19	12/19/19	SUP	ITV	TR	16W	10:00	11:20

▲Session

16W - 16 Weeks

4W1 - 1st 4 weeks

4W2 - 2nd 4 weeks

4W3 - 3rd 4 weeks

4W4 - 4th 4 weeks

8W1 - 1st 8 weeks

8W2 - 2nd 8 weeks

12W1 - 1st 12 weeks

12W2 - 2nd 12 weeks

*This class requires a specific amount of time online in addition to regularly scheduled face to face classroom hours.

Online classes appear on your schedule from 7:00 to 7:30 a.m., but you are not required to log in at that time. Actual class participation is determined by you based on your schedule or as communicated by your instructor.

◆The Flex method of instruction allows the student to customize class hours within the operational hours of the lab and have an instructor present at set times to offer face-to-face help and guidance. Although there will be no large group lectures or presentations, students will be provided with a variety of learning tools. Students will work at their own pace while meeting assignment and exam due dates to ensure successful course completion. Students are not required to attend all scheduled class times; however, students are required to attend a course orientation before beginning the course.

❖This class is offered in the "Your Choice" format in which you may choose to attend class in person, complete the class online, or a combination of the two.

You can expect the following from the class:

- Class attendance is not required
- There are lectures from the instructor that will be uploaded to Blackboard for online viewing
- You will be responsible for work team collaboration throughout the course as scheduled
- Assignments are submitted online through Blackboard unless otherwise required by the instructor
- There are strict deadlines and assignment requirements
- Your instructor will support your efforts throughout your learning experience
- You determine your own level of success!

Please be advised that low enrollment class sections may be cancelled.

You will be contacted by Student Services with information on other class sections available in alternate formats.

[For the most up-to-date course listing, go to the WITC Homepage and click on 'Find a Class'](#)

[To view your curriculum checklist, click here](#)