

**WISCONSIN INDIANHEAD TECHNICAL COLLEGE
BOARD MEETING NOTICE/AGENDA**

The regular meeting of the Wisconsin Indianhead Technical College Board will be held on Monday, September 21, 2020, at 8:30 a.m., at the WITC–Administrative Office, located at 505 Pine Ridge Drive, Shell Lake, WI 54871. The use of technology to access the meeting will be available to Board members if needed.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

OPEN MEETING

Kim Olson, Executive Assistant to the President and Board, will read the following open meeting statement: "The September 21, 2020, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA

The Chair reserves the right to modify the order of the agenda to accommodate persons making presentations live or via technology.

AUDIENCE RECOGNITION ANNOUNCEMENT

MEETING MINUTES

1. Approval of the August 17, 2020, Regular Meeting Minutes

CONSENT AGENDA

Consent Agenda items will be approved in one motion; however, any Board member may ask that any individual item be acted on separately.

1. Personnel

Management may bring in additional updates such as new hires, resignations (includes retirements), temporary assignments, and promotions, as they occur prior to the Board meeting.

- A. **New Hire:** David Frank, Custodian; Custodian; \$17.43/hour, Rice Lake, effective September 21, 2020. *Note: Mr. Frank is currently a Maintenance Custodian at the Rice Lake Campus.*
- B. **New Hire:** Chris Leavens, Maintenance Custodian; Custodian; \$19.50/hour, Rice Lake, effective September 21, 2020.

- C. **New Hire:** Sinai Mejia, Administrative Specialist/Supervisor; Management; annual salary \$43,643, Rice Lake, effective September 14, 2020.
- D. **Resignation:** Mindy Anderson, Student Services Assistant, Rice Lake, effective September 25, 2020.
- E. **Resignation:** David Frank, Maintenance Custodian, Rice Lake, effective September 20, 2020.

2. Contracts

Administration recommends approval of the contract listing.

3. Financial/Cash Position Report

Administration recommends approval of last month's Financial and Cash Position Report.

4. Approval of Bills

Administration recommends approval of expenditures incurred.

5. Bids/Purchases

- A. Financial Aid Chatbot – Collegewide
- B. PerSim Software Package – Collegewide
- C. Addition Change Order – New Richmond

OTHER ITEMS REQUIRING BOARD ACTION

- 1. Annual Review and Approval of Board's Global ENDS Policy (I.)
- 2. Annual Review and Approval of Board's Governance Process Policies (II.A. and II.C. – II.L.):
 - A. Governing Philosophy (II.A.)
 - B. Board Responsibility (II.C.)
 - C. Board Member's Role (II.D.)
 - D. Board Officers (II.E.)
 - E. Board Committees (II.F.)
 - F. Board Policy Creation (II.G.)
 - G. College Budget Process (II.H.)
 - H. Board Members' Code of Conduct (II.I.)
 - I. Annual Board Monitoring Schedule (II.J.)
 - J. Tuition for Board Members (II.K.) – Revised
 - K. Audience Recognition (II.L.)

3. Approval of Annual Update to the Five-Year Affirmative Action/Equal Opportunity Plan
4. Approval of Rebranding Process
5. Approval of Resolution 21-02, Authorizing the Issuance of \$4,075,000 General Obligation Promissory Notes, Series 2020B of the Wisconsin Indianhead Technical College District, Wisconsin, and Setting the Sale Thereof

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing
 - A. Annual District Boards Association Planning Meeting Update
2. Travel Sign-Up
 - A. Board Events Schedule
 - B. Appointment of ACCT Voting Delegate for Leadership Congress
3. Monitoring Schedule Review and Updates
 - A. Monitoring Schedule
 - B. Board Forward Meeting Planning
 - C. Annual Employee Handbook Update
4. President's Updates
 - A. Enrollment Update
 - B. COVID-19 Update
 - C. CARES Act Update
 - D. WJMC Interview Update
 - E. The WE ARE Network Interview Update
 - F. Facts at a Glance Brochure
 - G. Nursing Program Clinical Placements
5. Legislative Updates

Time is reserved for legislative updates. *Note: District legislators have an open invitation to provide legislative updates during WITC Board meetings.*
6. Student Updates and News:
 - A. WITC Confers Over 600 Degrees and Diplomas
 - B. New Teams Help Bring Success to WITC Medical Programs
 - C. EMT Licensed Student Helps Hillsdale College Professor During Medical Emergency

INFORMATION REPORTS (*Approximate start times)

1. Accreditation Report (*10:30 a.m.)
2. Longitudinal Graduate Follow-Up Results (*10:50 a.m.)

NEXT MEETING/FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times
2. Review/Add Agenda Items

MEETING EVALUATION/ADJOURNMENT