

Wisconsin Indianhead Technical College
Dental Assistant Program
Assessment Plan

	Objective/Goal #1	Objective/Goal #2	Objective/Goal #3	Objective/Goal #4	Objective/Goal #5
	The WITC Dental Assistant program will prepare students for the Dental Assistant National Board (DANB) exam	The WITC Dental Assistant program will prepare students for successful employment in a dental office or related field	The WITC Dental Assistant program will continually improve teaching and learning	The WITC Dental Assistant program will support opportunities for faculty development	The WITC Dental Assistant program will connect and create partnerships with external stakeholders under the leadership of the Program Director.
Evaluation mechanism	<ul style="list-style-type: none"> • Mastery of 1st and 2nd semester Dental Assistant course assignments, exams, and skill competency assessments • Completion of mock DANB exam • Successful completion of the DANB exam 	<ul style="list-style-type: none"> • Completion of course competencies and DA program • Rotation through a variety of clinical sites • Clinical evaluation forms • Employment survey • Graduate/Employee Survey 	<ul style="list-style-type: none"> • Advisory Committee meetings will be held at least once a year and feedback will be used for program improvement • Faculty will attend professional growth and development activities • Faculty will receive yearly performance evaluations • Student evaluation of instruction will be implemented for each course and feedback will be used to improve instruction • Faculty will attend WTCS state called Dental Assistant program meetings • The faculty and academic dean will participate in strategic planning for the Dental Assistant program, 	<ul style="list-style-type: none"> • Faculty will be given opportunities for professional growth and development • Faculty development will be based on performance evaluations and Individualized Learning Plans 	<ul style="list-style-type: none"> • The Dental Assistant Advisory Committee will consist of members from dental offices from throughout the district • The Dental Assistant program will seek articulation agreements with other programs • The Dental Assistant program will partner with other WITC programs to provide educational events • Faculty will liaison with practitioners in local communities • The Program Director will attend biannual Allied Health Program Director meetings • The DA faculty will network with faculty from other DA programs to learn best practices

			<p>aligning strategic plans for the college with the Dental Assistant program</p> <ul style="list-style-type: none"> The Dental Assistant Program will participate in WITC's program review process 		
How often conducted	<ul style="list-style-type: none"> Assessment within each course is on-going Mock DANB exams will be conducted once annually prior to graduation *The DANB exam will be fully implemented after we achieve accreditation status 	<ul style="list-style-type: none"> Annual Employer/ employee surveys Annual Graduate follow-up surveys Clinical evaluation form is completed 4/year, at the midterm and end of each semester 	<ul style="list-style-type: none"> Advisory Committee meetings are held annually Translation of professional growth and development activities into updated curriculum will be assessed annually Faculty will receive yearly performance evaluations Student Evaluations of Faculty Instruction are completed once/semester WCTS state called DA program meetings are held approximately every 3-5 years or when requested by state DA faculty 	<ul style="list-style-type: none"> On-going 	<ul style="list-style-type: none"> Dental Assistant Advisory Committee Meetings are held annually The seeking of Articulation Agreements will be completed on a continual basis The Dental Assistant Program will partner with other WITC programs on a continual basis with the minimum opportunities being participation in Give Kids A Smile Day and the Campus Health Fair Faculty will liaison with local practitioners to create an active Advisory Committee but also during the student's clinical experience and preparation and implementation of Give Kids a Smile Day. The Program Director will attend WITC biannual Allied Health Program Director meetings The DA faculty will network with faculty from other DA program to learn best practices on an

					ongoing basis
Date to be conducted/ finished by	<ul style="list-style-type: none"> All of the above will be completed prior to May graduation by the Dental Assistant Program Director and Faculty 	<ul style="list-style-type: none"> Completion of course competencies/DA program, Clinical experiences, and Clinical evaluation forms will be completed prior to May graduation by the Dental Assistant Program Director, Faculty, Dentists, and Dental Assistants Employment, Graduate/Employee Surveys will be completed annually 	<ul style="list-style-type: none"> Advisory Committee meetings are held annually Faculty will implement information from professional growth and development opportunities on a continual basis Faculty Performance Evaluations will be completed by the end of second semester each academic year Student evaluation of instruction will be completed one/semester Program Review will begin in 2015 and will be on-going Strategic Planning will be implemented in 2015 and will be aligned with the college-wide outcomes 	<ul style="list-style-type: none"> Faculty will attend professional growth and development activities when they are offered by WITC and as needed for completion of recertification requirements Faculty Performance Evaluations will be reviewed at the end of second semester. 	<ul style="list-style-type: none"> On-going
Results	<ul style="list-style-type: none"> Students must achieve an 	<ul style="list-style-type: none"> 100% graduates will 	<ul style="list-style-type: none"> Advisory Committee 	<ul style="list-style-type: none"> 100% of the DA faculty 	<ul style="list-style-type: none"> WITC DA program

<p>expected</p>	<p>80% or better in each course</p> <ul style="list-style-type: none"> • Students must achieve an 80% in each skill competency • 100% will take DANB mock exam • 75% of those taking the DANB exam will successfully complete it on their first attempt 	<p>Complete all DA course competencies</p> <ul style="list-style-type: none"> • 100% of students will have a minimum of two clinical sites • 90% students will receive a satisfactory rating on their clinical evaluation • 80% of graduates will be employed in a dental office or related field within 1 year of graduation • 90% of employers will be satisfied with WITC graduates • 90% of students will be satisfied with the education they received at WITC 	<p>meetings are held annually</p> <ul style="list-style-type: none"> • Each Faculty member will attend all mandatory WITC in-services • Faculty will complete a minimum of 12 CE's annually for renewal of DANB certification • Student evaluation of instruction-once during the fall semester and once during the spring semester • All faculty will receive an annual performance evaluation • A minimum of one faculty member will attend state called meetings • Program Review will start in 2015 and will be ongoing • Strategic Planning will be implemented in 2015 	<p>will be given opportunities for professional growth and development</p> <ul style="list-style-type: none"> • Faculty development will be based on performance evaluations and Individualized Learning Plans 	<p>meets/exceeds Advisory Committee expectations</p> <ul style="list-style-type: none"> • If Articulation Agreements are made they will be applied to the program • The Dental Assistant Program will partner with other WITC programs during Give Kids A Smile Day and the Campus Health Fair • The Dental Assistant Program has an active Advisory Committee and local practitioners who partner with the program through participation in Give Kids A Smile Day. • Through participation in The Allied Health Program Director Meetings the Program Director will collaborate with other WITC Allied Health Program Directors
<p>Results achieved</p>	<ul style="list-style-type: none"> • All program graduates received at least 80% or better in each course • All program graduates received at least 80% in each skill competency • 100% of the students enrolled in 2nd semester courses took the DANB mock exam • *The DANB exam will be fully implemented 	<ul style="list-style-type: none"> • 100% received a satisfactory rating on their clinical evaluation forms • Graduate Employment surveys were completed and 90% of the graduates were employed in a related field • Employer survey results will be available June 2014 	<ul style="list-style-type: none"> • An annual Advisory Committee meeting was held • All DA faculty attended WITC held in-services • All DA Faculty obtained the minimum number of CE's to recertify • Student evaluation of instruction results 	<ul style="list-style-type: none"> • All DA faculty attended WITC held in-services • Two faculty members traveled to Oregon to attend an A-dec educational opportunity • All DA Faculty obtained the minimum number of CE's to recertify • Faculty Performance evaluations were 	<ul style="list-style-type: none"> • WITC DA program meets Advisory Committee expectations • The Dental Assistant Program will partner with the Early Childhood Education program during Give Kids A Smile Day and all Allied Health program during Campus Health Fair • Local practitioners partnered with the program

	after we achieve accreditation status		<p>were used for reflection and improvement of instruction</p> <ul style="list-style-type: none"> • Faculty Performance evaluations were completed • 100% of courses were reviewed and updated 	satisfactory	through participation in Give Kids A Smile Day.
Assessment of results	<ul style="list-style-type: none"> • 90% of the students graduated in the first year of the program and 100% of the students who began the second year, graduated 	<ul style="list-style-type: none"> • Student clinical evaluations demonstrate that not all clinical sites are able to meet the needs of our students 	<ul style="list-style-type: none"> • 100% of courses were reviewed and updated rate 	<ul style="list-style-type: none"> • Faculty members were able to implement new knowledge into DA courses 	<ul style="list-style-type: none"> • A quorum was met during all Advisory Meetings • Our 1st Annual Give Kids a Smile was a success
Person responsible	<ul style="list-style-type: none"> • DA Faculty 	<ul style="list-style-type: none"> • DA Faculty • WITC Office of Institutional Effectiveness 	<ul style="list-style-type: none"> • Program Dean • DA Faculty 	<ul style="list-style-type: none"> • Program Director • DA Faculty • WITC 	<ul style="list-style-type: none"> • Program Director and DA Faculty • WITC
Program improvement as a results of data analysis	<ul style="list-style-type: none"> • Early identification of a need for academic counselor referrals and/or remediation 	<ul style="list-style-type: none"> • Clinical sites that do not provide experiences that meet the needs of our students are no longer used 	<ul style="list-style-type: none"> • Skill Competency Assessments were revised. Curriculum was modified to incorporate the needs of private practice • Revisions in course skill competencies have been made as a result of preparing the students for the mock DANB • Revisions were made to the affective checklist 	<ul style="list-style-type: none"> • A-dec equipment maintenance was implemented • Small A-dec equipment repair knowledge was shared with students 	<ul style="list-style-type: none"> • Our 1st Annual Give Kids a Smile was a success and provided students an opportunity to work collaboratively with local dental professionals
Next date of completion	<ul style="list-style-type: none"> • End of each academic year (Spring Semester) 	<ul style="list-style-type: none"> • End of each academic year (Spring semester) 	<ul style="list-style-type: none"> • End of each academic year (Spring semester) 	<ul style="list-style-type: none"> • On-going 	<ul style="list-style-type: none"> • On-going