

WISCONSIN INDIANHEAD TECHNICAL COLLEGE
HEALTH INFORMATION TECHNOLOGY
STUDENT HANDBOOK

STUDENT RESPONSIBILITIES IN THE HIT PROGRAM

The HIT student is expected to:

1. Abide by all college rules and policies as outlined in the WITC Student Handbook, which can be found on the WITC web site under the Current Students tab.
2. Participate in all scheduled class and clinical learning activities on time and prepared.
3. Complete and submit all assignments on schedule.
4. Check e-mail and announcements on a daily basis (at least 5 times per week).
5. Identify their academic problems to the instructor and/or Student Success staff.
6. Bring any grievance to the course instructor. If the problem cannot be resolved, follow the grievance procedure as outlined in your WITC Student Handbook.
7. Participate in the evaluations of the courses and instructors.
8. Act professionally and respectfully when communicating and interacting with instructors, other students, and professional practice experience site mentors and staff.