

## **REENTRY AFTER DISMISSAL FROM THE HIT PROGRAM**

Students who have been dismissed from the HIT or Medical Coding Specialist (MCS) program for academic reasons are eligible to reenter the program after all of the following have been met:

1. Taking at least one year off from the program(s)
2. Meeting with a counselor to discuss plans for being more successful after reentry
3. Submitting a written plan for success to the HIT program director
4. Reapplying to the program

### Prior Academic Record

Once a formerly dismissed student reenters the HIT program, past failures which prompted the initial program dismissal are no longer considered. In other words, the reentered student has a “clean slate” in terms of course failures.

### Reentry Prioritization

Students who wish to reenter the HIT program will have to apply along with all other prospective students wishing to enter the program, at the beginning of an academic year. Students will be admitted on a “first come first serve” basis, and may be placed on a waiting list, if the program is full. There is no program admittance advantage/priority for being a reentering student.

If a student is dismissed a second time for course failure, the student will not be allowed to reenter the HIT program.

If a student is dismissed for academic dishonesty or other code of conduct issues, they will not be allowed to reenter the HIT program.

### **Example:**

Student is dismissed from the HIT program at the end of fall 2016 semester (December). Student will be eligible to re-apply to the HIT program for the fall of 2018 semester/academic year.

Student is dismissed from the HIT program at the end of spring 2017 semester (May). Student will be eligible to re-apply to the HIT program for the fall of 2018 semester/academic year.