

WISCONSIN INDIANHEAD TECHNICAL COLLEGE
HEALTH INFORMATION TECHNOLOGY
STUDENT HANDBOOK

Grading Policy

Students must earn a grade point of 2.0 or higher in all **required** courses (including general studies courses). Grades of C-, D+, D, D- and F are not passing grades in the health information technology program.

Failure to achieve a grade of “C” in a course as specified in the individual course syllabus will delay advancement in the program until an acceptable grade is achieved. **Program courses may only be repeated once.**

The grading scale used is as follows:

Letter Grade	Description	Grades Scored Between	Grade Points/Credit
A	Excellent	94.5 – 100%	4.00
A-		92.5 – 94.4%	3.67
B+		90.5 – 92.4%	3.33
B	Above Average	86.5 – 90.4%	3.00
B-		84.5 – 86.4%	2.67
C+		82.5 – 84.4%	2.33
C	Average	79.5 – 82.4%	2.00
C-		77.5 – 79.4 %	1.67
D+		75.5 – 77.4%	1.33
D	Below Average	71.5 – 75.4%	1.00
D-		69.5 – 71.4%	0.67
F	Failure	0 – 69.4%	0.00

Assignments

All assignments should be submitted on or before the due date. Assignments will be accepted up to two days late, for a percentage of the earned points.

Accommodations

If you feel you may need an accommodation or special service for any of your classes, please see the instructor or go to Student Services.