

Northwest Wisconsin Career Prep Consortium

October 4, 2017

WITC-New Richmond

Conference Center Room 1122BC

9:00 am to 2:30 pm

Minutes

9:00 - Welcome and Introductions

Members Present: Heidi Wolbert, Andy Eaton, John Will, Julie Thompson, Christy Roshell, Dede Maki, Dan Miller, Brenda Kretzschmar, Jeanne Germain, Pam Brunclik, Connie Erickson, Jen Siem, Ramona Lockwood, Melisa Hansen, Brad Gingras, Jim Erickson, Dana Sharon, Cindy King

9:15 – Career Prep Grant Activities Update

- WITC Career Prep Update – Jeanne
 - Jeanne shared the Career Prep Update document (see attached) and provided explanations. She shared the revision in terminology (“transcripted credit” is now “dual credit”). Jeanne shared changes in the dual credit process, including requiring new dual credit agreements to use WITC’s course. She also explained that WITC will start reviewing old agreements, starting with the oldest first. Another change is requiring portfolios ahead of dual credit day so that mentors can review materials prior to Dual Credit Day. Teacher transfer and long-term sub documents were created to explain how these are handled. This is detailed in the Articulation Handbook, which was shared with all members by Jen Siem. Jeanne shared that work was done last year to try to increase marketing including the creation of a video, brochures for guidance counselors and postcards to students who had been enrolled in dual credit courses. Jeanne shared information on Credit for Prior Learning, including a brochure in draft format (see attached). Jeanne shared successes regarding academies and that most of the academies are a combination of dual credit and contract courses. Jeanne explained that there are many factors that fit into where these academies are placed, including teacher credentials, student schedules, etc. Jeanne shared the grant’s measurable objectives and asked for feedback regarding new ideas from the group; the plan is to have conversations about those ideas later in the day.
- Educator/Counselor Externships – Brenda, Jeanne
 - Brenda shared that six educators shadowed this year (three technical education teachers, one agriculture teacher, one business education teacher, and one law

enforcement teacher). Based on the educators' report outs, these opportunities were extremely beneficial. Jeanne and Brenda will be looking for better ways to market the program for next year. Julie Thompson and Pam Brunclik shared their experiences with educator externships.

- ▶ Facilitating the Future (FTF) Summer 2016 & Preview 2017 – Brenda
 - FTF went from 4-day to a 2-day event. In summer, 2016 coding and building bridges were offered. There were 60 participants in summer of 2016 and 16 of those applied for Viterbo credit. The planning for next year is still in process. Jeanne shared information about teacher licensing changes, which may or may not affect the professional development completed at FTF. The group discussed the future of FTF and the best ways to meet teachers' needs.
- ▶ Tech Ed for Teachers & Youth Skills Programs – Jeanne
 - Jeanne shared information on Tech Ed for HS Teachers (see attached)
- ▶ Dual Credit Agreements & Dual Credit Day – Jen
 - Jen presented this information via PowerPoint (see attached).
- ▶ ACP Updates – Brenda, Jim/Andy
 - ACP allows for a connection with family, community and business/industry. CESA is currently providing ACP training sessions. This spring the process will continue and CESA will find out the unique needs of the district. ACPs are expected to be utilized by fall.
 - John shared that he is on the board for Visions Northwest, which is an economic development group. John shared that Inspire is a software that allows students to access mentors in businesses to answer questions. The goal is for inspire to roll out very soon. The success of the program is dependent upon the response and time businesses are willing to put into it.
- ▶ Career Days/Events – Dede
 - Dede shared information on the link below:
 - <http://www.witc.edu/superior/events.htm>
- ▶ Grant Monitoring Report – Jeanne
 - July 1 – June 30 – grant funds are currently almost 30 percent spent for the current year. Grant funds for the next fiscal year are currently being reviewed.

10:15 – Break

10:30 – Tour Newly Remodeled New Richmond Campus – Jodi Saliny, Admissions Advisor

11:00 – WTCS Career Prep Update – Jeanne

Jeanne shared that there will be a new grant to help fund Certified Nursing Assistant students. If the student stays with the same facility, they will receive a \$600 stipend.

Jeanne shared that one of the topics for the next Career Prep State-Called meeting is "What is Early College?"

-This will be similar to Youth Options, but will have less DPI involvement.

11:15 – WITC Career Pathways Update – Christy

Christy shared the Career Pathways documents and provided explanations for each (see attached).

Dan Miller explained his new position and distributed his business cards.

11:30 – Lunch

12:15 – New WITC Programming – Guest Faculty

- ▶ Gerontology
 - Kimberly McDonald presented on the new WITC Gerontology program (see attached documents).

1:30 – Agency Updates & Discussion

Cindy King shared the following information on new programming: WTCS has approved CDL A, Nonprofit Leadership (the first in the state), Utility Technician (one-year), Pharmacy Technician, and Physical Therapy Assistant. Hospitality Foundations (less than one-year program targeted for individuals with disabilities) is currently in the planning stage. In addition, Veterinary Technician and Diesel Technician are in the early planning stage.

Dana Sharon shared that they are working on WIOA and are involved in high schools.

Brad Gingras shared that NW WI AHEC has a grant that is putting them in a new direction. This involves working with less high school students. They are currently in the midst of a new strategic planning cycle. Brad shared information on The Pulse. This is a pilot of 15 students to experience healthcare careers. The Pulse will be repeated for the summer of 2018. Brad shared that he offers job-seeking assistance for any healthcare student for free.

Melisa shared that Hudson is currently working on a remodel. The middle school remodel is completed. The project is scheduled to be completed ahead of time and is under budget. Hudson plans to increase and continue current Career Prep partnerships. Space is allocated for a medical simulation lab. The Hudson School District home page provides a number of virtual tours.

Ramona shared that Amery is starting their ACP process. Instead of a conference, the ACPs are allowing for more of an advisement time. Amery will be setting up a time to visit WITC-New Richmond. Amery is doing a number of academies:

- Ag students are doing aquaponics with tilapia; a fish fry was held last spring for the entire school).
- Business is doing marketing and entrepreneurship.

- FACE is now approved for catering.
- The technical education students are starting to build a house.

Jen provided an update regarding the High School Relations Report.

Pam shared the changes that have taken place in the Business division of WITC. This means that Pam will have more involvement in Dual Credit. Approximately, 75 percent of dual credit are in the business area. The goal this year was not to necessarily increase Dual Credit in the business area, but to increase our connections with dual credit and credentials provided.

Brenda Kretzschmar shared that CESA has been concentrating on Carl Perkins, which is planned to go online this year. Brenda shared information on the Youth Apprenticeship event with the governor.

Dan Miller thanked the group for the opportunity to be a part of the group.

Dede Maki shared that the CRM will be implemented soon and will be helpful to staff and students. WITC's admissions process is being reviewed for continuous improvement.

Julie Thompson shared information on the ACP process at Hayward High School.

John Will shared that consortium members will soon be hearing more about the statewide attainment goal. This goal will spawn many different types of partnerships. There was discussion about this happening legislatively, but that plan did not go through. John shared that WITC has been focusing more on enrollment and have allowed more people access to post-secondary education. The number of students enrolled has increased; however, WITC has not compromised its retention rate. This year, WITC has experienced an increase of over 6 percent in number of students, but those students are taking fewer courses at once. This means that our headcount is up, but our enrollment is down.

Andy shared that he is working with ACPs and is meeting with districts on Carl Perkins for the current and next years. On October 18, Northwestern High School is running a Manufacturing Day. There is a lot of interest in businesses to get manufacturing in the schools. He shared that, due to a lack of qualified teachers, schools are dropping their manufacturing programs. He is encouraging school districts to mentor students into becoming teachers.

Heidi shared that Superior High School is in the middle of a very large remodel, which is scheduled to be in use next fall. Within the last year, the community has some new leaders that want to increase partnerships. They are continuing to grow their Youth Apprenticeship program. Superior High School is receiving wonderful feedback on their automotive academy with WITC.

2:25 – Next meeting dates & locations

Jen shared that the rest of this year's meetings are scheduled as follows:

- Thursday, January 11 via ITV from 9 a. m. to 12 p.m.
- Thursday, April 19 at WITC-Shell Lake