

Wisconsin Indianhead Technical College
Dental Assistant Program
Assessment Plan

	Objective/Goal #1	Objective/Goal #2	Objective/Goal #3	Objective/Goal #4	Objective/Goal #5
	The WITC Dental Assistant program will prepare students for the Dental Assistant National Board (DANB) exam	The WITC Dental Assistant program will prepare students for successful employment in a dental office or related field	The WITC Dental Assistant program will continually improve teaching and learning and provide updated curriculum to meet professional changes	The WITC Dental Assistant program will support opportunities for faculty development	The WITC Dental Assistant program will connect and create partnerships with external stakeholders under the leadership of the Program Director.
Evaluation mechanism	<ul style="list-style-type: none"> • Mastery of 1st and 2nd semester Dental Assistant course assignments, exams, and skill competency assessments • Completion of mock DANB exam • Successful completion of the DANB exam 	<ul style="list-style-type: none"> • Completion of course competencies and DA program • Rotation through a variety of clinical sites • Clinical evaluation forms • Employment survey • Graduate/Employee Survey 	<ul style="list-style-type: none"> • Advisory Committee meetings will be held at least once a year and feedback will be used for program improvement • Faculty will attend professional growth and development activities • Faculty will receive yearly performance evaluations • Student evaluation of instruction will be implemented for each course and feedback will be used to improve instruction • Faculty will attend WTCS state called Dental Assistant program meetings • The faculty and academic dean will participate in strategic planning for the Dental Assistant program, 	<ul style="list-style-type: none"> • Faculty will be given opportunities for professional growth and development • Faculty development will be based on performance evaluations and Individualized Learning Plans 	<ul style="list-style-type: none"> • The Dental Assistant Advisory Committee will consist of members from dental offices from throughout the district • The Dental Assistant program will seek articulation agreements with other programs • The Dental Assistant program will partner with other WITC programs to provide educational events • Faculty will liaison with practitioners in local communities • The Program Director will attend biannual Allied Health Program Director meetings • The DA faculty will network with faculty from other DA programs to learn best practices

			<p>aligning strategic plans for the college with the Dental Assistant program</p> <ul style="list-style-type: none"> The Dental Assistant Program will participate in WITC's program review process 		
How often conducted	<ul style="list-style-type: none"> Assessment within each course is on-going Mock DANB exams will be conducted once annually prior to graduation 	<ul style="list-style-type: none"> Annual Employer/employee surveys Annual Graduate follow-up surveys Clinical evaluation form is completed 4/year, at the midterm and end of each semester 	<ul style="list-style-type: none"> Advisory Committee meetings are held annually Translation of professional growth and development activities into updated curriculum will be assessed annually Faculty will receive yearly performance evaluations Student Evaluations of Faculty Instruction are completed once/semester WTCS state called DA program meetings are held approximately every 3-5 years or when requested by state DA faculty The Dental Assistant Program participates in WITC's program review process every 5-7 years 	<ul style="list-style-type: none"> On-going 	<ul style="list-style-type: none"> Dental Assistant Advisory Committee Meetings are held annually The seeking of Articulation Agreements will be completed on a continual basis The Dental Assistant Program will partner with other WITC programs on a continual basis with the minimum opportunities being participation in Give Kids A Smile Day and the Campus Health Fair Faculty will liaison with local practitioners to create an active Advisory Committee but also during the student's clinical experience and preparation and implementation of Give Kids a Smile Day. The Program Director will attend WITC biannual Allied Health Program Director meetings The DA faculty will network with faculty from other DA programs to learn best practices on an

					ongoing basis
Date to be conducted/ finished by	<ul style="list-style-type: none"> All of the above will be completed prior to May graduation by the Dental Assistant Program Director and Faculty 	<ul style="list-style-type: none"> Completion of course competencies/DA program, Clinical experiences, and Clinical evaluation forms will be completed prior to May graduation by the Dental Assistant Program Director, Faculty, Dentists, and Dental Assistants Employment, Graduate/Employee Surveys will be completed annually 	<ul style="list-style-type: none"> Advisory Committee meetings are held annually Faculty will implement information from professional growth and development opportunities on a continual basis Faculty Performance Evaluations will be completed by the end of second semester each academic year Student evaluation of instruction will be completed one/semester Program Review will take place based on the college's rotation schedule 	<ul style="list-style-type: none"> Faculty will attend professional growth and development activities when they are offered by WITC, as needed for completion of recertification requirements and/or improve teaching and learning Faculty Performance Evaluations will be reviewed at the end of second semester each academic year 	<ul style="list-style-type: none"> On-going
Results expected	<ul style="list-style-type: none"> Students must achieve an 79.5% or better in each course Students must achieve an 80% in each skill competency 100% will take DANB mock exam The program expectation is that 75% of those taking the DANB exam will successfully complete it on their first attempt 	<ul style="list-style-type: none"> 100% graduates will Complete all DA course competencies 100% of students will have a minimum of two clinical sites 90% students will receive a satisfactory rating on their clinical evaluation 80% of graduates will be employed in a dental office or related field within 1 year of graduation 90% of employers will be satisfied with WITC graduates 	<ul style="list-style-type: none"> Advisory Committee meetings are held annually Each Faculty member will attend all mandatory WITC in-services Faculty will complete a minimum of 12 CE's annually for renewal of DANB certification Student evaluation of instruction-once during the fall semester and once during the spring semester All faculty will receive an annual performance evaluation 	<ul style="list-style-type: none"> 100% of the DA faculty will be given opportunities for professional growth and development Faculty development will be based on performance evaluations and Individualized Learning Plans 	<ul style="list-style-type: none"> WITC DA program meets/exceeds Advisory Committee expectations If Articulation Agreements are made they will be applied to the program The Dental Assistant Program will partner with other WITC programs during Give Kids A Smile Day and the Campus Health Fair The Dental Assistant Program has an active Advisory Committee and local practitioners who partner with the program

		<ul style="list-style-type: none"> • 90% of students will be satisfied with the education they received at WITC 	<ul style="list-style-type: none"> • A minimum of one faculty member will attend state called meetings • Program Review will take place based on the college's rotation schedule 		<p>through participation in Give Kids A Smile Day.</p> <ul style="list-style-type: none"> • Through participation in Allied Health Program Director Meetings, the Program Director will collaborate with other WITC Allied Health Program Directors
Results achieved	<ul style="list-style-type: none"> • All program graduates received at least 79.5% or better in each course • All program graduates received at least 80% in each skill competency • 100% of the students enrolled in 2nd semester courses took the DANB mock exam • All graduates of the WITC DA program are strongly encouraged to take the DANB exam. 	<ul style="list-style-type: none"> • 100% received a satisfactory rating on their clinical evaluation forms • Graduate Employment surveys were completed and 90% of the graduates were employed in a related field • 90% of employer survey results were satisfactory 	<ul style="list-style-type: none"> • An annual Advisory Committee meeting was held • All DA faculty attended WITC held in-services • All DA Faculty obtained the minimum number of CE's to recertify • Student evaluation of instruction results were used for reflection and improvement of instruction • Faculty Performance evaluations were completed • 100% of courses were reviewed and updated 	<ul style="list-style-type: none"> • All DA faculty attended WITC held in-services • All DA faculty obtained the minimum number of CE's to recertify • Faculty performance evaluations were satisfactory 	<ul style="list-style-type: none"> • WITC DA program meets Advisory Committee expectations • The Dental Assistant Program will partner with other WITC programs during Give Kids A Smile Day and Campus Health Fair • Local practitioners partnered with the program through participation in Give Kids A Smile Day.
Assessment of results	<ul style="list-style-type: none"> • 100% of DA graduates are eligible to sit for the DANB exam 	<ul style="list-style-type: none"> • Student clinical evaluations demonstrate that clinical sites meet the needs of our students 	<ul style="list-style-type: none"> • 100% of courses were reviewed and updated rate 	<ul style="list-style-type: none"> • Faculty members were able to implement new knowledge into DA courses 	<ul style="list-style-type: none"> • A quorum was met during all Advisory Meetings • Annual Give Kids a Smile was held
Person	<ul style="list-style-type: none"> • DA Faculty 	<ul style="list-style-type: none"> • DA Faculty 	<ul style="list-style-type: none"> • Program Dean 	<ul style="list-style-type: none"> • Program Director 	<ul style="list-style-type: none"> • Program Director

responsible		<ul style="list-style-type: none"> WITC Office of Institutional Effectiveness 	<ul style="list-style-type: none"> DA Faculty 	<ul style="list-style-type: none"> DA Faculty WITC 	<ul style="list-style-type: none"> DA Faculty WITC
Program improvement as a results of data analysis	<ul style="list-style-type: none"> Early identification of a need for academic counselor referrals and/or remediation 	<ul style="list-style-type: none"> Clinical sites that do not provide experiences that meet the needs of our students are no longer used WITC faculty are continually seeking new clinical experience sites 	<ul style="list-style-type: none"> Skill Competency Assessments were revised Curriculum is continually modified and improved to incorporate the current needs of private practice and prepare students for the mock DANB The affective checklist is reviewed annually and used to improve soft skills 	<ul style="list-style-type: none"> DA faculty attend CEs to complete certification requirements and maintain currently in dentistry 	<ul style="list-style-type: none"> DA faculty and students continue to provide an opportunity to work collaboratively with dental professionals
Next date of completion	<ul style="list-style-type: none"> End of each academic year (Spring Semester) 	<ul style="list-style-type: none"> End of each academic year (Spring semester) 	<ul style="list-style-type: none"> End of each academic year (Spring semester) 	<ul style="list-style-type: none"> On-going 	<ul style="list-style-type: none"> On-going

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