

WISCONSIN INDIANHEAD TECHNICAL COLLEGE  
DENTAL ASSISTANT  
STUDENT HANDBOOK

## **Test-Taking**

### ASSUMPTIONS:

1. Students will have read all assigned material prior to coming to class.
2. Students will receive a copy of the course competencies, learning objectives, and course grading requirements at the beginning of the course.
3. All exam questions are based on course learning objectives.
4. All handouts, assigned readings, and media are sources of exam questions.
5. All of the course outcome summary (competencies, learning objectives and required readings/media) may not be covered in class, but will be considered testable material.

### INSTRUCTOR'S ROLE:

1. Provide content covered in class and indicate which additional content, readings, and media is considered testable material.
2. Make available all required media for review.
3. Present additional/supplementary material, when available. No exam questions will be taken from the supplementary material not identified in the course outcome summary.
4. Provide a distribution of content in the exam prior to the test date. (Blueprint)

### SUGGESTIONS FOR TEST-TAKING

1. Read a book on test-taking skills, available in the Student Success Centers at WITC.
2. Take each objective - line up content of outline that is relevant to it. Look up page numbers in the book that covers it. Make your own outline of the material.
3. Pay attention to any key words in an objective like "occupation based."

4. Look at any review books that would let you practice answering questions, if this is an area you are weak in.
5. Do some relaxation techniques to help you feel less overwhelmed by the volume of material.
6. Student Services personnel can be of assistance to you if you are having test-taking problems.
7. The Program Director/Student Advisor/instructor(s) are here to help you, don't hesitate to ask for help if it's needed.

**GOOD LUCK!**