

Wisconsin Indianhead Technical College
FY21 (2020-21) Occupational Therapy Assistant Program (Transfer Track)

The following is additional information about the WITC’s Occupational Therapy Assistant (OTA) program.

This information supplements the program webpage and district catalog.

Degree: Associate in Applied Science-Occupational Therapy Assistant

A. OCCUPATIONAL THERAPY ASSISTANT PROGRAM - 64 semester credits

PROGRAM DIRECTOR

Becky Mika, OTR, MBA-HCA
 WITC-Ashland
 2100 Beaser Ave
 Ashland WI 54806
 Telephone: 800/243-9482, Ext. 3184
 E-mail: becky.mika@witc.edu

PROGRAM LOCATIONS

WITC-Ashland (via Web Conferencing instruction)
 WITC-New Richmond (via Web Conferencing instruction)
 WITC-Rice Lake (via Web Conferencing instruction)

FIELDWORK LOCATIONS

WITC district, Wisconsin, Minnesota, Michigan, Illinois, Iowa and other states

There is no time limit for course transferability, but a competency examination may be required to determine level of knowledge. Please be advised that there may be a waiting list. You can obtain application materials by contacting the Admission Advisor.

B. ADDITIONAL ADMISSION PROCESS REQUIREMENTS---Due to the limited availability fieldwork sites, classes are limited to 12 students at each campus, and transfer students are admitted on a space-available basis only. If space is available, you will be contacted as to what additional documentation must be provided to complete your transfer and course registration. Transfers are handled on a first-come, first-served basis as the student completes the following:

- 1) Submits official college transcripts and associated materials to the Admission Advisor of the campus you wish to attend:

WITC-Ashland	WITC-New Richmond	WITC-Rice Lake
Jennifer Bednarik	Jodi Saliny	Shawn Larson
WITC-Ashland	WITC-New Richmond	WITC-Rice Lake
2100 Beaser Ave	1019 S Knowles Ave	1900 College Dr
Ashland WI 54807	New Richmond WI 54017	Rice Lake WI 54878

Wisconsin Indianhead Technical College does not discriminate on the basis of race, color, religion, sex, national origin, age, disability or status in any group protected by state or local law in employment, admissions or its programs or activities. The following person has been designated to handle inquiries regarding the College’s nondiscrimination policies: Amanda Gohde, Director, Human Resources, Administrative Office, 505 Pine Ridge Drive, Shell Lake WI 54871, 715-468-2815 ext. 2240, Wisconsin Relay TTY:711, amanda.gohde@witc.edu.

- 2) Completes the application to WITC for semester determination based on your transcript evaluation. Include a \$30 NONREFUNDABLE fee with your completed application. Any student admitted into an Occupational Therapy Assistant program within the Wisconsin Technical College System (WTCS) will receive reciprocity for admission at any other WTCS OTA program. The student is responsible for submitting a copy of their previous admission information.
- 3) Complete admissions meeting with a WITC counselor (academic admission requirements apply).
- 4) Review and sign Background Check Disclosure
- 5) Review and sign Functional Abilities Disclosure
- 6) The OTA Program Director will assist you to complete final details of your transfer as needed.

Upon admission to the Occupational Therapy Assistant program, you will need to:

1. Submit Background Check fee
2. Have an acceptable Wisconsin Caregiver Background Check and/or National Criminal Background Check (if applicable). Out-of-state fieldwork placements may also require an additional state Caregiver Background Check.
3. Pass a physical exam, have current immunizations, and demonstrate negative status for tuberculosis (Tb)
4. Possess current certification of "CPR for Healthcare Providers" or equivalent
5. Review and sign Nursing & Allied Health Division Confidentiality Statement

WEB CONFERENCING

The OTA program at WITC connects to Ashland, Rice Lake and New Richmond campuses via Web Conferencing instruction. With the use of technology, all campuses can be connected and participate in lecture in "real time", with the lecture instructor at one of the locations. However, labs are offered at each location with a lab instructor, in person, at that location. Using technology for instruction can be challenging and exciting.

DISTANCE EDUCATION POLICY

A student must take an OTA course entirely at the campus they are admitted to. For example, a student admitted to the RL campus must take all Web Conferencing courses and lab courses at the RL campus. If the course meets 3 days a week over Web Conferencing, students must be at the RL campus for each of the 3 scheduled sessions each week of the semester. Each campus has a capacity of 12 students. Students may not change campuses during the semester. If an opening occurs at a campus, a lottery will be conducted to determine priority for any available spots. Changing from one campus to another is only possible at the beginning of a semester. The OTA Program Director will conduct the lottery. Students wishing to change campuses must contact the OTA Program Director.

CLASS COMMITMENT

The average amount of time spent in the classroom for a full-time student is between 20 and 25 hours per week. In addition to scheduled class time, it is expected that students spend at least two to three hours studying for each hour of classroom lecture they attend. This represents a significant time commitment and most students find it necessary to reduce work hours during the program.

TRANSFER CREDIT

Official college transcripts must be submitted for any college coursework that has been completed. Official college transcripts must be sealed and sent from the sending institution.

OTA PROGRAM STANDARDS

OTA students must complete all required courses with a 2.0 or better. An OTA student may repeat a core (OTA) or occupational support (science) course only **once**. In addition, students enrolled in the OTA program may repeat only **two** core (OTA) or occupational supportive (science) courses in the program during their progress toward graduation. This policy also applies to coursework taken at other colleges.

COMPUTER NEEDS

As an OTA student at WITC, you are required to have 24-hour internet access. All OTA courses have a Blackboard component where powerpoints, resources, and assignments are posted. Microsoft office is required for completion of assignments. Students need access to a color printer. A digital camera is recommended. (Or a device to take quality photos like a phone or tablet.)

FIELDWORK

OTA students will need reliable transportation to meet the demands of the program. Students are required to complete observation and fieldwork portions of the curriculum off campus. Travel for observation and Level I Fieldwork may be 3 hours (one way) from your campus. Fieldwork IIA and IIB is scheduled off campus. The fieldwork experience is “on the job training” consisting of 35-40 hours per week for 16 weeks of fourth semester. These placements may be anywhere within the WITC district, Wisconsin, Minnesota, Michigan, Illinois, Iowa and other states. Time commitment and travel make employment difficult during Fieldwork IIA and IIB. Fieldwork IIA and IIB will be completed in two different settings under the supervision of a COTA or OTR. The 2 settings offer a different service delivery model. No part of level I Fieldwork may be substituted for Level II Fieldwork OTA students must complete Level II Fieldwork within 18 months following completion of academic preparation.

ACCREDITATION

The associate-degree-level occupational therapy assistant program is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 6116 Executive Boulevard, Suite 200, North Bethesda, MD 20852-4929. ACOTE’s telephone number c/o AOTA is (301) 652-AOTA and its Web address is www.acoteonline.org. Graduates of the program will be eligible to sit for the national certification examination for the occupational therapy assistant administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this exam, the individual will be a Certified Occupational Therapy Assistant (COTA). In addition, all states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination. Note that a felony conviction may affect a graduate’s ability to sit for the NBCOT certification examination or attain state licensure.



GRADUATE SALARY EXPECTATIONS

Current graduates earn between \$17,183 - \$57,300 annually. The most recent graduate follow-up study indicates the average yearly salary to be \$39,841.

FY21 (2020-21)
Checklist for TRANSFER into Occupational Therapy Assistant Program

Step 1: Submit official **transcripts from colleges previously attended**. The transcript must be evaluated by CFPL staff to determine semester placement. Once semester placement has been established, the transfer student may apply for admission to that semester. Application requirements include:

- _____ WITC **application** for the OTA program including the one-time \$30 application fee (fee waiver may apply if previously submitted). Any student admitted into an Occupational Therapy Assistant program within the Wisconsin Technical College System (WTCS) will receive reciprocity for admission at any other WTCS OTA program. The student is responsible for submitting a copy of their previous admission information.
- _____ Provide an official **high school transcript** or equivalent (HSED/GED). Current HS seniors must provide both a current high school transcript and a final transcript with confer date.
- _____ Review and sign Background Check **Disclosure**
- _____ Review and sign the Functional Ability **Disclosure**
- _____ **Admissions meeting** with WITC counselor

Because space in the Occupational Therapy Assistant program is limited, transfer students will be admitted as space is available.

Will be collected by the OTA Program Director before the first day of starting semester:

- _____ Submit Background Check fee
- _____ Have an acceptable Wisconsin Caregiver Background Check, National Criminal Background Check, Minnesota Caregiver Background Check (if applicable), and other states, if applicable
- _____ Pass a physical exam, have current immunizations, and demonstrate negative status for tuberculosis (Tb)
- _____ Possess current certification of "CPR for Healthcare Providers" or equivalent
- _____ Review and sign Nursing & Allied Health Division Confidentiality Statement

FY21 (2020-21) OCCUPATIONAL THERAPY ASSISTANT PROGRAM

Prices listed are approximate costs and subject to change

Application	\$30.00
WI Caregiver Background Check	\$10.00
Uniforms & Equipment	\$100.00
Textbooks (OTA technical studies courses)	\$1,220.00
10-806-140 Chemistry	\$155.30
CPR for Health Care Provider (AHA)	\$52.53
FIRST TERM - TUITION/FEES: \$2,728.40	
10-514-171 Introduction to Occupational Therapy	\$455.40
10-514-172 Medical & Psychosocial Conditions	\$449.40
10-514-173 Activity Analysis & Application	\$303.60
10-801-136 English Composition 1	\$449.40
10-806-177 General Anatomy & Physiology	\$621.20
10-809-198 Introduction to Psychology	\$449.40
SECOND TERM - TUITION/FEES: \$2,491.80	
10-514-174 OT Performance Skills	\$607.20
10-514-175 Psychosocial Practice	\$455.40
10-514-176 OT Theory & Practice (including \$75 AOTA membership fee)	\$530.40
10-514-178 Geriatric Practice	\$449.40
10-809-188 Developmental Psychology	\$449.40
THIRD TERM - TUITION/FEES: \$2,720.40	
10-514-179 Community Practice	\$303.60
10-514-189 OT Physical Rehabilitation Practice	\$607.20
10-514-190 OT Pediatric Practice	\$607.20
10-514-184 OTA Fieldwork I	\$303.60
10-801-196 Oral/Interpersonal Communication or 10-801-198 Speech	\$449.40
10-809-196 Introduction to Sociology	\$449.40
FOURTH TERM - TUITION/FEES: \$1,894.10	
10-514-185 OT Practice & Management (including \$75 AOTA membership renewal fee)	\$376.10
10-514-186 OTA Fieldwork II-A	\$759.00
10-514-187 OTA Fieldwork II-B	\$759.00
Exam Study Guide	\$60.00
Practice Exams (Optional)	\$45.00
National Certification App Fee (\$555 + \$40 reporting fee)	\$595.00
Wi State Licensure	\$150.00
APPROXIMATE PROGRAM TOTAL	\$12,252.53

Transportation costs to and from fieldwork agencies will vary

Computer, other required hardware, or upgrade costs will be discussed on an individual basis.

Students are responsible for additional fieldwork agency requirements.

Students are responsible for health form costs (Tb test, Immunizations, titres, exam, etc.)