



Medical Administrative Professional Pathway

EXPERIENCE. SUCCESS. ONE STACKABLE CREDENTIAL AT A TIME.



Healthcare Receptionist

Technical Diploma (less than one-year)
(part time options available)

CAMPUSES

Ashland*, New Richmond*, Rice Lake*, Superior*, Online

CREDITS 15

ESTIMATED 2020-2021 TUITION
\$2,259

POTENTIAL CAREERS

Medical Receptionist, Medical Scheduler, Medical Information Clerk, Appointment Coordinator, Patient Access

RANGE OF YEARLY SALARY

\$24,958 to \$35,203 annually #

WITC 2019 GRADUATES**

Employed Within 6 Months 70%
Average Yearly Salary \$30,080

Medical Billing Specialist

Technical Diploma (one-year)
(three semesters part time)

CAMPUSES

Ashland*, New Richmond*, Rice Lake*, Superior*, Online

CREDITS 26

ESTIMATED 2020-2021 TUITION
\$3,904

POTENTIAL CAREERS

Hospital Medical Biller, Physician's Office Medical Biller, Laboratory Medical Biller, Patient Account Representative, Revenue Cycle Representative

WITC 2019 GRADUATES**

Data Not Available

Health Office Professional

Technical Diploma (one-year)
(part time options available)

CAMPUSES

Ashland*, New Richmond*, Rice Lake*, Superior*, Online

CREDITS 30

15 Credits Remain – if successfully completed the Healthcare Receptionist Technical Diploma

30 Credits - Total Credits Needed to Receive the Health Office Professional Technical Diploma

ESTIMATED 2020-2021 TUITION

\$4,515

Financial Aid Eligible

POTENTIAL CAREERS

Medical Office Specialist, Medical Secretary, Medical Receptionist, Hospital Admissions Representative, Customer Service Representative, Medical Scheduler, Health Information Clerk

RANGE OF YEARLY SALARY

No Data Available

WITC 2019 GRADUATES#

Employed Within 6 Months 86%
Average Yearly Salary \$38,061

Medical Administrative Professional

Associate Degree (two-year)
(part time options available)

CAMPUSES

Ashland*, New Richmond*, Rice Lake*, Superior*, Online

CREDITS 60

45 Credits Remain – if successfully completed the Healthcare Receptionist Technical Diploma

38 Credits Remain – if successfully completed the Medical Billing Specialist Technical Diploma

30 Credits Remain – if successfully completed the Health Office Professional Technical Diploma

60 Credits - Total Credits Needed to Receive the Medical Administrative Professional Associate Degree

ESTIMATED 2020-2021 TUITION

\$9,177

Financial Aid Eligible

POTENTIAL CAREERS

Medical Administrative Assistant, Medical Secretary, Medical Receptionist, Medical Scheduler, Hospital Admissions Representative, Medical Billing Specialist, Patient Account Representative, Clinic Coder, Health Unit Coordinator (HUC), Health Information Clerk

RANGE OF YEARLY SALARY

\$24,958 to \$56,156 annually **

WITC 2019 GRADUATES**

Employed Within 6 Months 100%
Average Yearly Salary \$40,557

BEYOND WITC

Transfer Options

UW Oshkosh
UW Stout
Franklin University
Lakeland University
Northland College

Important Notes on Transferring:

- Check out witc.edu/transfer for details on specific agreements listed below
- The colleges listed above have developed a Technical Diploma/ Associate Degree to Bachelor Degree Articulation Agreement with WITC
- To learn how your education, or previous college credits, will transfer, talk to a transfer coordinator, at any of the four year colleges listed, to learn how to maximize your credit transfer opportunities
- Transferology, www.transferology.com, or Transfer Evaluation System (TES), may be helpful tools to assist your transfer process

*Combination of Online, Your Choice, In Person, or Web Conferencing instruction.

If you have completed previous credits that transfer into the more advanced program, your costs may be less. Please speak with WITC staff if you have questions on how costs are determined. Tuition is an estimate and does not include any miscellaneous fees for various courses, tools, books, supplies or uniforms. Program book costs are in addition to tuition and fees and vary depending on course selection and where the books are purchased or rented.

**Wage and employment data is compiled from the 2017 - 2018 WITC Graduate Follow-Up Report.

Range of yearly salary based on composite from Wisconsin's 16 technical college districts (WTCS) which may or may not include WITC graduates.



WISCONSIN INDIANHEAD TECHNICAL COLLEGE



Medical Administrative Professional Pathway

PATHWAYS TO WITC:

START COLLEGE IN HIGH SCHOOL

Take dual credit or advanced standing courses in high school. To find out what courses are available at your high school, go to: WITC .EDU and enter "Dual Credit" in the search button. Click on your high school. Additional opportunities may be available through AP courses, ITV Programming, or High School Academies.

ACADEMIC SUPPORT CENTER

Basic Education Courses: Basic Education Communication, Basic Education Reading, Basic Education Math
General Studies Courses: Writing Foundations, Reading Foundations, Math Foundations
Additional Academic Support Services Include: GED/HSED Preparation, Study Skills Strategies, Test Taking Strategies, Peer Tutoring, Personal Readiness, Career Exploration, (ELL) English Language Learner, Computer Literacy

CREDIT FOR PRIOR LEARNING

National Exams (AP, CLEP, DSST, IB) or Industry Credentials
Work/Life Learning, Challenge Exams, Military, Credit from Other Colleges
For specifics on Credit for Prior Learning Options, please go to WITC .EDU and enter "Credit for Prior Learning" in the search button

Getting Started is Simple:

Associate Degree or Technical Diploma (Full or Part-Time):

- Apply Online at witc.edu/apply
- Schedule and Attend an Admissions Meeting

Take one class: Register during Open Enrollment (no application required). Depending upon the course, you may be required to assess or submit other eligible college entrance scores.

Certificate: Apply (no fee) and Register for courses

Reasonable accommodations for persons with disabilities will be made to ensure access to academic programs, activities, services and employment in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA), Amendments Act of 2008 (ADAA). For more details and to contact an Accommodations Specialist go online: WWW.WITC.EDU/stusvcs/disability.htm

Class Formats Offered

To view specific class times within the programs:

1. Go to WWW.WITC.EDU
2. Click on "Find a Class" on the top of the webpage
3. Search for courses.

Not all classes within this program are available in every format offered at WITC. Some Class options for this program include In-Person, flex, Online, ITV, and Your Choice.

Upcoming Start Dates

FALL 2020: August 24, 2020

SPRING 2021: January 18, 2021

FALL 2021: August 23, 2021

SPRING 2022: January 17, 2022

Financial Assistance

Financial Aid (FAFSA stands for Free Application for Federal Student Aid, including loans, grants, and workstudy): www.fafsa.ed.gov
WITC Scholarships: WWW. WITC .EDU; enter "scholarships" in the search button
WITC Promise Scholarship: Tuition assistance for qualifying high school graduates

2020-2021 Cost Per Credit

(WI and MN Residents) \$153/credit. (plus books and supplies)
Online courses are an additional \$10/credit

Contact a WITC Admissions Advisor and Get Started:

Ashland: 800.243.9482 extension 3195
New Richmond: 800.243.9482 extension 4339
Rice Lake: 800.243.9482 extension 5220
Superior: 800.243.9482 extension 6243
E-mail: admissionadvisors@WITC.EDU

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WISCONSIN
INDIANHEAD
TECHNICAL
COLLEGE

Experience. Success.

Please call **800.243.9482** or email:
admissionadvisors@WITC.EDU to
speak with an Admissions Advisor to
get started