

**NOTICE OF INTENT TO APPOINT  
WISCONSIN INDIANHEAD TECHNICAL COLLEGE (WITC)  
DISTRICT BOARD MEMBERS**

Notice is hereby given that applications are being accepted for **three (3)** positions on the Wisconsin Indianhead Technical College (WITC) District Board from individuals **residing** in the following regions of the WITC District:

- **Region 1** (Douglas County)
- **Region 2** (Ashland and Bayfield Counties, and portions of Iron County—*excludes Iron County towns of Mercer and Sherman*)
- **Region 3** (Rusk, Sawyer, and Washburn Counties)
- **Region 5** (Barron County)
- **Region 6** (portions of St. Croix County—*excludes portions of the city of River Falls and the village of Spring Valley*)

**Please Note:**

- *In accordance with the WITC Plan of Representation, Board members must live in the district and are selected for member positions (regions) based on the county in which they live, not the county in which they own a business.*
- *No two (2) members of the WITC District Board may be officials of the same governmental unit, nor may any district board member be a member of the school board which employs the School District Administrator.*
- *No region may have more than two (2) members on the Board; therefore, applications will not be accepted for the **Additional member** position from individuals who live in **Region 4 (Burnett and Polk Counties) and Region 5 (Barron County)** since WITC has, or will have, two (2) members from those regions serving on the Board.*
- *\*\*\*In the appointment process, equal consideration is given to the general population distribution within the WITC District, as well as to the distribution of women and minorities. According to the Wisconsin Technical College System, this has been interpreted to mean that members of each gender (male/female) must hold at least three (3) positions on the District Board. Therefore, the appointment committee is seeking at least one (1) qualified female applicant for the open Board positions to meet this requirement. If the district's minority population exceeds 6.5%, at least one (1) minority must hold a position on the District Board. WITC's minority population is 6.8%. Therefore, the appointment committee is seeking at least one (1) qualified minority applicant for the open Board positions to meet this requirement.*

**Open WITC District Board Member Positions**

Appointments will be made for the following positions in accordance with the Board Appointment Committee's Plan of Representation, which specifies categories of membership as well as geographic areas of representation within the district. Board members are not paid, except for expenses incurred in the performance of their duties.

The following **three (3)** Board positions below will commence on or about July 1, 2019, upon certification by the Wisconsin Technical College System Board, with 3-year terms ending on June 30, 2022.

1. **Employer Member:** Representing Region 3 (Rusk, Sawyer, and Washburn Counties)
2. **Employee Member:** Representing Region 5 (Barron County)
3. **Additional Member:** Representing the WITC District (\*\*\*)see exceptions)  
*\*\*\*As noted above, applications will not be accepted for the **Additional Member** position from individuals who live in **Region 4 (Burnett and Polk Counties) and Region 5 (Barron County)**.*

## **Open Board Member Category Definitions**

Please refer to the following WITC website address for additional information to help you determine if you qualify for the open Board member positions: <https://www.witc.edu/about-witc/leadership/board-of-trustees/board-responsibilities>.

1. An **Employer Member** is defined as someone who receives earnings as payment for their service and possesses the power to hire, transfer, suspend, layoff, recall, promote, discharge, assign, reward, or discipline other employees or adjust employee grievances or effectively recommend such action if in connection with the exercise of such power the person exercises independent judgment in relation to the power. At the time of their appointment, employers must also be actively engaged in business and employ others. *Note: Representatives of labor organizations (officers or agents) are considered Employee members regardless of their responsibilities.*
2. An **Employee Member** is defined as someone who is employed in the district and receives earnings as payment for work performed, or who is acting in the capacity of an officer or agent of a labor organization. An Employee does not meet the Employer Member definition.
3. An **Additional Member** is defined as someone who resides in the district. (*\*\*\*see exceptions*)  
*\*\*\*As noted above, applications will not be accepted for the **Additional Member** position from individuals who live in **Region 4 (Burnett and Polk Counties)** and **Region 5 (Barron County)**.*

A notarized affidavit (application), along with up to a one-page single-spaced statement describing reasons for seeking an appointment to the Board, must be received at the address below no later than **4 p.m., on Friday, February 15, 2019**. Applicants must attend the public hearing of the District Board Appointment Committee on **Friday, March 22, 2019, at 2 p.m.**, at the **WITC–Administrative Office, 505 Pine Ridge Drive, Shell Lake, WI 54871**, and provide at least two (2) letters of recommendation supporting the individual's candidacy to the WITC District Board before being interviewed at the scheduled public meeting. No additional names will be accepted from the floor at the time of the Appointment Committee meeting.

Please mail notarized affidavits (applications) and statement to:

Mr. Roger Larson, Chairperson  
District Board Appointment Committee  
WITC-Administrative Office  
505 Pine Ridge Drive  
Shell Lake, WI 54871

A Board Appointment affidavit (application) form and instructions may be obtained on the WITC website at <https://www.witc.edu/about-witc/leadership/board-of-trustees/board-responsibilities>, or by contacting:

Ms. Kimberly Olson  
Board Appointment Committee Liaison  
WITC-Administrative Office  
505 Pine Ridge Drive  
Shell Lake, WI 54871  
Telephone: (715) 468-2815, ext. 2279  
E-mail: [kim.olson@witc.edu](mailto:kim.olson@witc.edu)

A second legal notice announcing the public hearing and committee meeting and all applicant names will be published in **mid-March 2019**.