

**NOTICE OF INTENT TO APPOINT
WISCONSIN INDIANHEAD TECHNICAL COLLEGE (WITC)
DISTRICT BOARD MEMBER**

Notice is hereby given that applications are being accepted from qualified female applicants for the Employer member position on the Wisconsin Indianhead Technical College (WITC) District Board from individuals **residing** in Region 6/St. Croix County (*excludes St. Croix County portions of cities of River Falls and Spring Valley*) of the WITC District.

Please note:

- *In accordance with the WITC Plan of Representation, Board members must live in the district and are selected for member positions (regions) based on the county in which they live, not the county in which they own a business. No two (2) members of the WITC District Board may be officials of the same governmental unit, nor may any district board member be a member of the school board which employs the School District Administrator.*
- *In the appointment process, equal consideration is given to the general population distribution within the WITC District, as well as to the distribution of women and minorities. According to the Wisconsin Technical College System, this has been interpreted to mean that members of each gender (male/female) must hold at least three (3) positions on the District Board. Therefore, the appointment committee is seeking one (1) qualified female applicant to fill the Board position to meet this requirement. If the district's minority population exceeds 6.5%, at least one (1) minority must hold a position on the District Board. WITC's minority population is 6.6%. There are currently two (2) minority representatives serving on the Board.*

Open WITC District Board Member Position Definitions

Appointments will be made for the following position in accordance with the Board Appointment Committee's Plan of Representation, which specifies categories of membership as well as geographic areas of representation within the district. Board members are not paid, except for expenses incurred in the performance of their duties.

The following Board position will commence on or about September 12, 2018, upon certification by the Wisconsin Technical College System Board, for a 3-year term ending on June 30, 2021.

1. **Employer Member:** Representing Region 6 (St. Croix County—*excludes St. Croix County portions of cities of River Falls and Spring Valley*)

Board Member Category Definition

Please refer to the following WITC website address for additional information to help you determine if you qualify for the open Board member position: <https://www.witc.edu/about-witc/leadership/board-of-trustees/board-responsibilities>.

1. An **Employer Member** is defined as someone who receives earnings as payment for their service and possesses the power to hire, transfer, suspend, layoff, recall, promote, discharge, assign, reward, or discipline other employees or adjust employee grievances or effectively recommend such action if in connection with the exercise of such power the person exercises independent judgment in relation to the power. At the time of their appointment, employers also must be actively engaged in business and employ others. *Note: Representatives of labor organizations (officers or agents) are considered Employee members regardless of their responsibilities.*

Notarized affidavit (application) forms must be received at the address below no later than **4 p.m., on Friday, July 6, 2018**. Applicants must attend the public hearing of the District Board Appointment Committee on **Thursday, August 9, 2018, at 2 p.m.**, at the **WITC—Administrative Office, 505 Pine Ridge Drive, Shell Lake, WI 54871**, and provide at least two (2) letters of recommendation supporting the individual's candidacy to the WITC District Board before being interviewed at the scheduled public meeting. No additional names will be accepted from the floor at the time of the Appointment Committee meeting.

Notarized affidavits (applications) should be sent to:
Mr. Roger Larson, Chairperson
District Board Appointment Committee
WITC-Administrative Office
505 Pine Ridge Drive
Shell Lake, WI 54871

A Board Appointment affidavit (application) form and instructions may be obtained on the WITC website at <https://www.witc.edu/about-witc/leadership/board-of-trustees/board-responsibilities>, or by contacting:

Ms. Kimberly Olson
Board Appointment Committee Liaison
WITC-Administrative Office
505 Pine Ridge Drive
Shell Lake, WI 54871
Telephone: (715) 468-2815, ext. 2279
E-mail: kim.olson@witc.edu

A second legal notice announcing the public hearing and committee meeting and all applicant names will be published in **late July 2018**.

BAWOTICE1\June2018