

WISCONSIN INDIANHEAD TECHNICAL COLLEGE
OCCUPATIONAL THERAPY ASSISTANT
STUDENT HANDBOOK

OTA GRADUATION PROCESS/FORMS

Please go to the program web page for the most current graduation process/forms AND to be kept updated on the timeline:

<https://www.witc.edu/academic-programs/degree-programs-and-certificates/occupational-therapy-assistant/career-outlook>

REMEMBER:

WITC's process of graduating the students' records may take up to 15 business days **AFTER** graduation to complete. The (OTACPE) Occupational Therapy Assistant Certificate of Professional Education forms (Statements of Graduation) will **NOT** be emailed to the WI Dept. of Safety & Professional (DSPS) until all campuses report the students' records have been completed and a report is run to confirm.

WITC will **NOT** acknowledge nor respond to any inquiries regarding the OTACPE until 6 weeks after graduation (July 1) in order to give WITC and DSPS time to process all the paperwork.