



### PUBLIC NOTICE OF MEETING

**Name of Advisory Committee** Administrative Professional-Office Support Specialist

**Date** Thursday, October 1, 2020 **Time** 4:00 p.m.

*This committee will not be meeting in-person. If you would like to attend the meeting, as a member of the public, please follow these instructions.*

**Location:** BlueJeans (Web Conferencing or Phone)

**Instructions to join the Meeting:**

To join the Advisory Committee Meeting via web conferencing, please click on the following link:

<https://bluejeans.com/7153946377>

To join the Advisory Committee Meeting via phone, please dial:

- 1) +1-408-419-1715 (United States(San Jose)) or 1-408-915-6290 (United States(San Jose)) – please note these numbers are not toll free
- 2) Enter Conference ID: 7153946377
- 3) Enter the Meeting ID followed by the “#” key

*If you need to request reasonable accommodations, or you do not have access to a telephone or computer, please reach out to:*

**Emma Kuhn | 715-299-3814 | [emma.kuhn@witc.edu](mailto:emma.kuhn@witc.edu) | 600 N. 21<sup>st</sup> St., Superior, WI 54880**

**TENTATIVE AGENDA:**

- 1. Call to Order/Introductions
- 2. Minutes of Previous Meeting
- 3. Discuss next meeting date/Adjournment

**CONTACT:**

**Name** Amy Pozniak, Instructor **Phone** 1-800-243-9482 ext. 6377