

Wisconsin Indianhead Technical College
Board Proceedings
January 17, 2011

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, January 17, 2011, at 8:30 a.m., at the WITC-Administrative Office, located at 505 Pine Ridge Drive, Shell Lake Wisconsin 54871.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson, James Beistle, called the meeting to order at 8:30 a.m. with the following Board members present: James Beistle, Hal Helwig, Dave Minor, Jean Serum, Morrie Veilleux, and Susan Wojtkiewicz. Lorraine C. Laberee and Dan Olson joined the meeting by telephone conference. *James Schultz provided notice that he would not be in attendance at this meeting.*

The following WITC employees were in attendance: Jim Dahlberg, Steve Decker, Craig Fowler, Bob Meyer, Kim Olson, and Cher Vink.

OPEN MEETING

Kim Olson, Administrative Assistant to the President, read the following open-meeting statement: "The January 17, 2011, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on January 13 in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA

Chair Beistle reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology. A Consent Agenda addendum was provided at the meeting. In addition, President Meyer requested moving *President's Update* items 4.C. and 4.D. under the Audience Recognition section of the agenda and items 4.A. and 4.B. of the *President's Update* after item number 8 in the *Correspondence and Information* section of the agenda. Chair Beistle noted that Ms. Laberee and Mr. Olson could be excused when the demonstrations for items 4.A. and 4.B. took place since they were both on the telephone and would not be able to see the demonstrations.

Hal Helwig moved, seconded by Susan Wojtkiewicz, to approve the amended agenda. Upon a unanimous vote, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

Time was reserved for Chair Beistle to make an announcement about this agenda item if needed. The Audience Recognition Board policy (II.M.) was included in the Board book as a reference.

[President's Update Item 4.C. - New Continuing Education Structure was moved up in the agenda as noted.] Craig Fowler, Vice President, Continuing Education/Executive Director, Foundation and Rice Lake Campus Administrator, talked to the Board about the new Continuing Education structure and the decision that was made to replace the part-time Community Outreach Coordinators with a full-time Associate Dean's position in Ashland. Mr. Fowler has talked to several people, including Representative Bewley, about the changes.

[President's Update Item 4.D. – Rice Lake Building Project was moved up in the agenda as noted.]
Craig Fowler, Vice President, Continuing Education/Executive Director, Foundation and Rice Lake Campus Administrator, informed the Board that we lost the earmark from Congressman Obey, which means that the Emergency Services building will not be built immediately; however, the HVAC systems will be installed. The bids are due on February 8. President Meyer plans to bring this information to February legislator visits in Washington, D.C.

MEETING MINUTES

Dave Minor moved, seconded by Hal Helwig, to approve the December 13, 2010, regular meeting minutes as printed. Upon a unanimous vote, motion carried. Last month's signed lists of contracts and resolutions were attached to the official December meeting minutes.

CONSENT AGENDA

A personnel addendum was provided at the Board meeting and items 1.E. and 1.F. were added. Hal Helwig moved, seconded by Morrie Veilleux, to approve the consent agenda and addendum. Upon a roll-call vote, all members present voted yes (8-0); motion carried.

1. Personnel:

- A. **New Hire:** Stephanie Douglas, Counselor, Faculty, New Richmond; Masters, Step 2; effective February 1, 2011; annual salary \$50,574.
- B. **New Hire:** Michele Heinecke, Business Analyst, Manager, Shell Lake; Grade 5, Step 1; effective January 10, 2011; annual salary \$41,762.
- C. **Retirement:** Bonnie Howe, ADN Nursing Instructor, Faculty, New Richmond; effective June 30, 2011.
- D. **Retirement:** Robert Zimmerman, Custodian, Superior; effective July 8, 2011.
- E. **Retirement:** Mark Kearns, Student Success Instructor, Faculty, New Richmond; effective June 30, 2011.
- F. **Retirement:** Lynette Oakley, Medical Assistant Instructor, Faculty, New Richmond; effective June 30, 2011.

President Meyer noted that Bonnie Howe served for over 22 years, Robert Zimmerman served 19 years, Mark Kearns served over 35 years, and Lynette Oakley served over 38 years for a total of more than 114 years of service.

2. Contracts

The listing of contracts was approved (see attached list).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of December 31, 2010, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 111811 through 112308 and electronic transfer payments totaling \$5,076,684 were approved.

5. Bids/Purchases

- A. **Cabling Services Request for Proposal (RFP) – Collegewide:** The Board approved the RFP for cabling services from Trudell Communications of Comstock, WI, for Bid #CABLE RFP in the amount of \$50 per hour and \$25 per trip. The cabling services provide new data connections and maintain the current wiring infrastructure collegewide. The approval of the RFP will allow the District to maintain consistency of services throughout the district locations on both ongoing operations and new infrastructure projects.

Individual projects for new infrastructure (new construction and remodeling) will be brought back to the Board and will reference the RFP umbrella agreement. The umbrella agreement period will be from February 2011 for two years, with three optional one-year extensions. Proposals were submitted by two providers. The scoring details regarding each bidder were provided.

- B. **Phone Voice System Contract – Collegewide:** The Board approved the updated phone voice system contract in the amount of \$34,056 from Marco of New Brighton, MN. This service is purchased off of the state approved cooperative purchasing contract #NJPA 042109. This updated contract showed an increase of \$700 per year due to a change in the College's voicemail system to Unified Messaging Service.
- C. **Virtual Server Equipment and Software – Collegewide:** The Board approved the purchase of equipment, software, and implementation services from CDW-Government (CDW-G) of Appleton, WI, in a total amount of \$75,430 under state approved cooperative purchasing contracts. \$44,150 of the equipment is being purchased under the National Joint Powers Alliance #111309-CDW and \$5,280 is being purchased under the Western States Contracting Alliance Cisco Hardware and Software Contract #11-20664-001. This equipment, software, and implementation services are being purchased for expanding and updating the College's current VMware virtual server environment to accommodate the CollegeNet Course Scheduling system and a future Blackboard Learning Management upgrade. \$26,000 of the total amount is for implementation services from CDW-G that fall under the network services umbrella agreement approved by the Board at its November 2010 meeting. The expansion will also provide resources for future growth in existing systems that are virtualized.

6. Preliminary Notice of Non-Renewal of Personnel for Certification

Administration requested Board approval to forward a preliminary notice of non-renewal to certified faculty and management staff whose WTCS certification will expire on August 31, 2011, and who have not documented completion of recertification requirements. The notice includes a stipulation that if the employee meets the certification requirements on or before the certification expiration date, he or she will be offered a contract for the 2011-2012 school year.

This process is in compliance with Wisconsin Statutes §118.22 and §118.24, which require a preliminary notice of non-renewal. Staff members receiving a notice of non-renewal have five days to request a Board hearing on the proposed non-renewal, the grounds for which in this case would be an allegation of error on the part of Human Resources staff in listing their names for the notice. Human Resources staff have been working individually and personally with each person on the list, therefore, the notice will not be unexpected for any of those receiving it. Cher Vink noted that we typically will have 30 people on the list; however, this year we only have 10.

A preliminary list of individuals for this agenda item was included in the Board packet. A revised list of individual names was distributed at the Board meeting. This gave faculty and staff until the workday before the Board meeting to provide proper documentation of recertification.

OTHER ITEMS REQUIRING BOARD ACTION

1. Approval of Resolution 11-01, Authorizing the Issuance of \$3,350,000 General Obligation Promissory Notes, Series 2011A, of the Wisconsin Indianhead Technical College District, Wisconsin, and Setting the Sale Thereof
Administration recommended approval of Resolution 11-01 (see attached), which was presented to the Board with the intent to borrow \$3,350,000 for the 2010-11 capital budget requirements. Bids will be presented to the Board at the March 2011 meeting for their consideration. *Recommendations for WITC District Shell Lake, Wisconsin \$3,350,000 General Obligation Promissory Notes, Series 2011A* was provided as additional supporting documentation.

The borrowing will be as follows:

Remodeling	\$1,500,000
Equipment	\$1,850,000
Total	\$3,350,000

Hal Helwig moved, seconded by Jean Serum, to approve Resolution 11-01, authorizing the issuance of \$3,350,000 General Obligation Promissory Notes, Series 2011A, of the Wisconsin Indianhead Technical College District, Wisconsin, and setting the sale thereof as presented. Upon a roll-call vote, all members present voted yes (8-0); motion carried.

2. Approval of Resolution 11-02 Authorizing Appointment of Deputy Treasurer
Administration recommended approval of Resolution 11-02 (see attached), authorizing the appointment of a deputy treasurer to assist with the treasurer's responsibilities on a temporary basis until the current treasurer's health issues are resolved. President Meyer said the recommendation is not to replace Mr. Schultz as treasurer, but to appoint an assistant to sign in his absence. Mr. Veilleux volunteered for the deputy treasurer responsibilities.

Susan Wojtkiewicz moved, seconded by Jean Serum, to approve the Resolution 11-02, authorizing the appointment of Morrie Veilleux as Deputy Treasurer as presented. Upon a roll-call vote, all members present voted yes (8-0); motion carried.

3. First Reading of District Board Governance Process Policy - Internet Access for Board Members (II.K.)

As requested in December, a revised District Board Policy II.K. was provided for the Board's first reading. A second reading will take place at the February Board meeting.

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Board members shared information from the meetings they attended.

- A. **Association of Community College Trustees (ACCT) Congress Debriefing**

Time was reserved for Mr. Minor and Ms. Laberee to share information from the ACCT Leadership Congress sessions they attended.

Mr. Minor circulated a PowerPoint entitled *Improving Student Access and Success: Engaging Youth through Gateway to College and Project Degree*, which is a new national program that ties young adults in the community to the colleges. Mr. Minor was curious about what our responsibility would be for the K-12's to the technical colleges. He would like President Meyer's point of view on whether or not we should pursue this program.

Ms Laberee provided a copy of the *Indicators for Student Success: What a Trustee Needs to Know* PowerPoint in the Board packet for the Board's information. She talked about proven practices for student success and noted we are right on target.

President Meyer talked about establishing a dashboard of statistics for the Board in the future. Ms. Wojtkiewicz asked that the dashboard be something the Board can access online, with a way to get updates electronically.

As requested at the December meeting, Ms. Olson provided the Board with a *WITC Workshop/Events Information Sharing* form that the Board can use when they attend future meetings and events.

The Board recessed at 9:25 a.m. and reconvened the meeting at 9:30 a.m.

2. Travel Sign Up

Time was reserved for the Board to update administration on their plans for upcoming Board events. Chair Beistle requested that the Board report any changes on the *Board Events Schedule* to Ms. Olson.

A. **District Board Association Meeting with State Legislators**

Time was reserved for an update on the state legislator visits that have been scheduled on January 20, during the District Board's Association meeting Madison. A copy of the schedule was provided for the Board's information. Folders with College information will be distributed during the visits. Ms. Laberee suggested that a thank you letter be sent to the legislators after the visits.

Chair Beistle requested another letter be sent to Representatives Milroy and Bewley, and also Senator Jauch, before the February Board meeting in Superior, inviting them to stop in at our meeting if their schedules allow them to do so.

3. Monitoring Schedule

Time was reserved for the Board to review the *Board Monitoring Schedule* for next month's agenda items. Minor updates were noted in red text.

A. **Academic Affairs Programming Plan**

President Meyer provided an update on the programming plan for Academic Affairs. Implementation is being planned for the Dental Assistant program at the Rice Lake Campus, and the Human Services Associate program in New Richmond in the fall of 2011. Inquiries are being made into Health Information Technology, Surgical Technician, and Human Resource Management programming. A *WITC Program Development Process* flowchart was handed out at the meeting for the Board's information.

B. **March 2011 Board Forward Meeting Planning**

Time was reserved for the Board to discuss whether or not to hold a Board Forward meeting in March. Mr. Minor will not be able to attend meetings in March. The Board consensus was not to schedule a Board Forward meeting on Sunday, March 20, but rather to extend the regular meeting time (as needed for Board training) on Monday, March 21.

4. President's Updates

Time was reserved for President Meyer to provide the following updates:

- A. **Electronic Board Book – Technology Preview** [*This item was discussed after Correspondence and Information item 8.*] Time was reserved for Jim Dahlberg to provide a technology preview of the computer equipment that will be used by the Board. Instructions and training were provided at the meeting. An *Acceptable Internet/Use Agreement* form was signed by those Board members who were present in Shell Lake.

Kim Olson shared a sample electronic Board book with the Board. The electronic Board book was posted on the new *Board of Trustees Connection* (intranet) and a link to the Board book was sent to the Board in preparation for this meeting. Morrie Veilleux suggested that paper copies of the agenda and summary pages still be provided to Board members at their meetings. He also suggested that administration use an LCD projector to project the public portion of the electronic Board book on a screen for Board members at their meetings. When the Board officially begins receiving only electronic materials for Board meetings (probably after the March meeting), they would like to receive the electronic Board book no later than noon on the Thursday prior to the Board meeting. The following Board members would like to begin receiving electronic Board books in February (no paper Board books will be mailed): Dave Minor, Jean Serum, Morrie Veilleux, and Susan Wojtkiewicz. The rest of the Board would like to receive a paper Board book in February.

- B. **College E-mail Addresses for Board Members** [*This item was discussed after Correspondence and Information item 8.*]

Time was reserved for an update on new WITC e-mail addresses for the Board. Board members learned how to access their WITC e-mail accounts. Effective immediately, the following Board members requested that their personal e-mail addresses be removed from WITC's database and that they receive College communications via their new WITC e-mail addresses: Dave Minor and Susan Wojtkiewicz.

- C. **New Continuing Education Structure** [*This item was discussed immediately after the audience recognition section of the agenda.*] Time was reserved for an update on the new Continuing Education Structure. Individual letters addressed to the Board were included in the Board packet for the Board's information. Craig Fowler addressed this item earlier in the agenda.

- D. **Rice Lake Building Project Update** [*This item was discussed immediately after the audience recognition section of the agenda.*] Time was reserved for administration to provide an update on the Rice Lake Campus addition. Craig Fowler provided an update on this item earlier in the agenda.

5. Legislative Updates:

- A. **Letter from Scott Walker**

A recent letter from Governor Scott Walker, thanking the Board for the letter they sent as he prepared to take office, was shared with the Board.

- B. **District Boards Association Advocacy Proposal**

Time was reserved for Chair Beistle to provide an update on the District Boards Association Advocacy Proposal. A copy of a letter from Paul Gabriel, dated December 22, and a series of e-mails were included for the Board's information. The WITC Board's position was not in favor of the proposal. However, President Meyer noted that the District Boards Association hired a group of consultants (Bill McCoshen and Shawn Pfaff). Mr. Helwig commended Chair Beistle on his e-mail to Mr. Gabriel.

6. Board Appointment 2011 Update

Administration provided information on the 2011 Wisconsin Indianhead Technical College Board Appointment process. The District Board make-up consists of 3 additional members, 2 employee members, 2 employer members, 1 school district administrator, and 1 elected official.

Chair Beistle reviewed the following chart that lists the current WITC Board composition. The three Board members whose terms expire in June 2011* are the positions that are to be filled during the Spring 2011 Board Appointments for the term of July 1, 2011 - June 30, 2014. In addition, a fourth position will need to be filled for a one-year unexpired term of July 1, 2011- June 30, 2012**. It was noted that after the December 2010 meeting, Mr. Olson decided to change his resignation date to June 30, rather than January 1, and was thanked for doing so. Mr. Helwig noted that he may not be reapplying for his position on the Board. Ms. Wojtkiewicz noted that she may not be able to fulfill her current term, but will make a decision prior to the legal notice that goes out in February. Ms. Olson was asked to provide Ms. Wojtkiewicz and Mr. Helwig with the notice date for the 2011 process. Chair Beistle asked Ms. Olson to inform Chair Standafer of Board member plans for the 2011 Board appointments as noted above.

Category	Incumbent	Region	Gender	Term Expires
1. Additional	James Beistle	Burnett & Polk	Male	2011*
2. Additional	Dave Minor	Districtwide	Male	2013
3. Additional	Lorraine Laberee	Ashland, Bayfield, & Iron	Female	2011*
4. Employee	Dan Olson	Douglas (need to fill a one-year unexpired term)	Male	2012**
5. Employee	Susan Wojtkiewicz	Barron	Female	2013
6. Employer	Morrie Veilleux	St. Croix	Male	2012
7. Employer	James Schultz	Rusk, Sawyer, & Washburn	Male	2013
8. School District Administrator	Jean Serum	Districtwide	Female	2012
9. Elected Official	Harold Helwig	Districtwide	Male	2011*

Board Appointment Committee - consists of the County Board Chairs who represent the 11 counties in the WITC district. Mr. Daryl Standafer, St. Croix County Board Chair, has been designated as the chair of the WITC Board Appointment Committee as St. Croix County has the largest population in the WITC district. A map of the district and the WITC Plan of Representation were included for the Board's information.

Board Appointment Dates - Ms. Olson provided the Board with tentative public hearing/committee meeting dates that would work for Chair Standafer. It appears that Wednesday, April 13, might be the best date for incumbents. Ms. Olson will work out a schedule to include the application deadline date and legal notice dates once the hearing/committee meeting date and time are set with Chair Standafer.

7. 2011 Media Award Nomination

Administration recommended nominating the Inter-County Leader article entitled "Oh, man! Was it hot in there!", about area firefighters completing entry-level training for the 2011 Media Award. The award will be made during the Association's Spring Meeting on Friday, April 29, in La Crosse, WI. Nominations must be received by February 1, 2011. The 2011 Media Award nomination materials were included in the Board book for the Board's information.

Lori Laberee moved, seconded by Susan Wojtkiewicz, to submit the Inter-County Leader article, "Oh man! Was it hot in there!", as WITC's nomination for the 2011 Media Award. Upon a unanimous vote, motion carried. Ms. Olson will submit the information to the District Boards Association prior to the February 1 deadline.

8. Mileage Rate Update

For the Board's information, the College's reimbursable mileage rate increased from 50 cents to 51 cents per mile, effective January 1, 2011.

Board members Lori Laberee and Dan Olson were excused at 10:05 a.m. The President's Update items 4.A. and 4.B. were moved to this part of the agenda.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Selection of Meeting Dates, Times, and Locations

Time was reserved for the Board to confirm their plans for the next regular meeting scheduled on Monday, February 21, 2011, at 8:30 a.m., at the WITC-Superior Campus. Note: Mr. Minor will not be in attendance at the March Board meeting.

2. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the regular meeting on **February 21** were listed on the Board's Monitoring Schedule.

*Note: Board members who wish to add additional items to next month's Board agenda can do so by contacting the Board Chair before **Thursday, February 3**. This request does not obligate the Board Chairperson to include the item on the agenda. The Board Chair will notify administration of agenda items before the Board book is prepared and copied.*

MEETING EVALUATION

PLUS +	DELTA ^
+ Interesting technology presentation + Appreciated Craig Fowler's update on the new Continuing Education structure	^ Missed Board member Jim Schultz being at the meeting

Hal Helwig moved, seconded by Morrie Veilleux, to adjourn the meeting. The meeting adjourned at 11:05 a.m.

Respectfully submitted,



Lorraine Laberee
Board Secretary

ko *Note: A Board luncheon followed the Board meeting; however, no action was taken.*

12/29/2010
6:55:53 PM

Wisconsin Indianhead Technical College
Contract Estimated Full Cost Report

Fiscal Year:
2011

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

State Designated Indirect Cost Factors:
On Campus = 39.48% Off Campus = 32.59%

Contract Number	Service Recipient	Location	On/Off	* ESTIMATED *			Full Cost	Difference +/-
				Contract Revenue	Est.Salary/ Fringe Cost	+ Indirect		
252	Parker Hannifin	Parker Hannifin - Chetek	Off	7,494.00	5,217.00	1,455.00	6,671.00	824.00
	Technical assistance to train employees on recently acquired machines. Three days in-plant to become familiar with machines and five days of one-on-one training on the plant floor.							
253	Ashland Industries, Inc.	Ashland Industries, Inc.	Off	660.00	550.00	180.00	730.00	(70.00)
	Provide assessment of welding employees and determine print reading training needs.							
435	Superior Fire Department	Concordia Lutheran Church	Off	510.00	443.00	145.00	588.00	(78.00)
	American Heart Association CPR for Family and Friends training.							
436	LP Corp	WITC Hayward location	On	11,763.00	10,228.00	-	10,228.00	1,535.00
	Safety training							
437	Barron Police Department	Barron County Sheriff Department	Off	141.00	122.00	40.00	162.00	(22.00)
	AIS Shoot/ Don't Shoot Scenario Training							
438	Barron County Sheriff Department	Barron County Sheriff Department	Off	540.00	469.00	153.00	622.00	(83.00)
	AIS Shoot / Don't Shoot Scenario Training							
439	Superior High School	WITC Superior	On	14,095.00	12,257.00	4,444.00	16,700.00	(2,606.00)
	Concentrated Career Development Project							
440	Eau Claire County Sheriff Office	Eau Claire County Sheriff Office	Off	1,178.00	1,024.00	334.00	1,358.00	(181.00)
	TraCs training for their department.							

441	Bloomer School District	Cameron School	Off	1.00	1.00	-	1.00	-
	To Provide Driver's Education - BTW to 1 student of the Bloomer School District. As part of the contract, WITC will collect the student fees directly from the student.							
442	Shell Lake School District	Cumberland High School	Off	1.00	1.00	-	1.00	-
	To provide Driver's Education - Theory to 1 student of the Shell Lake School district. As part of the contract, WITC will collect the student fees directly from the student							
443	Riverplace Dental	Amery	Off	340.00	147.00	48.00	194.00	146.00
	Health Care Provider CPR renewal training							
444	Washburn County Jail	Washburn County Jail	Off	2,711.00	2,357.00	671.00	3,028.00	(317.00)
	Provide HSED Services and Employability Skills Training							
445	Barron County Jail	Barron County Jail, Barron, WI	On	15,447.00	13,432.00	5,145.00	18,577.00	(3,131.00)
	Provide HSED Services and Employability Skills Training							
446	Rusk County Jail	Rusk County Jail	Off	2,962.00	2,576.00	840.00	3,415.00	(454.00)
	Provide HSED Services and Employability Skills Training							
447	Sawyer County Jail	Sawyer County Jail	Off	3,230.00	2,808.00	883.00	3,691.00	(462.00)
	Provide HSED Services and Employability Skills Training							
448	Washburn County Jail	Washburn County Jail	Off	3,261.00	2,836.00	859.00	3,695.00	(434.00)
	Provide HSED Services and Employability Skills Training							
449	Barron County Jail	Barron County Jail	Off	15,447.00	13,432.00	4,248.00	17,679.00	(2,233.00)
	Provide HSED Services and Employability Skills Training							
450	Rusk County Jail	Rusk County Jail	Off	3,143.00	2,733.00	891.00	3,623.00	(481.00)
	Provide HSED Services and Employability Skills Training							
451	Sawyer County Jail	Sawyer County Jail	Off	3,230.00	2,808.00	883.00	3,691.00	(462.00)
	Provide HSED Services and Employability Skills Training							
452	Sappi Fine Paper LLC	WITC Superior	On	6,608.00	2,746.00	1,084.00	3,830.00	2,779.00
	Employees of Sappi Fine Paper, LLC will receive weld certification training.							
453	Hayward High School	Hayward High School	Off	8,188.00	-	-	-	8,188.00

Transcripted Credit courses at Hayward High School. 20 students in 3 credit 10103197 Adobe Dreamweaver; 4 students in 1 credit of 10103128 Intro to Computers-Windows and 10103129 Intro to MS Office

454	Amery High School	Amery High School	Off	13,264.00	-	-	-	13,264.00
	Transcripted Credit courses: 19 students in 3 credit 10114125 Personal Finance; 9 students in each of the following 1 credit courses, 10103146 MS Word A, 10103147 MS Excel A, 10103129 Intro to MS Office; 6 students in each 1 credit course- 10103147 MS Word B and 10103106 MS PowerPoint; 10 students in each 1 credit course-10106181 Keyboarding and 10103128 Intro to Computers-Windows.							
455	Ashland Industries, Inc.	WITC Ashland	On	4,896.00	2,370.00	936.00	3,305.00	1,592.00
	Workforce Advancement Training Grant for Ashland Industries, Inc. employees in intermediate and advanced Blue Print Reading skills and knowledge.							
456	Northern Clearing Inc	Off Campus	Off	6,406.00	2,584.00	842.00	3,426.00	2,981.00
	Safety Training for Northern Clearing employees							

Lorraine Seber

1-17-11

*** End Of Report ***

Board Secretary

Date

* indicates an amended contract

Resolution No. 11-01

RESOLUTION AUTHORIZING THE ISSUANCE OF \$3,350,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2011A, OF WISCONSIN INDIANHEAD TECHNICAL COLLEGE DISTRICT, WISCONSIN, AND SETTING THE SALE THEREOF

WHEREAS, Wisconsin Indianhead Technical College District, Wisconsin (the "District") is presently in need of \$1,500,000 for the public purpose of financing building remodeling and improvement projects and \$1,850,000 for the public purpose of financing the acquisition of movable equipment; and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purposes through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,500,000 for the public purpose of financing building remodeling and improvement projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,850,000 for the public purpose of financing the acquisition of movable equipment; and be it further

RESOLVED, that:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in an aggregate principal amount not to exceed \$3,350,000 (the "Notes"), the proceeds of which shall be used for the purposes specified above in the amounts authorized for those purposes.

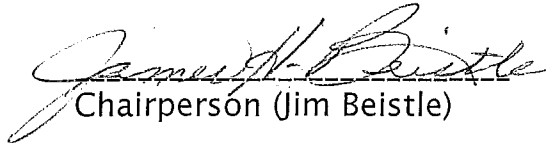
Section 2. Notice to Electors. The District Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of this resolution to be given to the electors of the District by publishing notices thereof in The Ashland Daily Press, the official District newspaper published and having general circulation in the District, which newspaper is found and determined to be likely to give notice to the electors, such notices to be in the forms set forth on Exhibits A and B hereto.

Section 3. Direct Annual Irrepealable Tax. There shall be levied on all the taxable property of the District a direct, annual, irrepealable tax sufficient to pay the interest on the Notes as it becomes due, and also to pay and discharge the principal thereof.

Section 4. Sale of Notes. The Notes shall be offered for public sale in accordance with the Official Terms of Offering attached to this resolution. The District Secretary shall cause notice of the sale of the Notes to be disseminated in such manner and at such times as the Secretary may determine and shall cause copies of the Official Terms of Offering and other pertinent data to be forwarded to prospective bidders. At its meeting on March 21, 2011, the District Board shall consider such bids as may have been received and take action thereon.

Section 5. Official Statement. The District Secretary shall cause an Official Statement concerning this issue to be prepared by the District's financial advisor, Springsted Incorporated. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Adopted this 17th day of January, 2011.


Chairperson (Jim Beistle)

Attest:



Secretary (Lorraine C. Laberee)

EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Wisconsin Indianhead Technical College
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on January 17, 2011, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$1,500,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing building remodeling and improvement projects.

A copy of said Resolution is on file in the Administrative Office, 505 Pine Ridge Drive, Shell Lake, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said Resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5, Wis. Stats., requesting a referendum thereon at a special election.

Dated January 17, 2011.

BY ORDER OF THE DISTRICT BOARD
District Secretary

EXHIBIT B

NOTICE

TO THE ELECTORS OF:

Wisconsin Indianhead Technical College
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on January 17, 2011, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$1,850,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing the acquisition of movable equipment.

A copy of said Resolution is on file in the Administrative Office, 505 Pine Ridge Drive, Shell Lake, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said Resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5, Wis. Stats., requesting a referendum thereon at a special election.

Dated January 17, 2011.

BY ORDER OF THE DISTRICT BOARD

District Secretary

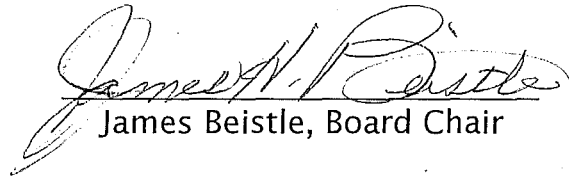
RESOLUTION 11-02

DEPUTY TREASURER APPOINTMENT

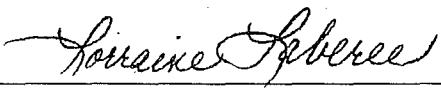
WHEREAS: the Wisconsin Indianhead Technical College (WITC) Board sees it in its interest to facilitate Board and College financial activities through the appointment of a Deputy Treasurer to the WITC Board to serve during the absence of the Board Treasurer.

NOW, THEREFORE, BE IT RESOLVED: Wisconsin Indianhead Technical College Board designates Morrie Veilleux as the Board's Deputy Treasurer to provide approvals and signatures normally associated with the Board Treasurer during an absence of the Board Treasurer.

Adopted and approved this 17th day of January 2011.


James Beistle, Board Chair

ATTEST:


Lorraine Laberee, Board Secretary