

Wisconsin Indianhead Technical College
Board Proceedings
February 21, 2011

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, February 21, 2011, at 8:30 a.m., at the WITC-Superior Campus, located at 600 North 21st Street, Superior, Wisconsin 54880.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson, James Beistle, called the meeting to order at 8:33 a.m. with the following Board members present: James Beistle, Hal Helwig, Lorraine C. Laberee, Dave Minor, Jean Serum, and Morrie Veilleux. Susan Wojtkiewicz joined the meeting by telephone conference. *Dan Olson and James Schultz provided notice that they would not be in attendance at this meeting.* A quorum was established.

The following WITC employees and students were also in attendance: Lori Bowman, Jim Dahlberg, Steve Decker, Deb Ellefson, Craig Fowler, Anita King, Julie La Guire, Bob Meyer, Kim Olson, Kim Pearson, Diane Schmitt, and Cher Vink; *Students:* Jennifer Bednarik (WITC-Ashland), Lisa Egbert (WITC-Rice Lake), and Mary Carlson (WITC-Superior).

OPEN MEETING

Kim Olson, Administrative Assistant to the President, read the following open -meeting statement: "The February 21, 2011, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on February 17 in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA

Chair Beistle reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology. *Note A Consent Agenda Addendum was provided at the meeting.* Hal Helwig moved, seconded by Morrie Veilleux, to approve the amended agenda. Upon a unanimous vote, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

Time was reserved for Chair Beistle to recognize people in the audience. The Audience Recognition Board policy (II.M.) was included in the Board book as a reference.

CAMPUS WELCOME

Kim Pearson, Dean of Continuing Education, welcomed the Board. She talked about some of WITC-Superior's centennial celebration plans. There will be a "Business After 5" event on September 14, 2011, to kick things off. Diane Schmitt, Bookstore Supervisor, was introduced and she spoke about WITC-Superior's new bookstore.

EXECUTIVE SESSION

Chair, James Beistle, requested a motion for the Board to adjourn into executive session under the provisions of Wisconsin Statutes §19.85(1)(c)(e), §118.22, and §118.24 for the purpose of considering a final notice of non-renewal of personnel for 2011-2012 certification, bargaining strategies, non-renewal of teacher contract, and consideration of employment, promotion, compensation, and performance evaluations for specific non-union employees affected by the resignation of the Chief Operating Officer/Vice President, Administrative Services.

Hal Helwig moved, seconded by Jean Serum, to go into executive session in accordance with Wisconsin Statutes §19.85(1)(c)(e), §118.22, and §118.24 for the purposes noted in the preceding paragraph. Chair Beistle announced the motion. Upon a roll-call vote, all members present voted yes (7-0); motion carried.

Chairperson, James Beistle, called the executive session to order at 8:42 a.m. with the following Board members present: James Beistle, Hal Helwig, Lorraine C. Laberee, Dave Minor, Jean Serum, and Morrie Veilleux. Susan Wojtkiewicz was present by telephone conference. *Dan Olson and James Schultz provided notice that they would not be in attendance at this meeting.*

The following WITC employees were also in attendance during executive session: Steve Decker, Bob Meyer, Kim Olson, and Cher Vink. *Note: Mr. Decker, Ms. Olson, and Ms. Vink were excused from executive session after the Non-Renewal of Teacher Contract executive session agenda item (item number 4).*

Approval of the September 20, 2010, Executive Meeting Minutes

Dave Minor moved, seconded by Hal Helwig, to approve the executive meeting minutes as printed. Upon a unanimous vote, motion carried.

Hal Helwig moved, seconded by Jean Serum, to adjourn the Executive Session and convene back into the regular Board meeting. Upon a roll-call vote, all members present voted yes (7-0); motion carried and the executive session adjourned at 9:27 a.m.

The Board recessed at 9:27 a.m. and reconvened the meeting at 9:30 a.m.

OPEN SESSION RECONVENED

MEETING MINUTES

1. Approval of the January 17, 2011, Regular Meeting Minutes

The Chair called for a motion to approve the January 17, 2011, regular meeting minutes and the February 9, 2011, special meeting minutes. Hal Helwig moved, seconded by Morrie Veilleux to approve both sets of minutes as printed. Upon a unanimous vote, motion carried. Last month's signed lists of contracts and resolutions were attached to the January regular meeting minutes.

2. Approval of the February 9, 2011, Special Meeting Minutes

See motion in item number one above.

CONSENT AGENDA

A personnel addendum was provided at the Board meeting and items 1.A. and 1.B. were added. Morrie Veilleux moved, seconded by Hal Helwig, to approve the consent agenda and addendum. Upon a roll-call vote, all members present voted yes (7-0); motion carried.

1. Personnel:

A. **Retirement:** Dennis Early, General Studies - Mathematics Instructor, Faculty, New Richmond; effective June 30, 2011. *NOTE: Administration recommended waiving the six-month notification requirement.*

B. **Retirement:** Diane Whipple, College Health Nurse, New Richmond; effective June 30, 2011. *NOTE: Administration recommended waiving the six-month notification requirement.*

It was noted that Mr. Early will have served over 34 years with the College, and Ms. Whipple will have served over 20 years with the College. The Board sent their thanks and appreciation to these employees.

2. Contracts

The listing of contracts was approved (see attached list).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of January 31, 2011, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 112309 through 115201 and electronic transfer payments totaling \$8,678,423 were approved.

5. Bids/Purchases

A. **Rice Lake Campus Addition/Remodeling – Rice Lake:** The Board approved the low bids received from Miron Construction Co. of Neenah, WI, as summarized on the bid tabulation document for the base bid and alternates 2, 3, 4, and 6. In addition, the Board approved rejecting bids received for alternates 1 and 5. The total award for new construction was \$1,298,123, including \$1,257,393 from the base bid and \$40,730 from alternate 6. The total award for Remodeling Project #1 (Upper level) was \$662,299 including \$438,023 from the base bid, \$214,276 from alternate 2 and \$10,000 from alternate 6. The total award for Remodeling Project #2 (Lower level) was \$864,739 including \$787,584 from the base bid, \$35,161 from alternate 3, \$31,994 from alternate 4 and \$10,000 from alternate 6. These bids are for the renovations and an addition at the Rice Lake Campus for approximately 10,350 and 13,350 square foot remodeling projects and 9,700 square foot addition project.

The addition costs were below the allowable \$1.5 million statutory limit and were within budget. The remodeling projects were also within the \$1.5 million statutory limit for each and were within budget.

OTHER ITEMS REQUIRING BOARD ACTION

1. Announcements and/or Action from Executive Session

The Board Chair made the following announcement about items in executive session:

- The Board discussed the current bargaining environment, and no action was required.
- The Board approved the final notices for non-renewal of certified personnel for 2011-2012 and also approved the non-renewal of a one-year limited term teacher contract in the Esthetician program.
- The Board discussed options and approved President Meyer's recommendations on employees affected by the resignation of the Chief Operating Officer/Vice President, Administrative Services.

2. Approval of Resolution 11-04, Authorizing the Issuance of \$2,450,000 General Obligation Promissory Notes, Series 2011B, of the Wisconsin Indianhead Technical College District, Wisconsin, and Setting the Sale Thereof

Administration recommended approval of Resolution 11-04 (see attached) that was presented to the Board with the intent to borrow \$2,450,000 for the 2011 -12 capital budget requirements. Bids will be presented to the Board at the April 2011 meeting for the Board's consideration. The *Recommendations for WITC District Shell Lake, Wisconsin \$2,450,000 General Obligation Promissory Notes, Series 2011B* from Springsted Incorporated was provided as additional supporting documentation.

The borrowing was as follows:

Remodeling	\$ 950,000
Addition	<u>\$1,500,000</u>
Total	\$2,450,000

Hal Helwig moved, seconded by Dave Minor, to approve Resolution 11-04, authorizing the issuance of \$2,450,000 General Obligation Promissory Notes, Series 2011B, of the Wisconsin Indianhead Technical College district, Wisconsin, and setting the sale thereof as presented. Upon a roll-call vote, all members present voted yes (7-0); motion carried.

3. Approval of Resolution 11-05, Reporting for Compliance to Wisconsin's Code of Ethics for Public Officials and Employees

The Wisconsin Ethics Board requested that the district Board review its prior designations and either confirm their appropriateness or adopt a new resolution designating non-clerical positions that report directly to the President. Resolution 11-05 was provided for the Board's approval (see attached). A contact list of those identified in the resolution was also provided (see attached).

Morrie Veilleux moved, seconded by Jean Serum, to approve the Resolution 11-05, Reporting for Compliance to Wisconsin's Code of Ethics for Public Officials and Employees, to include the adjustments that were made to the three Director titles to Associate Vice Presidents as presented. Upon a roll-call vote, all members present voted yes (7-0); motion carried.

4. Post-Employment Benefits Trust Update

Administration recommended that the Board appoint Mr. Steve Decker as the trustee for the WITC post-employment benefits trust to replace John Will, former Chief Operating Officer/Vice President, Administrative Services.

Hal Helwig moved, seconded by Lori Laberee, to approve Mr. Steve Decker, Associate Vice President, Financial and Business Services/Chief Financial Officer, as the trustee for the WITC post-employment benefits trust, as presented. Upon a unanimous vote, motion carried.

5. Approval of One Faculty Position - New Richmond

President Meyer recommended approval of the additional instructional staffing required to expand the Human Services Associate program in fall 2011 at the New Richmond Campus. The staffing required included one Human Services Associate Instructor. Administration anticipates that the funding will be obtained through the internal reallocation of funds.

Hal Helwig moved, seconded by Morrie Veilleux, to approve one Human Services Associate Instructor position at New Richmond, as presented. Upon a roll-call vote, all members present voted yes (7-0); motion carried.

6. Approval of Two Positions in the Continuing Education Division – Ashland and Superior
President Meyer recommended approval of the additional staffing needed in the Continuing Education division. The staff required included one Associate Dean of Continuing Education (management) position at the Ashland Campus, and one Continuing Education Assistant (Office & Technical Support) position at the Superior Campus. Funding for these positions will be obtained through the internal reallocation of funds. It was noted that this was a direct result from the consolidation that was done with the elimination of the Community Outreach Coordinator positions. As it related to Cornucopia's concerns that were discussed at the January Board meeting, Mr. Fowler followed-up on the letter that was sent to the Board and cleared up any misinformation about the Continuing Education position changes that were made.

Dave Minor moved, seconded by Hal Helwig, to approve the following two positions in the Continuing Education Division: one Associate Dean of Continuing Education (management) position at the Ashland Campus, and one Continuing Education Assistant (Office & Technical Support) position at the Superior Campus, as presented. Upon a roll-call vote, all members present voted yes (7-0); motion carried.

7. Considering Approval of Faculty and Manager Intent to Renew
Board approval was requested for the issuance of 2011-2012 intent to employ letters to managers and faculty members. Faculty letters of intent are required according to Wisconsin Statute §118.22. The faculty and manager lists were included in the Board packet.

Morrie Veilleux moved, seconded by Lori Laberee, to approve the issuance of 2011-2012 intent to employ letters to managers and faculty members, as presented. Upon a unanimous vote; motion carried.

8. First Reading of 2012-2015 Strategic Goals
On November 29 and December 15, the Collegewide Quality Improvement Steering Committee analyzed the compiled 2010 forum feedback into strategic themes and strategic goals. President Meyer reviewed the 2012-2015 Strategic Themes that were provided for the Board's information. The Board had a first reading of the 2012-2015 Strategic Goals. The goals will be brought back to the March Board meeting for a second reading and final approval.

9. Second Reading of District Board Governance Process Policy - Internet Access for Board Members (II.K.)
The District Board Policy II.K. was provided for the Board's second reading and final approval.

Hal Helwig moved, seconded by Jean Serum, to approve the Internet Access for Board Members policy as presented. Upon a unanimous vote; motion carried.

PRESENTATIONS SUMMARY

WITC Student Ambassador Presentations

Craig Fowler, Vice President, Continuing Education/Executive Director and Rice Lake Campus Administrator gave some background on the Student Ambassador program. Students who are nominated complete forms, go through a local interview by the campuses, and the campuses select a student to represent their campus. The purpose of the program is to recognize and award excellence.

The following WITC student ambassadors were in attendance: Jennifer Bednarik (WITC-Ashland), Lisa Egbert (WITC-Rice Lake) and Mary Carlson (WITC-Superior). Matthew Woehrman (WITC-New Richmond) provided the Board with a YouTube presentation.

The 2011 Student Ambassadors shared stories about their WITC experience and why they chose a technical college education. A brief question and answer period followed the presentations. *Note: The ambassadors were accompanied by the College Advancement Associates, who coordinate the Ambassador Program at their respective campuses. The WITC Foundation Technician was also in attendance for the presentations.*

Chair Beistle and President Meyer presented each student with a plaque and a check for \$ 100. After the meeting, Lisa Egbert's name was drawn from the four ambassador candidates to represent the College at state in April.

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Board members shared information from the meetings they attended.

A. District Boards Association Meeting and Legislative Visits

In January, James Beistle, Lori Laberee, and Bob Meyer represented WITC at the District Boards Association meeting and legislative visits in Madison. It was noted that there was a positive reflection on the mission of the technical colleges from the legislators.

Our Senators and Representatives were provided with information about the College, such as the graduate survey and salaries. One of the things that impressed the members of the legislature was our high placement rate. The sixth ranking brochure was also shared, noting that WITC is the only college in the country to receive a second ranking in the top ten, and President Meyer credited that to the relationship with the staff and their contributions to the College and its students.

We asked our legislators to include us in the conversation if decisions are going to be made that affect the technical college, so that we can be part of the solution.

B. National Legislative Summit

In February, James Beistle, Lori Laberee, Morrie Veilleux, and Bob Meyer attended the National Legislative Summit that was held in Washington, D.C. Information was shared from a presentation by David Wessel, economics editor for *The Wall Street Journal*. The legislative visits on Capitol Hill took place with Senators Ron Johnson and Herb Kohl, as well as Congressmen Ron Kind and Sean Duffy. President Meyer noted that Joe Huftel, Craig Fowler, and Tim Schreiner joined him for a second visit with our legislators.

2. Travel Sign Up

Time was reserved for the Board to update administration on their plans for upcoming Board events. Chair Beistle requested that the Board report any changes on the *Board Events Schedule* to Ms. Olson.

3. Monitoring Schedule

Time was reserved for the Board to review the *Board Monitoring Schedule* for next month's agenda items. Dave Minor moved, seconded by Morrie Veilleux, to approve the recommended changes in red text as printed. Upon a unanimous vote of all members present, motion carried.

A. Consider Nominations for ACCT Leadership Awards

Time was reserved for the Board to consider nominations for the ACCT Leadership Awards that were provided. Nominations are due Friday, June 24, 2011. This item will be brought back to the March Board meeting.

Chair Beistle informed the Board about an ACCT at-large position opening in Wisconsin. Vernon Jung, Jr. from Moraine Park Technical College was being considered for the position; however, someone else was selected. Mr. Jung, Jr. will be a candidate for an at-large position on the ACCT Board of Directors.

B. Review Board Governance Process Policy – Mission, Vision, and Values (II.B.)

Time was reserved for the Board to review the Mission, Visions, and Values statements found in the Board Governance Process Policy II.B. President Meyer noted that this item was previously scheduled for review in July but was moved to February to align with the 2012-2015 Strategic Planning timeline. The Quality Improvement Steering Committee reviewed the policy, but didn't recommend any changes as they are enduring. There were no changes from the Board; therefore, the policy will be brought back in March for approval.

4. President's Updates

A. Electronic Board Book – Technology Preview/Review

Time was reserved for Jim Dahlberg to provide a technology review of the equipment that will be used by the Board during Board meetings. The electronic Board book was shared with the Board at the meeting. *Note: In January, Mr. Minor, Ms. Serum, Mr. Veilleux, and Ms. Wojtkiewicz requested an electronic Board book for the February meeting. Ms. Laberee requested an electronic Board book for the March meeting.*

New instructions were provided for Windows Vista Ink capabilities. An Outlook Web App Quick Source and handouts from the meeting in January were also included in the Board packet. Board members were asked to bring their questions to the meeting about the new equipment, access to WITC e-mail, or accessing Board materials electronically for administration to answer. Ms. Olson recommended that Board members save their electronic Board books and Board materials to their desktops before they travel to the meeting as a backup plan for any potential problems that could arise with the WITC Internet connection.

B. College E-mail Addresses for Board Members

Time was reserved for Mr. Dahlberg to review with the Board how to access their WITC Board e-mail accounts.

C. Rice Lake Building Project

Time was reserved for a Rice Lake building project update. Mr. Decker and Mr. Fowler have a meeting this afternoon with the architects to plan when we will dig dirt, etc. By next month, Mr. Fowler will have a list of items to discuss.

D. Duluth News Tribune Article

The Duluth News Tribune is currently running a series of stories regarding students who attended for-profit colleges (Duluth Business University in particular) and are now having a very difficult time paying back their student loans. The Sunday article was provided along with data showing that WITC is rated #1 in "school's ability to graduate students", 4th in "Graduation Rates", and having one of the lowest tuition/costs passed on to their students.

President Meyer provided the Board with *TheWheelerReport.com* Web site and Mr. Veilleux provided a link to the *WisPolitics.com* Web site for information on the budget repair bill.

5. Legislative Updates:

A. **Thank you Letter to Legislators**

A copy of the thank you letter sent to our district legislators after the District Boards Association Legislative meeting in Madison was provided for the Board's information. President Meyer plans to thank the representatives from the National Legislative Summit.

B. **Update on Representative Rivard's Plans to Attend a Future Board Meeting**

The President's Office received an e-mail from Representative Rivard's office stating that he will try to stop in during the July 11, 2011, Board meeting.

6. Board Appointment 2011 Update

There will be **five (5)** vacancies on the Board in July 2011 as noted below. Important Board appointment information can be found on the 2011 Board Appointment Web site pages or on the following link: <http://www.witc.edu/board/appointments.htm>.

Category	Incumbent	Region	Gender	Term Expires
1. Additional	James Beistle	Burnett & Polk	Male	2011
2. Elected Official	Harold Helwig	Districtwide	Male	2011
3. Additional	Lorraine Laberee	Ashland, Bayfield, & Iron	Female	2011
4. Employee	Dan Olson	Douglas (need to fill a 1-year unexpired term)	Male	2012*
5. Employee	Susan Wojtkiewicz	Barron (need to fill a 2-year unexpired term)	Female	2013**

Board Appointment Important Dates:

- **Board Appointment Application Due Date** – Notarized applications are due by 4 p.m. on Tuesday, March 8, to Committee Chair Daryl Standafer, 505 Pine Ridge Drive, Shell Lake, WI 54871.
- **Board Appointment Committee Meeting/Public Hearing** – Candidates must be present on Wednesday, April 13, 2011, at 2 p.m., for the public hearing/committee meeting that will be held at WITC-Shell Lake, and provide two letters of support for his/her candidacy prior to being interviewed.

7. Budget Projection Update Presentation

Time was reserved for Steve Decker, Associate Vice President of Financial and Business Services/Chief Financial Officer, to present the Board with a FY12 budget projection for their feedback. A handout of the PowerPoint presentation was provided at the meeting. Mr. Decker will bring information back to the Board on fringe benefits.

8. Discussion of the Process for the President's Evaluation

Time was reserved for the Board to have a discussion on the President's evaluation process and timeline. Copies of last year's materials were included in the Board packet. President Meyer recommended that the Board consider using a Board committee to review the process and timeline. Dave Minor, Hal Helwig, and James Beistle will serve on the President's Evaluation committee. Ms. Vink will be utilized as a resource to the Board for

this process (Ms. Olson assisted the Board last year). President Meyer will work on a list of internal and external stakeholders. He suggested that the stakeholder list might be shorter (and rotated) this year. Chair Beistle noted that the committee will try to coordinate some time to get together to review the process and timeline.

9. Acceptance of Employee, Region 5 (Barron County) Board Member Resignation
Employee member, Susan Wojtkiewicz, officially resigned from the WITC Board of Trustees, effective June 30, 2011. A copy of the resignation request was included in the Board packet. The Board accepted the resignation of Ms. Wojtkiewicz.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Selection of Meeting Dates, Times, and Locations
Time was reserved for the Board to confirm their plans for the next regular meeting scheduled on Monday, March 21, 2011, at 8:30 a.m., at the WITC-Shell Lake Administrative Office. The Board meeting schedule was provided in the Board book. Mr. Minor noted that he will not be in attendance at the March Board meeting ; however, asked Ms. Olson to check back with him about this prior to the March Board meeting.
2. Review/Add Agenda Items
Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the regular meeting on **March 21** were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed.

*Note: Board members who want to add additional items to next month's Board agenda can do so by contacting the Board Chair before **Thursday, February 24**. This request does not obligate the Board Chairperson to include the item on the agenda. The Board Chair will notify administration of agenda items before the Board book is prepared and copied.*

MEETING EVALUATION

PLUS +	DELTA ^
+ Ambassador presentations were good	^ Message on budget was negative ^ Phone conferencing sound quality was poor

Hal Helwig moved, seconded by Morrie Veilleux, to adjourn the meeting. The meeting adjourned at 12:12 p.m.

Respectfully submitted,



Lorraine Laberee
Board Secretary

ko

Note: A Board luncheon followed the Board meeting; however, no action was taken.

2/7/2011
1:32:19
PM

Wisconsin Indianhead Technical College
Contract Estimated Full Cost Report

Fiscal Year:
2011

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

State Designated Indirect Cost Factors:
On Campus = 39.48% Off Campus = 32.59%

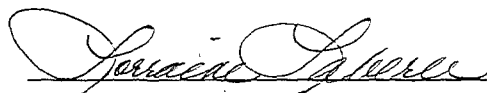
----- ESTIMATED -----

Contract Number	Service Recipient	Location	On/Off	Contract Revenue	Est.Salary/ Fringe.Cost	+ Indirect	= Full Cost	Difference +/-
457	North Hudson Police Department	North Hudson Police Department	Off	112.00	97.00	32.00	129.00	(18.00)
	AIS Shoot / Don't Shoot Scenario Training (4 hour total / 30 minute each officer)							
458	Canadian National Railroad Company	WITC Superior	On	15,036.00	11,024.00	2,773.00	13,797.00	1,240.00
	Employees of Canadian National Railroad Company will be assessed and trained in mechanical aptitude and maintenance training.							
459	Hudson School District	Hudson	Off	1.00	1.00	1.00	2.00	(1.00)
	Provide Driver's Education - Theory and BTW to students of the Hudson School District. As part of the contract WITC will collect the student fees directly from the students.							
460	River Falls Police Department	Victory Wrestling Center River Falls WI.	Off	340.00	296.00	97.00	392.00	(52.00)
	DAAT Training 2 Sessions with 10-12 officers each: February 8th (4) hours and February 22 (4) hours							
461	Murphy Oil USA Inc	WITC Superior	On	5,113.00	2,630.00	693.00	3,322.00	1,791.00
	Employees of Murphy Oil USA, Superior Refinery will receive First Responder refresher training.							
462	Memorial Medical Center	WITC Ashland	On	1,404.00	884.00	349.00	1,232.00	172.00
	Employees of Memorial Medical Center will receive Cisco Adaptive Security Appliances Training.							
463	Red Cliff Community Health Center	Red Cliff Bingo Hall	Off	517.00	581.00	134.00	714.00	(198.00)
	CPR Healthcare Provider Renewal							

464	Memorial Medical Center	WITC Ashland	On	1,404.00	884.00	349.00	1,232.00	172.00
	Employees of Memorial Medical Center will receive Cisco ASA training.							
465	Luck High School	Rice Lake Campus	On	3,833.00	3,333.00	-	3,333.00	500.00
	Deliver a two credit class in auto fundamentals							
466	Superior School District	Off Campus	Off	672.00	214.00	70.00	283.00	389.00
	Transportation employees of the Superior School District will receive recertification of AHA Heartsaver First Aid.							
467	DNR	Spoooner	Off	748.00	651.00	167.00	817.00	(69.00)
	Heartsaver 1st aid with Adult/Child CPR & AED recertification							
468	Murphy Oil USA Inc	WITC Superior	On	6,200.00	5,166.00	2,040.00	7,206.00	(1,007.00)
	Annual HAZWOPER training for Murphy Oil USA, Inc employees							
469	Hawyard Dental Clinic	Hayward	Off	226.00	109.00	25.00	133.00	93.00
	Provide CPR for Healthcare Provider recertification							

*** End Of Report ***

* indicates an amended contract


 Board Secretary

2-21-2011
 Date

Resolution No. 11-04

RESOLUTION AUTHORIZING THE ISSUANCE OF \$2,450,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2011B, OF WISCONSIN INDIANHEAD TECHNICAL COLLEGE DISTRICT, WISCONSIN, AND SETTING THE SALE THEREOF

WHEREAS, Wisconsin Indianhead Technical College District, Wisconsin (the "District") is presently in need of \$950,000 for the public purpose of financing building remodeling and improvement projects and \$1,500,000 for the public purpose of financing the construction of building additions or enlargements at the Rice Lake campus; and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purposes through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$950,000 for the public purpose of financing building remodeling and improvement projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,500,000 for the public purpose of financing the construction of building additions or enlargements at the Rice Lake campus; and be it further

RESOLVED, that:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in an aggregate principal amount not to exceed \$2,450,000 (the "Notes"), the proceeds of which shall be used for the purposes specified above in the amounts authorized for those purposes.

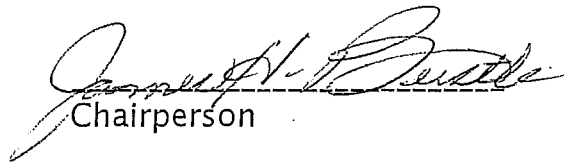
Section 2. Notice to Electors. The District Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of this resolution to be given to the electors of the District by publishing notices thereof in The Ashland Daily Press, the official District newspaper published and having general circulation in the District, which newspaper is found and determined to be likely to give notice to the electors, such notices to be in the forms set forth on Exhibits A and B hereto.

Section 3. Direct Annual Irrepealable Tax. There shall be levied on all the taxable property of the District a direct, annual, irrepealable tax sufficient to pay the interest on the Notes as it becomes due, and also to pay and discharge the principal thereof.

Section 4. Sale of Notes. The Notes shall be offered for public sale in accordance with the Official Terms of Offering attached to this resolution. The District Secretary shall cause notice of the sale of the Notes to be disseminated in such manner and at such times as the Secretary may determine and shall cause copies of the Official Terms of Offering and other pertinent data to be forwarded to prospective bidders. At its meeting on April 18, 2011, the District Board shall consider such bids as may have been received and take action thereon.

Section 5. Official Statement. The District Secretary shall cause an Official Statement concerning this issue to be prepared by the District's financial advisor, Springsted Incorporated. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Adopted this 21st day of February, 2011.


Chairperson

Attest:

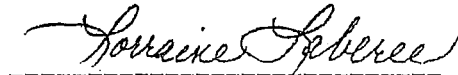

Secretary

EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Wisconsin Indianhead Technical College
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on February 21, 2011, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$950,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing building remodeling and improvement projects.

A copy of said Resolution is on file in the Administrative Office, 505 Pine Ridge Drive, Shell Lake, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said Resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)5, Wis. Stats., requesting a referendum thereon at a special election.

Dated February 21, 2011.

BY ORDER OF THE DISTRICT BOARD

District Secretary

EXHIBIT B

NOTICE

TO THE ELECTORS OF:

Wisconsin Indianhead Technical College
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on February 21, 2011, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$1,500,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing the construction of building additions or enlargements at the Rice Lake campus.

A copy of said Resolution is on file in the Administrative Office, 505 Pine Ridge Drive, Shell Lake, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

Dated February 21, 2011.

BY ORDER OF THE DISTRICT BOARD

District Secretary

RESOLUTION 11-05

REPORTING FOR COMPLIANCE TO WISCONSIN'S CODE OF ETHICS
FOR
PUBLIC OFFICIALS AND EMPLOYEES


WHEREAS: the Wisconsin Indianhead Technical College Board approves the following positions for the purpose of the Wisconsin's Code of Ethics for Public Officials and Employees, §19.41 through §19.59, Wisconsin State Statutes.

NOW, THEREFORE, BE IT RESOLVED: Wisconsin Indianhead Technical College Board designates the following positions: President; Vice President, Academic Affairs & Campus Administrator (Superior); Vice President, Continuing Education/Executive Director, Foundation & Campus Administrator (Rice Lake); Vice President, Student Affairs & Campus Administrator (Ashland); Vice President, Instructional Technology & Campus Administrator (New Richmond); Associate Vice President, Financial and Business Services/Chief Financial Officer (Shell Lake); Associate Vice President, Human Resources and Employee Relations (Shell Lake); Associate Vice President, Institutional Effectiveness (Ashland); and indicates its understanding that the current occupants of those positions and their successors to those positions are state public officials to whom the Wisconsin Ethics Code applies.

Adopted and approved this 21st day of February 2011.


James Beistle, Board Chair

ATTEST:


Lorraine Labereé, Board Secretary

Wisconsin Indianhead Technical College
Wisconsin's Code of Ethics for Public Officials and Employees

Exhibit 3-2 Amended

No	Last Name	First Name	Title	Address	Phone	Email
1.	Bitzer	Steve	Vice President, Student Affairs & Campus Administrator	WITC – Ashland 2100 Beaser Ave Ashland, WI 54806	(715) 682-4591 Ext. 3149	steve.bitzer@witc.edu
2.	Decker	Steve	Associate Vice President, Financial and Business Services/Chief Financial Officer	WITC – Shell Lake (Administrative Office) 505 Pine Ridge Drive Shell Lake, WI 54871	(715) 468-2815 Ext. 5201	steve.decker@witc.edu
3.	Fowler	Craig	Vice President, Continuing Education/Executive Director Foundation & Campus Administrator	WITC – Rice Lake 1900 College Drive Rice Lake, WI 54868	(715) 234-7082 Ext. 5201	craig.fowler@witc.edu
4.	Riely Hauser	Ellen	Associate Vice President, Institutional Effectiveness	WITC – Ashland 2100 Beaser Ave Ashland, WI 54806	(715) 682-4591 Ext. 3184	ellen.hauser@witc.edu
5.	Huftel	Joe	Vice President, Instructional Technology & Campus Administrator	WITC – New Richmond 1019 S. Knowles Ave New Richmond, WI 54017	(715) 246-6561 Ext. 4332	joseph.huftel@witc.edu
6.	Meyer	Bob	President	WITC – Shell Lake (Administrative Office) 505 Pine Ridge Drive Shell Lake, WI 54871	(715) 468-2815 Ext. 2227	bob.meyer@witc.edu
7.	Vertin	Diane	Vice President, Academic Affairs & Campus Administrator	WITC - Superior 600 North 21st Street Superior, WI 54880	(715) 394-6677 Ext. 6214	diane.vertin@witc.edu
8.	Vink	Cher	Associate Vice President, Human Resources and Employee Relations	WITC – Shell Lake (Administrative Office) 505 Pine Ridge Drive Shell Lake, WI 54871	(715) 468-2815 Ext. 5225	cher.vink@witc.edu