

Wisconsin Indianhead Technical College
Board Proceedings
March 16, 2015

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, March 16, 2015, at 8:30 a.m., at the WITC–Administrative Office, located at 505 Pine Ridge Drive, Shell Lake, WI 54871.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson, Morrie Veilleux, called the meeting to order at 8:36 a.m. with the following Board members present: James Beistle, Chris Fitzgerald, Jean Serum, Morrie Veilleux, and Eileen Yeakley. Brett Gerber, Lorraine C. Laberee, Troy Lambert, and Dave Minor provided notice that they would not be in attendance at this meeting. It was noted that a quorum was established.

The following WITC employees were in attendance during the meeting: Steve Decker, Kim Olson, Cher Vink, and John Will. Jasmin Burt, Craig Fowler, Natalie Landgreen, Robyn Lulich, Mary Ann Pebler, Kayti Stolp, and Tom Szalajka were also in attendance during a portion of the meeting. WITC Student Ambassadors in attendance during a portion of the meeting were: Hallie Kmetz (WITC–Ashland), Sarah Reas (WITC–New Richmond), Rusty Rollings (WITC–Rice Lake), and Lindsey Benedict (WITC–Superior).

OPEN MEETING

Kim Olson, Executive Assistant to the President and Board, read the following open–meeting statement: “The March 16, 2015, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on March 13, 2015, in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting.”

APPROVAL OF AGENDA

Chair Veilleux reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology. An amended agenda that had been properly noticed with the newspaper of record was provided prior to the meeting. Chair Veilleux requested that agenda item number 8 follow item agenda item number 1 under “Other Items Requiring Board Action”.

Eileen Yeakley moved, seconded by Jean Serum, to approve the amended agenda. Upon a unanimous vote of all members present, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

Audience Recognition Board policy (II.M.) was included in the Board book as a reference.

EXECUTIVE SESSION

Chairperson, Morrie Veilleux, requested a motion for the Board to convene into executive session under the provisions of Wisconsin Statutes §19.85(1)(b)(c)(f) and §118.22 for the purpose of considering Status Updates on Personnel Matters, Approval of Preliminary Notice of Non–Renewal of Personnel for 2015–2016 Certification, and Approval of Preliminary Notice of Non–Renewal of Teacher Contract.

Jean Serum moved, seconded by Eileen Yeakley, to convene into executive session in accordance with Wisconsin Statutes §19.85(1)(b)(c)(f) and §118.22 for the purposes noted in the preceding paragraph. Chair Veilleux announced the motion. Upon a roll–call vote, all members present voted yes; motion carried (5–0).

Chairperson, Morrie Veilleux, called the executive session to order at 8:38 a.m. with the following Board members present: James Beistle, Chris Fitzgerald, Jean Serum, Morrie Veilleux, and Eileen Yeakley. Brett Gerber, Lorraine C. Laberee, Troy Lambert, and Dave Minor provided notice that they would not be in attendance at this meeting.

The following WITC employees were in attendance during executive session: Steve Decker, Kim Olson, Cher Vink, and John Will.

Approval of the February 23, 2015, Executive Meeting Minutes

James Beistle moved, seconded by Chris Fitzgerald, to approve the executive meeting minutes as printed. Upon a unanimous vote of all members present, motion carried.

Chris Fitzgerald moved, seconded by James Beistle, to adjourn the Executive Session and reconvene back into the regular Board meeting. Upon a roll-call vote, all members present voted yes; motion carried (5-0) and the executive session adjourned at 9:06 a.m.

OPEN SESSION RECONVENED

MEETING MINUTES

1. Approval of the February 23, 2015, Regular Meeting Minutes

Eileen Yeakley moved, seconded by Jean Serum, to approve the February 23, 2015, meeting minutes as printed. Upon a unanimous vote of all members present, motion carried. *The signed list of contracts and resolution from the February meeting were attached to the official minutes.*

CONSENT AGENDA

Chairperson Veilleux asked if there were any items to be pulled off the Consent Agenda and acted on separately; however, there were none.

Chris Fitzgerald moved, seconded by Jean Serum, to approve the Consent Agenda. Upon a roll-call vote, all members present voted yes; motion carried (5-0).

1. Personnel:

A. **New Hire:** Sara Franc, Communications and Online Media Technician; Rice Lake; effective March 23, 2015; \$15.85 per hour.

B. **Resignation:** Linda Avery-Patz, EMS Teaching Specialist; Rice Lake; effective March 5, 2015.

2. Contracts

The listing of contracts was approved (see attached list).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of February 28, 2015, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 206593 through 207240 and electronic transfer payments totaling \$4,488,477.66 were approved.

5. Bids/Purchases

A. **Cash Registers/Terminals – Campuswide:** The Board approved the purchase of bookstore registers/terminals in the total amount of \$8,237 from Nebraska Book Company of Lincoln, NE. The registers/terminals were over the original approved budget amount. The registers/terminals are for the Bookstores at the Campuswide.

B. **Lecterns – Superior:** The Board approved the purchase of two lecterns in the total amount of \$2,439 from OfficeMax of Itasca, IL, under VALUE contract # VAL112020. The lecterns were over the original approved budget amount. The lecterns are for the Conference Center at the Superior Campus.

C. **Projectors – Ashland:** The Board approved the purchase of projectors in the total amount of \$3,792 from CompView of St. Paul, MN, under the quote process. The projectors were over the original approved budget amount. The projectors are for the LRC at the Ashland Campus.

D. **Projectors – New Richmond:** The Board approved the purchase of projectors in the total amount of \$6,320 from CompView of St. Paul, MN, under the quote process. The projectors were over the original approved budget amount. The projectors are for the LRC at the New Richmond Campus.

- E. **Projectors – Rice Lake:** The Board approved the purchase of projectors in the total amount of \$8,848 from CompView of St. Paul, MN, under the quote process. The projectors were over the original approved budget amount. The projectors are for the LRC at the Rice Lake Campus.
- F. **Projectors – Superior:** The Board approved the purchase of projectors in the total amount of \$6,320 from CompView of St. Paul, MN, under the quote process. The projectors were over the original approved budget amount. The projectors are for the LRC at the Superior Campus.

OTHER ITEMS REQUIRING BOARD ACTION

1. Announcements and/or Action from Executive Session

The Board Chair announced the Board approved last month’s executive session minutes, discussed personal matters, approved the preliminary notice of non-renewal of personnel for certification, and approved a preliminary notice of non-renewal of a teacher contract in executive session.

2. Approval to Elect a Deputy Secretary to Sign Documents in the Temporary Absence of the Secretary
 Jean Serum moved, seconded by James Beistle, to elect Eileen Yeakley as the Deputy Secretary to sign documents in the temporary absence of the Secretary. Upon a unanimous vote of all members present, motion carried.

3. Approval of Resolution 15-13, Authorizing the Issuance of \$2,025,000 General Obligation Promissory Notes, Series 2015B of the Wisconsin Indianhead Technical College District, Wisconsin, and Setting the Sale Thereof

Mr. Decker recommended approval of Resolution 15-13 (see attached), presented to the Board with the intent to borrow \$1,500,000 for the building remodeling at the Rice Lake Campus as well as \$300,000 for site improvements the Rice Lake Campus, and \$225,000 for districtwide capital minor remodeling. Bids will be presented to the Board at the April 20, 2015, meeting for their consideration. *Recommendations for WITC District Shell Lake, Wisconsin \$2,025,000 General Obligation Promissory Notes, Series 2015B* was provided as additional supporting documentation. This authorization will be published within 10 days after the Board meeting.

Eileen Yeakley moved, seconded by Chris Fitzgerald, to approve Resolution 15-13, Authorizing the Issuance of \$2,025,000 General Obligation Promissory Notes, Series 2015B of the Wisconsin Indianhead Technical College District, Wisconsin, and Setting the Sale Thereof as presented. Upon a roll-call vote, all members present voted yes; motion carried (5-0).

4. Approval of Resolution 15-14, Authorizing the Issuance of \$1,150,000 General Obligation Promissory Notes, Series 2015C of the Wisconsin Indianhead Technical College District, Wisconsin, and Setting the Sale Thereof

Mr. Decker recommended approval of Resolution 15-14 (see attached), presented to the Board with the intent to borrow \$1,150,000 for the building remodeling at the Superior Campus. Bids will be presented to the Board at the May 18, 2015, meeting for their consideration. *Recommendations for WITC District Shell Lake, Wisconsin \$1,150,000 General Obligation Promissory Notes, Series 2015C* was provided as additional supporting documentation. This authorization will be published within 10 days after the Board meeting.

Chris Fitzgerald moved, seconded by Jean Serum, to approve Resolution 15-14, Authorizing the Issuance of \$1,150,000 General Obligation Promissory Notes, Series 2015C of the Wisconsin Indianhead Technical College District, Wisconsin, and Setting the Sale Thereof as presented. Upon a roll-call vote, all members present voted yes; motion carried (5-0).

5. Approval of Revised Administrative Procedure (D-550A) – District Purchasing

The revised Administrative Procedure (D-550A) – District Purchasing was provided for the Board’s approval. To align this procedure with the state’s policy, new language was added to the “Price Range – \$25,000 to \$49,999” procedures on quotes and to the “Audit Procedure”.

Eileen Yeakley moved, seconded by Jean Serum, to approve the revised Administrative Procedure (D-550A) – District Purchasing as presented. Upon a roll-call vote, all members present voted yes; motion carried (5-0).

6. Approval of Revised Administrative Procedure (D-601A) – Disposal of District Property
The revised Administrative Procedure (D-601A) – Disposal of District Property was provided for the Board’s approval. Language for disposing of property was added. Donation of items is not allowed.

James Beistle moved, seconded by Eileen Yeakley, to approve the revised Administrative Procedure (D-601A) – Disposal of District Property as presented. Upon a roll-call vote, all members present voted yes; motion carried (5-0).

7. Approval of Revised Administrative Policy (G-152.2) – International Travel – Board and Employee Expense Reimbursement
The revised Administrative Policy (G-152.2) – International Travel – Board and Employee Expense Reimbursement was provided for the Board’s approval. Minor changes were made to this policy.

Jean Serum moved, seconded by Chris Fitzgerald, to approve the revised Administrative Policy (G-152.2) – International Travel – Board and Employee Expense Reimbursement as presented. Upon a roll-call vote, all members present voted yes; motion carried (5-0).

8. Approval of Revised Administrative Procedure (G-152A) – College Travel and Expense
The revised Administrative Procedure (G-152A) – College Travel and Expense was provided for the Board’s approval. Changes to this procedure included aligning the travel amounts in our procedure with the UW and State of Wisconsin policy on travel rates. Items 4.C., 4.E. and 4.F. under “Meal Expenses” were revised. Claims should be submitted within 20 days following the date the expenses were incurred, but no later than 90 days. Itemized receipts are required for all reimbursements regardless of cost, but additional flexibility regarding meal reimbursements was allowed.

Eileen Yeakley moved, seconded by James Beistle, to approve the revised Administrative Procedure (G-152A) – College Travel and Expense as presented. Upon a roll-call vote, all members present voted yes; motion carried (5-0).

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they have attended. Mr. Beistle provided an update on the status of the hiring process for the District Boards Association (DBA) Executive Director position. The closing date was March 16 for applications to be submitted for the DBA Executive Director position, succeeding Paul Gabriel. A committee of eight people will review the applications and forward three finalists to the full Board.

2. Travel Sign Up

- A. **Board Events Schedule**

Time was reserved for the Board to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was routed during the meeting for Board members to update by recording their plans to attend (or not attend) the meetings and events listed on the form; or, to contact the Executive Assistant as soon as plans are confirmed. Chair Veilleux requested that the Board report any changes on the *Board Events Schedule* to Ms. Olson. Links to state and national Board meetings and events were included in the Board book.

3. Monitoring Schedule Review and Updates

- A. **Monitoring Schedule**

Time was reserved to review and update the *WITC Board Monitoring Schedule* as needed. Administration recommended permanently moving the Annual College FTE and Enrollment Report from March to April. Minor language updates were made to activity item 6 in the month of March, and to items 2 and 3 in the month of April.

Eileen Yeakley moved, seconded by Jean Serum, to approve the changes to the Monitoring Schedule as recommended by administration. Upon a unanimous vote of all members present, motion carried.

B. Annual Review of Board Expenses/Board Budget Approval

President Will provided the following for the Board's information and asked for the Board's guidance. He noted that as of February 28, 2015, Board expenses were 73 percent of the budgeted amount for the current fiscal year. Based on prior year and current year expenditures, he recommended a budget equal to 2014 spending for the Board budget; \$70,900 for fiscal year 2016. A year-to-date summary of expenses, which included a six-year history summary, was included for the Board's review. There were no objections from Board members.

C. Determine Board Representation for May 2015 WITC Commencements

Time was reserved for the Board to determine who will attend at each of the WITC campus commencement ceremonies on Friday, May 15, 2015. Administration would appreciate having one Board member attend at each location. Campus ceremony and line-up details were outlined in a graduation document that was included for the Board's information. President Will and Morrie Veilleux will attend New Richmond's commencement. Eileen Yeakley will attend Rice Lake's commencement.

Chair Veilleux asked Ms. Olson to e-mail the Board members who were not in attendance at today's meeting about their plans for the Ashland and Superior commencements. Mr. Beistle and Ms. Serum are willing to go where they are needed. This item will be brought back to the April meeting to confirm Board attendance.

D. Consider Nominations for 2015 ACCT Leadership Awards

Time was reserved for the Board to consider nominations for the five 2015 ACCT Leadership awards. Nominations must be received by June 16, 2015, utilizing the procedures outlined in the brochure from ACCT's Web site. There were no nominations for the 2015 ACCT Leadership awards.

Note: The Board Chair recessed the meeting at 9:35 a.m. and reconvened the meeting at 9:42 a.m.

4. President's Updates:

A. Collegewide Inservice Update – February 25, 2015

A Collegewide inservice was held via IP video on the morning of Wednesday, February 25, 2015. All-staff participated in an afternoon enrollment activity that took place at the campuses and Administrative Office. The inservice agenda, activity form, and PowerPoint were provided for the Board's information. President Will talked about some of the good ideas that were received, but noted we are still sorting through the details. He plans to bring back to the Board a list of initiatives and what we anticipate the enrollment impact will be. President Will noted he was impressed with the staff's feedback.

B. Fall Enrollment Report

The fall enrollment report was reviewed by President Will, noting that we are looking at leading indicators. This item will be a standing agenda item through September.

C. Student Updates and News

This new agenda item will be a placeholder for student updates and College news items so that we can see what's happening around our district and other communities. Mr. Beistle asked about the possibility of having a place on the application form where students could list their hometown newspaper so the College could send out a press release extolling their accomplishments. There was a question about getting student permission before releasing information. President Will

plans to investigate this idea. When applicable, President Will plans to send notes to our legislators with this kind of news.

- 1) WITC Ag Power Students Take Top Awards – A newspaper article from *The Dunn County News* was shared. WITC students placed first, third, and sixth against the other WTCS programs.
- 2) Diva Tech Update – An article from *Business North*; and a *wdio.com* article and video clip were provided.

5. Legislative Updates

President Will provided an update on the Joint Finance Committee’s upcoming public hearing schedule. UW–Barron County is hosting a Joint Finance Committee public hearing on Monday, March 23, from 10 a.m. – 5 p.m. On March 2, President Will attended a public town hall forum at UW–Barron County for Senator Janet Bewley and Representative Romaine Quinn. On March 11, President Will attended a public town hall forum at UW–Barron County for Wisconsin’s retired U.S. Congressmen Dave Obey and Tom Petri.

6. 2015 Board Appointment Update

Four affidavits were received for the following **three (3)** vacancies on the WITC Board in July 2015. President Will announced the names of the four applicants.

Category	Region	Term Expires
1. Employee	Region 1(Douglas County)	2015
2. Employer	Region 6 (St. Croix County)	2015
3. School District Administrator	Districtwide	2015

The Board Appointment Committee Meeting/Public Hearing is scheduled on Wednesday, April 1, 2015, beginning at 10 a.m., at the WITC–Administrative Office in Shell Lake. Candidates must be present at the hearing and provide two letters of recommended for his/her candidacy prior to being interviewed. A link to the 2015 Board Appointment Web site was provided.

7. 2015 TECh (Technical Education Champion) Award Nomination Recommendation

The TECh Award materials were provided for the Board’s information. The award recognizes an individual or organization for outstanding contributions to a local technical college district and/or the Technical College System. This year’s award is scheduled for presentation at the summer 2015 District Board’s Association meeting in Janesville, WI. Nominations should address all five criteria areas and must be received at the District Boards Association office by Monday, May 4, 2015. President Will recommended Great Lakes Higher Education Guaranty Corporation for the Boards approval.

James Beistle moved, seconded by Eileen Yeakley, to nominate Great Lakes Higher Education Guaranty Corporation as recommended by President Will. Upon a unanimous vote of all members present, motion carried. Ms. Olson will submit this nomination to the District Boards Association.

8. 2015 ACCT Leadership Congress – Call for Presentations

ACCT announced its call for presentations for the 46th Annual Leadership Congress, which is scheduled on October 14–17, 2015, in San Diego, CA. The theme for this year’s Congress is *“High Expectations – The New Community College Model”*. A link to ACCT’s Web site was provided for the Board’s reference.

President Will provided the following presentation ideas for the Board’s consideration:

- 1) A unique business and industry partnership presentation that features relationships with Bosch (apprenticeship) and CharterNEX (customized training). [Track 2]

- 2) A K-12 partnerships presentation that emphasizes ways to serve a rural population with dual credit programming. Examples included our New Richmond Dual Credit Academy, Cisco Engineer programming, and summer academies. [Track 1]

Chair Veilleux requested that this item be brought back in April for a decision.

9. District Boards Association Nomination Recommendations for Association Officer Positions
The District Boards Association's Nominations Committee requested the WITC Board's assistance in identifying any member to be considered for nomination as a candidate for Association officer. Before being placed on the ballot, the member must consent to serve if elected. The District Boards Association will need to receive the nomination form by Wednesday, April 1, 2015. If nominations are made, a District Recommendations for 2015-2016 Association Officers form needs to be completed by the WITC District Board stating that the nominees have agreed to serve if elected. This year's election of 2015-2016 officers will take place at the District Boards Association's annual meeting on Saturday, April 18, 2015, at the Holiday Inn & Convention Center, in Stevens Point, WI.

James Beistle moved, seconded by Jean Serum, to nominate Mona Mathews for the Association Officer President position and Carla Hedtke for the Association Officer Vice President position. Upon a unanimous vote of all members present, motion carried. Ms. Olson will submit these nominations on behalf of the WITC Board.

10. Capital Equipment Purchases

- A. **EKG Machine - Superior:** A purchase was made of an EKG machine in the total amount of \$3,068 from McKesson Medical Surgical of Richmond, VA, under Department of Administration (DOA) contract # 15-47598-701. The machine is for the Medical Assistant Program at the Superior Campus.
- B. **Floor Cranes - New Richmond:** A purchase was made of floor cranes in the total amount of \$16,316.58 from Amazon of Plainfield, IN, under the quote process. The cranes are for the Agricultural Power and Equipment Program at the New Richmond Campus.
- C. **Furniture - Ashland:** A purchase was made of furniture in the total amount of \$12,351 from Systems Furniture of De Pere, WI, under UW contract # 13-5665. The furniture is for the LRC at the Ashland Campus.
- D. **Precision Vise - New Richmond:** A purchase was made of a three precision vises in the total amount of \$3,181 from Herman Schmidt of Windsor, CT. The vises are for the Machine Tool Program at the New Richmond Campus.
- E. **Shredder - Shell Lake:** A purchase was made of a shredder in the total amount of \$694 from OfficeMax of Itasca, IL, under VALUE contract # VAL112020. The shredder is for the Business Office at the Shell Lake Administrative Office.
- F. **Tap and Die Set - Rice Lake:** A purchase was made of a tap and die set in the total amount of \$517 from Snap-on Industrial of Crystal Lake, IL, under Department of Administration (DOA) contract # 11-54500-200. The set is for the Automotive Maintenance Program at the Rice Lake Campus.
- G. **Virtual Wireless Controller - New Richmond:** A purchase was made of an virtual wireless controllers in the total amount of \$1,350 from CDW Government of Vernon Hills, IL, under the National Joint Powers Alliance (NJPA) Contract #111309-CDW. The controller are for the Information Technology Network Specialist Program at the New Richmond Campus.
- H. **Welding Equipment - Shell Lake:** A purchase was made of welding equipment in the total amount of \$33,702 from Mississippi Welders of Hudson, WI, under the quote process. The equipment is for the Welding Program at the Rice Lake Campus.
- I. **Windows Tablets - New Richmond:** A purchase was made of window tablets in the total amount of \$4,346 from CDW Government of Vernon Hills, IL, under the National Joint Powers Alliance (NJPA) Contract # 111309-CDW. The tablets are for the Information Technology Network Specialist Program at the New Richmond Campus.

INFORMATION REPORT

1. Annual WITC Foundation Update

Craig Fowler, Vice President, Continuing Education/Executive Director, Foundation and Rice Lake Campus Administrator, provided an update on the WITC Foundation. Mary Ann Pebler, Resource Development Director, presented on Dreamkeepers. Two PowerPoint presentations were provided.

James Beistle moved, seconded by Chris Fitzgerald, to accept the Annual WITC Foundation Update as it related to the interpretation of the ENDS statement for the President’s annual evaluation. Upon a unanimous vote of all members present, motion carried.

2. Annual Ambassador Presentations

Mary Ann Pebler, Resource Development Director, gave a brief overview of the Ambassador Program. The College Advancement Associates, who coordinate the Ambassador Program at their respective campuses, introduced the 2015 Student Ambassadors who shared stories about their WITC experiences and why they chose a technical college education. A list of the ambassadors was provided for the Board’s information. A brief question and answer period for the panel of students followed the presentations. *Note: The list of questions were reviewed by Board members at the beginning of the Board meeting.*

The ambassadors were recognized with a plaque and a check from the WITC Foundation after the meeting. The WITC Board Chair and WITC President presented these items to the ambassadors. The ambassadors, College Advancement Associates, and Foundation staff joined the Board for lunch following the meeting.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times

Time was reserved for the Board to confirm their plans for meeting scheduled on Monday, April 20, 2015, beginning 8:30 a.m., at the WITC–Superior Campus. The Board meeting schedule was provided for the Board’s information.

2. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the meeting on Monday, April 20, 2015, were listed on the Board’s Monitoring Schedule. Additional agenda items for this meeting were discussed. *Note: Board members may add additional items to next month’s Board agenda by contacting the Board Chair before Thursday, April 2, 2015. This request does not obligate the Board Chair to include these items on the agenda. The Board Chair will notify administration of agenda items before the Board book is prepared and copied.*

MEETING EVALUATION

PLUS +	DELTA ^
+ Ambassador presentations	^ Enrollment stats

Chris Fitzgerald moved, seconded by James Beistle, to adjourn the meeting at 11:27 a.m.

Respectfully submitted,



Eileen Yeakley
Deputy Secretary

ko

Note: A Board luncheon followed the Board meeting; however, no action was taken.

2/27/2015
7:24:47
AM

Wisconsin Indianhead Technical College
Contract Estimated Full Cost Report

Fiscal Year:
2015

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

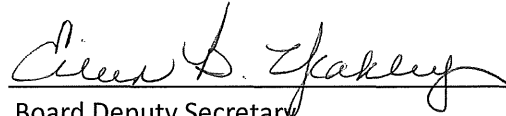
State Designated Indirect Cost Factors:
On Campus = 43.3% Off Campus = 36.45%

----- ESTIMATED -----										
Contract Number	Service Recipient	Location	On/Off	Contract Revenue	Est.Salary/ Fringe Cost	+	Indirect	=	Full Cost	Difference +/-
422*	Workforce Resource	Kapco, located in Osceola	Off	14,715.00	12,161.00		2,599.00		14,759.00	(45.00)
	Thirty employees of Kapco will receive 72 hours of training in Blue Print Reading. (36 hours/shift) Each class will be three hours in length. Classes will be offered at Kapco. Any revisions to the original contract may alter the cost of the contract.									
471	St. Croix/Hertel Fire Department	Off Campus	Off	235.00	194.00		71.00		265.00	(30.00)
	First Responder refresher training for Healthcare providers.									
472	St. Croix Falls School District	St. Croix Falls High School	Off	4,979.00	-		-		4,979.00	-
	Transcripted credit class at St. Croix Falls High School. 13 students in 3-credit Medical Terminology.									
473	Webster High School	Webster High School	Off	1,310.00	-		-		1,310.00	-
	Transcripted credit class at Webster High School taught ITV to students in Clayton. 5 students registered in 1-credit 10606131 Intro to SolidWorks - Part Modeling and 1-credit 10606132 Intro to SolidWorks - Assembly.									
474	Rice Lake Police Department	Rice Lake Police Department	Off	222.00	110.00		41.00		151.00	72.00
	This is a customized training with the TI Trainer, Shoot Don't Shoot Scenario based training. They will have (2) officers training on scenarios in 20 minute intervals sessions. This will be a team with officer and back up officer per 20 minute training session.									
475	Barron Police Department	WITC Rice LAke Criminal Justice Building	On	134.00	110.00		48.00		158.00	(25.00)
	This is a customized training Shoot Don't Shoot Scenario Training with instructor Tom Vande Berg. Each officer will attend (1) 30 minute training session.									

476	Superior Police Department	Superior Police Department	Off	1,239.00	898.00	328.00	1,225.00	14.00
	EXCHANGE OF SERVICES CONTRACT-DO NOT INVOICE. Staff of Superior Police Department will receive ASHI CPR and AED training. Successful participants will receive documentation upon completion.							
477	Kestrel Aircraft Company	WITC superior	Off	1,256.00	685.00	250.00	935.00	322.00
	EXCHANGE OF SERVICES CONTRACT-DO NOT INVOICE Employees of Kestrel Manufacturing, LLC, will be working in the Composite Technician Laboratory alongside WITC Students.							
478	Lampert Lumber	WITC Rice Lake Conference Center	On	329.00	-	-	-	329.00
	EXCHANGE OF SERVICES CONTRACT, MARKETING, HELPING AT PDS							
479	Lampert Lumber	WITC Rice Lake	On	3,887.00	-	-	-	3,887.00
	Contractors from Lampert Lumber will receive 6 hours of UDC Building Code update training.							
480	Barron Police Department	Arland Range	Off	144.00	110.00	41.00	151.00	(7.00)
	This is a customized training for a handgun and rifle qualification course with Instructor Tom Vande Berg. Each officer will attend only (1) two hour training session.							
481	Cooper Engineering	Cooper Engineering	Off	500.00	194.00	71.00	265.00	236.00
	Hazwoper and Confined Space Awareness for Industry							
482	Christian Community Homes	Christian Community Homes - Hudson WI	Off	1,504.00	813.00	195.00	1,007.00	498.00
	Provide CBRF Medications class to employees at the Hudson Facility.							
483	St.Croix County Sheriff Department	WITC New Richmond Campus	Off	1,929.00	-	-	-	1,929.00
	This is an EXCHANGE OF SERVICES Agreement with St. Croix County Sheriff's Office. The Sheriff's Department will provide the instruction for a jail classification class. This instructor will be Northpointe Inc.							
484	Rice Lake Police Department	WITC Rice Lake Campus	On	532.00	439.00	168.00	607.00	(76.00)
	This is a customized training for Defense and Arrest Tactics Update. The instructor John Traynor will teach (2) separate four hour trainings. The officer will attend only one session of the training.							

485 Amery High School Amery High School Off 2,051.00 - - 2,051.00 -

Transcripted credit class at Amery high school. 5 students registered in 2-credit 10103156 Adobe Photoshop and 2 students registered in 3-credit 10114125 Personal Finance.


Board Deputy Secretary

3-16-15

Date

*** End Of Report ***

* indicates an amended contract

Resolution No. 15-13

RESOLUTION AUTHORIZING THE ISSUANCE OF \$2,025,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2015B, OF WISCONSIN INDIANHEAD TECHNICAL COLLEGE DISTRICT, WISCONSIN, AND SETTING THE SALE THEREOF

WHEREAS, Wisconsin Indianhead Technical College District, Wisconsin (the "District") is presently in need of \$2,025,000 for the following public purposes (the "Public Purposes"): (a) \$1,500,000 for financing building remodeling and improvement projects at the Rice Lake campus; (b) \$300,000 for financing site improvements at the Rice Lake campus; and (c) \$225,000 for financing building remodeling and improvement projects at other campuses in the District other than the Rice Lake campus; and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purposes through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$2,025,000 for the Public Purposes; and be it further

RESOLVED, that:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in an aggregate principal amount not to exceed \$2,025,000 (the "Notes"), the proceeds of which shall be used for the Public Purposes in the amounts authorized for those purposes.

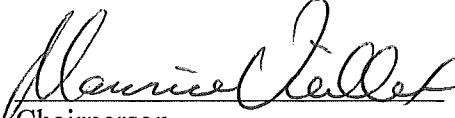
Section 2. Notice to Electors. The District Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of this resolution to be given to the electors of the District by publishing notices thereof in The Ashland Daily Press, the official District newspaper published and having general circulation in the District, which newspaper is found and determined to be likely to give notice to the electors, such notices to be in the forms set forth on Exhibit A hereto.

Section 3. Direct Annual Irrepealable Tax. There shall be levied on all the taxable property of the District a direct, annual, irrepealable tax sufficient to pay the interest on the Notes as it becomes due, and also to pay and discharge the principal thereof.

Section 4. Sale of Notes. The Notes shall be offered for public sale in accordance with the Official Terms of Offering attached to this resolution. The District Secretary shall cause notice of the sale of the Notes to be disseminated in such manner and at such times as the Secretary may determine and shall cause copies of the Official Terms of Offering and other pertinent data to be forwarded to prospective bidders. At a future meeting in 2015, the District Board shall consider such bids as may have been received and take action thereon.

Section 5. Official Statement. The District Secretary shall cause an Official Statement concerning this issue to be prepared by the District's financial advisor, PMA Securities, Inc. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted on March 16, 2015.


Chairperson

Attest:

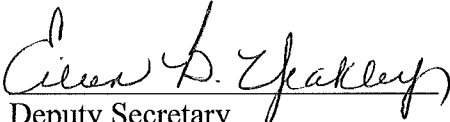

Deputy Secretary

EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Wisconsin Indianhead Technical College
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on March 16, 2015, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$2,025,000 be borrowed through the issuance of general obligation promissory notes of the District for the following public purposes: (a) \$1,500,000 for financing building remodeling and improvement projects at the Rice Lake campus; (b) \$300,000 for financing site improvements at the Rice Lake campus; and (c) \$225,000 for financing building remodeling and improvement projects at other campuses in the District other than the Rice Lake campus.

A copy of said Resolution is on file in the Administrative Office, 505 Pine Ridge Drive, Shell Lake, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said Resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)(5), Wis. Stats., requesting a referendum thereon at a special election.

Dated March 16, 2015.

BY ORDER OF THE DISTRICT BOARD

District Secretary

Resolution No. 15-14

RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,150,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2015C, OF WISCONSIN INDIANHEAD TECHNICAL COLLEGE DISTRICT, WISCONSIN, AND SETTING THE SALE THEREOF

WHEREAS, Wisconsin Indianhead Technical College District, Wisconsin (the "District") is presently in need of \$1,150,000 for the public purpose (the "Public Purpose") of financing building remodeling and improvement projects at the Superior campus; and

WHEREAS, the District Board deems it necessary and in the best interest of the District to borrow the monies needed for such purposes through the issuance of general obligation promissory notes pursuant to the provisions of Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,150,000 for the Public Purpose; and be it further

RESOLVED, that:

Section 1. Note Authorization. The District shall issue the general obligation promissory notes authorized above in an aggregate principal amount not to exceed \$1,150,000 (the "Notes"), the proceeds of which shall be used for the Public Purpose in the amounts authorized for that purpose.

Section 2. Notice to Electors. The District Secretary shall, within ten (10) days hereafter, cause public notice of the adoption of this resolution to be given to the electors of the District by publishing notices thereof in The Ashland Daily Press, the official District newspaper published and having general circulation in the District, which newspaper is found and determined to be likely to give notice to the electors, such notices to be in the forms set forth on Exhibit A hereto.


Section 3. Direct Annual Irrepealable Tax. There shall be levied on all the taxable property of the District a direct, annual, irrepealable tax sufficient to pay the interest on the Notes as it becomes due, and also to pay and discharge the principal thereof.

Section 4. Sale of Notes. The Notes shall be offered for public sale in accordance with the Official Terms of Offering attached to this resolution. The District Secretary shall cause notice of the sale of the Notes to be disseminated in such manner and at such times as the Secretary may determine and shall cause copies of the Official Terms of Offering and other pertinent data to be forwarded to prospective bidders. At a future meeting in 2015, the District Board shall consider such bids as may have been received and take action thereon.

Section 5. Official Statement. The District Secretary shall cause an Official Statement concerning this issue to be prepared by the District's financial advisor, PMA Securities, Inc. The appropriate District officials shall determine when the Official Statement is final for purposes of

Securities and Exchange Commission Rule 15c2-12 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted on March 16, 2015.


Chairperson

Attest:

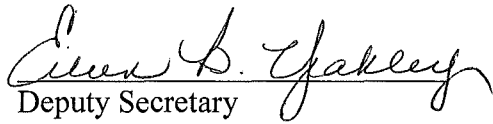

Deputy Secretary

EXHIBIT A

NOTICE

TO THE ELECTORS OF:

Wisconsin Indianhead Technical College
District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on March 16, 2015, adopted pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution providing that the sum of \$1,150,000 be borrowed through the issuance of general obligation promissory notes of the District for the public purpose of financing building remodeling and improvement projects at the Superior campus.

A copy of said Resolution is on file in the Administrative Office, 505 Pine Ridge Drive, Shell Lake, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit said Resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12)(e)(5), Wis. Stats., requesting a referendum thereon at a special election.

Dated March 16, 2015.

BY ORDER OF THE DISTRICT BOARD

District Secretary