

Wisconsin Indianhead Technical College
Board Proceedings
March 18, 2013

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, March 18, 2013, at 8:30 a.m., at the WITC-Administrative Office, located at 505 Pine Ridge Drive, Shell Lake, WI 54871.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson, David Minor, called the meeting to order at 8:35 a.m. with the following Board members present: James Beistle, Chris Fitzgerald, Lorraine C. Laberee, David Minor, Jean Serum, Morrie Veilleux, and Eileen Yeakley. *Note: Aimee Curtis arrived at 8:44 a.m. James Schultz provided notice that he would not be in attendance at this meeting.*

The following WITC employees were in attendance during the meeting: Steve Decker, Craig Fowler, Bob Meyer, Kim Olson, and Cher Vink. WITC employees in attendance for a portion of the meeting were: Jim Biros, Lori Bowman, Meghan Hall, Jennifer Kunselman, Natalie Landgreen, Robyn Lulich, Mary Ann Pebler, and Tom Szalajka. WITC Student Ambassadors in attendance were: Melissa Clevette (WITC-Ashland), Kevin Peterson (WITC-New Richmond), and Tarissa Deragon (WITC-Superior). Representative Janet Bewley was also present during a portion of this meeting.

OPEN MEETING

Kim Olson, Executive Assistant to the President and Board, read the following open-meeting statement: "The March 18, 2013, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on March 15 in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA

Chair Minor reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology. An amended agenda that had been properly noticed with the newspaper of record was provided to the Board before the meeting.

James Beistle moved, seconded by Lori Laberee, to approve the amended agenda. Upon a unanimous vote of all members present, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

Time was reserved for Chair Minor to recognize people in the audience if needed. The Audience Recognition Board policy (II.M.) was included in the Board book as a reference.

EXECUTIVE SESSION

Chair, David Minor, requested a motion for the Board to adjourn into executive session under the provisions of Wisconsin Statutes §19.85(1)(c)(f) and §118.22 for the purpose of considering a Preliminary Notice of Non-Renewal of Personnel for 2013-2014 Certification, a Preliminary Notice of Non-Renewal of Teacher Contract, and a Preliminary Notice of Non-Renewal of Manager Contracts.

Morrie Veilleux moved, seconded by Jean Serum, to go into executive session in accordance with Wisconsin Statutes §19.85(1)(c)(f) and §118.22 for the purposes noted in the preceding paragraph. Chair Minor announced the motion. Upon a roll-call vote, all members present voted yes (7-0); motion carried.

Chairperson, David Minor, called the executive session to order at 8:38 a.m. with the following Board members present: James Beistle, Chris Fitzgerald, Lorraine C. Laberee, David Minor, James Schultz, Jean Serum, Morrie Veilleux, and Eileen Yeakley. *Note: Aimee Curtis arrived at 8:44 a.m. James Schultz provided notice that he would not be in attendance at this meeting.*

The following WITC employees were in attendance during executive session: Steve Decker, Bob Meyer, Kim Olson, and Cher Vink. Mr. Fowler was excused before the executive session.

Approval of the January 21, 2013, Executive Meeting Minutes

Jean Serum moved, seconded by James Beistle, to approve the executive meeting minutes as printed. Upon a unanimous vote of all members present, motion carried. *Note: There were no executive meeting minutes from the February Board meeting.*

Ms. Curtis arrived at 8:44 a.m.

Lori Laberee moved, seconded by Jean Serum, to adjourn the Executive Session and convene back into the regular Board meeting. Upon a roll-call vote, all members present voted yes (8-0); motion carried and the executive session adjourned at 8:46 a.m.

OPEN SESSION RECONVENED

MEETING MINUTES

A. Approval of the February 18, 2013, Regular Meeting Minutes

Chris Fitzgerald moved, seconded by Eileen Yeakley, to approve the February 18, 2013, regular meeting minutes as printed. Upon a unanimous vote of all members present, motion carried. *Note: The signed list of contracts from the February meeting was attached to the official minutes.*

CONSENT AGENDA

As requested by Chairperson Minor, James Beistle moved, seconded by Morrie Veilleux, to remove item 1.A. from the Consent Agenda to be acted on separately. Upon a roll-call vote, all members present voted yes, motion carried (8-0).

Jean Serum moved, seconded by Lori Laberee, to approve the Consent Agenda excluding item 1.A. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

James Beistle moved, seconded by Morrie Veilleux, to approve item 1.A. Upon a roll-call vote, members Beistle, Curtis, Fitzgerald, Laberee, Serum, Veilleux, and Yeakley voted yes, Minor voted no; motion carried (7-1).

1. Personnel:

A. Resignation: Diane Vertin, Vice President, Academic Affairs and Campus Administrator, Superior; Manager; effective June 28, 2013.

2. Contracts

The listing of contracts was approved (see attached list).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of February 28, 2013, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 137036 through 137677 and electronic transfer payments totaling \$4,221,059 were approved.

5. Bids/Purchases

A. Ashland Campus Remodeling – Ashland: The Board approved the low bids received for Project No. 1224 from V & S Construction Services of Rice Lake, WI, as summarized on the bid tabulation document for the project base bid and alternates A-1, A-2, A-3, A-4, A-5, A-6, and A-7 for the remodeling and roofing replacement at the WITC-Ashland Campus. The total award for this remodel project is \$1,218,800 including \$976,000 from the base bid and \$242,800 from the alternates.

- B. **Superior Campus Remodeling and Roofing Replacement – Superior:** The Board approved the low bids received for Project No. 1225 from Max Gray Construction, Inc. of Hibbing, MN, as summarized on the bid tabulation document for the project base bid and alternates S-1, S-2, S-3, S-4, and S-5 for the remodeling and roofing replacement at the WITC-Superior Campus. The total award for this remodel project is \$921,500 including \$654,300 from the base bid and \$267,200 from the alternates.
- C. **Welding Equipment – New Richmond and Superior:** The Board approved the low bid received in the amount of \$90,372 for bid #1742-442-TAA received from Mississippi Welding Supply of Hudson, WI, as summarized on the bid spreadsheet for the purchase of Welding Equipment to be used in the Welding programs at the WITC-Superior and New Richmond Campuses and will be funded through the Trade Adjustment Act (TAA) grant. This grant supports a Welding Instructor at New Richmond, welding supplies, curriculum development, and major equipment. This bid includes 12 welders, 3 belt grinders, 2 tungsten grinders, and 2 weld bend test machines.

OTHER ITEMS REQUIRING BOARD ACTION

1. Announcements and/or Action from Executive Session

Time was reserved for the Board Chair to provide an announcement about the closed session, if appropriate. Board Chair Minor had nothing to announce from closed session.

2. Resolution 13-07, Petition WTCSB Requesting Approval for the Rental of Facilities for the Washburn County Learning Center – Spooner

Resolution 13-07 (see attached) was provided as was the rental agreement for the Washburn County Learning Center. Mr. Decker requested Board approval to submit a resolution to the state Board requesting approval for the rental of approximately 400 square feet for the Washburn County Learning Center from Top-O-Wisconsin in the amount of \$300 per month for the time period of July 1, 2013, through June 30, 2014, and \$325 per month for the time period of July 1, 2014, through June 30, 2016. The lease cost will increase by \$25 per month in the second and third year of the lease due to increases in overhead expenses.

Morrie Veilleux moved, seconded by Chris Fitzgerald, to approve Resolution 13-07, Petition WTCSB Requesting Approval for the Rental of Facilities for the Washburn County Learning Center – Spooner as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

3. Resolution 13-08, Petition WTCSB Requesting Approval for the Rental of Facilities for the WITC Ladysmith Center – Ladysmith

Resolution 13-08 (see attached) was provided as was the rental agreement for the WITC-Ladysmith Center. Mr. Decker requested Board approval to submit a resolution to the state Board requesting approval for the rental of approximately 3,327 square feet for the WITC-Ladysmith center in the amount of \$2,848.50 per month for the time period of July 1, 2013, through June 30, 2016. There will be no change in the lease cost for this space.

James Beistle moved, seconded by Lori Laberee, to approve Resolution 13-08, Petition WTCSB Requesting Approval for the Rental of Facilities for the WITC Ladysmith Center – Ladysmith as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

4. Resolution 13-09, Petition WTCSB Requesting Approval for the Rental of Facilities for the WITC Hayward Center – Hayward

Resolution 13-09 (see attached) was provided as was the rental agreement for the WITC-Hayward Center. Mr. Decker requested Board approval to submit a resolution to the state Board requesting approval for the rental of approximately 5,260 square feet for the WITC-Hayward center in the amount of \$4,530 per month for the time period of July 1, 2013, through June 30, 2016. There will be no change in the lease cost for this space.

Lori Laberee moved, seconded by Eileen Yeakley, to approve Resolution 13-09, Petition WTCSB Requesting Approval for the Rental of Facilities for the WITC Hayward Center - Hayward as presented. Upon a roll-call vote, all members present voted yes; motion carried (8-0).

INFORMATION REPORT SUMMARY

1. Annual College FTE and Enrollment Report

Jennifer Kunselman, Research and Planning Coordinator, provided the Board with a *College FTE and Enrollment Report*, which detailed FTE and enrollments through February compared to last year at the same time. A PowerPoint presentation was uploaded to the Board of Trustees Connection meeting folder prior to the meeting. Craig Fowler, Vice President, Continuing Education/Executive Director Foundation and Rice Lake Campus Administrator, presented non-credit information for the Board. There was time for questions and answers after the report.

Eileen Yeakley moved, seconded by Jean Serum, to receive the Annual College FTE and Enrollment Report as it related to the interpretation of the ENDS statement for the President's annual evaluation as presented. Upon a unanimous vote of all members present, motion carried.

2. Annual WITC Foundation Update

Craig Fowler, Vice President, Continuing Education/Executive Director, Foundation and Campus Administrator, provided an update on the WITC Foundation. A PowerPoint presentation was included in the Board book.

Eileen Yeakley moved, seconded by Jean Serum, to receive the Annual WITC Foundation Update as it related to the interpretation of the ENDS statement for the President's annual evaluation as presented. Upon a unanimous vote of all members present, motion carried.

3. Annual Ambassador Presentations

Mary Ann Pebler, Director, Resource Development/Operations Director for the WITC Foundation, gave a brief overview of the Ambassador Program. The College Advancement Associates introduced the 2013 Student Ambassadors (Melissa Clevette, WITC-Ashland; Kevin Peterson, WITC-New Richmond; and Tarissa Deragon, WITC-Superior) who shared stories about their WITC experiences and why they chose a technical college education. The presentation by Dale Shultz (WITC-Rice Lake) was prerecorded and shared with the Board. The College Advancement Associates coordinate the Ambassador Program at their respective campuses. Craig Fowler, Vice President Continuing Education/Executive Director, Foundation and Rice Lake Campus Administrator, was also present during this agenda item.

A list of the student ambassadors was provided for the Board's information. A brief question and answer period followed the presentations. A list of questions was reviewed by Board members at the beginning of the Board meeting for their use after the presentations. The students were recognized with a plaque and a check from the WITC Foundation after the presentations. The Ambassadors, College Advancement Associates, and Foundation staff joined the Board for lunch.

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they have attended. Chair Minor noted a Workforce Paradox Conference that is scheduled on Thursday of this week.

2. Travel Sign Up

A. Board Events Schedule

Time was reserved for the Board to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was routed during the meeting for Board members to update by recording their plans to attend (or not attend) the meetings and events listed on the form; or, to contact the Executive Assistant as soon as plans are confirmed. Chair Minor requested that the Board report any changes on the *Board Events Schedule* to Ms. Olson.

President Meyer asked about attendance at the ACCT Congress in October. Ms. Olson was asked to register and reserve lodging for 4 Board members. The Board will determine who will attend the Congress at a later date.

3. Monitoring Schedule Review and Updates

A. **Monitoring Schedule**

Time was reserved to review and update the *Board Monitoring Schedule* as needed. Ms. Olson noted that recommendations were provided in red text on the schedule outlining the timeline for non-renewals and intent to renew in 2013 and 2014.

B. **Annual Review of Board Expenses/Board Budget Approval**

Mr. Decker reported that as of March 1, 2013, Board expenses were 69 percent of the budgeted amount. Based on the prior year and current year, administration recommended the same budget amount for the Board budget; \$76,665 for fiscal year 2014. A year-to-date summary of expenses, which included a three-year history summary, was provided for the Board's review.

After further discussion, the Board agreed to cut their FY14 budget by 5% to be consistent with what the divisions were being asked to do. It was recommended that the Board Treasurer work with administration next year to discuss the dues that are necessary. It was also suggested that a rotation be done with the Higher Learning Commission Annual meeting.

C. **Determine Board Representation for May WITC Commencements**

Time was reserved for the Board to determine who will attend at each of the WITC campus commencement ceremonies on Friday, May 17, 2013. Administration recommended having one Board member attend at each location. A detailed graduation document was provided in the Board book for the Board's information. It was determined that Lori Laberee and Jean Serum will attend in Ashland, Morrie Veilleux and James Beistle will attend in New Richmond, Eileen Yeakley will attend in Rice Lake, and Aimee Curtis will attend in Superior. President Meyer will also attend in Rice Lake.

D. **Consider Nominations for 2013 ACCT Leadership Awards**

Time was reserved for the Board to consider nominations for the ACCT Leadership Awards. The ACCT awards brochure was provided in this month's Board book for the Board's information. The awards include: Trustee Leadership, Equity, Chief Executive Officer, Faculty Member, and Professional Board Staff Member. Nominations must be received by June 21, 2013, utilizing the procedures outlined in the brochure.

Lori Laberee moved, seconded by Morrie Veilleux, to nominate Kim Olson for the 2013 Professional Board Staff Member ACCT award and Dr. Meyer for the Chief Executive Officer ACCT award. Upon a unanimous vote of all members present, motion carried.

It was also suggested the Chair Minor, Lori Laberee, and James Beistle be considered for the Trustee Leadership Award; however, Ms. Laberee declined. The Board agreed to forward Chair Minor's nomination for the Trustee Leadership award. The Board would also like the Deans to nominate one faculty member for this award.

4. President's Updates:

President Meyer provided an update on the following items:

A. **Collegewide Inservice - February 27, 2013**

President Meyer provided an update on the recent collegewide inservice that took place at the WITC campuses. A PowerPoint presentation was provided.

B. Electronic Board Book and WITC E-mail Access Review

Time was reserved for the Board to review the electronic Board book process that was put into place in February of 2011 when the first electronic Board book was generated allowing the Board to go paperless. All electronic Board materials are located on the *Board of Trustees Connection* (intranet) for Board members to access at noon on Thursday prior to the Board meeting. Each Board member saves their Board book materials to their desktop before the meeting in case there is a problem with the technology the day of the meeting; however, documents from the Board book are also projected onto a screen during the meeting.

Currently, Ms. Olson provides the Board with paper copies of the agenda (with the electronic Board book page numbers corresponding to the supporting materials for the Board's ease and efficiency in locating documents during the meeting) as well as the Board book summary pages at the meeting. Administration asked how the process is going and/or if any changes are needed. Administration asked if the Board still needed the paper copies of the summary pages and if they need the documents displayed during the meeting if they are on their computer screens. If Board members would like additional training or answers to their specific questions, administration will help them before or after each Board meeting.

Board members agreed that they only need the agenda with page numbers (in red) and can forgo the summary pages in the future. One Board member requested that they get all Board book items by noon on Friday prior to the Board meeting. Currently the Board book is posted by noon on Thursday prior to the Board meeting; however, some PowerPoints and reports are posted after that day and sometimes up until the Board meeting on Monday, making it difficult for the Board to prepare for the Board meeting. The Board agreed to receive their final Board book materials by noon on the Friday before the Board meeting. Internally, the Executive Assistant will still need to receive complete Board book materials by noon on Wednesday prior to the Board meeting, in preparation of the final Board book.

One Board member asked about the server maintenance that is done monthly between 6 a.m. and 2 p.m. on the third Sunday of the month prior to Monday's Board meeting. A request was made for administration to see if this monthly update could be done on a Sunday that doesn't conflict with the Board's need to review the electronic Board book on the Sunday before the Board meeting. Ms. Olson will contact the IT Office about this request.

WITC e-mail addresses were previously established for the Board as recommended by legal counsel. Board members were asked to check their WITC e-mail every couple of days. Time was reserved for Board members to ask questions regarding their access to WITC e-mails; however, there were none.

C. WACTE Legislative Seminar Update

President Meyer provided an update on the WACTE event that was held in Madison on February 19, 2013. An agenda was provided for the Board's information. Ms. Olson informed the Board that President Meyer was selected as the recipient of the 2013 President's Award for the Wisconsin Association of Career and Technical Education and he will receive the award in Madison on April 12, 2013.

D. Superior Days Update

The Board received an update from President Meyer on this event. An agenda was provided for the Board's information. Chair Minor also attended this event.

E. WTCS.Statewide Showcasing Event/A Celebration of Student Engagement

President Meyer provided an update on this event that was held at the State Capitol Rotunda in Madison on February 19, 2013. Photos from the event were shared with the Board. Those in attendance at the event were Kevin Lipsky, Automated Packaging Systems Technician instructor, and four of his students (Donna Schiller, Tyler Dehmer, Ben Green, and Shaun Hudson); as well as Joanne Kocik, Career Specialist.

The students displayed the Automated Packaging program with hands-on equipment and materials to engage those in attendance. The students did an awesome job explaining their program and engaging with the legislators, legislator staffers, WTCS staff, technical college students from other WTCS colleges, and others visiting the Rotunda. The visitors to the display were able to operate the "mechanical manipulator" and tried to troubleshoot the device to make it work properly. Their hands-on activity won rave reviews from all who stopped by. The students did their program and WITC proud!

F. Governor's Proposed Biennial Budget Summary

Time was reserved for the President's update on a draft summary that was provided.

G. Vice President, Academic Affairs & Superior Campus Administrator Search Process

Time was reserved for President Meyer to update the Board on the search process plans for Vice President, Academic Affairs & Superior Campus Administrator position. A draft Recruitment Plan of Representation and list and a Recruitment Process/Timeline were circulated. President Meyer noted that the screening committee will recommend 2 - 3 names for the President to choose from.

It was also mentioned that there is a pending bill that may be brought forward on requiring districts to post Board e-mail addresses and the Board Chair's phone number on the Website.

H. Library Symposium Award Update

Wisconsin Indianhead Technical College, along with other schools noted in the *Duluth Tribune* article that was provided, earned the state superintendent's "Standing Up for Rural Wisconsin Schools, Libraries and Communities Award" for their work in successfully organizing the first Lake Superior Libraries Symposium.

5. Legislative Updates

Time was reserved for the following legislative update.

A. Representative Janet Bewley

Time was reserved for an update from Representative Bewley. Some of the topics discussed were: Performance-based funding, core curriculum (30 credits), inconsistency in transferring credits (students shouldn't have to take a class twice), inequity between revenue and jobs, categorical aids, disproportionate amount of dollars put into the UW system vs. the technical college system, and students who take courses out of state but want to work in Wisconsin are required to take additional courses.

6. 2013 Board Appointment Update

A total of three applications were received for the open Board member positions that will begin 3-year terms on July 1, 2013, as noted in the chart below:

Category	Region	Applications
1. Employee	Region 5 - Barron County	1
2. Employer	Region 3 - Rusk, Sawyer, Washburn Counties	0
3. Additional	Districtwide	2

Candidates must be present on Wednesday, March 27, at 1:30 p.m., for the public hearing/committee meeting that will be held at WITC-Administrative Office in Shell Lake, and provide two letters of support for his/her candidacy prior to being interviewed. A second Board appointment process will be needed for the Employer member position, representing Rusk, Sawyer, and Washburn Counties.

7. 2013 ACCT Leadership Congress - Call for Presentations

ACCT has announced its call for presentations for the 44th Annual Leadership Congress, which is scheduled on October 2 - 5, 2013, in Seattle, Washington. The theme for this year's Congress is "Society Demands, Community Colleges Deliver: Moving the Needle".

Additional information was provided in a brochure from ACCT for the Board's information. All proposal submissions must be received by Wednesday, May 1, 2013, and should specifically address one of the following five tracks:

- 1) Entrepreneurship and strategic alliances to meet local workforce needs and partnerships with K-12
- 2) Data-driven solutions to foster equity, access, and student success and completion
- 3) Innovative financial strategies and expanded fundraising
- 4) Combating poverty, serving at-risk and underserved populations, and ensuring access
- 5) Procedures, practices, and policies that promote effective governance

The latest trends and priorities for community colleges on workforce demands, student success and completion, K-12 partnerships, and entrepreneurial opportunities with business and industry are just some of the topics that will be covered at the 2013 Congress. Time was reserved for further discussion on this item. If the Board wishes to submit a proposal, a letter of support signed by the Board chair is needed. In addition, the sessions must include trustees, handouts, and be approximately 60 minutes in length.

The Board requested that President Meyer select the tracks we can present on. He noted that we could present on number 1 and 2. Draft proposals and Board letters of support will be brought back in April.

8. Capital Equipment Purchases

A. Medical Equipment – Collegewide: A purchase was made of medical equipment in the total amount of \$1,510 from McKesson Medical-Surgical of Richmond, VA, under the state contract #1561-45. This equipment will be used in the Medical Assistant programs at all WITC Campuses.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Review Meeting Dates, Locations, and Start Times

Time was reserved for the Board to confirm their plans for the regular meeting scheduled on Monday, April 15, 2013, at 8:30 a.m., at the WITC-New Richmond Campus. The Board meeting schedule was provided for the Board's information. Board members who need lodging were asked by Chair Minor to contact Ms. Olson for a reservation.

2. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the meeting on April 15 were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed. *Note: Board members who wish to add additional items to next month's Board agenda may do so by contacting the Board Chair before Thursday, March 28, 2013. This request does not obligate the Board Chairperson to include the item on the agenda. The Board Chair will notify administration of agenda items before the Board book is prepared and copied.*

MEETING EVALUATION

PLUS +	DELTA ^
+ Student ambassadors did a nice job + Great information + Ms. Kunselman's FTE/Enrollment report was good + Mr. Fowler's Foundation report was good + Liked having Representative Bewley at the meeting	^ None

Chair Minor adjourned the meeting at 12:25 p.m.

Respectfully submitted,



Lori Laberee
Board Secretary

ko/ *Note: A Board luncheon followed the Board meeting; however, no action was taken.*

2/28/2013
4:23:37
PM

Wisconsin Indianhead Technical College
Contract Estimated Full Cost Report

Fiscal Year:
2013

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

State Designated Indirect Cost Factors:
On Campus = 43.3% Off Campus = 36.45%

*-----ESTIMATED-----
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Contract Number	Service Recipient	Location	On/Off	Contract Revenue	Est.Salary/ Fringe Cost	+ Indirect	= Full Cost	Difference +/-
439	Bad River Lodge & Casino Medic First Aid	Bad River Lodge and Casino	Off	623.00	456.00	158.00	614.00	10.00
440	Superior School District Transportation	Superior School Transportation Building	Off	834.00	666.00	243.00	834.00	-
Employees of the Superior School District Transportation Division will receive Heartsaver First Aid Recertification. Successful participants will receive documentation upon completing training.								
441	Ventures Unlimited Provide Heartsaver 1st aid/CPR & AED to employees of Ventures Unlimited	Ventures Unlimited - Hayward	Off	306.00	259.00	82.00	340.00	(35.00)
442	Fraser Shipyards, Inc. Employees of Fraser Shipyards will receive American Heart Association Heartsaver First Aid & CPR/AED instruction. Successful participants will receive documentation upon completion of training.	WITC Superior Rooms 202/203	On	796.00	330.00	143.00	473.00	324.00
443	St. Croix County Jail AIS Shoot/Don't Shoot Scenario training for the Jail Officers. Each Jail Officer will take a 30 minute slot to do scenarios with instructor Tom Vandeberg.	St. Croix County Sheriff Department	Off	521.00	441.00	161.00	602.00	(82.00)
444	Ventures Unlimited Provide Heartsaver 1st aid/Adult & child CPR & AED to employees.	Ventures Unlimited - Shell Lake	Off	306.00	259.00	82.00	340.00	(35.00)
445	U.S. Fish & Wildlife Medic First Aid	US Fish & Wildlife Conference Center Room	Off	206.00	174.00	55.00	229.00	(24.00)

446	Washburn County Sheriff	Washburn County Sheriff Department	Off	399.00	338.00	83.00	420.00	(22.00)
	AIS Shoot Don't Shoot Scenario Training with Tom Vandeberg. Each officer will compete (1) 30 minute session of scenarios with the instructor. This training is scheduled for the Deputies per Chief Deputy Mike Richter.							
447	Washburn County Jail	Washburn County Jail	Off	399.00	338.00	83.00	420.00	(22.00)
	AIS Shoot Don't Shoot Scenario Training with Tom Vandeberg. Each Jail Officer will complete (1) 30 minute session of scenarios with the instructor. This training is for the Correction Officers set up per Chief Deputy Mike Richter.							
448	Rice Lake Police Department	Rice Lake Police Department	Off	327.00	277.00	101.00	378.00	(52.00)
	AIS Shoot Don't Shoot Scenario Training with Tom Vandeberg. Each officer will complete (1) 30 minute scenario training session with instructor.							
449	Rice Lake Police Department	Rice Lake Airport	Off	449.00	380.00	110.00	490.00	(41.00)
	This is a refresher on pursuit driving. Each student will complete a 4 hours hands on classroom and driving course with the instructor Joe Belany. This class meets the requirement by DOJ for 4 hour training.							
450	Berghammer Builders, Inc.	Berghammer Builders, Clayton, WI	Off	1,335.00	577.00	165.00	742.00	594.00
	Employees of Berghammer Builders to receive OSHA 10 Safety Training for Construction							
451	Red Cliff Tribal Police Department	Red Cliff Legendary Waters Hotel Conference Center	Off	1,116.00	945.00	329.00	1,274.00	(158.00)
	Basic Radar Certification (24 hours) class for 10 Officers with Instructor Troy Stage.							
452	WIDOT/BOTS	New Richmond Campus Conference Center Room 504- 505	On	1.00	1.00	-	1.00	-
	The class is ARIDE for law enforcement officers. This class is grant funded by WIDOT/BOT and offered to the students at no charge. THIS IS AN EXCHANGE OF SERVICES AGREEMENT. The class has minimum of 18 and maximum of 24.							
453	REM Arrowhead	REM Arrowhead	Off	892.00	225.00	83.00	307.00	585.00
	REM Arrowhead employees will receive First Aid & CPR recertification. Successful participants will receive documentation.							
454	Men As Peacemakers	WITC Superior	On	2,325.00	700.00	195.00	895.00	1,431.00
	Participants in the Girls Restorative Project, a program of Men As Peacemakers, will receive basic welding instruction.							

455 Bukowski Dental Bukowski Dental Off 462.00 185.00 68.00 253.00 210.00

Employees of Bukowski Dental will receive Basic Lifesaving for Healthcare Provider renewal training.


Board Secretary

3-18-13

Date

*** End Of Report ***

* indicates an amended contract

RESOLUTION #13-07

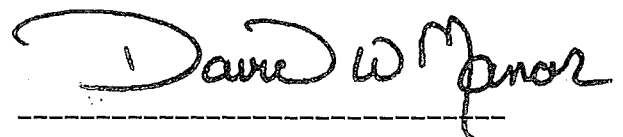
PETITION TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM BOARD
REQUESTING APPROVAL FOR THE RENTAL OF FACILITIES
FOR THE WASHBURN COUNTY LEARNING CENTER - SPOONER

WHEREAS, the Wisconsin Indianhead Technical College Board has heard reports detailing the need for the rental of a facility for the Washburn County Learning Center - Spooner.

WHEREAS, the board, in renting this facility, does not meet TCS 5.09 exclusion of minor remodeling and minor rentals which now requires state board approval.

NOW, THEREFORE, BE IT RESOLVED that the Wisconsin Indianhead Technical College board goes on record petitioning the Wisconsin Technical College System Board to allow the district board to enter into this rental agreement for the rental of facilities.

Adopted and approved this 18th day of March 2013.



District Board Chairperson

ATTEST:



District Board Secretary

RESOLUTION #13-08

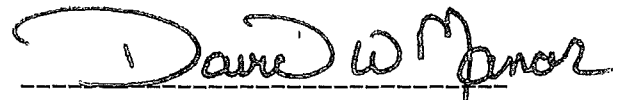
PETITION TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM BOARD
REQUESTING APPROVAL FOR THE RENTAL OF FACILITIES
FOR THE WITC-LADYSMITH CENTER

WHEREAS, the Wisconsin Indianhead Technical College Board has heard reports detailing the need for the rental of a facility for the WITC-Ladysmith center.

WHEREAS, the board, in renting this facility, does not meet TCS 5.09 exclusion of minor remodeling and minor rentals which now requires state board approval.

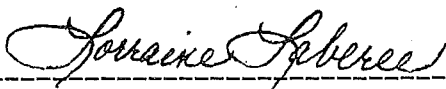
NOW, THEREFORE, BE IT RESOLVED that the Wisconsin Indianhead Technical College board goes on record petitioning the Wisconsin Technical College System Board to allow the district board to enter into this rental agreement for the rental of facilities.

Adopted and approved this 18th day of March 2013.



District Board Chairperson

ATTEST:



District Board Secretary

RESOLUTION #13-09

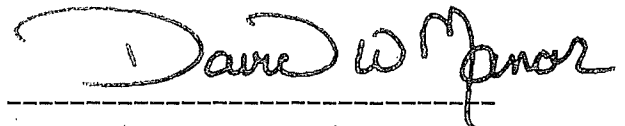
PETITION TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM BOARD
REQUESTING APPROVAL FOR THE RENTAL OF FACILITIES
FOR THE WITC-HAYWARD CENTER

WHEREAS, the Wisconsin Indianhead Technical College Board has heard reports detailing the need for the rental of a facility for the WITC-Hayward center.

WHEREAS, the board, in renting this facility, does not meet TCS 5.09 exclusion of minor remodeling and minor rentals which now requires state board approval.

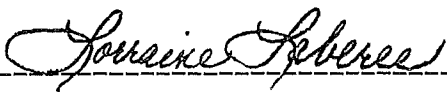
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District Board Chairperson

ATTEST:



District Board Secretary