

Wisconsin Indianhead Technical College
Board Proceedings
March 21, 2011

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, March 21, 2011, at 8:30 a.m., at the WITC-Administrative Office, located at 505 Pine Ridge Drive, Shell Lake, Wisconsin 54871.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson, James Beistle, called the meeting to order at 8:31 a.m. with the following Board members present: James Beistle, Lorraine C. Laberee, Jean Serum, Morrie Veilleux, and Susan Wojtkiewicz. Dave Minor joined the meeting by a Wisline telephone conference. A quorum was established. *Note: Hal Helwig, Dan Olson, and James Schultz provided notice that they would not be in attendance at this meeting.*

The following WITC administration were in attendance for the meeting: Steve Decker, Craig Fowler, Bob Meyer, Kim Olson, Ellen Riely Hauser, and Cher Vink. Others in attendance during this meeting were: Paul Gabriel and Janet Bewley.

The following WITC staff were in attendance during the audience recognition agenda item (and other open session portions of the meeting): Annette Ancel-Wisner, Joanne Briggs, JoAnna Demulling, Sally Dittloff, Tom Findlay, Lisa Hall, Julie La Guire, Pat Livingston, Karla Meier, Mary Peters, Kathy Ritchie, Shawnda Schelinder, Jennifer Siem, Kathy Steffen, Donna Stelter, Barb Story, Pam Thompson, and Melissa Zappa.

OPEN MEETING

Kim Olson, Executive Assistant, read the following open-meeting statement: "The March 21, 2011, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on March 17 in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA

Chair Beistle reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology. A Consent Agenda addendum was provided at the meeting, which included three additional personnel items D. - F.

Morrie Veilleux moved, seconded by Jean Serum, to approve the amended agenda. Upon a unanimous vote, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

Time was reserved for Chair Beistle to recognize people in the audience. The Audience Recognition Board policy (II.M.) was included in the Board book as a reference. Two representatives from the Faculty union, and one representative from the Office and Technical Support (OTS) staff union requested to speak to the Board about their proposals. Chair Beistle announced that each Board member received a letter from the unions prior to this meeting concerning the following items as they relate to the master contracts: 1) Wisconsin Retirement System (WRS) contributions of 5.8% of salary, 2) Contribution of 12% of health insurance premiums, and 3) a two-year wage freeze.

Tom Findlay (New Richmond Counselor), JoAnna Demulling (New Richmond OTS), and Sally Dittloff (Rice Lake faculty) provided individual comments to the Board on the recent events in Madison, the uncertainty of future collective bargaining, and their requests for the Board to consider extending the Faculty and OTS employee union contracts.

Chair Beistle noted that the Board is aware of the type of working relationships we have in all areas of WITC. When Board members go to the District Boards Association meetings and are talking with others, it is evident that we have a better relationship than what others have in the state. The three representatives were asked if the two-year wage freeze in their proposal included a freeze on the step, or if the step would be given on the proposal. The representatives didn't know the answer to that question. Chair Beistle noted that Cher Vink will be in contact with staff if something comes up as she is the person they will contact now that John Will is gone. They were also asked to copy President Meyer on any of those communications with Ms. Vink, and he will provide a copy of the communication to the Board if needed. Chair Beistle asked if there were any further questions, and there were none. President Meyer noted that we have been very blessed with the negotiations environment. He referred to the *Washington Monthly* rankings and feels very proud of the accomplishments we have done together. We would want to move forward with that collaborative approach regardless of the outcomes of the legislation currently under consideration in Madison. President Meyer said, "you deserve that recognition."

WITC employees in attendance for the audience recognition portion of the agenda were excused before the Board went into executive session.

EXECUTIVE SESSION

Chair, James Beistle, requested a motion for the Board to adjourn into executive session under the provisions of Wisconsin Statutes §19.85(1)(c)(e) for the purpose of considering bargaining strategies.

Susan Wojtkiewicz moved, seconded by Morrie Veilleux, to go into executive session in accordance with Wisconsin Statutes §19.85(1)(c)(e) for the purpose noted in the preceding paragraph. Chair Beistle announced the motion. Upon a roll-call vote, all members present voted yes (6-0); motion carried.

Chairperson, James Beistle, called the executive session to order at 8:57 a.m. with the following Board members present: James Beistle, Lorraine C. Laberee, Jean Serum, Morrie Veilleux, and Susan Wojtkiewicz. Dave Minor was present by Wisline telephone conference. *Hal Helwig, Dan Olson, and James Schultz provided notice that they would not be in attendance at this meeting.*

The following WITC administration were in attendance during executive session: Steve Decker, Bob Meyer, Kim Olson, and Cher Vink.

Approval of the February 21, 2011, Executive Meeting Minutes

Lori Laberee moved, seconded by Susan Wojtkiewicz, to approve the executive meeting minutes as printed. Upon a unanimous vote of all members present, motion carried.

Lori Laberee moved, seconded by Susan Wojtkiewicz, to adjourn the Executive Session and convene back into the regular Board meeting. Upon a roll-call vote, all members present voted yes (5-0), Dave Minor lost his telephone connection during this vote; motion carried and the executive session adjourned at 10:23 a.m.

The Board recessed at 10:23 a.m. and reconvened the meeting at 10:30 a.m.

OPEN SESSION RECONVENED

MEETING MINUTES

Approval of the February 21, 2011, Regular Meeting Minutes

Morrie Veilleux moved, seconded by Jean Serum, to approve the February 21, 2011, regular meeting minutes as printed. Last month's signed lists of contracts and resolutions were attached to the official minutes.

CONSENT AGENDA

A personnel addendum was provided at the Board meeting and items 1.D., 1.E., and 1.F. were added. President Meyer noted that the Board of Trustees receives the retirement requests and are the final authority to approve any waivers to the notification timelines tied to such retirement requests. In the past, the Board has approved waivers recommended by administration. President Meyer noted that administration recommends that the Board waive the notification requirement until April 14, with Board approval at the April 18, 2011, Board meeting.

Lori Laberee moved, seconded by Jean Serum, to approve the consent agenda and addendum. Upon a roll-call vote, all members present voted yes (5-0); motion carried.

1. Personnel:

- A. **Retirement:** Lucile Gunderson, Medical Assistant Instructor/Program Director, Faculty, Superior; effective June 30, 2011. *NOTE: Administration recommended waiving the six-month notification requirement. Lucy has served 12 years at WITC.*
- B. **Retirement:** Mary Leggate, Student Success Instructor, Faculty, Superior; effective June 30, 2011. *NOTE: Administration recommended waiving the six-month notification requirement. Mary has served over 24 years at WITC.*
- C. **Retirement:** Lydia Miller, Administrative Professional/Supervisory Management Program Instructor, Faculty, Superior; effective June 30, 2011. *NOTE: Administration recommended waiving the six-month notification requirement. Lydia has served 28 years at WITC.*
- D. **Retirement:** Connie Bussewitz, Office Support Specialist Instructor, Faculty, Rice Lake; effective June 30, 2011. *NOTE: Administration recommended waiving the six-month notification requirement. Connie has served 13 years at WITC.*
- E. **Retirement:** Theresa Klimek, Student Success Instructor, Faculty, Superior; effective June 30, 2011. *NOTE: Administration recommended waiving the six-month notification requirement. Theresa has served nearly 25 years at WITC.*
- F. **Retirement:** Jean Kissack, Associate Degree Nursing Instructor, Faculty, Rice Lake; effective June 30, 2011. *NOTE: Administration recommended waiving the six-month notification requirement. Jean has served over 22 years at WITC.*

President Meyer noted that these retirements add up to over 124 years of service. Appreciation was given to the retirees from the Board.

2. Contracts

The listing of contracts was approved (see attached list).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of February 28, 2011, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 115202 through 115809 and electronic transfer payments totaling \$4,350,075 were approved.

5. Bids/Purchases

- A. **Career Impact Magazine Printing – Collegewide:** The Board accepted the low bid received for bid number CI Spring11 from Johnson Litho Graphics of Eau Claire, WI, in the amount of \$30,370. The bid represented the cost of printing 279,000 Career Impact magazines to potential WITC customers.
- B. **Casework and Moveable Equipment – Rice Lake:** The Board approved the purchase of casework and moveable equipment from Wynn O. Jones & Associates of Schofield, WI, in the amount of \$53,784 under the University of Wisconsin-Madison state contract #10-5665. This casework and moveable equipment is for the addition and remodeling project at the Rice Lake Campus.
- C. **Office Furniture and Moveable Equipment – Rice Lake:** The Board approved the purchase of office furniture and moveable equipment from Systems Furniture of DePere, WI, in the amount of \$255,750 under state contract # C0025576 – Knoll. This furniture and moveable equipment is for the addition and remodeling project at the Rice Lake Campus.
- D. **Servers, Storage Equipment, and Implementation Services – Collegewide:** The Board approved the purchase of servers, storage equipment, and implementation services from CDW-Government (CDW-G) of Appleton, WI, to not exceed \$200,000. \$150,000 of the total is for the servers and storage equipment and will be purchased under the state approved cooperative purchasing contract, National Joint Powers Alliance 111309-CDW. \$50,000 of the total is for implementation services from CDW-G that fall under the network services umbrella agreement approved by the Board at its November 2010 meeting. The equipment and services are needed to complete a network refresh project to replace servers and upgrade the Microsoft Active Directory network.

OTHER ITEMS REQUIRING BOARD ACTION

1. Announcements and/or Action from Executive Session

Time was reserved for the Board Chair to provide an announcement about the executive session, if appropriate. He noted that the Board discussed the current bargaining environment, and no action was required on this item.

2. Second Reading of 2012-2015 Strategic Goals

On November 29 and December 15, the Collegewide Quality Improvement Steering Committee analyzed the compiled 2010 forum feedback into strategic themes and strategic goals. Time was reserved for the Board's second reading and approval of the 2012-2015 Strategic Goals. Lori Laberee moved, seconded by Morrie Veilleux, to approve the 2012-2015 Strategic Goals as presented. Upon a unanimous vote by all members present, motion carried.

3. Second Reading of District Board Governance Process Policy – Mission, Vision, Values (II. B.)

Time was reserved for the Board to review the Mission, Visions, and Values statements found in the Board Governance Process Policy II.B. There were no changes recommended at the February Board meeting, and final Board approval was requested.

Lori Laberee moved, seconded by Susan Wojtkiewicz, to approve the District Board Governance Process Policy – Mission, Vision, Values (II. B.) as presented. Upon a unanimous vote of all members present, motion carried.

4. Approval of Electronic Board Book

Currently Ms. Laberee, Mr. Minor, Ms. Serum, Mr. Veilleux, and Ms. Wojtkiewicz are receiving electronic Board books. Administration recommended moving to an all-electronic Board book beginning with the April 18 Board book. No paper copies will be mailed; however, a copy of the agenda and summary pages will be provided at the meeting. Ms. Olson will provide the electronic Board book by noon on the Thursday prior to the Board meeting, allowing time for Board members to ask questions if needed. Administration will also plan to project the public Board book materials during the meeting as needed.

Lori Laberee moved, seconded by Susan Wojtkiewicz, to approve an all-electronic Board book, as presented, unless there are special circumstances. Upon a unanimous vote of all members present, motion carried. *Note: James Beistle asked Ms. Olson to print him and James Schultz a paper Board book until further notice.*

5. Approval of College E-mail Addresses for Board Members

Administration recommended moving to the use of all WITC Board e-mail addresses and the removal of all personal Board member e-mail addresses from WITC's e-mail contact database. Correspondence with WITC Board members would no longer be done through their personal or work e-mail addresses:

Lori Laberee moved, seconded by Susan Wojtkiewicz, to approve the use of WITC e-mail addresses for the Board, as presented. Upon a unanimous vote of all members present, motion carried.

6. Resolution 11-06, Authorizing the Sale of \$3,350,000 General Obligation Promissory Notes, Series 2011A

Bids for the \$3,350,000 promissory notes were opened at 10:00 a.m. on Monday, March 21, 2011. Administration presented Resolution 11-06 (see attached) and the results of the bid to the Board at the meeting. Based on the bid results, John Will of Springsted Incorporated recommended the lowest bid (1.445%) to Bankers' Bank for the Board's approval. Mr. Will provided a summary of bidders and an official bid form for the Board's information. \$1,850,000 of these funds were for the purpose of financing moveable equipment and \$1,500,000 of these funds were for the purpose of financing construction of building remodeling. An Official Statement was available electronically and was also provided in the Board book.

Lori Laberee moved, seconded by Jean Serum, to approve Resolution 11-06, Authorizing the Sale of \$3,350,000 General Obligation Promissory Notes, Series 2011A, as presented. Upon a roll-call vote, all members present voted yes (5-0); motion carried.

INFORMATION REPORTS

1. Annual Wisconsin Technical College District Boards Association Update

Paul Gabriel, Executive Director of the Wisconsin Technical College District Boards Association, provided an update on legislative issues and Boards Association activities. A handout was provided at the meeting.

Mr. Gabriel informed the Board about the upcoming District Boards Association summer meeting on July 12 -13 that will include a Wisconsin Technical College System Centennial celebration at the Gateway Technical College in Racine. He noted the celebration will take place the afternoon of July 12 and the morning of July 13. On November 2-3, a District Boards Association meeting will tentatively take place in Waukesha where they will return to do a popular program to meet with leadership staff for a legal seminar. In addition, a newsletter entitled *Wisconsin's Futuremakers - Building the Next Generation* can be found at www.buildingthenextgeneration.org. Time was reserved for questions and answers.

2. College FTE and Enrollment Report

Due to a lack of time, this report was postponed until the May 16 Board meeting.

3. Marketing Initiatives Report

Due to a lack of time, this report was postponed until the May 16 Board meeting.

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Time was reserved for Board members to share information from the meetings they attended. There were no updates from the Board; however, President Meyer noted that he recently went to the Mitchell Technical Institute in South Dakota for a Higher Learning Commission Peer Review.

2. Travel Sign Up

Time was reserved for the Board to update administration on their plans for upcoming Board events. Chair Beistle requested that the Board report any changes on the *Board Events Schedule* to Ms. Olson.

3. Monitoring Schedule

Time was reserved for the Board to review the *Board Monitoring Schedule* for next month's agenda items. *Note: A graduation reminder item was added to the March activities section of the monitoring schedule.*

A. **Consider Nominations for ACCT Leadership Awards**

Time was reserved for the Board to consider nominations for the ACCT Leadership Awards. A list of awards is provided for the Board's review. Nominations are due Friday, June 24, 2011. It was suggested that if administration would like to bring back a nomination for the faculty member ACCT award, the Board could move forward with that. Ms. Olson will ask Kathy Maas to work on this nomination.

B. **Annual Review of Board Expenses/Board Budget Approval**

As of March 1, 2011, Board expenses were 38.6 percent of the budgeted amount. Based on the prior year and current year, administration included a Board budget totaling \$83,790 for fiscal year 2012. A revised year-to-date summary of expenses, which included a three-year history summary was provided for the Board's review. Mr. Decker noted that there will be a 3.25% reduction in staff budgets next year. The consensus of the Board was to follow with the same budget reduction as staff.

4. President's Updates

Time was reserved for President Meyer to provide the following updates:

A. **Rice Lake Building Project**

Time was reserved for Craig Fowler, Vice President, Continuing Education/Executive Director Foundation, and Rice Lake Campus Administrator, to provide an update on the Rice Lake building project. Mr. Fowler also noted that the Dental Assistant program is filled with a waiting list.

B. **Budget Update Memo**

Time was reserved for President Meyer to discuss the budget update memo that was sent to staff. He also provided a copy of the Daily Press article that included some wrong information.

C. **National Institute of Standards and Technology (NIST) Award**

President Meyer has been nominated a second time for the Manufacturing Extension Partnership (MEP) Lifetime Achievement Award, which recognizes outstanding advocates of U.S. manufacturing. Time was reserved for President Meyer to talk to the Board about the NIST Award that will be presented on May 17, 2011, during the Manufacturing Innovations 2011 National Conference scheduled on May 14 - 18, 2011. The consensus of the Board was for President Meyer to attend the MEP conference, which will result in his absence at the May 16 Board meeting.

5. Legislative Updates:

Time was reserved for legislative updates:

A. **Representative Janet Bewley Update**

Representative Bewley of Ashland provided the Board with a legislative update. She asked for clarification on technical college items related to revenues, equalized values, and state aid. She talked about Bill 11 and the temporary restraining order. She noted that every student who graduates is going to become a taxpayer. We need to cut funding and maximize revenue in creative ways. We are going to get Joint Finance hearings in the north. Representative Bewley and Senator Bob Jauch will hold hearings and submit testimony to say what the affects of the budget will have on us.

Representative Bewley noted that education should be one of the most important things we do, we are known for it. We need to have the ability to provide education lifelong (you have to be ready to be retrained two or three times in your lifetime).

President Meyer noted that the state aid revenue losses constrain WITC's services at a time when they are needed the most. The two-year levy freeze extends the situation and President Meyer questioned whether these were the correct strategic directions given the existing needs across Wisconsin. Time was reserved for questions and answers following the update.

B. **Update on Representative Murtha's Plans to Attend a Future Board Meeting**

Administration informed the Board that Representative Murtha (or a staff member) tentatively plans to stop in during the April 18, 2011, Board meeting.

6. Board Appointment 2011 Update

Time was reserved for an update on the number of applications that were received by the March 8, 4 p.m. deadline for the 2011 Board Appointment process. There were three people who applied for the following Board positions: 1) Additional member (Ashland, Bayfield, and Iron Counties), 2) Additional member (Burnett and Polk Counties), and 3) Employee member (Douglas County). A Board Appointment Committee Meeting/Public Hearing will be held on Wednesday, April 13, 2011, at 2 p.m., at WITC-Shell Lake. Candidates are required to be present and provide two letters of support for their candidacy prior to being interviewed.

Note: Ms. Wojtkiewicz stated that she is willing to stay on the Board a couple of months (beyond her June 30, 2011 resignation date) if needed.

7. District Boards Association Nomination Recommendations for Association Officer Positions

The 2011 Nominations Committee requested the WITC Board's assistance by identifying any member they wish to be considered for nomination as a candidate for Association president, vice president, or secretary/treasurer. This year's election will take place at the Association's annual meeting on Saturday, April 30, 2011. The consensus of the Board was to nominate Carla Hedtke for Secretary/Treasurer. Ms. Olson will provide the District Boards Association with the nomination information before Thursday, March 31.

8. Technical Education Champion (TECh) Award Nomination Information

The TECh Award information was provided for the Board's information. The award recognizes an individual or organization for outstanding contributions to a local technical college district and/or the Technical College System. This year's award is scheduled for presentation at the summer 2011 District Board's Association meeting in Racine. Administration plans to bring a recommendation to the April meeting for the Board's consideration. Nominations should address all five criteria areas and must be received by May 6, 2011.

9. Fall 2011 ACCT Leadership Congress - Call for Presentations

ACCT has announced its call for presentations for the 42nd Annual Leadership Congress, which is scheduled on October 12-15, 2011. Information from ACCT was provided in the Board book for the Board's information. All proposal submissions must be received by Saturday, April 30, 2011, and should specifically address one of the six tracks listed in the materials. Chair Beistle announced that the Board will pass, since there were no recommendations to present.

10. Board Representation at WITC Graduation

Time was reserved for the Board to determine who will attend at each of the WITC campus commencement ceremonies on Friday, May 13. Administration would appreciate having one Board member attend at each location. A graduation document with more detail was included in the Board book for the Board's information. Jean Serum will attend Ashland's graduation, Morrie Veilleux will attend New Richmond's graduation, James Beistle will attend Rice Lake's graduation, and Ms. Olson will check with Dave Minor and Dan Olson about attending Superior's graduation. *Note: This item was added to the Board's monitoring schedule.*

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Selection of Meeting Dates, Times, and Locations

Time was reserved for the Board to confirm their plans for the next regular meeting scheduled on Monday, April 18, 2011, at 8:30 a.m., at the WITC-New Richmond Campus. The Board meeting schedule was provided in the Board book.

2. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the regular meeting on **April 18** were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed. Ms. Laberee asked about direct deposit for the Board member expenses. Mr. Decker will check into this and bring it back to the next meeting. Mr. Veilleux would like a report through President Meyer about how it went with any negotiations.

*Note: Board members who wish to add additional items to next month's Board agenda can do so by contacting the Board Chair before **Thursday, March 31**. This request does not obligate the Board Chairperson to include the item on the agenda. The Board Chair will notify administration of agenda items before the Board book is prepared and copied.*

MEETING EVALUATION

PLUS +	DELTA ^
+ Incredible amount of information; commended staff who shared their proposal	^
+ Thanked Paul Gabriel and Janet Bewley	^
+ Great reports	^
+ It was nice having Paul Gabriel here today to answer Janet Bewley's questions	
+ It was great working with Paul Gabriel	

Lori Laberee moved, seconded by Susan Wojtkiewicz, to adjourn the meeting. The meeting adjourned at 12:16 p.m.

Respectfully submitted,



Lorraine Laberee
Board Secretary

ko

Note: A Board luncheon followed the Board meeting; however, no action was taken.

3/11/2011
11:42:03
AM

Wisconsin Indianhead Technical College
Contract Estimated Full Cost Report

Fiscal Year:
2011

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

State Designated Indirect Cost Factors:
On Campus = 39.48% Off Campus = 32.59%

----- ESTIMATED -----


Contract Number	Service Recipient	Location	On/Off	Contract Revenue	Est.Salary/ Fringe Cost	+ Indirect	= Full Cost	Difference +/-
254	DSC Communications	DSC Communications	Off	96.00	80.00	27.00	107.00	(11.00)
	Test proctoring at DSC Communications.							
470	Ladysmith High School	Ladysmith/Hawkins High School	Off	12,776.00	11,110.00	-	11,110.00	1,667.00
	Provide instruction for EMT Basic class. This contract does not include book fees or licensing exam fees.							
471	Bad River Headstart	Bad River Reservation	Off	435.00	358.00	117.00	474.00	(39.00)
	MS ACCESS training to Bad River Headstart employees.							
472	Sanmina-SCI	Sanmina-SCI, Turtle Lake	Off	1,554.00	866.00	209.00	1,074.00	480.00
	Root Cause Analysis							
473	Birchwood Public Schools	Birchwood High School	Off	2,254.00	-	-	2,254.00	-
	Transcripted Credit coursework for 7 students at Birchwood High. 3 credit, 10501101 Medical Terminology							
474	Chetek-Weyerhaeuser Area School District	Chetek-Weyerhaeuser High School	Off	3,728.00	-	-	3,728.00	-
	Transcripted Credit courses: 6 students in 1 credit each of 10106181 Keyboarding, 10103129 Intro to MS Office, 10103151 MS Excel A and 8 students in 2 cr 10106127 Desktop Publishing							
475	Ladysmith High School	Ladysmith High School	Off	6,231.00	-	-	6,231.00	-
	Transcripted Credit: 1 cr, 5 students in 10106181 Keyboarding, 1 cr, 5 students in 10103129 Intro to MS Office, 2 cr, 5 students in 10106110 Doc Formatting, 2 cr, 5 students in 10106127 Desktop Publishing; 3 cr, 4 students in 10114125 Personal Finance; 2 cr, 9 students in 10510135 A & P & Disease Concepts.							
476	Smithco	Smithco, located in	Off	1,858.00	840.00	217.00	1,056.00	802.00

Cameron								
Forklift Safety Training								
477	Osceola EMS	Osceola EMS	Off	628.00	546.00	178.00	724.00	(96.00)
Volunteers of Osceola EMS will receive further skills review.								
478*	Red Cliff Early Childhood Center	Red Cliff Bingo Hall	Off	859.00	560.00	174.00	733.00	127.00
Pediatric Medic First Aid and Pediatric Medic First Aid Recert The recert class is stacked with the original class.								
479	REM Arrowhead	REM Arrowhead	Off	269.00	74.00	25.00	98.00	171.00
American Heart Association Heartsaver CPR instruction and certification for REM Arrowhead employees.								
480	Hudson Physicians' Group	Hudson, WI	Off	3,387.00	3,061.00	849.00	3,910.00	(523.00)
Participants will receiving training on the Dynamics of Customer Service								
481	Hudson High School	Hudson High School	Off	6,261.00	-	-	6,261.00	-
Transcripted Credit course for 2 cr. 32442307 Welding for Mechanics for 19 students.								
482	Mellen High School	Mellen High School	Off	1,712.00	-	-	1,712.00	-
Transcripted credit course, 6 students in 3 cr. 10501101 Medical Terminology								
483	Somerset High School	Somerset High School	Off	3,542.00	-	-	3,542.00	-
Transcripted credit course for 3 credit 10101115 Accounting Principles for 11 students.								
484	Hayward High School	Hayward High School	Off	16,202.00	-	-	16,202.00	-
Transcripted credit courses: 3 cr. 10105100 ntro to Business for 3 students; 2 cr. 10106127 Desktop Publishing for 36 students; 1 credit each of MS Word A, B, C course numbers 10103146, 47, 48 for 13 students in each section and 1 credit each of MS Excel A and B 10103151 and 52 w 14 students in each section.								
485	Superior Family Dentistry	Superior Family Dentistry	Off	367.00	148.00	49.00	196.00	171.00
AHA Healthcare Provider Recertification training to employees of Superior Family Dentistry.								
486	REM Arrowhead	REM Arrowhead	Off	1,341.00	370.00	121.00	490.00	852.00
American Heart Association Heartsaver First Aid & CPR certification for REM Arrowhead employees.								
487	Men As Peacemakers	WITC Superior	On	2,153.00	710.00	175.00	885.00	1,269.00
Clients of the Girls Restorative Program will receive basic welding instruction.								
488	Dr Rydell Dental Office	Hayward	Off	226.00	109.00	25.00	133.00	93.00
Provide CPR for Healthcare Recertification class								

489	North Woods Community Health Center	Hayward	Off	175.00	146.00	37.00	182.00	(7.00)
	Provide CPR for Healthcare recertification class							
490	Advanced Food Products AFP	Clear Lake	Off	437.00	199.00	65.00	264.00	173.00
	CPR / AED training							
491	Rice Lake Police Department	Rice Lake Police Department Range	Off	236.00	194.00	64.00	258.00	(22.00)
	Handgun firearms training Concealed Carry (2) four hour sessions with approximately 7 officers each session.							
492	Ashland School District	Ashland School District	Off	246.00	214.00	54.00	267.00	(22.00)
	Employees of the Ashland School District will participate in a professional development seminar on social marketing.							

*** End Of Report ***

* indicates an amended contract



 Board Secretary

3-2-11

 Date

RESOLUTION NO.11-06**RESOLUTION AWARDING THE SALE OF
\$3,350,000 GENERAL OBLIGATION PROMISSORY NOTES,
SERIES 2011A**

WHEREAS, the District Board of Wisconsin Indianhead Technical College District, Wisconsin (the "District") has, by resolutions adopted on January 17, 2011 and February 9, 2011 (the "Authorizing Resolutions"), authorized the issuance of General Obligation Promissory Notes, Series 2011A (the "Notes"), pursuant to Section 67.12(12) of the Wisconsin Statutes for the public purposes of financing building remodeling and improvement projects in the amount of \$1,500,000 and financing the acquisition of movable equipment in the amount of \$1,850,000;

WHEREAS, the Secretary of the District caused Notices to Electors to be published in The Daily Press on January 21, 2011 and February 11, 2011 giving notice of adoption of the Authorizing Resolutions, identifying where and when the Authorizing Resolutions could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of general obligation promissory notes to finance building remodeling and improvement projects or the acquisition of movable equipment;

WHEREAS, no petition for referendum has been filed with the Secretary and the time to file such a petition has expired;

WHEREAS, the District has directed its financial advisor, Springsted Incorporated ("Springsted") to take the steps necessary to sell the Notes authorized by the Authorizing Resolutions;

WHEREAS, Springsted, in consultation with the officials of the District, prepared an Official Terms of Offering (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on March 21, 2011;

WHEREAS, the Secretary (in consultation with Springsted) caused notice of the sale of the Notes to be published and/or announced and caused the Official Terms of Offering to be distributed to potential bidders offering the Notes for public sale;

WHEREAS, the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Terms of Offering and is deemed to be the most advantageous to the District. Springsted has recommended that the District accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1A. Official Terms of Offering and Offering Materials. The District Board of the District hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Official Terms of Offering and any other offering materials prepared and circulated by Springsted are hereby ratified and approved in all respects. All actions taken by officers of the District and Springsted in connection with the preparation and distribution of the Official Terms of Offering and any other offering materials are hereby ratified and approved in all respects.

Section 1B. Award of the Notes. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal, plus accrued interest to the date of delivery, is hereby accepted. The Chairperson and Secretary or other appropriate officers of the District are authorized and directed to execute an acceptance of the Proposal on behalf of the District. The good faith deposit of the Purchaser shall be retained by the District Treasurer and applied in accordance with the Official Terms of Offering, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2011A"; shall be issued in the aggregate principal amount of \$3,350,000; shall be dated April 1, 2011; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on October 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest is payable semi-annually on April 1 and October 1 of each year commencing on October 1, 2011. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption. If the Proposal specifies that any of the Notes are subject to mandatory redemption, the terms of such mandatory redemption are set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2011 through 2015 for the payments due in the years 2011 through 2016 in the amounts set forth on the Schedule. The amount of tax levied in the year 2011 shall be the total amount of debt service due on the Notes in the years 2011 and 2012;

provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of principal of or interest on the Notes in the year 2011.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The District hereby appropriates from taxes levied in anticipation of the issuance of the Notes, proceeds of the Notes or other funds of the District on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay the interest on the Notes coming due on October 1, 2011 as set forth on the Schedule.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for \$3,350,000 General Obligation Promissory Notes, Series 2011A, dated April 1, 2011" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. The District Treasurer shall deposit in the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of

principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the District and disbursed solely for the purposes for which borrowed or for the payment of the principal of and the interest on the Notes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purposes shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and their ownership, management and use will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or

other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by U.S. Bank National Association, St. Paul, Minnesota, which is hereby appointed as the District's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The Fiscal Agency Agreement between the District and the Fiscal Agent shall be substantially in the form attached hereto as Exhibit F and incorporated herein by this reference.

Section 13. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations previously executed on behalf of the District and on file in the District office.

Section 16. Official Statement. The District Board hereby approves the Official Statement with respect to the Notes and deems the Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the District in connection with the preparation of such Official Statement and any addenda to it or Final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Official Statement and any addenda or Final Official Statement. The Secretary shall cause copies of the Official Statement and any addenda or Final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder

and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

The Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 18. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.


Section 19. Bond Insurance. If the Purchaser of the Notes determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded March 21, 2011.


James H. Beistle
Chairperson

ATTEST:


Lorraine C. Laberee
Secretary

(SEAL)

EXHIBIT A

Official Terms of Offering

To be provided by Springsted Incorporated and incorporated into the Resolution.

(See Attached)

EXHIBIT B

Bid Tabulation

To be provided by Springsted Incorporated and incorporated into the Resolution.

(See Attached)

EXHIBIT C

Winning Bid

To be provided by Springsted Incorporated and incorporated into the Resolution.

(See Attached)