

**WISCONSIN INDIANHEAD TECHNICAL COLLEGE BOARD  
PRESIDENT'S EVALUATION SUBCOMMITTEE MEETING MINUTES**

The President's Evaluation subcommittee meeting of the Wisconsin Indianhead Technical College Board was held on Friday, April 8, 2011, at 10 a.m. at the following Wisconsin Indianhead Technical College locations: Administrative Office, located 505 Pine Ridge Drive, Shell Lake, WI 54871; WITC-Hayward Outreach Center, located at 15618 Windrose Lane, Suite 106, Hayward, WI 54843, WITC-New Richmond, located at 1019 S. Knowles Ave., New Richmond, WI 54017, and WITC-Superior, located at 600 North 21st Street, Superior, WI 54880. IP video technology was utilized for this meeting.

**1. CALL TO ORDER AND ROLL CALL**

The following Board members were in attendance at this meeting: Hal Helwig (Hayward), James Beistle (New Richmond), and Dave Minor (Superior). The following members of administration were also in attendance at this meeting: Cher Vink, Associate Vice President, Human Resources and Employee Relations (Shell Lake); Kim Olson, Executive Assistant, was present in Shell Lake during a portion of this meeting.

**2. OPEN MEETING STATEMENT**

Cher Vink, Associate Vice President, Human Resources and Employee Relations, read the following open-meeting statement: "The April 8, 2011, President's Evaluation subcommittee meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press in an attempt to make the general public of Wisconsin aware of the time, place and agenda of the meeting."

**3. REVIEW PRESIDENT'S EVALUATION TIMELINE, STAKEHOLDER LIST, PROCESS, AND EVALUATION INSTRUMENT FOR 2011 EVALUATION**

The subcommittee reviewed the President's 360 Evaluation Planning Timeline and requested that it be updated with 2011 dates. The subcommittee reviewed the revised 2011 stakeholders list and would like to identify year 1 and year 2 next to the stakeholder names. The President's Evaluation procedures and evaluation templates were also reviewed. The consensus of subcommittee was to approve 2011 Planning Timeline, 2011 stakeholder lists, evaluations, and procedures.

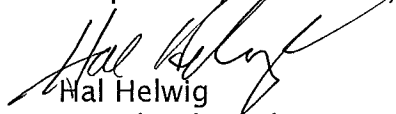
**4. ACTION OR NEXT STEPS FROM SUBCOMMITTEE**

The subcommittee will update the Board at the April 18 Board meeting and make recommendations for the Board's approval.

**5. ADJOURNMENT**

Dave Minor moved, seconded by James Beistle, to adjourn the meeting. The meeting adjourned at 10:26 a.m.

Respectfully submitted,



Hal Helwig

President's Evaluation Subcommittee Chair/Board Vice Chair

cv/ko