

Wisconsin Indianhead Technical College
Board Proceedings
May 21, 2012

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, May 21, 2012, at 8:30 a.m., at the WITC-Administrative Office, located at 505 Pine Ridge Drive, Shell Lake, Wisconsin 54871.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson, David Minor, called the meeting to order at 8:30 a.m. with the following Board members present: James Beistle, Aimee Curtis, Lorraine C. Laberee, David Minor, James Schultz, Jean Serum, Morrie Veilleux, and Eileen Yeakley. *Chris Fitzgerald provided notice that he would not be in attendance at this meeting.*

The following WITC employees were in attendance during the meeting: Steve Decker, Jennifer Kunselman, Bob Meyer, Kim Olson, and Cher Vink. Paul Gabriel, Executive Director, WTC District Boards Association, was also present during this meeting.

OPEN MEETING

Kim Olson, Executive Assistant to the President and Board, read the following open-meeting statement: "The May 21, 2012, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on May 18 in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA

Chair Minor reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology. Morrie Veilleux moved, seconded by Eileen Yeakley, to approve the agenda. Upon a unanimous vote of all members present, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

Time was reserved for Chair Minor to recognize people in the audience. Paul Gabriel, Executive Director, WTC District Boards Association, was in the audience and recognized at that time. The Audience Recognition Board policy (II.M.) was included in the Board book as a reference.

EXECUTIVE SESSION

Chair, Dave Minor, requested a motion for the Board to adjourn into executive session under the provisions of Wisconsin Statutes §19.85(1)(c)(e) for the purpose of considering bargaining strategies. James Beistle moved, seconded by Jean Serum, to go into executive session in accordance with Wisconsin Statutes §19.85(1)(c)(e) for the purpose noted in the preceding paragraph. Chair Minor announced the motion. Upon a roll-call vote, all members present voted yes (8-0); motion carried.

Chairperson, Dave Minor, called the executive session to order at 8:32 a.m. with the following Board members present: James Beistle, Aimee Curtis, Lorraine C. Laberee, David Minor, James Schultz, Jean Serum, Morrie Veilleux, and Eileen Yeakley. *Chris Fitzgerald provided notice that he would not be in attendance at this meeting.*

The following WITC employees were in attendance during executive session: Steve Decker, Bob Meyer, Kim Olson, and Cher Vink. Mr. Gabriel was excused from this portion of the meeting.

Approval of the April 16, 2012, Executive Meeting Minutes

Jean Serum moved, seconded by Aimee Curtis, to approve the executive meeting minutes as printed. Upon a unanimous vote of all members present, motion carried.

James Beistle moved, seconded by Eileen Yeakley, to adjourn the Executive Session and convene back into the regular Board meeting. Upon a roll-call vote, all members present voted yes (8-0); motion carried and the executive session adjourned at 9:35 a.m.

OPEN SESSION RECONVENED

The Board Chair recessed the meeting at 9:35 a.m. and reconvened the meeting at 9:43 a.m.

MEETING MINUTES

1. Approval of the April 16, 2012, Regular Meeting Minutes

Morrie Veilleux moved, seconded by James Beistle, to approve the April 16, 2012, regular meeting minutes as printed. Upon a unanimous vote of all members present, motion carried. *Note: The signed list of contracts and resolution from the April meeting were attached to the official minutes.*

BUDGET CONSIDERATIONS REQUIRING BOARD ACTION

1. Budget Modification

A. **Special Revenue/Non-Aidable Fund:** Mr. Decker recommended increasing the Special Revenue - Non-aidable revenue and expense budgets by \$700,000. The increase recognizes additional revenue and expense associated with increased student financial aid expenditures and increased federal revenues.

Morrie Veilleux moved, seconded by Lori Laberee, to approve the recommended increase to the Special Revenue/Non-Aidable Fund for 2011-2012 as presented. Upon a roll-call vote, all members present voted yes (8-0); motion carried.

Note: A summary of the budget modification, will be publicly noticed within 10 days following Board approval per Wisconsin Statute §65.90 (5). A two-thirds majority of the full Board was required to approve this budget modification.

2. 2012-2013 Tentative Authorization of Budget

Mr. Decker reviewed the proposed 2012-2013 tentative operational budget with the Board, which will be publicly noticed within 10 days following Board approval per Wisconsin Statute §65.90 (5). The Board was provided with the Budget Summary - General Fund and Notice of Public Hearing budget documents in the Board book. In addition, a draft copy of the WITC 2012-2013 Budget book and a budget PowerPoint presentation were posted on the Board of Trustees Board Meeting folder prior to the meeting. Mr. Decker outlined the contents of the preliminary draft of the budget publication and pointed out an addition this year of a detailed capital asset listing. He would like to propose modifying the current procurement procedure upon approval of the detailed list a future meeting. Mr. Decker recommended that the Board approve the proposed budget for the purpose of publication in the district newspapers.

Lori Laberee moved, seconded by Jean Serum, to approve the 2012-2013 tentative operational budget for the purpose of publication in the district newspapers as presented. Upon a roll-call vote, all members present voted yes (8-0); motion carried.

3. Set Budget Hearing Date, Time, and Location

Upon approval of the budget for publication in May, the Board must conduct a public hearing for final budget adoption at the June meeting. The budget hearing date, time, and location needed to be established by the Board. Administration recommended a start time of 8:30 a.m. on Monday, June 18, 2012, at the WITC - Shell Lake Administrative Office. Morrie Veilleux moved, seconded by Jean Serum, to approve the recommended budget hearing date, time, and location as presented. Upon a unanimous vote of all members present, motion carried.

CONSENT AGENDA

A personnel addendum was provided at the Board meeting and item 1.G. was added. Morrie Veilleux moved, seconded by Lori Laberee, to approve the consent agenda and addendum. Upon a roll-call vote, all members present voted yes (8-0); motion carried.

1. Personnel:

- A. **New Hire:** Amanda Abrahamson, Health Information Technology Instructor/Program Director, Faculty, New Richmond; effective May 29, 2012; annual salary \$56,862.
- B. **New Hire:** Richard Becker, Computer Numeric Controlled (CNC) Machine Tool Operation Instructor, Faculty, Rice Lake; effective July 1, 2012; annual salary \$55,395.
- C. **New Hire:** John Nuutinen, Welding Instructor, Faculty, Ashland; effective July 1, 2012; annual salary \$62,339.
- D. **New Hire:** Samuel Salter, General Studies – Communications Instructor, Faculty, Rice Lake; effective July 1, 2012; annual salary \$55,034.
- E. **Resignation:** Anita King, College Advancement Associate, OTS; effective June 30, 2012.
Note: Ms. King will have served 20 years with the College.
- F. **Resignation:** Brenda Nunemaker, Business Analyst; Manager, effective June 8, 2012.
Note: Ms. Nunemaker will have served 12 years with the College.
- G. **New Hire:** Erik Pederstuen, IT–Network Specialist Instructor, Faculty, New Richmond; effective July 1, 2012; annual salary \$51,706.

2. Contracts

The listing of contracts was approved (see attached list).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of April 30, 2012, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 127728 through 128297 and electronic transfer payments totaling \$4,994,707 were approved.

5. Bids/Purchases

- A. **Addition and Remodeling and Power Equipment Center (PEC) Renovation Project Change Orders – New Richmond:** The Board approved Change Orders 001, G–01, G–02, and G–03 by SDS Architects in the total savings amount of \$34,472 for Projects #1113 & 1130 at the New Richmond Campus. These change orders include tax savings for materials directly purchased by WITC to gain the related tax savings and miscellaneous additions and changes to the addition and remodeling projects. A financial summary was included for the Board's review.
- B. **Computer Numeric Controlled (CNC) Turning Centers – Rice Lake:** The Board accepted the low bid received for bid number 1742–444–R1 from Productivity Inc. of Minneapolis, MN, in the total amount of \$184,355. The bid was for five (5) CNC Turning Centers to be used in the Rice Lake Campus CNC Machine Tool Operator program.
- C. **Computer Numeric Controlled (CNC) Vertical Machining Centers – Rice Lake:** The Board accepted the low bid received for bid number 1742–444–R2 from Productivity Inc. of Minneapolis, MN, in the total amount of \$60,414. The bid was for two (2) CNC Vertical Machining Centers to be used in the Rice Lake Campus CNC Machine Tool Operator program.
- D. **Postage Meter Leases – Ashland, New Richmond, Rice Lake, Superior, and Shell Lake:** The Board approved the postage meter leases in the total amount of \$85,890 from Mail Finance Inc. of Milford, CT, under a Wisconsin School Counselor Association (WSCA) contract. These leases are for a five–year term that replaces existing postage meters at all five (5) WITC main locations. The current leases expire June 30, 2012.

- E. **Shell Lake Administrative Office Heating, Ventilating, and Air Conditioning (HVAC) Remodeling – Shell Lake:** The Board approved the low bids received from Rhom Construction, Inc. of Eau Claire, WI, as summarized on the bid tabulation document for the project base bid and alternates #1 and #2 for the HVAC renovations at the Shell Lake Administrative Office. The total award for this remodel project was \$316,068 including \$273,937 from the base bid and \$42,131 from the alternates. The remodeling costs were below the allowable \$1.5 million statutory limit and were within budget.
- F. **Superior Removal of Steam-to-Water Heat Exchanger and Back-up Hot Water Boiler – Superior:** The Board approved the low base bid and alternate #1 received from Belknap Plumbing & Heating Company of Superior, WI, as was summarized on the bid summary document for the WITC Superior Campus Water Heater Replacement Bid for a total of \$83,572. This project consists of a removal of an existing steam-to-water heat exchanger and back-up water boiler, which provides 100% of the domestic hot water needs for the existing building. A new domestic water heater plant shall be provided and the existing system includes a hot-water recirculation system, which shall be retained and re-used at the Superior Campus.

6. Summary of Grant Awards

Board approval was requested for receipt of the grant awards in the amount of \$1,524,395 as presented in the 2012–2013 Summary of Grants Awards document.

OTHER ITEMS REQUIRING BOARD ACTION

1. Announcements and/or Action from Executive Session

Time was reserved for the Board Chair to provide an announcement about the closed session, if appropriate. There was nothing to announce from the executive session.

2. Contracting Rates 2012–2013

Administration recommended approval of the contracting rates (revised D–450 A ADD addendum) for fiscal year 2012–2013. The out-of-district rate was not determined through state guidelines. The practice for WITC will be to price those contracts based upon the standard and direct costs as applicable. WITC will continue to notify the technical college district in which the business or government agency resides.

Lori Laberee moved, seconded by James Beistle, to approve the contracting rates in addendum D–450 A ADD as presented. Upon a roll-call vote, all members present voted yes (8–0); motion carried.

INFORMATION REPORTS SUMMARY

1. Annual Graduate Follow-Up Survey Report

Jennifer Kunselman, Research and Planning Coordinator, presented the 2011 Graduate Follow-up results of the 2010–2011 graduates, which included information on graduates' satisfaction with training received at WITC, current employment status, and salary information by degree level and program. An executive summary of the *2011 Graduate Survey* was provided in the Board book. In addition, the *2011 Graduate Survey Results* were shared. A PowerPoint presentation was posted in the Board of Trustees meeting folder prior to the meeting. It was noted that WITC had the highest response rate (85%) in the WTCS. President Meyer thanked Ms. Kunselman, Karla Meier, Tina Pocernich, and Robin Fankhauser for their work on this process.

Note: Time was reserved for the Board to respond to the monitoring presentation as it related to the interpretation of the ENDS statement for the President's annual evaluation; however, no official action took place.

1. Annual Wisconsin Technical College District Boards Association Update

Paul Gabriel, Executive Director of the Wisconsin Technical College District Boards Association (DBA), provided an update on recent and upcoming association activities as well as a wrap-up on the just concluded legislative session, focusing on bills that affected technical colleges, the Milwaukee Area Technical College Board composition, and a Wisconsin Manufacturers Commerce session. A handout on *2011-2012 Bills of Interest to Wisconsin Technical Colleges* was provided at the meeting.

Mr. Gabriel welcomed new Board members Aimee Curtis and Eileen Yeakley and thanked Board members and administration for their service and work with the District Boards Association.

Ms. Laberee was recognized for being the fourth longest serving Board member in the state (1986), as was Mr. Schultz for being in the top twenty of the longest serving Board members. Mr. Gabriel noted that Mr. Beistle was asked to be on the District Boards Association's Nominations Committee to help select the state and national leadership of the organization.

Mr. Gabriel also recognized and complimented our WITC staff for the 100 year Centennial at WITC-Superior. The upcoming July 19-20, 2012 summer DBA meeting will be held at the Deer Valley Lodge in Barneveld, and the October 18-20, 2012 fall DBA meeting will be held in Wisconsin Dells. President Meyer complimented Mr. Gabriel for being a very valuable asset to the District Boards Association. There was time for questions and answers after the update.

Note: Dave Minor excused himself at 11:37 a.m. Mr. Beistle chaired the balance of the meeting.

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they have attended.

A. **WTC District Boards Association Spring 2012 Meeting**

James Beistle, Lori Laberee, Jean Serum, and Eileen Yeakley attended the WTC District Boards Association meeting on April 19-21, 2012, in Wausau. Time was reserved for information sharing from the meeting. Materials from the meeting were given to Ms. Olson.

2. Travel Sign Up

A. **Board Events Schedule**

Time was reserved for the Board to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was routed during the meeting for Board members to update by recording their plans to attend (or not attend) the meetings and events listed on the form; or, to contact the Executive Assistant as soon as plans are confirmed. Vice Chair Beistle requested that the Board report any changes on the *Board Events Schedule* to Ms. Olson.

3. Monitoring Schedule

A. **Monitoring Schedule Updates**

Time was reserved for the Board to review the *2011-2012 Board Monitoring Schedule* and the recommended updates.

B. **Review Monitoring Schedule for the Next Fiscal Year (FY13) for Approval in July**

Time was reserved for the Board to review the *2012-2013 Board Monitoring Schedule* and recommended updates. A final schedule will be brought to the annual organizational meeting in July for approval.

C. **Board President's Evaluation Subcommittee Meeting and Planning**

Time was reserved for Vice Chair Beistle to update the Board on a second subcommittee meeting that has been scheduled on Wednesday, June 6, beginning at 1 p.m. to review and analyze the President's 360 degree survey feedback from internal and external stakeholders. IP video technology will be utilized for this meeting. Mr. Beistle requested that Board members complete the 360 degree evaluation by May 29, 2012.

D. Preparation of President's June Evaluation

According to the Monitoring Schedule, the Board was provided with the following documents in May in preparation for the President's Evaluation in June: District Board Policy index, Board-Staff Relationship policies, Executive Limitations policies, President's job description, and President's contract. The job description and contract were included in the Board packet.

4. President's Updates:

Time was reserved for the President to provide an update on the following items:

A. Aspen Institute Award for Community College Excellence Update

A copy of the letter from Aspen Institute was provided announcing that WITC was selected as one of only 120 community colleges nationwide determined eligible to apply for the second annual \$1 million Aspen Prize for Community College Excellence! The application is due June 1, 2012.

B. UW-Superior Inauguration Update

President Meyer was invited to participate in the inauguration ceremony of the UW-Superior Chancellor, Renée Wachter, on April 12, 2012. A copy of the program was provided.

C. Board of Regents Meeting Update

President Meyer attended the April 13, 2012, Board of Regents meeting at UW-Superior, to copresent with chancellor Wachter on the new NorthWERD partnership. A copy of the meeting agenda and the NorthWERD signing agenda were included in the Board book for this item.

D. WITC-New Richmond Groundbreaking Update

A WITC-New Richmond ground breaking ceremony took place on April 16, 2012. An article (with a group photo) was provided for the Board's information.

E. 76th Annual Wisconsin Association Career and Technical Education (WACTE) Conference

President Meyer attended the WACTE Conference on April 19-20, 2012, in Appleton, WI. WTCS Board President, Mark Tyler, received a Wisconsin Department of Public Instruction Award for OEM Fabricators, Inc., of Woodville, WI, for educational partnerships. The partnership works to connect businesses to local high schools and provide resources for career and technical education programs. The goal of the partnership is to ensure that all students have the skills necessary to succeed in an ever-changing economy. Leslie Bleskachek, WITC Academic Dean, is the new WACTE President-Elect and will become the new WACTE President at the June 2012 Board meeting.

F. Preliminary FY13 WITC Budget Presentation Update

On April 26, 2012, administration provided a Collegewide budget update and divisional updates for staff via IP video. The PowerPoint was provided for the Board's information.

G. St. Croix County Board Meeting Update

President Meyer was invited to present at the St. Croix County Board meeting on May 1, 2012, in Hudson, WI. A folder was provided for all attendees that included enrollment specific to St. Croix County, a copy of the PowerPoint presentation, and other WITC materials. President Meyer provided a revised WITC Facts-at-a-Glance brochure, noting the terminology changes that were a result of input received at the St. Croix County Board meeting.

H. Wisconsin Manufacturers Commerce Report Out Session

A report out session on Wisconsin Manufacturers Commerce is scheduled to take place on Tuesday, June 5, 2012, from 1 - 2:30 p.m., at the WITC-Rice Lake Campus. IP video is also available at WITC-Ashland, WITC-New Richmond, and WITC-Superior for this event. A copy of the invitation that was mailed to Business/Industry and the WITC Board was provided. Board attendance at each location was suggested.

I. **Competitive Wisconsin Event**

President Meyer noted that UW-Superior has offered to host this listening session; however, the event is in the planning stages and more information will be provided as it becomes available. A Board representative at this event was recommended.

K. **President's Calendar Update**

President Meyer provided an update on his June 22 – July 5 personal travel calendar. Mr. Decker has been designated as the contact in President Meyer's absence. President Meyer routed an invitation to the WITC-Superior 100 year celebration that is scheduled on Tuesday, July 10, from 4 – 7 p.m. at the atrium (in the campus student lounge area). In addition, a WTCS State Board meeting is scheduled the evening of Tuesday, July 10, and the morning of Wednesday, July 11. A WTCS State Board reception/dinner is planned at Barker's Island on Tuesday, July 10, at 6:30/7 p.m. Board members were asked to let Ms. Olson know their plans to attend these events. An update on the Board Leadership Scholarship was given.

5. **Legislative Updates**

There were no legislative updates given.

6. **2012 Board Appointment Update**

WTCS State Board approval was given on May 15 to reappoint Morrie Veilleux, Employer member, representing St. Croix County (Region 6), Jean Serum, School District Administrator, representing the district, and Aimee Curtis, Employee member, representing Douglas County (Region 1). All appointments are for three-year terms (July 1, 2012 – June 30, 2015).

7. **2012 Distinguished Alumni Award Nomination**

The District Boards Association is looking for a nomination for an extraordinary graduate of a Wisconsin Technical College for the 2012 Distinguished Alumni Award. The award will be given out at the October Association meeting in Wisconsin Dells. Administration will provide a nomination at the July 9 meeting for the Board's consideration. WITC's nomination is due by August 1, 2012.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. **Review Meeting Dates, Locations, and Start Times**

Time was reserved for the Board to confirm their plans for the regular meeting scheduled on Monday, June 18, 2012, at 8:30 a.m., at the WITC-Administrative Office in Shell Lake. The Board meeting schedule was provided for the Board's information.

2. **Review/Add Agenda Items**

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the regular meeting on June 18 were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed. A budget hearing and the President's evaluation are scheduled for June.

Note: Board members who wish to add additional items to next month's Board agenda can do so by contacting the Board Chair before Thursday, May 31, 2012. This request does not obligate the Board Chairperson to include the item on the agenda. The Board Chair will notify administration of agenda items before the Board book is prepared and copied.

MEETING EVALUATION

PLUS +		DELTA ^	
+ The reports given by Steve Decker, Paul Gabriel, and Jennifer Kunselman were great!	^		
	^		
	^		

Morrie Veilleux moved, seconded by Lori Laberee, to adjourn the meeting. The meeting adjourned at 12:26 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lorraine Laberee".

Lorraine Laberee
Board Secretary

ko

Note: A Board luncheon followed the Board meeting; however, no action was taken.

5/2/2012
9:00:35
AM

Wisconsin Indianhead Technical College
Contract Estimated Full Cost Report

Fiscal Year:
2012

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

State Designated Indirect Cost Factors:
On Campus = 43.3% Off Campus = 36.45%

----- ESTIMATED -----									
Contract Number	Service Recipient	Location	On/Off	Contract Revenue	Est.Salary/ Fringe Cost	+	Indirect	= Full Cost	Difference +/-
406*	Northern Clearing Inc	Various	Off	14,912.00	6,125.00		2,051.00	8,176.00	6,737.00
	Employees of Northern Clearing will receive safety training.								
476*	Midwest Energy Resources Company	Midwest Energy Resources Corp	Off	628.00	510.00		92.00	602.00	27.00
	Employees of MERC will receive forklift safety training and certification.								
477	Douglas County Human Resources	Government Center	Off	287.00	225.00		83.00	307.00	(21.00)
	Douglas County Dispatchers will receive American Heart Association CPR training. Successful participants will receive documentation indicating completion of training.								
478	Lac Courte Oreilles Casino & Lodge	LCO Casino & Lodge	Off	36,941.00	32,941.00		12,007.00	44,948.00	(8,008.00)
	Employees of LCO Casino & Lodge will receive leadership development instruction.								
479	Phillips Plastics	New Richmond Campus	On	1,526.00	1,526.00		-	1,526.00	-
	Supervisors of Phillips Plastics will receive Leadership Training as part of a WAT grant. A total of eight modules, each three hours in length. Module topics chosen by Phillips Plastics. Total of contract reflects Phillips' portion of contract cost.								
480	Johnson Keland Management	Cable Community Centre	Off	1,171.00	550.00		158.00	708.00	464.00
	Medic First Aid which includes Adult CPR, Choking, AED and First Aid								
481	Washburn High School	Washburn High School	Off	1,368.00	-		-	1,368.00	-
	Transcripted credit coursework at Washburn HS. 1 student in three 1 credit courses: 10103146 MS Word A; 10103147 MS Word B; 10103148 MS Word C and 3 students in 101114125, 3 cr. Personal Finance								

482	Superior Children's Center	Off Campus	Off	287.00	225.00	82.00	307.00	(20.00)
	Staff of Superior Children's Center will receive American Heart Association Heartsaver AED training. Successful participants will receive documentation of completed training.							
483	Walmart - St. Croix Falls	Walmart - St. Croix Falls	Off	437.00	195.00	55.00	250.00	187.00
	Provide Responsible Beverage course to employees.							
484	U.S. National Forest Service	Forest Office Service In Washburn	Off	431.00	330.00	79.00	409.00	22.00
	Medic First Aid Recert							
485	Specialty Coatings Systems	Clear Lake	Off	448.00	184.00	67.00	251.00	198.00
	First Aid and CPR/AED training							
486	U.S. National Forest Service	US Forest Service - Hayward	Off	614.00	437.00	134.00	571.00	43.00
	Provide Heartsaver 1st aid/Adult & child CPR & AED class to employees.							
487	City of Ashland	Ashland City Hall	Off	1,244.00	1,028.00	348.00	1,375.00	(132.00)
	Employees of the City of Ashland will receive conflict management instruction.							
488	Barron Electric	Barron Electric	Off	2,157.00	1,509.00	335.00	1,843.00	315.00
	Employees of Barron Electric will receive training on Microsoft Office 2010, including an overview and an emphasis on Excel and Outlook. Three, three hour sessions have been scheduled.							
489	Indianhead Community Action Agency	Hayward WITC	Off	590.00	326.00	119.00	445.00	145.00
	Provide Heartsaver 1st aid and Adult & child CPR & AED							
490	LCO Headstart	LCO Early Headstart	Off	352.00	298.00	96.00	394.00	(43.00)
	Provide Pediatric Medic First Aid class to employees of LCO Early Headstart							
491	Ventures Unlimited	Ventures Unlimited - Shell Lake	Off	442.00	323.00	102.00	424.00	19.00
	Provide Heartsaver 1st Aid/Adult & Child CPR & AED							
492	Chetek-Weyerhaeuser Area School District	Chetek-Weyerhaeuser High School	Off	9,484.00	9,296.00	-	9,484.00	-
	Transcripted credit coursework for the following: 17 students in 10105100 Intro to Business for 3 credits; 8 students in 10103129							

Intro to MS Office for 1 credit; 8 students in 10106181 Keyboarding for 1 credit; 8 students in 10103151 MS Excel A 1credit; 4 students in 10106127 Desktop Publishing for 2 credits.

493	REM Arrowhead	REM Arrowhead	Off	866.00	225.00	83.00	307.00	559.00
	Employees of REM Arrowhead will receive AHA CPR recertification and First Aid recertification.							
494	Men As Peacemakers	WITC Superior	On	2,340.00	750.00	195.00	945.00	1,395.00
	Girls Restorative Program participants will receive welding training.							
495	Siren High School	Siren High School	Off	232.00	-	-	-	232.00
	Transcripted credit instruction at Siren High School for 2 students. 1 credit 10103129 Intro to MS Office.							

Jorraine Seberes

5-21-12

*** End Of Report ***

Board Secretary

Date

* indicates an amended contract