

Wisconsin Indianhead Technical College  
Board Proceedings  
September 17, 2012

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, September 17, 2012, at 8:30 a.m., at the WITC-Administrative Office, located at 505 Pine Ridge Drive, Shell Lake, Wisconsin 54871.

**CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM**

Chairperson, David Minor, called the meeting to order at 8:33 a.m. with the following Board members present: James Beistle, Aimee Curtis, Chris Fitzgerald, Lorraine C. Laberee, David Minor, James Schultz, and Eileen Yeakley. *Jean Serum and Morrie Veilleux provided notice that they would not be in attendance at this meeting.*

The following WITC employees were in attendance during the meeting: Steve Decker, Jennifer Kunselman, Bob Meyer, Kim Olson, and Cher Vink. Representative Roger Rivard was also present during a portion of this meeting.

**OPEN MEETING**

Kim Olson, Executive Assistant to the President and Board, read the following open-meeting statement: "The September 17, 2012, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on September 14 in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

**APPROVAL OF AGENDA**

Chair Minor reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology. An amended agenda was provided at the meeting and was properly noticed with the newspaper of record.

James Beistle moved, seconded by Chris Fitzgerald, to approve the amended agenda. Upon a unanimous vote of all members present, motion carried.

**AUDIENCE RECOGNITION ANNOUNCEMENT**

Time was reserved for Chair Minor to recognize people in the audience if needed. The Audience Recognition Board policy (II.M.) was included in the Board book as a reference.

**EXECUTIVE SESSION**

Chair, Dave Minor, requested a motion for the Board to adjourn into executive session under the provisions of Wisconsin Statutes §19.85(1)(c)(e)(f) for the purpose of considering Bargaining Strategies, Performance Evaluation and Approval of the 2012-2013 Compensation of Non-Represented Employees, and the President's Annual Performance Evaluation Follow-up.

Chris Fitzgerald moved, seconded by Lori Laberee, to go into executive session in accordance with Wisconsin Statutes §19.85(1)(c)(e)(f) for the purposes noted in the preceding paragraph. Chair Minor announced the motion. Upon a roll-call vote, all members present voted yes (7-0); motion carried.

Chairperson, Dave Minor, called the executive session to order at 8:35 a.m. with the following Board members present: James Beistle, Aimee Curtis, Chris Fitzgerald, Lorraine C. Laberee, David Minor, James Schultz, and Eileen Yeakley. *Jean Serum and Morrie Veilleux provided notice that they would not be in attendance at this meeting.*

The following WITC employees were in attendance during portions of executive session: Steve Decker, Bob Meyer, Kim Olson, and Cher Vink.

Approval of the August 20, 2012, Executive Meeting Minutes

James Schultz moved, seconded by James Beistle, to approve the executive meeting minutes as printed. Upon a unanimous vote of all members present, motion carried.

James Beistle moved, seconded by Lori Laberee, to adjourn the Executive Session and convene back into the regular Board meeting. Upon a roll-call vote, all members present voted yes (7-0); motion carried and the executive session adjourned at 9:39 a.m.

*The Board Chair recessed the meeting at 9:39 a.m. and reconvened the meeting at 9:49 a.m.*

OPEN SESSION RECONVENED

MEETING MINUTES

1. Approval of the August 20, 2012, Regular Meeting Minutes

Lori Laberee moved, seconded by Aimee Curtis, to approve the August 20, 2012, regular meeting minutes as printed. Upon a unanimous vote of all members present, motion carried. *Note: The signed list of contracts and resolutions from the August meeting were attached to the official minutes.*

CONSENT AGENDA

Chairperson Minor asked if there were any items to be pulled off the consent agenda and acted on separately; however, there were none.

Lori Laberee moved, seconded by Chris Fitzgerald, to approve the consent agenda. Upon a roll-call vote, all members present voted yes (7-0); motion carried.

1. Personnel:

- A. **New Hire:** Amy Everts, College Health Nurse, Faculty, New Richmond; effective September 17, 2012; annual salary \$27,519.
- B. **Resignation:** Stephanie Douglas, Counselor, New Richmond; effective August 30, 2012.
- C. **Resignation:** Allison Iacone, Marketing & Public Relations Associate, Superior; effective September 27, 2012.

2. Contracts

The listing of contracts was approved (see attached list).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of August 31, 2012, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 129955 through 132409 and electronic transfer payments totaling \$9,324,297 were approved.

5. Bids/Purchases

- A. **Addition and Remodeling and Power Equipment Center Change Orders – New Richmond:**  
The Board approved Change Orders G-13 and G-14 by SDS Architects in the total amount of \$36,316 for Projects #1130 and 1113 at the New Richmond Campus. These change orders included finish changes, addition of gypsum board, relocation of propane gas tanks, fire dampers, roof gutter work, and electrical updates for the addition and remodeling at the New Richmond main campus and Power Equipment Center. A financial summary was provided for the Board's review.
- B. **Career Impact Magazine Printing – Collegewide:** The Board accepted the low bid received for bid number CIFALL12 from Johnson LaCrosse Graphics of LaCrosse, WI, in the amount of \$30,351. The bid represented the cost of printing 277,000 Career Impact magazines to potential WITC customers.

## OTHER ITEMS REQUIRING BOARD ACTION

### 1. Announcements and/or Action from Executive Session

Time was reserved for the Board Chair to provide an announcement about the closed session, if appropriate. Board Chair Minor announced that the Board approved the management compensation plan in executive session.

*Note: The Board Chair requested that the Board move to the Information Report, which was followed by the Legislative Update, before returning to the next agenda item.*

### 2. Second Reading of Revised Administrative Policy (G-152.2) – International Travel – Board and Employee Expense Reimbursement

A revised Administrative Policy (G-152.2) International Travel – Board and Employee Expense Reimbursement was provided for the Board's second reading. The policy changes included updates to position titles.

James Beistle moved, seconded by Eileen Yeakley, to approve revised Administrative Policy (G-152.2) International Travel – Board and Employee Expense Reimbursement as presented. Upon a unanimous vote of all members present, motion carried.

### 3. First Reading of Revised Administrative Policy (G-559.1) – Approval and Payment of Bills for Goods and Services

A revised Administrative Policy (G-559.1) Approval and Payment of Bills for Goods and Services was provided for the Board's first reading. The policy changes included updates to reflect the current process that has been used. Mr. Decker also noted that the Board Chair and Board Treasurer will receive a detail of the check summary. A second reading of this policy will take place at the October 2012 Board meeting.

### 4. Annual Review of Board ENDS Policy (I.)

Time was reserved for the Board's annual review of the Global ENDS statement. There were no recommended changes to this policy; therefore, it will stand as printed.

### 5. Annual Review of Board's Governance Process Policies (II.A., II.C.-M.):

Time was reserved for the annual review of the Board Governance Process Policies listed below. There were no recommended changes to these policies; therefore, they will stand as printed. It was noted Policy II.B. is annually reviewed in March.

- A. Governing Philosophy (II.A.)
- B. Board Responsibility (II.C.)
- C. Board Member's Role (II.D.)
- D. Board Officers (II.E.)
- E. Board Committees (II.F.)
- F. Board Policy Creation (II.G.)
- G. College Budget Process (II.H.)
- H. Board Members' Code of Conduct (II.I.)
- I. Annual Board Monitoring Schedule (II.J.)
- J. Internet Access for Board Members (II.K.)
- K. Tuition for Board Members (II.L.)
- L. Audience Recognition (II.M.)

6. Approval of Resolution 13-03, Reporting for Compliance to Wisconsin's Code of Ethics for Public Officials and Employees

The Wisconsin Ethics Board requested that the district Board review its prior designations and either confirm their appropriateness or adopt a new resolution designating non-clerical positions that report directly to the President. Resolution 13-03 (see attached), Reporting for Compliance to Wisconsin's Code of Ethics for Public Officials and Employees, and a contact list of those identified in the resolution were provided for the Board's approval.

James Beistle moved, seconded by James Schultz, to approve Resolution 13-03; Reporting for Compliance to Wisconsin's Code of Ethics for Public Officials and Employees, as presented. Upon a roll-call vote, all members present voted yes (7-0); motion carried.

Ms. Olson will forward Resolution 13-03 and the contact list to the Wisconsin Government Accountability Board.

INFORMATION REPORT SUMMARY

1. Annual Enrollment/Full Time Equivalency (FTE) Information Report

Jennifer Kunselman, Research and Planning Coordinator, presented the *Fall 2012 College Enrollment Report* (via a PowerPoint) that included FTE, headcount, and enrollment data. A *WITC College Enrollment Report* and a *WITC Enrollment Report to the College Board* were also provided for the Board. Ms. Kunselman noted that this year the average student commute (one-way) is 38 miles as compared to 29 miles last year. There was time for questions and Ms. Kunselman plans to provide the Board with the information they need in response to those questions.

Time was reserved for the Board to respond to the monitoring presentation as it related to the interpretation of the ENDS statement for the President's annual evaluation. Lori Laberee moved, seconded by Eileen Yeakley, to receive the Annual Enrollment/Full Time Equivalency (FTE) Information Report as it related to the interpretation of the ENDS statement for the President's annual evaluation as presented. Upon a unanimous vote of all members present, motion carried.

*Note: The Board Chair requested that the Board move to the Legislative Update agenda item.*

CORRESPONDENCE AND INFORMATION

1. Meeting Information Sharing

Time was reserved for Board members to report on any meetings they have attended. Chair Minor, Mr. Beistle, and President Meyer attended the WITC-New Richmond Open House and Ribbon Cutting event on September 6, 2012. Chair Minor encouraged Board members to tour the WITC-New Richmond facilities when they are in New Richmond for the April 15, 2013, Board meeting. Ms. Olson will make tour arrangements for the April Board meeting.

2. Travel Sign Up

A. Board Events Schedule

Time was reserved for the Board to update administration on their plans for upcoming Board events. A copy of the *Board Events Schedule* was routed during the meeting for Board members to update by recording their plans to attend (or not attend) the meetings and events listed on the form; or, to contact the Executive Assistant as soon as plans are confirmed. Ms. Olson asked Board members to confirm the items that she highlighted on the schedule for the upcoming ACCT Congress and the District Boards Association meeting. She noted that changes to the lodging reservations for the District Boards Association meeting must be made by October 15, 2012.

3. Monitoring Schedule Review and Updates

Time was reserved to review and update the *Board Monitoring Schedule* as needed. Ms. Olson stated that there were no recommended changes by administration.

#### 4. President's Updates:

Time was reserved for the President to provide an update on the following items:

##### A. Wisconsin Economic Development Corporation (WEDC) Meeting Update

President's Meyer attended a WEDC meeting in Madison on Tuesday, August 28, 2012, along with Myron Schuster, Executive Direct Northwest Regional Planning Commission, and Dale Kupczyk, Ashland Area Development Corporation, to see what funds were available to support regional economic development.

##### B. Strategy Forum Planning Update

A first meeting of the WITC Strategic Planning team took place on Friday, September 7, 2012. President Meyer noted that he and Chair Minor are members of this team, and identified the other WITC administrators and faculty members of the team. The Higher Learning Commission's AQIP Strategy Forum is scheduled on November 14 -16, 2012, in St. Charles, Illinois. The purpose of the strategy forum is to go over our feedback from the Systems Portfolio and to determine our next AQIP action projects.

##### C. WITC-New Richmond Open House Update

President Meyer, Chair Minor, Mr. Beistle, and Ms. Laberee attended an open house and ribbon cutting event at WITC-New Richmond on Thursday, September 6, 2012.

##### D. President's Listening Sessions Schedule Update

A schedule of the President's 2012-2013 listening sessions was provided for the Board's information. President Meyer will listen to WITC staff and students at each WITC location.

##### E. Civil Rights Compliance Review Update

The Civil Rights Compliance Review took place on September 13 - 14, 2012, by members of the WTCS Office. Ms. Vink updated the Board on this audit, noting that have 30 days before we will receive the written report. The recommendations for improvements were very minor and were related to what they've changed and the direction they are taking related to, for example, the TTY call in numbers (for the public with hearing loss) on our marketing brochures. Administration will brief the Board when the written report has been received. President Meyer noted that the exit interview went well due to Ms. Vink and her staff's preparation for this visit.

##### F. College Tagline Update

Time was reserved for President Meyer to update the Board on a new College Tagline. A PDF was shared with the Board and included information on the brand promise, brand attributes, brand tagline, and the WITC Tagline launch of the new "Experience. Success." tagline, which will replace "Real College. Real World. Real You."

##### G. Sullivan Report Update

The *Sullivan Report*, written by Tim Sullivan, was circulated for the Board's information. President Meyer highlighted key information and some of the gaps found in the report. He also noted that the *Washington Monthly* rankings for WITC and Chippewa Valley Technical College (CVTC) were included in the report.

##### H. WTCS Budget Report Update

President Meyer provided an update on the WTCS 2013-2015 biennial budget. Starting with the next biennial budget, the WTCS state office is requesting to restore the funding that the technical colleges lost and more. There will probably be an advocacy campaign, and all presidents were asked to do an advocacy plan for the budget request.

5. Legislative Updates

A. Representative Roger Rivard Update

Time was reserved for Representative Roger Rivard to provide a legislative update for the Board. Representative Rivard was interested in what he could do to provide flexibility for our technical college to make adjustments if needed. President Meyer stated that the WTCS is looking at how to modify the certification process to make it more nimble and responsive. Even though a formal recommendation on these certification changes is not complete, it is in the works and President Meyer will update Representative Rivard when the recommendation is complete. Chair Minor noted that we need the ability to create new curriculum and programs more quickly. We also need counselors, students, teachers, and parents to understand the new image of manufacturing jobs. Mr. Beistle recommended that the focus on "academics" be changed so that students see how they can "apply" what they've learned. Mr. Decker talked about how the levy cap has made us have to be reactionary and how it limits our ability and what we can do. He noted that other colleges can do a referendum, whereas we are unable to do so. He requested that the 1.5 levy cap be brought back to free us up to be more flexible.

Representative Rivard talked about job skills and the disconnect between coming out of higher education and what skills the employers are looking for. He also talked about the need to re-shift priorities.

President Meyer would like to review the Sullivan Report with Representative Rivard.

6. WITC "Facilitating Student Success through Policy Governance and Strategic Planning" Presentation Planning for the Association of Community College Trustees (ACCT) Leadership Congress

A revised PowerPoint draft was posted prior to the meeting for the Board's review in preparation for the upcoming ACCT presentation that is scheduled to take place on Thursday, October 11, 2012, at 3:30 p.m., at the ACCT Leadership Congress in Boston, MA. President Meyer developed the slides that showcase how strategic planning and policy governance contribute to student success. Final plans and logistics were discussed. Ms. Olson will schedule the meeting for presenters President Meyer, Chair Minor, and Ms. Laberee to go over the PowerPoint before the ACCT Congress. It was recommended that a one-page handout with our Web site and a link to the PowerPoint be provided for those who attend the WITC presentation rather than making copies of the PowerPoint to handout at the conference.

7. 2013 Board Member of the Year Award - Request for Nomination

The District Boards Association's Marketing/Public Relations and Awards Committee requested the Board's help in identifying nominees for the 2013 Board Member of the Year award. This award recognizes a district board member who has made an outstanding contribution to technical and vocational education through participation as a trustee on the local, state, regional, and national level. One nomination from each technical college may be submitted by November 1, 2012. The award will be presented at the January 2013 Boards Association meeting in Madison, WI.

James Beistle moved, seconded by Chris Fitzgerald, to nominate James Schultz for the 2013 Board Member of the Year Award. Upon a unanimous vote of all members present, motion carried.

8. Board Forward Meeting Planning

The Board Forward meeting is scheduled to take place on Monday, December 17, 2012, following the regular Board meeting, at WITC-Rice Lake. Time was reserved for the Board to discuss agenda topics and to determine whether or not a facilitator is needed for this meeting. Last year's Board Forward agenda was provided.

Chair Minor asked Board members to think about potential agenda items for this meeting and to e-mail their ideas and suggestions to Chair Minor, President Meyer, or Ms. Olson so that the agenda can be finalized at the October Board meeting.

9. Appointment of ACCT Voting Delegate and Alternate for October Leadership Congress  
 Time was reserved for the Board Chair to appoint a voting delegate and alternate for the ACCT Congress in October. A memo from the president of ACCT, J. Noah Brown, was provided outlining the eligibility requirements for the voting delegate. WITC is entitled to one vote.

As recommended by Chair Minor, Eileen Yeakley moved, seconded by Aimee Curtis, to appoint James Beistle as the voting delegate, and Chris Fitzgerald as the alternate for the ACCT Congress. Upon a unanimous vote of all members present, motion carried.

10. Capital Equipment Purchases

- A. **Computer Equipment – Rice Lake:** A purchase was made of a router and Web browser Television (TV) in the total amount of \$4,848 from CDWG of Vernon Hills, IL, under the Wisconsin Counties Association contract. This equipment will be used in the Telecommunication Technologies and Information Technology–Network Specialist programs at the Rice Lake Campus
- B. **Laptop Computers – Superior:** A purchase was made of five laptops in the total amount of \$4,565 from Paragon Development Systems (PDS) of Oconomowoc, WI, under the state contract #152–20453–800. This equipment will be used in the student success center at the Superior Campus.
- C. **Medical Equipment – Collegewide:** A purchase was made of medical equipment in the total amount of \$48,192 from McKesson Medical–Surgical of Richmond, VA, under the state contract #1561–45. This equipment will be used in the Medical Assistant programs at all WITC Campuses.
- D. **Moveable Equipment – Superior:** A purchase was made of conference tables and chairs in the total amount of \$5,868 from Systems Furniture of DePere, WI, under the state contract #15–42500–601. This equipment will be used in the conference center at the Superior Campus.
- E. **Projectors – New Richmond:** A purchase was made of LED projectors in the total amount of \$2,892 from AT & T of Madison, WI, under the state contract #11–84086–701. This equipment will be used in a classroom at the New Richmond Campus.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

- 1. Review Meeting Dates, Locations, and Start Times  
 Time was reserved for the Board to confirm their plans for the regular meeting scheduled on Monday, October 15, 2012, at 8:30 a.m., at the WITC–Ashland Campus. The Board meeting schedule was provided for the Board’s information. Mr. Fitzgerald will not be in attendance at the October Board meeting. Board members confirmed their Sunday, October 14, Ashland lodging requests with Ms. Olson during the meeting.
- 2. Review/Add Agenda Items  
 Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the regular meeting on October 15 were listed on the Board’s Monitoring Schedule. Additional agenda items for this meeting were discussed. Chair Minor noted that the Board will report out on the ACCT Congress in November, and encouraged them to use their forms.

*Note: Board members who wish to add additional items to next month’s Board agenda can do so by contacting the Board Chair before Thursday, September 27, 2012. This request does not obligate the Board Chairperson to include the item on the agenda. The Board Chair will notify administration of agenda items before the Board book is prepared and copied.*

MEETING EVALUATION

PLUS +	DELTA ^
+ Jennifer Kunselman’s report was good	^ None

Chair Minor adjourned the meeting at 11:53 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lorraine Laberee".

Lorraine Laberee  
Board Secretary

ko

*Note: A Board luncheon followed the Board meeting; however, no action was taken.*



8/31/2012  
12:10:21  
PM

Wisconsin Indianhead Technical College  
Contract Estimated Full Cost Report

Fiscal Year:  
2013

The Board is requested to ratify the President's action in entering into a contractual arrangement with the following agencies:

State Designated Indirect Cost Factors:  
On Campus = 43.3% Off Campus = 36.45%

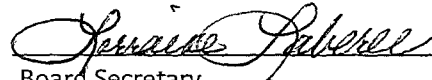
*----- ESTIMATED -----*										
Contract Number	Service Recipient	Location	On/Off	Contract Revenue	Est.Salary/ Fringe Cost	+	Indirect	=	Full Cost	Difference +/-
221	Chippewa Valley Technical College	Chippewa Valley Technical College	Off	16,639.00	16,639.00		-		16,639.00	-
	Tom Bembnister to teach Plumbing Appretentice course for CVTC through agreement between CVTC and WITC for Fall, 2012 semester. Dates of instruction are August, 2012 through May, 2013.									
222	Northcentral Technical College	NTC Campus - Wausau, WI	Off	29,233.00	26,072.00		5,208.00		31,279.00	(2,047.00)
	Tom Bembnister to provide Plumbing instruction for NTC students during the fall and spring terms.									
331	Christian Community Homes	Christian Community Homes - Hudson	Off	610.00	306.00		68.00		374.00	236.00
	Provide CBRF Fire Safety class to employees.									
332	Namekagon Transit	LCO	Off	556.00	203.00		74.00		276.00	280.00
	Provide Heartsaver 1st aid and Adult & Child CPR and AED to employees.									
333	River Falls Area Hospital	River Falls Area Hospital	Off	1,415.00	1,150.00		-		1,150.00	265.00
	Hospital Hazmat Decon/Operations									
334	Superior High School	WITC Superior	On	17,110.00	14,500.00		4,547.00		19,047.00	(1,937.00)
	Students of Superior High School will receive technical skills training for career exploration.									
335	Mellen High School	Mellen School	Off	348.00	295.00		79.00		374.00	(26.00)
	Heartsaver Adult CPR & AED									
336	Douglas County Sheriff Department	Douglas County Jail	Off	1,493.00	1,422.00		428.00		1,849.00	(356.00)
	GED programming for inmates at the Douglas County Jail.									

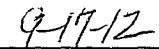
337	Bad River Headstart	Odanah Headstart Building	Off	525.00	445.00	158.00	603.00	(78.00)
	Pedicatric Medic First Aid							
338	Viking Gas Transmission	Osceola	Off	364.00	296.00	-	296.00	68.00
	Fire Safety/Extinguisher Training							
339	Polk County Jail	Polk County Jail	Off	1,494.00	1,423.00	-	1,423.00	72.00
	WITC to provide HSED Services and Employability Skills training for inmates of Polk County Jail.							
340	REM Arrowhead	REM Arrowhead	Off	1,041.00	263.00	96.00	359.00	682.00
	Employees of REM Arrowhead will receive AHA CPR & First Aid instruction. Participants will receive documentation of successful completion.							
341	Bayfield County Jail	Bayfield County Jail	Off	1,493.00	1,422.00	428.00	1,849.00	(356.00)
	GED programming for inmates at the Bayfield County Jail.							
342	Ashland County Sheriff Dept	Ashland County Jail	Off	1,493.00	1,422.00	428.00	1,849.00	(356.00)
	GED programming for inmates at Ashland County Jail.							
343	W.M. Sprinkman Corporation	Rice Lake Campus, Room 177	On	1,375.00	794.00	344.00	1,138.00	238.00
	Eight hours of CAD Training for one employee of W.M. Sprinkman Corporation. Training scheduled for 8/28/12, 9/11/12, 9/25/12, and 10/9/12.							
344	Great Northern Sand Mine	Rice Lake Campus - Room 130	On	600.00	336.00	142.00	478.00	122.00
	24 Hour MSHA New Miner Training for three employees of Great Northern Sand.							
345	Stresau Laboratory Inc	Spooner Sports Center	Off	882.00	403.00	122.00	524.00	358.00
	Provide Heartsaver 1st Aid/Adult & Child CPR & AED class to employees of Stresau Labs.							
346	Maranatha Academy	Maranatha Academy	Off	566.00	225.00	83.00	307.00	259.00
	Employees of Maranatha Academy will receive American Heart Association Heartsaver First Aid & CPR instruction. Successful participants will receive documentation upon completion of training.							
347	KBK Services	KBK Services Training Room	Off	1,061.00	434.00	158.00	592.00	470.00

Medic First Aid

\*\*\* End Of Report \*\*\*

\* indicates an amended contract

  
Board Secretary

  
Date

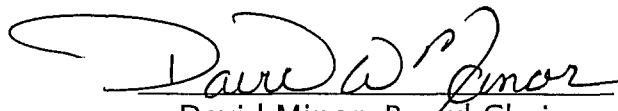
RESOLUTION 13-03

REPORTING FOR COMPLIANCE TO WISCONSIN'S CODE OF ETHICS  
FOR  
PUBLIC OFFICIALS AND EMPLOYEES

WHEREAS: the Wisconsin Indianhead Technical College Board approves the following positions for the purpose of the Wisconsin's Code of Ethics for Public Officials and Employees, §19.41 through §19.59, Wisconsin State Statutes.

NOW, THEREFORE, BE IT RESOLVED: Wisconsin Indianhead Technical College Board designates the following positions: President; Vice President, Academic Affairs & Campus Administrator (Superior); Vice President, Continuing Education/Executive Director, Foundation & Campus Administrator (Rice Lake); Vice President, Student Affairs & Campus Administrator (Ashland); Vice President, Instructional Technology & Campus Administrator (New Richmond); Associate Vice President of Finance and Business Services/Chief Financial Officer (Shell Lake); Associate Vice President, Human Resources and Employee Relations (Shell Lake); Associate Vice President, Institutional Effectiveness (Ashland); and indicates its understanding that the current occupants of those positions and their successors to those positions are state public officials to whom the Wisconsin Ethics Code applies.

Adopted and approved this 17th day of September 2012.

  
David Minor, Board Chair

ATTEST:

  
Lorraine Laberee, Board Secretary

Wisconsin Indianhead Technical College  
Wisconsin's Code of Ethics for Public Officials and Employees

No	Last Name	First Name	Title	Address	Phone	Email
1.	Bitzer	Steve	Vice President, Student Affairs & Campus Administrator	WITC – Ashland 2100 Beaser Ave Ashland, WI 54806	(715) 682-4591 Ext. 3149	steve.bitzer@witc.edu
2.	Decker	Steve	Associate Vice President of Finance and Business Services/Chief Financial Officer	WITC – Shell Lake (Administrative Office) 505 Pine Ridge Drive Shell Lake, WI 54871	(715) 468-2815 Ext. 2234	steve.decker@witc.edu
3.	Fowler	Craig	Vice President, Continuing Education/Executive Director Foundation & Campus Administrator	WITC – Rice Lake 1900 College Drive Rice Lake, WI 54868	(715) 234-7082 Ext. 5201	craig.fowler@witc.edu
4.	Riely Hauser	Ellen	Associate Vice President, Institutional Effectiveness	WITC – Ashland 2100 Beaser Ave Ashland, WI 54806	(715) 682-4591 Ext. 3184	ellen.hauser@witc.edu
5.	Huftel	Joe	Vice President, Instructional Technology & Campus Administrator	WITC – New Richmond 1019 S. Knowles Ave New Richmond, WI 54017	(715) 246-6561 Ext. 4332	joseph.huftel@witc.edu
6.	Meyer	Bob	President	WITC – Shell Lake (Administrative Office) 505 Pine Ridge Drive Shell Lake, WI 54871	(715) 468-2815 Ext. 2227	bob.meyer@witc.edu

Wisconsin Indianhead Technical College  
Wisconsin's Code of Ethics for Public Officials and Employees

No	Last Name	First Name	Title	Address	Phone	Email
7.	Vertin	Diane	Vice President, Academic Affairs & Campus Administrator	WITC - Superior 600 North 21st Street Superior, WI 54880	(715) 394-6677 Ext. 6214	diane.vertin@witc.edu
8.	Vink	Cher	Associate Vice President, Human Resources and Employee Relations	WITC – Shell Lake (Administrative Office) 505 Pine Ridge Drive Shell Lake, WI 54871	(715) 468-2815 Ext. 2225	cher.vink@witc.edu

Board/WITC Ethics Designees\9/12/12

\*Note WITC Board members also comply with the Ethics Board requirements