

Wisconsin Indianhead Technical College
Board Proceedings
December 13, 2010

The regular meeting of the Wisconsin Indianhead Technical College Board was held on Monday, December 13, 2010, at 8:30 a.m., at the WITC-Rice Lake Campus, located at 1900 College Drive, Rice Lake, Wisconsin 54868.

CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM

Chairperson, James Beistle, called the meeting to order at 8:33 a.m. with the following Board members present: James Beistle, Hal Helwig, Lorraine C. Laberee, Dan Olson, Jean Serum, and Morrie Veilleux.

Dave Minor, James Schultz, and Susan Wojtkiewicz provided notice that they would not be in attendance at this meeting.

The following WITC employees were in attendance: Steve Bitzer, Steve Decker, Craig Fowler, Joe Huftel, Bob Meyer, Kim Olson, Diane Vertin, Cher Vink, and John Will. Robert Ganschow of Wipfli, LLP was also in attendance during this meeting.

OPEN MEETING

Kim Olson, Administrative Assistant to the President, read the following open-meeting statement: "The December 13, 2010, meeting of the Wisconsin Indianhead Technical College Board, and all other meetings of this Board, are open to the public and in compliance with state statutes. Notice of the meeting was sent to the press on December 10 in an attempt to make the general public of Wisconsin aware of the time, place, and agenda of the meeting."

APPROVAL OF AGENDA

Chair Beistle reserved the right to modify the order of the agenda to accommodate persons making presentations, live or via technology. An amended agenda was provided at the meeting and was properly noticed with the newspaper of record.

Dan Olson moved, seconded by Morrie Veilleux, to approve the amended agenda. Upon a unanimous vote, motion carried.

AUDIENCE RECOGNITION ANNOUNCEMENT

Time was reserved for Chair Beistle to make an announcement about this agenda item. The Audience Recognition Board policy (II.M.) was included in the Board book as a reference. President Meyer announced that Steve Decker and Cher Vink will attend the Board meetings in place of John Will. The Vice Presidents were also recognized.

CAMPUS WELCOME

Craig Fowler, Vice President of Continuing Education/Executive Director Foundation and Rice Lake Campus Administrator, welcomed the Board. He gave a brief update on the Rice Lake Campus addition.

MEETING MINUTES

Hal Helwig moved, seconded by Dan Olson, to approve the November 14, 2010, Board Forward Special meeting minutes and the November 15, 2010, regular meeting minutes as printed. Upon a unanimous vote of all members present, motion carried. Last month's signed list of contracts was attached to the official November 15 regular meeting minutes.

CONSENT AGENDA

The addition of personnel items 1. A. and 1.B. were included in the amended agenda. A revised "Consent Agenda Summary" was also provided at the meeting.

Hal Helwig moved, seconded by Morrie Veilleux, to approve the amended consent agenda. Upon a roll-call vote, all members present voted yes (6-0); motion carried.

1. Personnel:

- A. **Retirement:** Edna Grotjahn Early, Student Activities Advisor, OTS, New Richmond; effective June 30, 2011. Ms. Grotjahn Early served 23 years at the College.
- B. **Retirement:** Gerald Wittkopf, Welding Instructor, Faculty, Ashland; effective June 30, 2011. Mr. Wittkopf served 15 years at the College.

2. Contracts

The listing of contracts was approved (see attached list).

3. Financial/Cash Position Report

The College's Financial and Cash Position Report, as of November 30, 2010, was approved.

4. Approval of Bills

Expenditures and revenue from the budget, covering check numbers 111138 through 111810 and electronic transfer payments totaling \$5,539,120 were approved.

5. Bids/Purchases

- A. **Blackboard Renewal – Collegewide:** The Board approved a three-year renewal contract with Blackboard Inc. in a total amount of \$134,500. The first-year renewal is \$41,600, the second-year renewal is \$44,000, and the third-year renewal is \$48,900. Blackboard is the College's online learning delivery platform. The renewal is based off the MiCTA Consortium Blackboard Contract pricing. MiCTA is an association of educational, government, and non-profit entities.
- B. **Copiers – New Richmond and Rice Lake:** The Board approved the purchase of two copiers in the amount of \$2,668 from EO Johnson of Eau Claire, WI, under state contract #15-60042-511. These copiers will be used in the Student Success Centers at the New Richmond and Rice Lake Campuses.
- C. **Electric Motor Control Learning System – Superior:** The Board approved the low bid meeting specifications for five 208/120 Volt AC Electric Motor Control Learning Systems from Amatrol of Jeffersonville, IN, for Bid # 1751-462-S24 in the amount of \$45,825. The electric motor control learning systems will be utilized to train students on the use, troubleshooting, and repair of motor control systems in the Industrial Maintenance Program at the Superior Campus.
- D. **New Richmond Addition and Remodeling Change Orders – New Richmond:** The Board approved Change Orders #017 thru #024 for the New Richmond Campus addition and remodeling project. The change orders include work related to additional parking lot patching and rock, concrete treatments, a replacement garage, and credit for materials not needed. A financial summary was included in the Board book.

- E. **PeopleSoft Maintenance – Collegewide:** The Board approved the payment of annual maintenance costs for PeopleSoft to Northeast Technical College in the total amount of \$83,937. PeopleSoft is the College’s enterprise resource planning system. This software system houses all the financial, student, and human resource data for the College. The contract for PeopleSoft is facilitated through the WTCS Purchasing Consortium and is billed through Northeast Technical College as the fiscal agent. This contract is available for annual renewal through July 2013.
- F. **Thermal Imaging Cameras – Superior:** The Board approved the low bid meeting the specifications for six thermal imaging cameras from Energy Conservatory of Minneapolis, MN, for Bid # 481-1010 in the amount of \$34,500. The thermal imaging cameras will be utilized by Energy Efficiency Technician students to capture and produce a color-based image that illustrates where there is no insulation or general areas of heat loss through a building envelope. The cameras are also used in the overall composition of recommendations, tell how effectively a home was built, and complete a full commission for new construction. These cameras will be used in the Energy Efficiency Technician Program at the Superior Campus.

6. Summary of Grant Awards 2010-2011

The Board approved an additional \$297,213 in grant awards as summarized in the 2010-2011 Summary of Grant Awards – Total. The “To be approved Dec. 2010” column showed the changes not approved at the May 17, 2010 Board meeting. The full grant award summary for 2010-11 totaling \$3,663,601 was provided in the Board book for the Board’s information.

Dan Olson noted that he needed to leave the meeting at 11 a.m. and wanted to take time to announce his resignation from the Board, effective January 1, 2011, due to his increased work responsibilities and family obligations. A copy of his resignation was provided at the meeting. On behalf of the Board, Chair Beistle presented Mr. Dan Olson with a recognition award for his service to the Board. *Note: This item (No. 8) is on the agenda under Correspondence and Information. Additional Note: After the meeting, Dan Olson changed the effective date of his resignation from January 1, 2011, to June 30, 2011.*

OTHER ITEMS REQUIRING BOARD ACTION

A revised “Other Items Summary” was provided at the meeting.

1. Approval of Annual Financial Audit Report

The annual financial audit report for year ending June 30, 2010, was presented by Rob Ganschow of Wipfli, LLP. The report was included in the Board packet along with the following items: General Audit, A-133 Statement of Federal audit, and a Letter of Necessary Disclosures. A copy of the PowerPoint by Wipfli, LLP was provided at the meeting along with a revised *Quick Ratio* slide from the PowerPoint. Mr. Ganschow requested that the Board contact John Will or Steve Decker if there is additional information the Board needs.

Morrie Veilleux moved, seconded by Dan Olson, to approve the annual financial audit report as presented. Upon a roll-call vote, all members present voted yes (6-0); motion carried. *Note: Board members returned their preliminary drafts of the WITC District Financial Statements with Supplementary Financial Information, and were asked to contact Steve Decker if they would like a final copy once it is available.*

The Board recessed at 9:32 and reconvened the meeting at 9:39 a.m.

2. Approval of Resolution 10-19, Petition WTCSB Requesting Approval for the Rental of Facilities for the New Richmond Campus
Resolution 10-19 (see attached) and a lease agreement were provided for the rental of facilities for the New Richmond Campus. Administration requested Board approval to submit a resolution to the State Board requesting approval for the rental of approximately 8,130 square feet for the New Richmond Campus from the School District of New Richmond in the amount of \$4,065 per month for the time period of July 1, 2011 through June 30, 2014. This is a new lease to accommodate needed educational space for the New Richmond Campus.

Hal Helwig moved, seconded by Lori Laberee, to approve Resolution 10-19, Petition WTCSB Requesting Approval for the Rental of Facilities for the New Richmond Campus as presented. Upon a roll-call vote, five members present voted yes and Morrie Veilleux abstained (being the Superintendent of the New Richmond Schools) (5-0-1); motion carried. Mr. Veilleux talked about some of the other organizations that will be in the leased space.

3. Approval of Office & Technical Support, Level II – Superior
Administration recommended approval of the addition of an Office and Technical Support (OTS) Level II position at the Superior Campus. This position will provide support for the new scheduling software and process implementation in the Academic Affairs division. Administration anticipates reallocating funds for this position (no new funding is needed).

Hal Helwig moved, seconded by Dan Olson, to approve the OTS Level II position at the Superior Campus as presented. Upon a unanimous vote of all members present, motion carried.

4. Resolution 10-20, Petition Wisconsin Technical College System (WTCS) Board Requesting Approval for the Bookstore Remodeling at the WITC-Superior Campus
Resolution 10-20 (see attached) was provided at the meeting for the Board's review. Administration requested Board approval to submit a Request for Approval to the WTCS Board for the Superior Campus bookstore remodeling project. WTCS Board approval is required per Wisconsin statutes. The WITC Board is authorized to act on bids after the WTCS Board acts on the Request for Approval. President Meyer recognized the efforts of Steve Bitzer and Diane Vertin on this project.

Dan Olson moved, seconded by Jean Serum, to approve Resolution 10-20, Petition Wisconsin Technical College System (WTCS) Board Requesting Approval for the Bookstore Remodeling at the WITC-Superior Campus as presented. Upon a roll-call vote, all members present voted yes (6-0); motion carried.

INFORMATION REPORT

2009–2012 Strategic Goals Progress Report

The President's Cabinet provided a mid-year progress report on the 2009-2012 Strategic Goals for the Board. The PowerPoint presentation was included in the packet for the Board's information and included a link to the complete 2009-2012 Strategic Goals document on the Web.

President Meyer talked about the 2008 forums, noting that there were 1,200 comments received from WITC stakeholders. In addition, he provided an overview of the 2009-2012 Strategic Goals, reviewed the one-college model and one-college definition, as well as the integrated planning process.

Diane Vertin, Vice President, Academic Affairs and Superior Campus Administrator, provided an overview of WITC's comprehensive Program Development process (handout). In addition, Dr. Vertin informed the Board about a new programming request form that can be found under the "suggest programming" link at the bottom of every WITC Web page. A *2011-2012 through 2014-2015 Programming Plans* chart was provided for the Board's information.

Craig Fowler, Vice President, Continuing Education/Executive Director Foundation, and Rice Lake Campus Administrator, reviewed resource development as it related to professional development and the benefits of the Learning Resources Network (LERN) national organization. In addition, Mr. Fowler reviewed the rationale for eliminating 22 Community Outreach Coordinator positions and the plans to hire an Associate Dean of Continuing Education to oversee the personal enrichment courses for the entire district.

As requested by Ms. Laberee, Mr. Fowler provided an update on the Board's Leadership Scholarship. The goal is to have an endowed \$5,000 scholarship in which we can rotate a \$250 scholarship for students around the district. We have 4 years to go to get to the \$5,000 mark and we are half way there. Board members and staff can contribute to this scholarship.

Steve Bitzer, Vice President, Student Affairs and Ashland Campus Administrator, provided two demonstrations in relation to online services for students. The WITC Online Bookstore and the WITC Online Career Advising Services were demonstrated. Mr. Bitzer noted that all of the campuses were moved to the new Textbook Management System (Nebraska Bookstore) this past summer. Students have the option of selecting new or used books.

Joe Huftel, Vice President, Instructional Technology and New Richmond Campus Administrator, reviewed some of the collaborations we have with other educational partners such as the Association of Wisconsin School District Administrators (AWSA) and Chippewa Valley Technical College. New on October 5, 2011, will be a Career Ex2 (Career Exploration Expo) at the New Richmond High School for schools near the western end of the I-94 Corridor. Mr. Huftel noted that we are on track with International Education. In addition, we are trying to have consistency in our learning environments by making our classrooms as similar as possible from a technology standpoint.

John Will, Chief Operating Officer/Vice President, Administrative Services talked about our efforts in the area of Renewable Energy. He noted that we have been successful integrating green concepts into our programs. We are demonstrating that we are effectively managing and reducing our energy costs. We have green teams in place, Ashland has a model rain garden for the county, and we won an award at Superior for being green.

Mr. Will provided an update on our Communication Actions Project that started with a survey of our staff. Communication was a top concern and a team was developed. We defined the one-college concept and clarified roles and responsibilities for distance supervision to accommodate the different organizational structure. In addition, we have created communication mechanisms, such as *The Connection*, which is our internal Web site. We now have an emerging issues form that allows staff to raise issues that might not be in the Strategic Plan. We also have Office Communicator (instant messaging) and Unified Messaging (voice mail is integrated into our e-mail) tools and were able to train all of our staff on the same day via the use of technology. We have modified our evaluation process for next year to include an individualized communication plan.

Ms. Laberee thanked the VPs for getting the job done as we transitioned from a long-term president and interim president. Chuck Levine was also recognized for being willing to send the one-college message forward.

CORRESPONDENCE AND INFORMATION

A revised "Correspondence and Information Summary" was provided at the meeting.

1. Meeting Information Sharing

Time was reserved for Board members to share information from the meetings they attended.

A. Association of Community College of Trustees (ACCT) Congress Debriefing

Ms. Laberee attended the ACCT Congress and went on the Humber College tour, which was a great opportunity to learn about their College. She also talked about some of the sessions she attended and noted that WITC is right on track with our national presenters and everything that is going on at the national level. Mr. Minor will be able to share on this item at the next meeting.

2. Travel Sign Up

Time was reserved for the Board to update administration on their plans for upcoming Board events. Chair Beistle requested that the Board report any changes on the *Board Events Schedule* to Ms. Olson.

Ms. Laberee suggested that legislative visits be scheduled for the Board at the National Legislative Summit on the morning of Wednesday, February 16, 2011. President Meyer had planned to schedule WITC's visits at a later time, keeping those additional district visits separate from the District Boards Association's scheduled visits that are being scheduled on Tuesday, February 15, 2011. Chair Beistle suggested that if needed Board members should give President Meyer their recommended guidance on the visits.

3. Monitoring Schedule

Time was reserved for the Board to review the *Board Monitoring Schedule* for next month's agenda items.

4. President's Updates

Time was reserved for President Meyer to provide the following updates:

A. New Richmond Building Project Update

Mr. Will noted that the New Richmond Campus addition project should be done in the next two weeks. This item can be removed from the agenda in the future.

B. Rice Lake Building Project Update

Time was reserved for administration to provide an update on the Rice Lake Campus addition. Mr. Fowler provided an update earlier in the agenda. This item will be a standing agenda item in the future.

C. 2012-2015 Strategic Planning Meeting Update

President Meyer provided an update on the Strategic Planning "themes" meeting that took place with the Quality Improvement Steering Committee (QISC) on Monday, November 29. The draft themes that were determined by QISC were provided and will be finalized at a second meeting that is scheduled on December 15. There were 1,397 unduplicated stakeholder comments received at the 2010 forums. The process was inclusive, transparent, and responsive to our stakeholder needs. We will bring back the new strategic goals in 2011.

D. Program Advisory Committee Information Update

President Meyer informed the Board that throughout the year WITC will collaborate with 68 advisory committees representing all associate degree, diploma, and certificate programs, as well as Federal project service areas. There are currently 665 advisory committee members representing business and industry, public service agencies, and other educational institutions who meet with our staff.

E. Centennial Request Update

As requested by the WITC Board, a letter was sent to the State Board asking them for a meeting location change from Rice Lake to Superior since their July 10-12, 2012, meeting is scheduled during WITC-Superior's Centennial. A copy of the letter was circulated.

F. AQIP Systems Portfolio Update

President Meyer noted that there are 9 AQIP category teams and a writing team. We are currently in the writing stages and draft write ups of each category will be developed into a systems portfolio document by the writing team. Ellen Hauser oversees the AQIP Systems Portfolio process as the Director, Institutional Effectiveness.

G. Transition Plan for Chief Operating Officer/Vice President, Administrative Services

President Meyer updated the Board on transition plans for the Chief Operating Officer/Vice President, Administrative Services position. He noted that we are not currently going to replace this position. However, we are looking at the job description and are going to elevate Ellen Hauser, Steve Decker, and Cher Vink to Associate Vice Presidents and the President's Cabinet as a short-term/intermediate plan, responding as needed. This transition will involve identifying where the dominoes fall and affects the Administrative Assistant to the President's position and the Administrative Specialist/Analyst's position, as well as other affected positions. Individuals are being asked to look at their responsibilities. It may require additional staffing behind that. Charlie Carlson will be evaluating all of their job titles and responsibility changes to make sure everyone is compensated appropriately.

5. Board Forward Items:

A. College Travel Expenses

President Meyer noted that since the Board is reimbursed for actual expenses, he doesn't recommend creating a domestic travel policy for the Board. Chair Beistle requested that Board members contact Ms. Olson if there are questions related to Board travel. WITC's Administrative Procedure (G-152A) was provided for this discussion.

B. Board Event Report Update

President Meyer provided a draft of a *WITC Workshop/Event Information Sharing* form for the Board's consideration for use at Board events. He surveyed the other technical colleges and none of them had a form. Ms. Laberee suggested that Board members use this form at the upcoming legislative conference for a trial run. Ms. Olson was requested to put the questions on a half sheet of paper, with the questions at the top of the form along with room for four workshops.

C. College E-mail Addresses for Board Members

President Meyer noted that a request for Board e-mail addresses has been submitted.

D. Electronic Board Book/Materials

Time was reserved for President Meyer to provide information on administration's plans to demonstrate various computer equipment at the January 17 Board meeting. Jim Dahlberg, IT Director, provided the Board with potential equipment options for the Board's consideration as they move toward electronic Board books. A handout on Technology Strategies was provided on the pros and cons of three pieces of equipment (iPad, Tablet, laptop). Board members were asked to complete a survey to identify their current home computer equipment and Internet/Wireless access and return it to Kim Olson for planning. The consensus of the Board was not to go with the iPad since there are limitations to what it can do. The Board was interested in the Tablet since it was compatible with the Microsoft Office programs and allows for writing notes on the screen. If for some reason the Board would later decide to move to a laptop, the College can absorb the Tablets by distributing them to appropriate faculty.

President Meyer reminded the Board that they would have to be "all in" if they want to go paperless, and whatever equipment they choose must be compatible with what the College is using. The Board requested action on this item at the January meeting.

E. Discussion of District Board Governance Process Policy – Internet Access for Board Members (II.K.)

Board policy II.K. was included in the Board book for discussion purposes only. President Meyer reviewed his suggestions in red text relative to the Board considering cost/benefit information when making decisions regarding technology use and technology that is compatible with standards used by the College. Note: The wording on item 4 will be changed from "compatible" to "incompatible". The Board would like a first and second reading of this policy at the January and February meetings.

6. Legislative Updates:

A. Momentum West Legislative Event

Time was reserved for President Meyer and Chair Beistle to give the Board an update on this legislative forum that took place with our state legislators on December 6. Chair Beistle noted that the Momentum West legislative forum took place in Menomonie for the purpose of meeting with members of the legislature. Chair Beistle met with several legislators and received strong support for the technical college. President Meyer noted that we sent a letter inviting our legislators to future Board meetings and this will be a standing agenda item. President Meyer was invited to meet with Senator Jauch and Representative Milroy in January.

B. District Boards Association Advocacy Proposal

President Meyer updated the Board on the District Boards Association Advocacy Proposal. Two e-mails from Paul Gabriel were provided at the meeting.

The District Boards Association would like to hire an individual to represent the technical colleges. Mr. Gabriel's executive committee has endorsed this idea and plans to move forward. There are a few College Boards who are not in approval of this proposal.

The consensus of our Board was not favorable toward this proposal. Chair Beistle will bring back the message from the WITC Board to get Mr. Gabriel more help in the office to allow him to spend more time at the Capitol.

Chair Beistle would like to keep this item on the agenda for January. Ms. Olson was requested to send a reminder out to the Board members about the January District Boards Association meeting.

7. 2011 Media Award – Call for Nominations

The Board was given information about a call for nominations for the District Boards Association's annual Media Award competition. The award will be made during the Association's Spring Meeting on Friday, April 29, in La Crosse, Wisconsin. Nominations must be received by February 1, 2011. The 2011 Media Award nomination materials were included in the Board book for the Board's early review. President Meyer will bring back a recommendation from Kathy Maas, Director of Marketing and Recruitment, for the Board's consideration in January.

8. Acceptance of Employee, Region 1 (Douglas County) Board Member Resignation

Employee member, Dan Olson, will officially resign from the WITC Board of Trustees, effective January 1, 2011. Mr. Olson's resignation request was provided at the meeting for the Board's information. The Board accepted the resignation. President Meyer noted that we will not need to convene a special Board appointment process since the effective date of the resignation occurs within 120 days of the second Tuesday in April. *Note: After the meeting, Dan Olson changed the effective date of his resignation from January 1, 2011, to June 30, 2011.*

9. Recognition of Dan Olson

On behalf of the Board, Chair Beistle recognized Dan Olson for his service on the Board earlier in the agenda.

10. Recognition of John Will

On behalf of the Board, Chair Beistle recognized John Will, Chief Operating Officer/Vice President, Administrative Services for his outstanding service and dedication to WITC and the Board. Mr. Will was presented with a clock award. He thanked the Board, as well as past Board members and presidents for the opportunities he has had. He noted that WITC has been a great place to work and that he has worked with great people on the staff.

ESTABLISH BOARD AGENDA ITEMS FOR FUTURE MEETINGS

1. Selection of Meeting Dates, Times, and Locations

The next regular meeting is scheduled on Monday, January 17, 2011, at 8:30 a.m., at the WITC-Administrative Office in Shell Lake.

2. Review/Add Agenda Items

Time was reserved for the Board to add or review agenda items for the next Board meeting. Board agenda items for the regular meeting on **January 17** were listed on the Board's Monitoring Schedule. Additional agenda items for this meeting were discussed.

*Note: Board members who wish to add additional items to next month's Board agenda can do so by contacting the Board Chair before **Wednesday, December 29, 2010**. This request does not obligate the Board Chairperson to include the item on the agenda. The Board Chair will notify administration of agenda items before the Board book is prepared and copied.*

MEETING EVALUATION

PLUS +	DELTA ^
+ Great presentation by our College President and Vice Presidents + The audit report was very favorable + Appreciated Bob's updates	^ Move meeting along more quickly ^ Going to miss John Will

Hal Helwig moved, seconded by Morrie Veilleux, to adjourn the meeting. The meeting adjourned at 12:31 p.m.

Respectfully submitted,

Handwritten signature of Lorraine Laberee in cursive, followed by the initials 'ko'.

Lorraine Laberee
Board Secretary

ko

Note: A Board luncheon followed the Board meeting; however, no action was taken.

11/30/2010
3:29:32 PM

Wisconsin Indianhead Technical College
Contract Estimated Full Cost Report

Fiscal Year:
2011

The Board is requested to ratify the President's action
in entering
into a contractual arrangement with the following
agencies:

State Designated Indirect Cost Factors:
On Campus = 39.48% Off Campus = 32.59%

----- ESTIMATED -----

Contract Number	Service Recipient	Location	On/Off	Contract Revenue	Est.Salary/ Fringe Cost	+	Indirect	=	Full Cost	Difference +/-
422	St.Croix County Sheriff Department	St. Croix County Sheriff Department	Off	1,100.00	956.00		312.00		1,268.00	(169.00)
	AIS Shoot-Don't Shoot Scenario Training									
423	River Falls Police Department	River Falls Police Department	Off	420.00	365.00		119.00		484.00	(65.00)
	AIS -Shoot-Don't Shoot Scenario Training									
424	Hudson Police Department	Hudson Police Department	Off	75.00	65.00		22.00		87.00	(12.00)
	AIS Demonstration for the Citizen's Police Academy									
425	Butternut High School	Butternut High School	Off	1,211.00		-			-	1,211.00

Transcribed Credit courses: 3 students in 10501101 Medical Terminology for 3 credits; 1 student in 10510135 Anatomy & Physiology & Disease Concepts for 2 credits.

426	Mellen High School	Mellen High School	Off	8,029.00	-	-	-	-	8,029.00
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Transcripted Credit coursework: 12 Students in 10114125 Personal Finance, 3 credits; 5 Students in 10101115 Accounting Principles, 3 credits; 10 Students in 10510135 Anatomy, Physiology & Disease Concepts, 2 credits; 1 Student in 10101101D Financial Accounting 1 D, 1 credit

427	Superior High School	Superior High School	Off	14,790.00	-	-	-	-	14,790.00
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Transcripted Credit Courses: 3 cr. Acctg Principles, 10101115, 16 students; 1 cr. Fin Acctg 1D, 10101101D for 6 students; 3 cr. Personal Finance, 10114125 for 19 students; 1 credit MS Excel A 10103151, 13 students and 1 cr. 101013146 MS Word A for 13 students.

428	Rice Lake High School	Rice Lake High School	Off	5,580.00	-	-	-	-	5,580.00
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Transcripted Credit coursework: 10 students in both 2 credit 10106110 Document Formatting and 1 credit 10106181 Keyboarding and 7 students in 3 credit 10150138 IT Essentials.

429	Somerset High School	Somerset High School	Off	2,750.00	-	-	-	-	2,750.00
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Transcripted Credit instruction for 25 students in 1 cr. 10103151 MS Excel A.

430	Washburn High School	Washburn High School	Off	9,149.00	-	-	-	-	9,149.00
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Transcripted credit instruction: 2 students in 1 cr. 10103106 MS PowerPoint; 8 students in 1 credit 10103151 MS Excel A and 1 credit 10103152 MS Excel B; 2 students in 1 credit 10103146 Ms Word A, 1 cr 10103147 MS Word B, and 1 cr 10103148 MS Word C; 18 students in 2 cr 10106110 Document Formatting; 8 students in 3 cr 10114125 Personal Finance.

431	Red Cedar Canyon Assisted Living	Red Cedar Canyon Assisted Living - Hudson	Off	731.00	431.00	59.00	490.00	242.00
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Provide CBRF Fire safety class.

432	Northwire, Inc.	Northwire, Inc in Osceola	Off	69,000.00	69,000.00	-	69,000.00	-
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Eighteen customized classes for employees of Northwire, delivered through a WAT grant: Business Statistics, Time Management, Finance/Budget for Supervisors, Business Communication, Personal Skills, Diversity, Communication/Conflict Resolution, Innovation/Think Out Of The Box, Mission/Vision Statements, Performance Management Process, Sexual Harassment, Business Concerns (Ethics), Effective Communication Skills, Leadership Seminar, Labor Law Clinic, Employee Recruitment and Retention, Group Facilitation, and Supervisory Skills

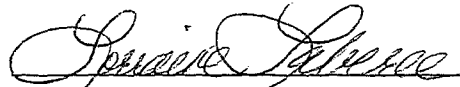
433	Bending Branches	Bending Branches - Osceola	Off	968.00	807.00	-	807.00	162.00
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Time Management Skills

434	University of Wisconsin-Stout	WITC Superior	On	10,071.00	8,757.00	1,207.00	9,964.00	107.00
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Advanced Manufacturing Wisconsin Sector Strategies Grant training for incumbent and unemployed workers to continue advanced hydraulics/pneumatics instruction.

*** End Of Report ***


Board Secretary

_____ Date

* indicates an amended contract

RESOLUTION #10-19

**PETITION TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM BOARD
REQUESTING APPROVAL FOR THE RENTAL OF FACILITIES
FOR THE NEW RICHMOND CAMPUS**

WHEREAS, the Wisconsin Indianhead Technical College board has heard reports detailing the need for the rental of a facility to accommodate educational space needs for the New Richmond Campus.

WHEREAS, the board, in renting this facility, does not meet TCS 5.09 exclusion of minor remodeling and minor rentals which now requires state board approval.

NOW, THEREFORE, BE IT RESOLVED that the Wisconsin Indianhead Technical College board goes on record petitioning the Wisconsin Technical College System board to allow the district board to enter into this rental agreement for the rental of facilities.

Adopted and approved this 13th day of December, 2010.



District Board Chairperson

ATTEST:



District Board Secretary

RESOLUTION #10-20

**PETITION TO THE WISCONSIN TECHNICAL COLLEGE SYSTEM BOARD
REQUESTING APPROVAL FOR THE BOOKSTORE REMODELING
AT THE WITC SUPERIOR CAMPUS**

WHEREAS, the Wisconsin Indianhead Technical College Board has heard reports detailing the bookstore remodeling plans at the WITC Superior campus:

NOW, THEREFORE, BE IT RESOLVED that the Wisconsin Indianhead Technical College board goes on record petitioning the Wisconsin Technical College System board to allow the district board to enter into a building project to provide the bookstore remodeling at the WITC Superior campus.

Adopted and approved this 13th day of December, 2010.


District Board Chairperson

ATTEST:


District Board Secretary